

DINUBA UNIFIED SCHOOL DISTRICT

CLASS TITLE: CROSSING GUARD

BASIC FUNCTION:

Under the direction of an assigned supervisor, provide for the safe street crossing for students; direct automotive and pedestrian traffic at a school intersection to assist elementary children cross streets safely as they travel to and from school.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:

Direct automotive and pedestrian traffic at a school intersection; assist elementary children to cross street safely to and from school.

Observe activities of students at designated locations; monitor traffic flow.

Learn, understand and enforce applicable school policies, procedures, and practice related to the safety of students.

Instruct children as to the methods and times when crossing is safe; instruct children to walk bicycles across the street.

Collaborate with school authorities in traffic safety programs.

Report to supervisor motorists who violate law and interfere with crossing guard's control of intersection; report suspicious persons to supervisor and provide a description of person; report uncooperative children to school principal as necessary.

Notify appropriate personnel immediately if anyone is injured at intersection; assist site personnel in the event of emergencies, accidents or illness during assigned activities; render first aid as needed.

Maintain appropriate time records and submit to appropriate personnel as directed; keep emergency phone numbers available to contact proper person in case of accident or a need to contact supervisor.

Wear regulation vest or jacket, arm band identification and carry stop sign while on duty as directed.

Communicate with personnel and various outside agencies to exchange information and resolve issues or concerns.

Attend and participate in meetings and in-service trainings as assigned.

Provide routine first aid/CPR to injured students according to established procedures as needed; notify parents of ill or injured as assigned.

OTHER DUTIES:

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Local rules, regulations and requirements regarding crossing of children at intersections.
Oral and written communication skills.
Interpersonal skills using tact, patience and courtesy.
Health and safety regulations.

ABILITY TO:

Provide for the safe street crossing for students.
Direct automotive and pedestrian traffic at a school intersection to assist students in crossing streets safely as they travel to and from school.
Learn applicable District and safety policies, procedures and practices rapidly.
Communicate effectively both orally and in writing.
Understand and follow oral and written instructions.
Establish and maintain cooperative and effective working relationships with others.
Work independently with little direction.
Meet schedules and time lines.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school and sufficient training and experience to demonstrate the knowledge and abilities listed above.

LICENSES AND OTHER REQUIREMENTS:

Valid first aid and CPR certificate issued by an authorized agency.
Valid California driver's license.

WORKING CONDITIONS:

ENVIRONMENT:

Outdoor work environment.
Seasonal heat and cold or adverse weather conditions.

PHYSICAL DEMANDS:

Seeing to direct safe crossing at intersections and depth perception to judge approaching vehicle's proximity to intersection.
Walking on flat terrain and up and down curbs.
Standing for extended periods of time.
Reaching overhead, above the shoulders and horizontally.
Dexterity of hands and fingers to hold stop sign.

HAZARDS:

Traffic hazards.
Working during inclement weather.

Employee _____ Date _____

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified.

Board Approved: March 9, 2017