

6:45 – 7:00 p.m.

District patrons who wish to speak to the Board during ‘Comments from the Audience’ must personally sign in with the Board secretary during the fifteen-minute period preceding each regularly scheduled meeting. The name, home address and the topic that will be presented must be listed to provide a record for the Board minutes. Once the meeting is officially called to order, the opportunity to sign in will be closed.

**AGENDA**  
**UNION PUBLIC SCHOOLS**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**SEPTEMBER 11, 2023**  
**UNION EDUCATION SERVICE CENTER BOARD ROOM**  
**8506 East 61<sup>st</sup> Street**  
**Tulsa, Oklahoma**  
**7:00 p.m.**

With the exception of the agenda item calling the meeting to order,  
the Board of Education reserves the right to take up any agenda item in any order  
regardless of how items are listed below.

**I. ROUTINE**

- A. CALL MEETING TO ORDER**
- B. FLAG SALUTE**
- C. ROLL CALL OF THE BOARD**
- D. ADOPTION OF THE AGENDA**

Heather McAdams

**II. CONSENT AGENDA**

All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and action on the following items:

- A. Minutes: August 14, 2023 regular meeting Attachment “A.”**
- B. Out-of-state travel requests as outlined in Attachments “B-1” – “B-3.”**
- C. Facilities use license agreements as outlined in Attachment “C,” and authorize the Senior Facilities Manager, Art Churchill to execute the agreements.**
- D. Advertising Agreements with Grubbs Family of Dealerships and Airco Service Inc. for advertising privileges in and around Tuttle Stadium for the 2023-2024 school year, as outlined in Attachments “D-1” – “D-2,” and authorize the Superintendent or designee to execute the agreements.**
- E. Contract with Music Theatre International (MTI) for the middle school musical, in the amount of \$1,385.00 from activity funds, as outlined in Attachment “E,” and authorize the Superintendent or designee to execute the agreement.**
- F. Professional Services Transportation Contract with Metropolitan Tulsa Transit to provide training opportunities for students in the Union Education & Family Literacy program during the 23-24 school year, as outlined in Attachment “F,” and authorize the Superintendent or designee to execute the agreement.**

- G. Agreement with OSU-Tulsa to rent space for UHS seniors to take part in the “Beyond U” senior conference, in the amount of \$1,550.00 from grant funds, as outlined in Attachment “G,” and authorize the Superintendent or designee to execute the agreement.**
- H. Venue Rental and Use Agreement with Discovery Lab for a Family Steam Night for Boevers Elementary, as outlined in Attachment “H,” and authorize the Superintendent or designee to execute the agreement.**
- I. Partnership Agreement with Procure for software for the “Nest” at Rosa Parks Early Childhood Center, as outlined in Attachment “I,” and authorize the Superintendent or designee to execute the agreement.**
- J. Renewal agreement with Edmentum for Exact Path software, in the amount of \$70,243.10 from ESSER funds, as outlined in Attachment “J,” and authorize the Superintendent or designee to execute the agreement.**
- K. Memorandum of Understanding with Goodwill Industries of Tulsa for students with disabilities as outlined in Attachment “K,” and authorize the Director of Special Services, Lindsay Smith and the Superintendent or designee to execute the agreement.**
- L. Professional Development Agreement with The Institute for Childhood Education-Connected Kids for Roy Clark Elementary, in the amount of \$1,000.00 from Title 1 funds, as outlined in Attachment “L,” and authorize the Superintendent or designee to execute the agreement.**
- M. Renewal of Agreement with Getty Images for online access to high-quality clipart, photographic images, and audio/music clips, in the amount of \$4,400.00 from general funds, as outlined in Attachment “M,” and authorize the Chief Communications Officer Chris Payne to digitally sign the agreement.**
- N. Memorandum of Understanding with the University of Oklahoma for student teachers as outlined in Attachment “N,” and authorize the Superintendent or designee to execute the agreement.**
- O. Affiliation Agreement with Keith and Associates Distance Dietetic Internship (KADDI) for child nutrition student interns as outlined in Attachment “O,” and authorize the Superintendent to execute the agreement.**
- P. Master Memoranda of Understanding and Participating Addenda with Anthem Realty, Aspen Ridge, XO Event Co., The Lawyers of Kendal Whittier, Moore Funeral Homes, L&M Office Furniture, Bent Arrow Vet Clinic and St. Francis Health System for the Career Connect Program, as outlined in Attachment “P,” and authorize the Superintendent or designee to execute the agreements.**
- Q. Master Memoranda of Understanding and Participating Addenda with Kang’s Taekwondo, James Holmaas, Kidvation Global, Inc., Hurd Family Studio, Church 3434, Gaining Ground, Tulsa Metropolitan Environmental Trust, Tulsa Symphony Orchestra, Humble Warrior Collective, Tippi Toes, Senior Star at Burgundy Place, Tulsa Zoo, Casa de la Cultura, Tulsa Changemakers, Tulsa Debate League, Tulsa**

- Regional STEM Alliance, Tulsa Youth Rowing Association, Soccer Shots Tulsa, Blanca Jahaziel Hiriart Lozoya, and Global Gardens, for Community School programs, as outlined in Attachments “Q-1” – “Q-13,” and authorize the Superintendent or designee to execute the agreements.**
- R. Customer Service Agreement with UniFirst for uniforms for transportation/grounds department mechanics, as outlined in Attachment “R,” and authorize the Superintendent or designee to execute the agreement.**
  - S. General Staffing Agreement with Tulsa’s Green Country Staffing to provide assistance finding staff for hard to fill positions, as outlined in Attachment “S,” and authorize Jay Loegering, Executive Director of Human Resources to execute the associated agreement and to make payment pursuant to Board authorization.**
  - T. Agreement with Segue for the Employee Assistance Program, effective January 1, 2024, as outlined in Attachment “T,” and authorize Jay Loegering, Executive Director of Human Resources to sign the agreement and initiate payments under the agreement.**
  - U. Renewal of the two Community Care of Oklahoma (CCOK) HMO, Inc. retiree/Medicare Supplement HMO health plans for January 1, 2024-December 31, 2024, as outlined in Attachment “U,” and authorize the Executive Director of Human Resources to sign the agreement and forward payments due under the agreement.**
  - V. Annual Renewal Contract Letter for the continuation of 403(B) through Aspire and 457 through TIAA, as outlined in Attachment “V,” and authorize the Executive Director of Human Resources to execute the agreement and any associated agreements with selected vendors, (as well as information-sharing agreements with de-selected vendors, as necessary) and make payments under the approved agreements.**
  - W. Personnel resignations and terminations as outlined in Attachment “W.”**
  - X. Employment of certified and/or support staff as outlined in Attachment “X.”**
  - Y. Monetary donations as outlined in Attachment “Y.”**
  - Z. Declaration of equipment as surplus and authorize disposal of same through donation, Natural Evolution, Inc., or surplus auction as outlined in Attachment “Z.”**
  - AA. Deduct Amendment No. 1 with Dewberry Architects, in the amount of (\$49,108.81) for the High School Remodel and Expansion, as outlined in Attachment “AA,” and authorize the Superintendent or designee to execute the amendment.**
  - BB. Change order No. 1 with Inside Out Concrete, in the amount of \$11,608.00 for the Freezer/Cooler Replacement at Andersen and Cedar Ridge, as outlined in Attachment “BB.”**
  - CC. Change Order No. 1 with Dunham’s Asphalt Services, in the amount of \$38,148.00 for the District Wide Pavement Replacement and Sealcoat Project, as outlined in Attachment “CC.”**

- DD. New activity fund Subaccount as outlined in Attachment “DD.”
- EE. Crowdfunding donations as outlined in Attachment “EE.”
- FF. Resolution authorizing the CFO/Director of Treasury and Financial Reporting/Director of Accounting to issue, transfer and purchase non-payable warrants and/or investments as necessary during the 2023-2024 fiscal year to pay the District’s current obligations, including payroll, on a timely basis and to purchase said warrants as investments from other District funds and investments as outlined in Attachment “FF.”
- GG. Authorization to issue, revise, pay and close encumbrances and claims as outlined in Attachments “GG-1” and “GG-2.”; and final authorization to issue, revise, pay, and close encumbrances and claims for all purchase orders issued in FY 2023-2024.

**III. INFORMATION REPORTS**

- A. USPA Report
- B. UCTA Report

Brandon Morgan  
Kerri Gunter

**IV. HEARINGS AND CORRESPONDENCE**

- A. Communications
- B. Opportunity for comments from the audience regarding the agenda.

\* The rules for this section of the agenda are as follows:

- (a) Speakers should identify themselves.
- (b) Each speaker is given a maximum of three (3) minutes.
- (c) Total time allocated to this item is thirty (30) minutes.
- (d) Under Board Policy 1800, the Board of Education president has the discretion to determine if topics are relevant enough to be heard and to establish the order of presentations. This includes the right to interrupt this section and move on to the next item.

**V. BUSINESS AGENDA**

**A. Instruction**

- 1. Annual report on College Remediation Rates.

Dr. Moore

REF. #1

- 2. Consider and take action on the 2023-2024 Professional Development Budget and Plan.

Chasity Gray

REF. #2

**B. Personnel**

- 1. Consider and take action on the fourth renewal agreement with CareATC to provide national shared site clinic services

Jay Loegering

to Union PPO employees.

REF. #3

2. Consider and take action on an agreement for insurance management services with Rooney Insurance Agency for employee benefit consulting services beginning January 1, 2024 and authorize Jay Loegering, Executive Director of Human Resources to execute the agreement and authorize payments pursuant to the agreement.

Jay Loegering

REF. #4

3. Consider and take action on the administrative services agreement with United Health Care (UMR) to become the health plan third party administrator and approval of the monthly premium rates for employee/retiree, Board members, and COBRA participants for the District's self-insured PPO Medical Indemnity Plans and to approve the plans, plan changes, other coverages, and administrative services, including all associated agreements/contracts, at the costs outlined in the Board memo and attachments, effective January 1, 2024 and authorize the Executive Director of Human Resources, as the Superintendent's designee, to sign the associated contracts and that the Board authorize the issuance of P.O.'s and payment thereof.

Jay Loegering

REF. #5

**C. School Operations**

1. Consider and take action on the bid for the UMAC Lighting and Audio Improvements and award the contract to TMG Systems, Inc., in the amount of \$1,020,000.00 from bond funds.

Dr. J. Robinson

REF. #6

**D. Finance**

1. Consider and take action on the Estimate of Needs document for the 2023-2024 fiscal year as required by state law for submission to the County Excise Board, and authorize the Board president to sign the final documents.

Dr. Williams

REF. #7

2. Consider and take action on the General, Building and Child Nutrition Fund operational budgets for the 2023-2024 fiscal year as outlined on the Statements of Revenues, Expenditures and Fund Balances.

Dr. Williams

REF. #8

**VI. NEW BUSINESS**

**VII. OPPORTUNITY FOR COMMENTS FROM THE AUDIENCE AND BOARD MEMBERS \***

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**VIII. EXECUTIVE SESSION**

- A. Motion and vote, pursuant to Okla. Stat. tit. 25, Section 307 (B)(1) and 307 (B)(11) to go into executive session to discuss amendments to the Superintendent and Chief Financial Officer's contracts, previously approved on July 10, 2023, the Deputy Superintendent's contract, previously approved on August 14, 2023 and to discuss terrorism/safety issues.
- B. Acknowledgement that the Board has returned to Open Session.
- C. Statement of Executive Session minutes.

**IX. Consider and take action on the amended contracts for the Superintendent, Deputy Superintendent and Chief Financial Officer.**

**X. Consider and take action on the updated Emergency Procedures C. Bushyhead Guide.**

**REF. #9**

**XI. ADJOURNMENT**

Notice of this regular meeting was given to the Tulsa County Clerk by December 15, 2022, and the agenda was posted by 4:00 p.m. September 8, 2023, at the Union Education Service Center by Barbara Swinburne, Board Secretary.

\_\_\_\_\_, Board Secretary