

6:45 – 7:00 p.m.

District patrons who wish to speak to the Board during ‘Comments from the Audience’ must personally sign in with the Board secretary during the fifteen-minute period preceding each regularly scheduled meeting. The name, home address and the topic that will be presented must be listed to provide a record for the Board minutes. Once the meeting is officially called to order, the opportunity to sign in will be closed.

AGENDA
UNION PUBLIC SCHOOLS
REGULAR MEETING OF THE BOARD OF EDUCATION
MARCH 6, 2023
UNION EDUCATION SERVICE CENTER BOARD ROOM
8506 East 61st Street
Tulsa, Oklahoma
7:00 p.m.

With the exception of the agenda item calling the meeting to order,
the Board of Education reserves the right to take up any agenda item in any order
regardless of how items are listed below.

I. ROUTINE

- A. CALL MEETING TO ORDER**
- B. FLAG SALUTE**
- C. ROLL CALL OF THE BOARD**
- D. ADOPTION OF THE AGENDA**

Ken Kinnear

II. CONSENT AGENDA

All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and action on the following items:

- A. Minutes:** February 13, 2023 regular board meeting Attachment “A-1,”
February 20, 2023 special board meeting Attachment “A-2.”
- B. Out-of-state travel requests as outlined in Attachments “B-1” – “B-4.”**
- C. Facilities use license agreements as outlined in Attachment “C,” and authorize the Senior Facilities Manager, Art Churchill to execute the agreements.**
- D. New Event Services Agreement with Special Event Services, LLC for event staff services for the remainder of the 2022-2023 school year, as outlined in Attachment “D,” and authorize the Superintendent or designee to execute the agreement.**
- E. Contract with the Union Band Parents Club, Inc., for operation of UMAC concessions during the remainder of the 2022-2023 SY as outlined in Attachment “E,” and authorize the Superintendent or designee to sign the contract.**
- F. Professional Development Agreement with Connected Kids for Jarman Elementary, in the amount of \$700.00 from Title 1 Professional Development funds, as outlined in Attachment “F,” and authorize the Superintendent or designee to execute the agreement.**

- G. Master Memorandum of Understanding and Participating Addendum with Moore Funeral Homes & Crematory for the Career Connect Program, as outlined in Attachment “G,” and authorize the Superintendent or designee to execute the agreements.**
- H. Services Agreement with bravEd for professional development training, in the amount of \$11,100.00 from general funds, as outlined in Attachment “H,” and authorize the Superintendent or designee to execute the agreement.**
- I. Personnel resignations and terminations as outlined in Attachment “I.”**
- J. Employment of certified and/or support staff as outlined in Attachment “J.”**
- K. Revisions to the Provisional Pay Table as outlined in Attachment “K.”**
- L. Annual Dropout Report for the 2021-2022 school year, as outlined in Attachment “L.”**
- M. Agreement with Post Oak Lodge & Retreat for the annual Union Administrator’s Retreat on June 22, 2023 in the amount of \$8,181.25 from activity funds, as outlined in Attachment “M,” and authorize the Superintendent or designee to execute the agreement.**
- N. Monetary donations as outlined in Attachment “N.”**
- O. Declaration of equipment as surplus and authorize disposal of same through donation, Natural Evolution, Inc., or surplus auction as outlined in Attachment “O.”**
- P. Change Order No. 5 with Magnum Construction, in the amount of \$8,629.76 from bond funds, for the Innovation Lab Phase II, as outlined in Attachment “P.”**
- Q. Approval to reject the bids for the Flooring Replacement at Multiple Sites Project, as outlined in Attachment “Q.”**
- R. Contract with Bledsoe, Hewett & Gullekson, in the amount of \$3,900.00 from general funds, for the 2023-2024 Estimate of Needs and Temporary Appropriations, as outlined in Attachment “R,” and authorize the Chief Financial Officer, Dr. Trish Williams, to sign the engagement letter.**
- S. Application for School Activity Fund Sanctioning as outlined in Attachment “S.”**
- T. Crowdfunding donations, as outlined in Attachment “T.”**
- U. Approval to establish a construction class activity fund, as outlined in Attachment “U.”**
- V. Authorization to issue, revise, pay and close encumbrances and claims as outlined in Attachment “V”; and final authorization to issue, revise, pay, and close encumbrances and claims for all purchase orders issued in FY 2022-2023.**

III. INFORMATION REPORTS

- A. USPA Report**

Frank Brazwell

B. UCTA Report

Kerri Gunter

IV. HEARINGS AND CORRESPONDENCE

A. Communications

B. Opportunity for comments from the audience regarding the agenda.

* The rules for this section of the agenda are as follows:

- (a) Speakers should identify themselves.
- (b) Each speaker is given a maximum of three (3) minutes.
- (c) Total time allocated to this item is thirty (30) minutes.
- (d) Under Board Policy 1800, the Board of Education president has the discretion to determine if topics are relevant enough to be heard and to establish the order of presentations. This includes the right to interrupt this section and move on to the next item.

V. BUSINESS AGENDA

A. Instruction

1. Update on Union's Strategic Plan

Dr. Nelson

REF. #1

2. Consider and take action to approve the capacity levels and the calculated open transfer capacity amounts as recommended.

Dr. Nelson

REF. #2

B. School Operations

1. Consider and take action on the adoption of the Multi-Jurisdictional Multi-Hazard Mitigation Plan with the City of Broken Arrow, in conjunction with Broken Arrow Public Schools.

T. Wardlow

REF. #3

C. Finance

1. Consider and take action on the revisions to the District's Uniform Guidance Procurement Plan and Procedures.

David Young

REF. #4

2. Consider and take action on the 2023-2024 Application for Temporary Appropriations for the 2023-2024 fiscal year for the general, building, and child nutrition funds.

Dr. Williams

REF. #5

VI. NEW BUSINESS

VII. OPPORTUNITY FOR COMMENTS FROM THE AUDIENCE AND BOARD MEMBERS *

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VIII. EXECUTIVE SESSION

- A. Motion and vote, pursuant to Okla. Stat. tit. 25, Section 307 (B)(1), to go into executive session to discuss the evaluations of the Superintendent and the Chief Financial Officer.
- B. Acknowledgement that the Board has returned to Open Session.
- C. Statement of Executive Session minutes.

IX. Discussion and motion to approve the Chief Financial Officer's merit stipend, not to exceed 7% of base salary per contract.

X. Discussion and motion to approve the Superintendent's merit stipend, not to exceed 7% of base salary per contract.

XI. ADJOURNMENT

Notice of this regular meeting was given to the Tulsa County Clerk by December 15, 2022, and the agenda was posted by 4:00 p.m. March 3, 2023, at the Union Education Service Center by Barbara Swinburne, Board Secretary.

_____, Board Secretary