

MOORPARK UNIFIED SCHOOL DISTRICT

Campus Canyon

Minutes of ELAC Meeting

September 21, 2023
Date

Members Present:

Gabriela Perez, Claudia Morales Avina, Mayra Avendano,
Margarita Vancini

Legal Requirement/Training Covered

X	The ELAC shall be responsible for assisting in the development of the schoolwide needs assessment and ways to make parents aware of the importance of regular school attendance. (5 CCR § 11308[c][2]; EC § 52176[c])
X	The ELAC shall advise the principal and staff in the development of a site plan for ELs and submitting the plan to the school site council for consideration of inclusion in the Single Plan for Student Achievement (SPSA). (EC sections (§§) 52176[c], 64001[a])
X	The ELAC receives training materials and training, planned in full consultation with committee members, to assist members in carrying out their legal responsibilities. (5 CCR § 11308[d])

I. Call to Order

The meeting was called to order by Susie Rossiter at 5:35 p.m.

II. Introductions

III. Reading and Approval of Minutes

Members read the minutes from the last ELAC meeting. Margarita Vancini asked if there were any additions or corrections. A motion to approve the minutes was made by **Mayra Avendano** and seconded by **Gabriela Perez**. The minutes were approved.

IV. Reports

- A. **Susie Rossiter** reviewed the purpose of ELAC, member responsibilities, membership requirements, elections, and training information.
- B. **Susie Rossiter** reviewed the services for English Learners.
- C. **Susie Rossiter** reviewed the importance of regular school attendance.

V. Old Business

- A. **Susie Rossiter** reviewed the outcomes for English Learners in the School Plan for Student Achievement for 2022-23.

VI. New Business

- A. **Susie Rossiter** reviewed the draft goals and objectives in the School Plan for Student Achievement for 2023-24. Susie Rossiter solicited input from the ELAC members regarding the goals and objectives for English Learners for this year.
- B. **Susie Rossiter** explained that all parents present may be nominated for membership in the ELAC. A motion to nominate all parents present for membership in the ELAC was made by **Margarita Vancini** and seconded by **Claudia Morales Avina**.
- C. **Susie Rossiter** explained that one parent is needed to serve as the school's official representative to the District English Learner Advisory Committee (DELAC). Although all parents are invited to attend, the DELAC representative is responsible for reporting on the DELAC meeting to the ELAC members at the next ELAC meeting. **Susie Rossiter** asked for nominations for DELAC representative. [If no one is nominated, ask for a volunteer] A motion to nominate **Claudia Morales Avina** as the DELAC representative was made by **Gabriela Perez** and seconded by [insert name].

VII. Parent Comments/Questions

- A. Parents are very pleased with the welcoming environment Campus Canyon provides.
- B. Parents feel that Campus Canyon provides their students with good academic support

VIII. Follow-up on Parent Comments/Questions

- A. None

IX. Adjournment

Susie Rossiter adjourned the meeting at 6:00 p.m.

Date minutes were shared with principal (if not present at ELAC): **September 21, 2023**

Date minutes were shared with School Site Council (copy of SSC minutes attached): **October 23, 2023**