

6:45 – 7:00 p.m.

District patrons who wish to speak to the Board during ‘Comments from the Audience’ must personally sign in with the Board secretary during the fifteen-minute period preceding each regularly scheduled meeting. The name, home address and the topic that will be presented must be listed to provide a record for the Board minutes. Once the meeting is officially called to order, the opportunity to sign in will be closed.

**AGENDA**  
**UNION PUBLIC SCHOOLS**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**

**JUNE 13, 2022**

**UNION EDUCATION SERVICE CENTER BOARD ROOM**  
**8506 East 61<sup>st</sup> Street**  
**Tulsa, Oklahoma**  
**7:00 p.m.**

**With the exception of the agenda item calling the meeting to order,  
the Board of Education reserves the right to take up any agenda item in any order  
regardless of how items are listed below.**

**I. ROUTINE**

- A. CALL MEETING TO ORDER**
- B. FLAG SALUTE**
- C. ROLL CALL OF THE BOARD**
- D. ADOPTION OF THE AGENDA**

**II. CONSENT AGENDA**

**All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and action on the following items:**

- A. Minutes: May 9, 2022 regular Board meeting Attachment “A.”**
- B. Out-of-state travel requests as outlined in Attachments “B-1” – “B-4.”**
- C. Facilities use license agreements as outlined in Attachment “C,” and authorize the Senior Facilities Manager, Art Churchill to execute the agreements.**
- D. Letter of Agreement with Special Event Services, LLC for event staff services for the 2022-2023 SY in the amount of \$25,000.00, as outlined in Attachment “D,” and authorize the Superintendent or designee to execute the agreement.**
- E. Agreement with ATM Depot, Inc. for ATM services at the UMAC and High School, as outlined in Attachment “E,” and authorize the Superintendent or designee to execute the agreement.**
- F. Preventive Maintenance Agreement with Push Pedal Pull, Inc. for equipment maintenance and repair at the UMAC, in the amount of \$7,000.00 from general funds, as outlined in Attachment “F,” and authorize the Superintendent or designee to execute the agreement.**

- G. Athletic participation agreement with Choctaw High School, as outlined in Attachment “G,” and authorize the Director of Athletics to execute the agreement.**
- H. Contract with Greater Tulsa Official Association (GTOA) to assign officials for the 2022 football games, as outlined in Attachment “H,” and authorize the Director of Athletics to execute the agreement.**
- I. Host agreement with the Great Plains Association for College Admission Counseling for the annual fall 2022 College Fair, as outlined in Attachment “I,” and authorize the Director of College and Career Services, Dr. Marla Robinson to sign the electronic host agreement.**
- J. Facility Use and License Agreements with Family & Children’s Services, Goodwill Industries of Tulsa, Inc., Muskogee Public Schools, Rogers State University, Whirlpool Corporation, First Step Male Diversion Program, and Northeast Technology Center to provide ABE/GED/ESL classes for the 2022-2023 school year, as outlined in Attachments “J-1” – “J-7,” and authorize the Superintendent or designee to execute the agreements.**
- K. Memorandum of Understanding with Community Action Project (CAP Tulsa) for operation of the Rosa Parks Early Childhood Education Center, as outlined in Attachment “K,” and authorize the Superintendent or designee to execute the agreement.**
- L. Special Services Agreement with Community Action Project (CAP Tulsa) as LEA for the Head Start program, as outlined in Attachment “L,” and authorize the Superintendent or designee to execute the agreement.**
- M. Provider service agreement with Family and Children’s Services, Inc., for services districtwide, as outlined in Attachment “M,” and authorize the Superintendent or designee to execute the agreement.**
- N. Two-year renewal agreement with Renaissance for software subscriptions for secondary schools, in the amount of \$77,480.00 from bond funds, as outlined in Attachment “N,” and authorize the Superintendent or designee to execute the agreement.**
- O. Master Memorandum of Understanding with The City of Tulsa for the Career Connect Automotive Program, as outlined in Attachment “O,” and authorize the Superintendent or designee to execute the agreement.**
- P. Participating Addendum for previously approved Master Memorandum of Understanding with A New Way Center to provide a therapeutic classroom at the 6/7th Grade Center, as outlined in Attachment “P,” and authorize the Superintendent or designee to execute the agreement.**
- Q. Participating Addenda to previously approved Memoranda of Understanding with Up With Trees and Girl Scouts of Eastern Oklahoma, for Community Schools programs, as outlined in Attachments “Q-1” – “Q-2,” and authorize the Superintendent or designee to execute the agreements.**

- R. Participating Addenda for previously approved Master Memoranda of Understanding with Combat Zone Karate and Tippi Toes Dance for Community Education and EDP programs, as outlined in Attachment “R,” and authorize the Superintendent or designee to execute the agreements.**
- S. Renewal agreement with Gabbart Communications for website hosting and service, in the amount of \$16,200.00 from general funds, as outlined in Attachment “S,” and authorize the Superintendent or designee to execute the agreement.**
- T. Renewal agreement with Fulcrum Management Solutions, Inc., d.b.a. ThoughtExchange for an interactive survey tool, in the amount of \$51,660.00 from bond funds, as outlined in Attachment “T,” and authorize the Superintendent or designee to execute the agreement.**
- U. Renewal of the agreement with Peachjar for flyer management/distribution as outlined in Attachment “U,” and authorize the Chief Communications Officer, Chris Payne, to execute the renewal authorization.**
- V. Districtwide alarm monitoring agreement with Digi Security Systems, in the amount of \$18,840.00 from general funds as outlined in Attachment “V,” and authorize the Superintendent or designee to execute the agreement.**
- W. Renewal of annual service agreement with Praetoria Security for alarm response services, in the amount of \$10,534.80 from general funds, as outlined in Attachment “W,” and authorize the Superintendent or designee to execute the agreement.**
- X. Renewal of annual service agreement with KONE Inc., for elevator maintenance throughout the district, in the amount of \$21,720.00 from general fund, as outlined in Attachment “X,” and authorize the Superintendent or designee to execute the agreement.**
- Y. Renewal of annual service agreement with Clifford Power for maintenance and inspection of generators, in the amount of \$7,693.00 from general funds, as outlined in Attachment “Y,” and authorize the Superintendent or designee to execute the agreement.**
- Z. Renewal of annual service agreement with Chem Aqua for water treatment services, in the amount of \$52,622.80 from general funds, as outlined in Attachment “Z,” and authorize the Superintendent or designee to execute the agreement.**
- AA. Annual service agreements with West Termite and Pest Management, Inc., for pest management services for the district and cafeterias, in the total amount of \$40,776.00 from general/child nutrition funds, as outlined in Attachments “AA-1” – “AA-2” and authorize the Superintendent or designee to execute the agreements.**
- BB. Staffing service agreement with Stand-By Personnel for staffing services as needed by the district, in the amount of \$2,000.00 from general funds, as outlined in Attachment “BB,” and authorize the Superintendent or designee to execute the agreement.**
- CC. Updated terms and conditions from PSO for the Demand Response Program, as outlined in Attachment “CC,” and authorize the Superintendent or designee to execute the agreement.**

**Agenda**  
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- DD. School picture and yearbook agreements with Jostens and Ruth Kelly as outlined in Attachment “DD,” and authorize the site principals to sign the site agreements and final order forms.**
- EE. Agreements with Northeastern State University (NSU), Oral Roberts University (ORU), and Oklahoma City University (OCU) for student teachers, as outlined in Attachments “EE-1” – “EE-3,” and authorize the Superintendent to execute the agreements.**
- FF. Renewal of the Service Agreement with Healthcare Safety Solutions, Inc., for safety consulting services, in the amount of \$25,000.00 from general/building funds, as outlined in Attachment “FF,” and authorize the Superintendent or designee to execute the agreement.**
- GG. Amendment agreement renewal with Worxtime, LLC for software licenses for ACA requirement tracking, in the amount of \$19,649.00 from general/bond/insurance fund, as outlined in Attachment “GG,” and authorize the Superintendent or designee to execute the agreement.**
- HH. Service agreement with AmericanChecked for applicant/employee background check services for the district at the rates listed in the agreement, in the amount of \$80,000.00 from general funds, as outlined in Attachment “HH,” and authorize the Superintendent or designee to execute the agreement.**
- II. Approval of the continued use of The Standard Insurance Company for additional disability coverage, as outlined in Attachment “II,” and authorize the Executive Director of Human Resources to execute the agreement and initiate payment under the agreement.**
- JJ. Renewal of the Risk Management Consulting Agreement with BancFirst Insurance Services for broker services for the Districts’ property/casualty/liability workers’ compensation coverage lines, in the amount of \$96,000.00 from general/building funds, as outlined in Attachment “JJ,” and authorize the Superintendent or designee to execute the agreement.**
- KK. Re-employment of Support Staff for the 2022-2023 school year as outlined in Attachment “KK.”**
- LL. Re-employment of Support Associate Personnel for the 2022-2023 school year as outlined in Attachment “LL.”**
- MM. Re-employment of Certified Staff for the 2022-2023 school year as outlined in Attachment “MM.”**
- NN. Re-employment of Administrators for the 2022-2023 school year as outlined in Attachment “NN.”**
- OO. Approval of Assistant Principal candidates as outlined in Attachment “OO.”**
- PP. Payment of on-call stipends as outlined in Attachment “PP.”**
- QQ. Personnel resignations and terminations as outlined in Attachment “QQ.”**

- RR. Employment of certified and/or support staff as outlined in Attachment “RR.”**
- SS. Accessible Discovery Grant agreement with Discovery Lab, in the amount of \$9,142.00 for Jefferson Elementary, as outlined in Attachment “SS,” and authorize Shana Harris, principal of Jefferson Elementary to execute the agreement.**
- TT. Accessible Discovery Grant agreement with Discovery Lab, in the amount of \$7,530.00 for Clark Elementary, as outlined in Attachment “TT,” and authorize Alicia Ewing, principal of Clark Elementary to execute the agreement.**
- UU. Monetary donations as outlined in Attachment “UU.”**
- VV. OETT Grant Award in the amount of \$40,000 for Darnaby Elementary, as outlined in Attachment “VV,” and authorize the Principal of Darnaby, the Superintendent and designee to execute the Statement of Assurances.**
- WW. Declaration of equipment as surplus and authorize disposal of same through donation, Natural Evolution, Inc., or surplus auction as outlined in Attachment “WW.”**
- XX. Change order No. 1 with Magnum Construction for the Innovation Lab Phase II, in the amount of \$5,521.70 from bond funds, as outlined in Attachment “XX.”**
- YY. Contract with RSM US LLP to perform an external financial audit of the 2021-2022 fiscal year at a fee not to exceed \$89,300.00 for professional fees for audit services and an additional \$5,000.00 fee per Federal program in excess of three that is required to be audited as a Major program under the requirements of the Uniform guidance, from general funds, as outlined in Attachment “YY,” and authorize the Superintendent or designees to execute the agreement.**
- ZZ. Agreement with Municipal Finance Services for financial advisor services, in the total amount of \$41,525.00 from bond/general funds, as outlined in Attachment “ZZ,” and authorize the Superintendent or designee to execute the agreement.**
- AAA. Appointment of the district Treasurer, Assistant Treasurers, Encumbrance Clerk, and Activity Fund Custodians for the 2022-2023 fiscal year; and appointment of Sherri Fair, Director of Federal Programs, as the authorized representative to sign for federal, state, or local grant applications, contracts, reimbursements for the district, for the 2022-2023 fiscal year as outlined in Attachment “AAA.”**
- BBB. Activity fund budget sub-accounts, revenues and expenditures for FY 2022-2023 as outlined in Attachment “BBB.”**
- CCC. Fundraising activities for school activity sub-accounts and common expenditures for same for the 2022-2023 FY as outlined in Attachment “CCC.”**
- DDD. Crowdfunding donations as outlined in Attachment “DDD.”**
- EEE. Authorization to issue, revise, pay and close encumbrances and claims as outlined in Attachments “EEE-1” and “EEE-2.”; and final authorization to issue, revise, pay, and close encumbrances and claims for all purchase orders issued in FY 2021-2022.**

**III. INFORMATION REPORTS**

- A. **USPA Report**
- B. **UCTA Report**

Frank Brazwell  
Deena Churchill

**IV. HEARINGS AND CORRESPONDENCE**

- A. **Communications**
- B. **Opportunity for comments from the audience regarding the agenda.**

\* **The rules for this section of the agenda are as follows:**

- (a) **Speakers should identify themselves.**
- (b) **Each speaker is given a maximum of three (3) minutes.**
- (c) **Total time allocated to this item is thirty (30) minutes.**
- (d) **Under Board Policy 1800, the Board of Education president has the discretion to determine if topics are relevant enough to be heard and to establish the order of presentations. This includes the right to interrupt this section and move on to the next item.**

**V. BUSINESS AGENDA**

**A. Instruction**

- 1. **Consider and take action on School-Based Services Agreements with Oklahoma Department of Human Services for three school-based social workers, in the total amount of \$115,000.00 from general funds.**

Scott Pennington

**REF. #1**

- 2. **Consider and take action on the expenditure of up to \$125,000.00 from the general fund to purchase textbooks and software for the 2022-2023 school year.**

Sandi Calvin

**REF. #2**

- 3. **Consider and take action on the expenditure of up to \$950,000.00 from bond funds to purchase textbooks and software for the 2022-2023 school year.**

Sandi Calvin

**REF. #3**

- 4. **Consider and take action to approve the capacity levels and the calculated open transfer capacity amounts as recommended.**

Dr. Nelson

**REF. #4**

- 5. **Consider and take action on the purchase of a software**

Dr. Nelson

subscription for Scholastic Literacy 3-5 Digital Resources from Scholastic Digital Resources, in the amount of \$101,643.75 from bond funds.

REF. #5

6. Consider and take action on the purchase of Scholastic Literacy Leveled Bookrooms, in the amount of \$587,926.50 from Federal funds. Dr. Nelson

REF. #6

7. Consider and take action to approve revisions to Board Policy #1600 – Technology Utilization. Todd Borland

REF. #7

8. Consider and take action to approve revisions to Board Policy #4060 – Substitute Teachers. Jay Loegering

REF. #8

**B. Personnel**

1. Consider and take action to name the Program Director of English Learning. Jay Loegering

REF. #9

2. Consider and take action to name the Principal of Boevers Elementary. Jay Loegering

REF. #10

3. Consider and take action to increase sign-on bonuses for qualified certified teachers for the 2022-2023 school year. Jay Loegering

REF. #11

4. Consider and take action on insurance renewals for general liability/auto and other specified coverages for the policy year beginning July 1, 2022, from general and building funds, and authorize the Executive Director of Human Resources to sign any associated contract(s) and initiate payments under the contract(s). Jay Loegering

REF. #12

**C. School Operations**

1. Consider and take action on the renewal of the milk, dairy, and Lisa Griffin

**juice bid and to award the bid for produce for the 2022-2023 school year, and approve associated blanket purchase orders for same.**

**REF. #13**

- 2. Consider and take action on the purchase of Microsoft Office 365 licenses from Softchoice Corporation, in the total amount of \$404,427.60 from bond funds.**

Todd Borland

**REF. #14**
- 3. Consider and take action on the purchase of headphones from Encore Data Products, in the amount of \$169,860.00 from bond funds.**

Todd Borland

**REF. #15**
- 4. Consider and take action on the purchase of one hundred and fifty (150) lab computers from Dell, in the amount of \$163,894.50 from federal funds.**

Todd Borland

**REF. #16**
- 5. Consider and take action on the purchase of school buses from Holt Truck Centers, in the total amount of \$1,804,625.00 from bond funds and \$86,522.00 from ARP ESSER III funds.**

Susan Pettit

**REF. #17**
- 6. Consider and take action on the Extension of Contracted Services agreement with American Waste Control, Inc. for waste control and recycling services, in the amount of \$148,000.00 from general funds.**

C. Bushyhead

**REF. #18**
- 7. Consider and take action to accept the bid for the Grove Elementary HVAC Replacement and award the contract to Vision Air Services, in the amount of \$797,000.00 from bond funds.**

Fred Isaacs

**REF. #19**
- 8. Consider and take action on the CM agreement with Magnum Construction for the Playground Improvements at Peters Elementary and Rosa Parks Elementary and to award the construction contracts, assign such contracts to Magnum Construction, Inc. as the Construction Manager at Risk, and authorize the Associate Superintendent to execute the contracts**

Fred Isaacs



within the Guaranteed Maximum Price, in the amount of \$396,939.00 from bond funds.

REF. #20

**D. Finance**

1. Consider and take action on the annual blanket purchase order encumbrances and authorize the encumbrance clerk to establish said encumbrances/purchase orders for the 2022-2023 fiscal year contingent on the approval and appropriation of the 2022-2023 budgets, and authorize the encumbrance clerk to adjust encumbrances and purchase orders as necessary to pay all utility-related invoices and fuel and freight fees and increase all other purchase orders by up to fifteen (15%) percent without prior approval of the Board. D. Young

REF. #21

2. Consider and take action on 2021-2022 general, building and child nutrition budget revisions. Dr. Williams

REF. #22

3. Consider and take action on the 2022-2023 Temporary Operating Budgets for the general, building, and child nutrition funds. Dr. Williams

REF. #23

4. Consider and take action on the payment of a one-time 2021-2022 retention stipend for work performed during 2021-2022 if funding allows on June 30, 2022, to be paid on specified dates in July 2022 to eligible employees as per the allocation plan, terms, and conditions discussed with the UCTA for certified teachers, the UPSA for eligible support employees, and as recommended by the Superintendent for administrative/associate/exempt/curriculum coordinator personnel classes with funding from the 2021-2022 general, building, and/or child nutrition funds as deemed appropriate by the Chief Financial Officer based on available resources as of June 30, 2022. Dr. Williams

REF. #24

**VI. NEW BUSINESS**

**VII. OPPORTUNITY FOR COMMENTS FROM THE AUDIENCE AND BOARD MEMBERS \***

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**VIII. ADJOURNMENT**

**Notice of this regular meeting was given to the Tulsa County Clerk by December 15, 2021, and the agenda was posted at 4:00 p.m. June 9, 2022, at the Union Education Service Center by Barbara Swinburne, Board Secretary.**

\_\_\_\_\_, Board Secretary