

DINUBA UNIFIED SCHOOL DISTRICT

CLASS TITLE: GROUNDSKEEPER

BASIC FUNCTION:

Under the direction of the Director-Facilities, perform a variety of grounds maintenance and gardening duties in the beautification of assigned grounds and landscaped areas at various District sites; assist with the installation and repair of irrigation systems and equipment.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:

Perform a variety of grounds maintenance and gardening duties in the beautification of assigned grounds and landscaped areas; mow, edge, trim, aerate and water lawns, fields and other turf grounds; prepare and fertilize soil.

Water various grounds areas by hand or by operating the irrigation system; assist with the installation and repair of irrigation systems and equipment; assist with testing and checking sprinklers, drip lines and timers as assigned; dig trenches and ditches as assigned; perform maintenance on sprinklers, valves and related components as needed.

Plant, cultivate, prune, spray, fertilize and irrigate flowers, trees, grass and shrubs; apply herbicides and pesticides according to established procedures; pull weeds and rake leaves edge walkways; sweep litter from walks and driveways; sweep and maintain athletic fields as assigned.

Participate in the set up duties for special events and athletics; move and arrange furniture and equipment as requested; mow, edge and paint athletic fields as assigned.

Operate a variety of power-driven equipment such as tractors, mowers, edgers, forklifts, blowers and other equipment used in grounds maintenance work; utilize standard gardening hand tools.

Maintain grounds maintenance equipment in safe operating condition; perform minor maintenance on equipment as assigned; repair and install fencing and playground equipment as assigned by the position.

Provide routine first aid/CPR to injured students according to established procedures as needed; notify parents of ill or injured as assigned.

OTHER DUTIES:

Perform related duties as assigned.

Assist with basic custodial and maintenance work as assigned by the position.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Basic grounds maintenance procedures including mowing, edging, raking and weeding.
Methods, equipment and materials used in gardening and groundskeeping work.
Cultivating, fertilizing, watering and spraying of flowers, trees and shrubs.
Operation and maintenance of hand and power tools and equipment used in groundskeeping.
Basic record-keeping techniques.
Health and safety regulations.

ABILITY TO:

Perform a variety of grounds maintenance and gardening duties in the beautification of assigned grounds and landscaped areas.
Mow, edge, water, weed, fertilize, rake and cultivate lawns, flower beds, athletic fields and other landscaped areas.
Operate hand and power tools and other equipment used in grounds maintenance.
Learn to troubleshoot, maintain and repair/replace sprinklers, valves and controllers.
Sweep and maintain athletic fields.
Understand and follow oral and written instructions.
Maintain routine records.
Observe health and safety regulations.
Work cooperatively with others.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school and sufficient training and experience to demonstrate the knowledge and abilities listed above.

LICENSES AND OTHER REQUIREMENTS:

Valid first aid and CPR certificate issued by an authorized agency.
Valid California Class C driver's license.
Valid Forklift Certification.

WORKING CONDITIONS:

ENVIRONMENT:

Outdoor work environment.
Seasonal heat and cold or adverse weather conditions.
Exposure to fumes, dust, odors, oil/grease, gases.

PHYSICAL DEMANDS:

Dexterity of hands and fingers to operate grounds maintenance equipment.
Walking or standing for extended periods of time.
Seeing to perform gardening and grounds work.

Lifting, carrying, pushing or pulling heavy objects as assigned by position.
Sitting to operate tractors, mowers and other machines.
Bending at the waist, kneeling or crouching.
Reaching overhead, above the shoulders and horizontally.
Heavy physical labor.
Climbing ladders to prune/trim.

HAZARDS:

Working around and with machinery having moving parts.
Hazardous chemicals and fumes.
Working on ladders.

Employee _____ Date _____

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified.

Board Approved: March 9, 2017