

**MATTAPOISETT SCHOOL COMMITTEE
MATTAPOISETT SCHOOL COMMITTEE MEET
October 26, 2021 at 6:30 p.m.
MEETING HELD IN HYBRID FORMAT
Mattapoisett, MA 02738**

Members Present: James Muse (remote), Chairperson, Carly Lavin (in-person), Vice-Chairperson, Carole Clifford (in-person), Karin Barrows (remote) and Tiffini Reedy (in-person).

Members Absent: NONE

Others Present: Michael S. Nelson (in-person), Superintendent of Schools, Jannell Pearson-Campbell (remote), Asst. Superintendent of Teaching & Learning, Howard Barber (remote), Asst. Superintendent of Finance & Operations, Craig Davidson (in-person), Director of Student Services, Diana Russo (remote), Administrative Asst. to the Supt, Rosemary Bowman (in-person), Principal, Mattapoisett Public Schools, Kevin Tavares (in-person), Associate Principal, Mattapoisett Public Schools, public and members of press (remote).

Meeting was called to order at 6:31 p.m. by Muse. Mr. Muse read the following statement: *This meeting will be conducted in a hybrid format. School Committee and Administrators will have the option of meeting in person at ORR Jr. High School, Media Room, 133 Marion Road, Mattapoisett, MA 02739 or via zoom. Public Access is available through zoom only through the link above.* Mr. Muse also reported the following school committee members in person: Carole Clifford, Carly Lavin and Tiffini Reedy and that Karin Barrows and himself were remote via zoom.

I. Approval of Minutes

1. REGULAR MINUTES:

Motion to approve the minutes of August 30, 2021 as presented

MOTION by Ms. Clifford

SECONDED by Ms. Lavin

ROLL CALL VOTE:

5:0 (Lavin; yes, Clifford: abstained, Reedy; yes, Barrows; yes, Muse; abstained)

V. General

B. Approval of Donations

Mrs. Bowman introduced Kristen McCormack the daughter of Luice Moncevitich who taught at Center School for many years. She explained that she is here tonight to present to the school committee an idea to honor her mother.

Ms. Kristen McCormack stated that her mother had been a Mattapoisett teacher for 30 years and then volunteered for another 5 years at Center School. She expressed that her and her family are honoring her mother, Ms. Luice Moncevitich on her 90th birthday by donating a bench to Center School. She expressed that her mother loved being a part of Center School and would always talk about a bench being donated in her honor after she died – they thought it would be a great idea to do it while she's still here. She explained that if the donation is accepted they will present the gift to her mother on her birthday and then her mother will write the inscription for the bench. Ms. Kristen McCormack also thanked the Administration and the School Committee for all their hard work especially in the last two years, she expressed that she's very appreciative. Mrs. Bowman

recommended that the school committee approve the donation and then approve the inscription at a later date. Everyone was in agreement including Ms. McCormack.

Mr. Nelson thanked Ms. McCormack for being at the meeting, for her comments to administration and the school committee and most importantly thanked her for her mother's service to the children of Mattapoisett and also thanked her for the beautiful donation to Center School and he also expressed that Mrs. Bowman observation is exactly correct, he also recommended that the school committee accept the donation and accept the inscription at a later date.

SCHOOL COMMITTEE QUESTIONS/FEEDBACK:

Ms. Reedy expressed although she did not know Ms. Moncevitich as a teacher she does know her in another capacity and she's really wonderful and she's very excited to be able to vote on this donation, and she expressed "she can't wait to see it".

Motion to approve the donation of a bench to Center School as presented by Ms.

Kristen McCormack, her daughter, with the understanding they will come back to the school committee for the approval of the inscription at a later date.

MOTION by Ms. Lavin

SECONDED by Ms. Clifford

ROLL CALL VOTE:

5:0 (Lavin; yes, Clifford: abstained, Reedy; yes, Barrows; yes, Muse; yes)

Mrs. Bowman explained that Ms. Deborah Antin who is a grandparent to two children who went through the Mattapoisett Schools who are now at the Jr. High and Senior High School and she purchased two original watercolors at a charity auction for a reading organization and given the theme of the pictures would like to donate them to the Center School library.

SCHOOL COMMITTEE QUESTIONS/FEEDBACK:

Mr. Muse inquired if there were any concerns from Mrs. Bowman viewpoint regarding wall space or any other concerns, she expressed that she had no concerns and that they would look beautiful in the library.

Ms. Barrows inquired about the size of the prints, Mrs. Bowman was not certain about the size but expressed she would find out and let the school committee know.

Ms. Clifford inquired who was the artist, Mr. Davidson reported that the artist is Peter H. Reynolds as it states on the prints. Ms. Lavin inquired if we had any background information on the artist. Mr. Nelson recommended that since the artist's background was not done the school committee should put that condition into the motion, he recommended that the prints be accepted with that condition.

Ms. Lavin also expressed her concern for diversity and inquired if other pieces of art in the library showed diversity. Mrs. Bowman explained that all the art in the library is the art from the artist that was brought in by the PTO to share his talents with the children and he has donated that art to the library and the only other art is art that has been donated through the years.

Mr. Muse expressed that all artwork that goes up needs prior approval from the administration and he expressed that if any other artwork is donated he suggested rotating the artwork to make room for new donations, at the discretion of the administration.

Mrs. Bowman expressed they are very fortunate to have two beautiful libraries with plenty of wall space but if they ever run into that problem they will keep that in mind.

Ms. Lavin asked that Ms. Clifford bring this concern to the Anti-Racism Sub-Committee and maybe there is a piece of art that could be donated, she asked if she could keep her radar on an opportunity of that sort. She expressed she would look into that.

Motion to approve the donation of two original watercolors by Ms. Deborah Antin with the understanding that a background check will be done on the artist.

MOTION by Ms. Lavin

SECONDED by Ms. Clifford

ROLL CALL VOTE:

5:0 (Lavin; yes, Clifford: abstained, Reedy; yes, Barrows; yes, Muse; yes)

Ms. Lavin and Mr. Muse thanked Ms. Antin for her donations to Center School.

A. Approval of School Improvement Plan

Superintendent Michael Nelson made the following statement:

As you may all recall – at our recent Joint School Committee – with the support of the administrative team - I presented an overview of the Acceleration Roadmap that our schools will use moving forward to drive teaching, learning, and student outcomes. Additionally, we presented survey data from our parents and guardians regarding how they perceived not only their child's sense of belonging as related to school – but their general impressions on sense of safety, connection to school, and teaching and learning. Furthermore, the leadership team made a presentation to the school committees on the work that has been done to meet the strategic outcomes of Vision2023 and specific targets to hit by the end of year four of the strategic plan. Tonight – Principal Bowman and Associate Principal Tavares will present a two-year school improvement plan that we believe aligns with the strategic plan of the school system – but are also localized to Center and Old Hammondtown Schools. We are asking that the school committee review the school improvement plan and approve it tonight.

Mrs. Bowman and Mr. Tavares presented the School Improvement Plan. Please refer to Appendix A.

SCHOOL COMMITTEE QUESTIONS/FEEDBACK:

Mr. Muse thanked Mrs. Bowman and Mr. Tavares for the presentation, he expressed that it was very well done and he expressed that it's always amazing to him that Center and Old Hammondtown School not only bring education to life but do it with such care, compassion and thoughtfulness, he expressed that every moment is a unique scenario and he expressed that the entire team is much appreciated.

Ms. Reedy thanked the administration for their presentation and expressed that she had a couple of questions and comments. Ms. Reedy inquired about the 21st Century Learning goals and inquired if these would be implemented this year or will you implement them into the curriculum this year to start next year? Mrs. Bowman reported that goal is for the 2021-2022 school year, Mrs. Bowman also explained that the goal will grow and evolve because this is a two-year plan. Mr. Nelson also explained that the school committee will hear a mid-cycle report on the entire plan to see how things are going. Ms. Reedy also inquired if each grade participated in each goal. Mrs. Bowman reported that yes, each grade does participate, she explained that the goals might look different at each grade level to accommodate the grade level.

Ms. Reedy also inquired about the Social Emotional Goal, she expressed that to her knowledge Center and OHS each have one adjustment counselor, she inquired if the school department is doing anything to support our adjustment counselors given the increase need in students with social and emotional needs. Mrs. Bowman reported that the schools also share a school psychologist, she expressed that she does not anticipate hiring anyone new, however she expressed that the school adjustment counselors work very closely with the classroom teachers to support our students, she expressed that there are things that we see now that we didn't see three or two year ago, therefore we have to work together to support the child and the family, she expressed that there is a lot of family outreach that is done. Mrs. Bowman expressed that having one in each building is a real plus because for many years we only had one that the two buildings shared, she expressed that she considers that a huge gift to have one in each building and plus a school psychologist, she expressed that "we have come a long way", she expressed that collaboration is the key, that one person can't do it alone, but having them as our leader they can guide the rest of us. She expressed that situations have to be handled as they come up, she reported that it's important to care for the child and also think about the family and think about how the child feels while they are in the classroom and that's why the classroom teacher is so important and they work hand in hand with the school adjustment counselors. Ms. Reedy inquired if there was any COVID relief funds to provide the school adjustment counselors with trauma informed training for example, or to help identify children who are now at increased risk due to COVID, she expressed how can we support them. Mr. Davidson explained that last year the school district started partnering with James Levine Associates and in particular we work with Dr. Alex Hirschberg. He explained that Dr. Hirschberg came out last year and worked with our counselors and this year he's working with all of our counselors in a "Job-A-Like" meeting and he will visit the district eight times over the course of the year, and we work on Tier I and Tier II interventions across the board, Mr. Davidson explained that they will continue to work with him this and next year to support our counselors and he explained that this is done using COVID relief funds or ESSER funds. Mrs. Bowman reported that school based counseling from Child and Family Services is also included, she expressed this has been done for many years, Mrs. Bowman reported that a clinician comes in once a week.

Ms. Lavin also inquired about the social emotional goal, more specifically the panorama survey data, she inquired about who took that survey and if we're looking for the students to answer those questions how do our youngest learners participate in that, our non-readers. Mr. Nelson expressed that the panorama survey is fairly new tool to us, he reported that we are now in almost year three, he expressed that the most important piece is we finally have comparable data. He reported that the last two years they heard from students 3 and up and parents and guardians, this year we made a decision to target parents and guardians first in a more focused oriented survey to focus to see what parents and guardians feel so that additional supports maybe offered. Mr. Nelson reported that as for students they wanted them to settle into the school year first and then start thinking about surveying them with some baseline data so we can then compare it to the last two years and track what happened throughout this year. Ms. Lavin stated "compared with an asterisk right?". Mr. Nelson everything is compared with an asterisk now. He expressed that in terms of our youngest learners we depend heavily on our teachers and support staff and they are aged appropriate and in most cases informal.

Ms. Lavin referred to stakeholder safety and inquired about how staff are feeling in the school buildings. Mr. Nelson reported that staff was surveyed last year also using panorama and their sense of belonging, how they feel in the community, their impressions on students and families and also do they feel heard and supported. Mr. Nelson reported that they do have some data points and they will be surveyed again to compare and contrast.

Ms. Lavin also expressed that when you think about the enhancement campus capability and the known issue with our phone system, she asked if there is any plan to address that problem. Mrs. Bowman reported that we are getting new phones she reported that it's been approved through the capital projects through the Town of Mattapoisett. Mrs. Bowman reminded everyone that the schools were last renovated over twenty years ago and therefore the phone systems were great then but now even the parts are no longer being manufactured, she reported that now when they get a new phone system it will be much more efficient. She expressed that the Town is extremely supportive and understands that these types of things have to be upgraded.

Ms. Clifford inquired about Project Based Learning, she expressed that she brought it before, she expressed that she notices that it's mostly math and science, she urged them to also use Project Based Learning to teach "tolerance, emotions, cultural, essential question about history" instead of always being about Math and Science, she expressed for the older students you could involve questions about race or immigration. She expressed she feels it's important to have some of those conversations and using Project Based Learning would be a good idea. Mrs. Bowman reported that in 3rd grade they have focused for many years on a historical person and 5th grade focuses on the Town as a whole, she expressed that the people throughout the town both at the town hall and in businesses are very supportive of the children and therefore those such projects we do receive the support from the town. She expressed that Ms. Clifford is correct to say we are concentrating more on Math and Science and Mrs. Bowman explained that they hit a point in time that they didn't think they were doing enough in the fields of Math and Science but thanked Ms. Clifford for her wonderful suggestions and they will be taken into consideration.

Ms. Clifford also expressed that around "teacher leaders" she believes that having teachers be part of the process for picking "teacher leaders" is very important. Mrs. Bowman expressed that it's critical in how and when it's approached and what the focus is, she expressed that everyone has their own talent, she expressed she is right, they need to make those decisions amongst themselves with the administration's support, she expressed you have to trust them and give them the tools they need. Mr. Nelson expressed that teacher leaders comes in many different ways, for example "we are looking for teachers to volunteer on the Instructional Council, that's teacher leadership, as Mr. Tavares also spoke about the need for teachers to work on the Social Studies curriculum, that is a teacher leader, there might be Project Based Learning highlighted in the school improvement plan that's teacher leadership and the list goes on".

Ms. Barrows thanked the administration for their thorough presentation, she mentioned that Mr. Nelson reported that the school improvement plan is reviewed by the school committee twice a year, but her inquiry was about how often is the plan reviewed and the metrics and the data review by the stakeholders and how often does the school improvement committee meet throughout the year. Mrs. Bowman reported that this is ongoing work, it's addressed at grade level meetings and also at staff meetings.

Motion to approve the School Improvement Plan as presented

MOTION by Ms. Clifford

SECONDED by Ms. Barrows

ROLL CALL VOTE:

5:0 (Lavin; yes, Clifford: abstained, Reedy; yes, Barrows; yes, Muse; yes)

C. November 1st School Committee Meeting

Mr. Muse indicated that the regularly scheduled meeting was scheduled for November 1st which is in six days and then the following meeting would be on December 6th, he encouraged school

committee members to have a discussion about either cancelling the meeting or moving it to a later time in November.

SCHOOL COMMITTEE FEEDBACK:

Mr. Nelson reported that because the Mattapoisett School Committee had their first meeting early in late August instead of September they are all caught up on regular business. He reported that the next item of business is the report of the MCAS results which would be slated to happen on December 6th.

It was mutually agreed by all members of the school committee to cancel the November 1st meeting and meet next on December 6th which is a regularly scheduled meeting.

V. New Business

B. Business

1. Financial Report

Mr. Barber reported that as of June 30, 2021 the Mattapoisett School District had \$215.40 available of the general funds appropriated in the 2021 Fiscal Year. He reported that per his report submitted to the school committee funds are able to be identified as encumbered and expended. Mr. Barber reported will be used to submit the end of year report to the Department of Elementary and Secondary Education.

Mr. Barber also reported that as of October 25, 2021 the Mattapoisett School District currently has \$914,918 available of the general funds appropriated in the 2022 Fiscal Year. He reported that of the \$7,511,872 appropriated to the district, 82.35% is directly assigned and is spent/encumbered to student instruction.

Mr. Barber also gave an overview of the Food Service and Facilities Department.

Ms. Lavin inquired if the HVAC reports had been shared publicly. Mr. Nelson reported that those would be posted on the back to school section on the website soon.

Ms. Lavin also inquired about an update about the tent at OHS that had been damaged and also the water situation and about the funds to pay for the extra water.

Mr. Nelson expressed that we are very fortunate, the Town of Mattapoisett worked with us to make sure our students had the water they needed and in addition Mr. Jones, our Facilities Director was able to secure additional supplies we needed. Mr. Barber reported that the tent at OHS will be repaired and he also reported that all tents will be taken down in the next few weeks. Mr. Nelson explained that the tents are not able to stay up during the winter months and he explained that when the weather breaks they will be put up again.

CHAIRPERSON'S REPORT – Mr. Muse apologized for missing the last meeting in August, but not just missing it but not being able to notify anyone to let them know he would be absent. He expressed that he had a mini emergency and it did not allow him to communicate with anyone until much later that night. He expressed that he thought about and he didn't feel really bad about it, because in ten years that he's been on school committee and literally going to hundreds and hundreds of meetings, this was the first time this happened, and he expressed that brought mind to him not only his circumstance but everyone's circumstances. He expressed that all school committee members do incredible work just to be able to attend and more importantly the administrators that go to all the ones we go and then many more. He expressed that it's important to

know how many hours they spend on a daily basis making sure that our districts all run efficiently and successfully and he hopes that people appreciate all the work done by our administration.

C. Personnel

Mr. Nelson reviewed the following personnel changes with the school committee.

The following personnel changes took place since the last meeting

Name	Position	Status
Whitney Rolfs	Project Grow Paraprofessional	Hired 9/7/2021
Abby Larkin	Project Grow Paraprofessional	Hired 10/4/2021
Abbey Branco	Long Term Substitute (Grade 2)	Last Day 10/22/2021
Amy Renna	Grade 2 Position	Leave Extended

The following staff changed positions

Name	Old Position	New Position
Patricia Cooney	Remedial Math Teacher (.50)	Grade 2 LTS 10/25/2021

CENTRAL OFFICE ADMINISTRATORS REPORT –

Superintendent Nelson made the following statement:

The Central Office report will be brief this evening. As I referenced earlier in this meeting – the recent presentations at the Joint School Committee regarding the Acceleration Roadmap and the Strategic Plan was important from my perspective. I say that because – we feel those two presentations refocused our school community on teaching and learning. While our teachers and staff members continue to move teaching and learning forward – ensuring COVID-19 safety remains a priority. Since the last time we met – we have received and placed air purifiers in our learning spaces in both schools – this is another important piece of the puzzle to ensure high air quality for all individuals in our school buildings. In addition, our COVID-19 testing program started on September 27th. With the support of Department of Elementary and Secondary Education resources – we have a testing team up and running to utilize as appropriate. Testing can only be conducted with staff members or students who have consented in writing. This team offers symptomatic and test and stay options as needed. To date, we have had 30 positive cases at Center School and 12 positive cases at Old Hammondtown School. Today – we have zero active positive cases in our Mattapoisett elementary schools. It is critical that we continue to follow safety and health safeguards to prevent the spread of the virus in our schools. Also, as communicated by the Department of Education and my office - the mask mandate has been extended until November 1st by the Commissioner of Education. I will continue to update the school community on any developments as they occur. Last – but not least – I know the Tri-Town is relieved that the boil water order has now ended and we have resumed regular water consumption and usage – but, I wanted to thank specifically Gene Jones (Director of Facilities) and Jill Hennessey (Director of Food services) and those within their departments for their excellent leadership and hard work in adhering to all water safety protocols to keep our schools open and safe.

Dr. Pearson-Campbell reported the following:

On September 22, 2021 was the first half professional development day of the year. Educators were provided with several offerings detailed below:

- An IXL Foundational Skills offering focused on students entering grades K to 10. Educators learned the essential skills to support the implementation of IXL in their classroom.
- An Atlas curriculum professional development offering examined our teaching and learning through curriculum mapping. Educators learned new strategies to connect the standards from grade level to grade level.

- Early childhood educators reviewed Google classroom and parent communication applications as it applies to Priority One of the Acceleration Roadmap. The Early Childhood team reviewed the developmental rubric of the Preschool Assessment, reviewed common assessments and progress monitoring tools.
- School nurses reviewed DESE updates pertaining to COVID-19 protocols for close contacts and reviewed the training materials for the CIC Health Test and Stay Program.
- Related Services Providers met virtually to review the [3 Principles for Assessments During Instructional Recovery and Beyond](#).
- The Master Teacher – Para Educator tool was utilized for paraprofessionals participated in training #117: Examining Taking Instructional or Behavioral Data.
- Crisis Prevention Institute (CPI Training): Identified staff learned decision-making skills to match the level of the response to the risk of the crisis, focusing on the least-restrictive response to ensure the Care, Welfare, Safety, and Security of those in our care. The specialist will meet with fellow specialists to create protocols to support belonging in their classroom that will support social emotional learning.
- The Education Collaborative and DESE provided educators continuous professional development to support students with disabilities and English Language Learners.

On October 13, 2021, the Office of Teaching and Learning held the first Instructional Council meeting of the year to examine instruction throughout the 4 school districts. We began the process of creating the district wide professional development plan for the 2022-2023 academic school year. The focus areas are connecting the Acceleration Roadmap, Strategic Plan and School Improvement Plan to Social Emotional Learning, Global Citizenship and 21st Century Learning.

Center School and Old Hammondtown School were provided with small group instruction to support educators' understanding on how to incorporate www.ixl.com into the classroom. We will have a parent/guardian informational session on November 15th from 5:00pm - 6:00pm. The session will be taped and a letter will be sent home to parents/guardians shortly.

The next full professional development day, November 12, 2021, will focus on Project Based Learning, Responsive Classroom, Literacy, and Grade Level meetings that concentrate on standards and instructional tools to support student achievement. Educators will have an opportunity to work together to examine data to monitor student progress and create student centered plans.

Mr. Davidson reported on the following:

- On October 19th was a busy day for the Office of Student Services, he reported that he worked alongside Doreen Lopes the Early Childhood Coordinator as well as Mrs. Bowman, Mr. Tavares and Dr. Pearson-Campbell and we took part in an Anti-Racism Leadership Institute through the Department of Education, it was a two hour presentation by Matthew Rodrigues, he was speaking about anti-racism leaders in elementary schools, it's a three part series and it really ties back to building equitable support for children with disabilities and equitable elementary schools and we are looking forward to our next session in December and then the last one will be in February.
- Also on October 19th we had our first Early Childhood Council meeting were focused on Mass. Family Engagement Frameworks and how we are communicating with our youngest learners and their families and our next meeting will be on January 19th. On January 26th we will have our preschool screening, information will be sent out to families. Our playgroups have just ended our outdoor sessions and we are now looking to implement our indoor

options in the next two weeks, an email will be coming from Ms. Lopes in the incoming days.

- On November 2nd we will have a SEPAC meeting for Tier Focused Monitoring – Information Night, the Department of Education will be running that training, they will be talking about our audit coming up and the opportunities for parents to participate.

SCHOOL COMMITTEE FEEDBACK:

Mr. Muse expressed that he noticed that Mr. Davidson mentioned the word “equitable” many times and he lost count, however it was very appropriate, Mr. Muse expressed that he believes if COVID has taught the school community anything it was the importance to be equitable. It was the greatest challenge we faced last year was to provide an education equitably.

Ms. Lavin inquired about the IXL Foundational Skills, she wanted to know if that was Math and Literacy Skills or only Math. Dr. Pearson-Campbell explained that it’s Math, ELA, Science, Social Studies, she reported that teachers will be able to connect their lessons the Mass. Frameworks, especially for students who need interventions and also students who need acceleration. She reported that the website is parent friendly and each child will have a user name and password, she reported that on November 15th they will hold a zoom meeting for parents so they can hear more about it. Ms. Lavin inquired if the November 15th would be the meeting to get a sense and that question of “where is my child? and are they behind or are they where they are supposed to be? And this tool will help them see that?”.

Mr. Nelson responded no and explained that we have our formal and informal data points that come from teachers in terms of what they are seeing in their classrooms, we also have our MCAS from this year and previous years depending on the grade levels and then we have the AIMSweb screening tool and that really gives you a snapshot into how students are doing for that particular grade level, and the IXL is the next step in terms of using as a teaching resource, teachers can also use to supplement some lessons in their classrooms, target some students needs in regards to interventions and/or enrichment. He explained this is a new tool that was secured over the summer, he explained that acquired thinking they needed to secure additional supports for our families, as Dr. Pearson-Campbell mentioned we have started doing professional development with our teachers, we have shared resources on our website and the next step is to have a parent informational night and we will continue to message and make our school committee more and more comfortable with this particular tool.

Please note that due to a bad storm that night we lost audio at 1:58:51, therefore the minutes from this point are not verbatim.

PRINCIPAL’S REPORT

Mrs. Bowman gave a brief enrollment update and referred the school committee to her report.

For more information, please refer to “MTSC 08302021 Principal Report”.

VIII. School Committee

A. Committee Reports

- 1. ORR District School Committee** – Mr. Muse reported that they approved the student handbooks, school improvement plans and reviewed Mental Health services available at ORR.
- 2. SMEC** – Ms. Reedy reported that she was not able to attend the in-person meeting.
- 3. READS –NONE**

- 4. Early Childhood Council** - Ms. Barrows reported that she was not able to attend, however Mr. Davidson gave a brief report during his Central Office Report.
- 5. MASC** – Mr. Muse reported that the MASC Conference is coming up in early November and he urged everyone to go on their website for more information on the conference and also for any other information on school committee issues.
- 6. Mattapoissett Capital Needs Committee** – **NONE**
- 7. Tri-Town Education Foundation** – Next meeting is scheduled for November 9th.
- 8. Policy Sub-Committee**- Next meeting is scheduled for November 9th.
- 9. Budget Sub-Committee**- Mr. Muse reported that they have not met yet, however as Mr. Barber indicated earlier in the meeting they will be meeting soon.
- 10. Clock Committee** – **NONE**
- 11. Anti-Racism Committee** – Next meeting on November 3rd.

TIMELINE:

Mattapoissett School Committee- December 6, 2021

Joint School Committee – January 20, 2022

OPEN COMMENTS: NO COMMENTS

Motion to go in to Executive Session at 8:41 p.m. for the Purpose of #3 and to return only to adjourn.

MOTION: Ms. Barrows

SECONDED: Ms. Lavin

ROLL CALL: Reedy – Yes; Barrows – Yes; Clifford – Yes; Lavin – Yes; Muse – Yes

Motion at 8:55 p.m. to come out of executive session only to adjourn

MOTION: Ms. Lavin

SECONDED: Ms. Barrows

ROLL CALL: Reedy – Yes; Barrows – Yes; Clifford – Yes; Lavin – Yes; Muse - Yes

Motion to adjourn at 8:56 p.m.

MOTION: Ms. Clifford

SECONDED: Ms. Barrows

ROLL CALL: Reedy – Yes; Barrows – Yes; Clifford – Yes; Lavin – Yes; Muse - Yes

Respectfully Submitted,
Diana Russo

Appendix A

Mattapoissett Elementary Schools Center and Old Hammondtown Joint

School Council School Improvement Plan

2021-2023



Many thanks to our Joint School Council Members :
Rose Bowman, Principal, Jennifer Aguiar, Teacher, Kyle Letendre,
Teacher, Benares Angeley, Parent,
Kim Nashold, Parent, Megan Hall, Parent

[Strategic Plan 2023 Document](#)

Theory of Action

If we...

provide all students with life and career skills, learning and innovation skills, and technology skills, by integrating these skills into a rigorous and relevant curriculum
and
create a school district environment that broadens our students understanding and appreciation of multiculturalism, diversity, and global awareness by building relationships to establish a broader community/worldwide network, within and external to the school district and engage and enhance students social, intellectual, interpersonal, and leadership development and skills
and
develop and consistently utilize evidence-based approaches and strategies that foster the social and emotional well being of students to promote their success,

Then we will ...

have provided our Tri-Town students with 21st-century academic skills, strengthened their social and emotional competencies and prepared them to be engaged global citizens.

Strategic Objective 1: 21st Century Learning for all Students

Goal: Center School and Old Hammondtown School students will engage in instructional practices that include 21st Century Skills as well as Project Based Learning.

Action Steps	Year	People Responsible	Indicators of Success	Status
Grade levels/specialists will provide opportunities for students which highlight 21st Century skills within project based learning assignments. Students will demonstrate the skillful use of media literacy, information literacy, and communication technology literacy in at least 1 developmentally appropriate grade level project. At least one of these projects will be shared with grade level audiences.	2021-2022	Classroom Teachers Specialists Administrators	Student Work Samples/Displays Educator Eval Portfolios Grade Level Showcase	
Grade level teachers / specialists will identify and embed a technology platform into lessons which highlight 21st Century skills.	2021-2022	Classroom Teachers Specialists Administrators	Student Work Samples/Displays Educator Eval Portfolios Grade Level Showcase	
Teachers will showcase students' abilities to integrate media literacy, informational literacy and communication literacy. Students will experience two project or problem based learning experiences in which they showcase their work to an audience beyond their classroom teacher. During these showcases students will have demonstrated: flexibility and adaptability, initiative and self direction, social and cross-cultural skills, productivity and accountability, and leadership and responsibility.	2022-2023	Classroom Teachers Specialists	Lesson Plans Educator Eval Portfolios PBL School Showcase	

<p>Opportunities for the 4Cs are fully integrated into standards-based grade level units that integrate subject areas. Moreover, the two PBL learning showcases also evidence the 4Cs. (communication, collaboration, critical thinking, and creativity)</p>	2022-2023	Classroom Teachers Specialists	Lesson Plans Educator Eval Portfolios	
<p>Curricula on Rubicon Atlas will include 21st Century skills and will be included in interdisciplinary Units with at least one of the following focuses: Global Awareness, Financial, Economic, Business and Entrepreneurial Literacy, Civic Leadership, Health Literacy, Environmental Literacy.</p>	2021-2022	Administrators Classroom Teachers Specialists	Rubicon Atlas Units Exemplars Student Work Samples	
<p>Curricula on Rubicon will include 21st Century interdisciplinary Units. These interdisciplinary Units will incorporate more than one of the following: Global Awareness, Financial, Economic, Business and Entrepreneurial Literacy, Civic Leadership, Health Literacy, Environmental Literacy.</p>	2022-2023	Administrators Classroom Teachers Specialists	Rubicon Atlas Units Exemplars Student Work Samples	

Strategic Objective 2: Social Emotional Learning

Goal: With a continued focus on the health and safety of our school community, Center School and Old Hammondtown School will positively support students through engaging them as individuals by providing positive behavior supports, continuous feedback, working collaboratively with the community and utilizing school and community resources in order to ensure safety and security for all members of the school community

Action Steps	Year	People Responsible	Indicators of Success	Status
Focus on staff and student relationship-building to address social/emotional needs due to the pandemic. This should include adapting to new routines as well as promoting flexibility and resilience.	2021-2022	Center/OHS BBST Staff Administrators	Morning Meetings/Closing Circles Administrators	
Students will be able to identify at least two trusted staff members to promote a sense of belonging. Measure students' data points on Panorama to ensure higher engagement and connectedness based on SEL programming.	2022-2023	Center/OHS BBST Staff	SEL Data Reports Panorama Survey Data	
Update Responsive Classroom rosters yearly to continue working towards 100% trained staff.	2021-2023	Administration Director of Student Services	PD Training List Certificates of Completion	

Continuation of Kaleidoscope tool to monitor and ensure best practices of Responsive Classroom implementation.	2021-2023	Administration Staff	Kaleidoscope Reports TLC Walkthrough Feedback	
Continue to implement and adjust school discipline planning. Maintain relevant discipline data, analyze and identify priority areas for improvement. Review and revise as needed the discipline documentation process.	2021-2022	Administration Center/OHS BBST TLC	Google Incident Report Form Data Reports TLC Agendas	
Common student handbook language will be used across all elementary schools in the district. Discipline methods foster Responsive Classroom and CASEL competencies for all students.	2022-2023	Administration Center/OHS BBST TLC	Google Incident Report Form Data Reports Center / OHS Handbook	
Conduct annual review of ALICE procedures and make adjustments as needed. Review and analyze school safety Panorama data for all stakeholders, identify strengths and areas for improvement, implement at least one action item to address areas of improvement.	2021-2022	Assistant Principal PLC / Administration Center/OHS BBST TLC	Panorama Survey Data Schoolwide Training Observation/ Feedback	
Center and Old Hammondtown School will have a current and operational crisis plan, which incorporates research-based best practices. Both buildings will have enhanced campus communication capabilities. Based on survey data, all stakeholders will report an increased sense of safety in their buildings.	2022-2023	Assistant Principal PLC TLC	Center / OHS Crisis Plan Panorama Survey Data	

--	--	--	--	--

Strategic Objective 3: Global Citizenship

Goal: Understanding that Global Citizenship is the idea that one's identity transcends geography or political borders, and that we, individually, have responsibilities to embrace all members of our community, Center and Old Hammondtown Schools will prepare students for their role in becoming positive agents of change for racial equity in our global society.

Action Steps	Year	People Responsible	Indicators of Success	Status
Identify teacher leaders to collect, analyze and share exemplars of projects that embed global themes at each grade level. District administration will identify and provide consistent time for the teacher leader working groups to input exemplar projects into Rubicon Atlas per grade level. Teacher leaders will be asked to share exemplar lesson(s) to their building colleagues at a staff meeting or grade level professional learning community meetings.	2021-2022	Teacher Leaders Administration Curriculum Office	Atlas Units Staff Meeting Agendas PBL Exemplars	
Rubicon Atlas will have curriculum units with links and resources in each curriculum area that provide learning experiences for global/multicultural learning used by all teachers at Center and OHS.	2022-2023	Teacher Leaders Administration Curriculum Office	Atlas Rubicon Units Educator Eval Portfolios	

With an increased focus on technology integration, teachers are able to continue to assess and identify applications in order to determine the level of effectiveness. The Leadership Council will continue to ensure that professional development opportunities/training will be ongoing to support staff competency in diversity, equity and cultural proficiency.	2021-2022	TLC Staff	Professional Development Plan Staff/PLC Meeting Agendas		
All teachers will have increased competence with digital tools that broaden access to world languages and cultures through professional development. These tools will be used with students each year.	2022-2023	TLC Staff	Professional Development Plan Educator Eval Portfolios		
The Pre-K-12 vertical team will collect, analyze and identify exemplars of units to be embedded into the civics and social studies curriculum. The team will also analyze and amend current standards based report card tools in student and family-friendly language.	2021-2022	Pre-K-12 S.S./Civics vertical Team Curriculum Office Administration	Atlas Units Updated Report Card Language		
A completely updated curriculum for civics and social studies will be written, and documented, on Rubicon Atlas aligned with the State Frameworks. All needed curricular resources will be identified by the vertical team as a result of implementation.	2022-2023	Pre-K-12 S.S./Civics vertical Team Curriculum Office	Atlas Units Purchased Resources		
Old Rochester Regional School District and Superintendency Union #55 will continue working closely with community organizations that support and promote equity, diversity, and inclusion.	2021-2023	TLC Staff	Family Engagement Events Sub-Committee Agendas		

All Old Rochester Regional District and Superintendent Union #55 teachers will have participated in Anti-Defamation League training and 3 other trainings that increase knowledge and understanding of cultures including LGBT so that all students throughout the District feel safe and have a sense of belonging.	2022-2023	TLC Staff	Professional Development Plans Sub-Committee Agendas	
--	-----------	--------------	---	--