

6:45 – 7:00 p.m.

District patrons who wish to speak to the Board during ‘Comments from the Audience’ must personally sign in with the Board secretary during the fifteen-minute period preceding each regularly scheduled meeting. The name, home address and the topic that will be presented must be listed to provide a record for the Board minutes. Once the meeting is officially called to order, the opportunity to sign in will be closed.

**AGENDA**  
**UNION PUBLIC SCHOOLS**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**FEBRUARY 13, 2023**  
**UNION EDUCATION SERVICE CENTER BOARD ROOM**  
**8506 East 61<sup>st</sup> Street**  
**Tulsa, Oklahoma**  
**7:00 p.m.**

With the exception of the agenda item calling the meeting to order,  
the Board of Education reserves the right to take up any agenda item in any order  
regardless of how items are listed below.

**I. ROUTINE**

- A. CALL MEETING TO ORDER**
- B. FLAG SALUTE**
- C. ROLL CALL OF THE BOARD**
- D. ADOPTION OF THE AGENDA**

Ken Kinnear

**II. CONSENT AGENDA**

All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and action on the following items:

- A. Minutes: January 17, 2023 regular meeting Attachment “A.”**
- B. Out-of-state travel requests as outlined in Attachments “B-1” – “B-8.”**
- C. Revised Subaward Funding Agreements with the State Board of Career and Technology Education for Adult Education, as outlined in Attachments “C-1” – “C-3,” and authorize the Superintendent to execute the agreements.**
- D. Class Collaboration Agreement with Northeastern State University-Broken Arrow, to provide Integrated English Literacy and Civics Education (IELCE) classes for the 2022-2023 school year, as outlined in Attachment “D,” and authorize the Superintendent or designee to execute the agreement.**
- E. Master Memorandum of Understanding and Participating Addenda with Jay Rambo, Co., and Miss Weary’s Foundation (aka Health/Safety Education Consultants Training Ctr LLC) for the Adult Education and Family Literacy program, as outlined in Attachments “E-1” – “E-2,” and authorize the Superintendent or designee to execute the agreements.**

- F. Software subscription for 40 additional student licenses with Imagine Learning, LLC for Jarman Elementary, in the amount of \$4,556.72 from bond funds, as outlined in Attachment “F,” and authorize the Superintendent or designee to execute the agreement.**
- G. Professional Development Agreement with Connected Kids for Roy Clark Elementary, in the amount of \$400.00 from Title 1 Professional Development funds, as outlined in Attachment “G,” and authorize the Superintendent or designee to execute the agreement.**
- H. ACT® Terms and Conditions for ACT tests for high school students, in the amount of \$5,580.00 from activity funds, as outlined in Attachment “H,” and authorize Nia Schell, Testing and Data Specialist to sign on-line as designee.**
- I. Contract renewal with SHL US LLC for Brainbench software, in the amount of \$2,310.00 from Career Tech funds, as outlined in Attachment “I,” and authorize John Chargois, High School principal to sign the online order form.**
- J. Master Memorandum of Understanding and Participating Addendum with Broken Arrow Fire Department for the Career Connect Program, as outlined in Attachment “J,” and authorize the Superintendent or designee to execute the agreements.**
- K. Master Memoranda of Understanding and Participating Addenda with Casa de la Cultura, Kang’s Taekwondo and Costco Wholesale Volunteer Reading Program for Community School programs, as outlined in Attachment “K,” and authorize the Superintendent or designee to execute the agreements.**
- L. Updated Master Memorandum of Understanding with Spot 31, Inc., to include Union’s Data Sharing Agreement, as outlined in Attachment “L,” and authorize the Superintendent or designee to execute the agreement.**
- M. Group Admission Agreement with Tulsa Botanic Garden for the Extended Day Program, in the amount of \$585.00 from EDP activity funds, as outlined in Attachment “M,” and authorize Lorrie Field, EDP Manager to execute the agreement.**
- N. Customer Agreement with Merlyn Mind, Inc. for an AI driven classroom assistant, in the amount of \$2,700.00 from bond funds, as outlined in Attachment “N,” and authorize the Superintendent or designee to execute the agreement.**
- O. Purchase of e-rate network equipment from NextStep Innovations, in the amount of \$98,257.93 from bond funds, as outlined in Attachment “O.”**
- P. Agreement for Construction in a Utility Easement with the City of Tulsa for the right to construct and maintain a retaining wall on the east side of the HS stadium, as outlined in Attachment “P,” and authorize the Superintendent or designee to execute the agreement.**
- Q. No Cost Change Order No. 1 with Magnum Construction for the Operations Loading Dock, as outlined in Attachment “Q.”**

- R. Payment of the state-required, annual bonus to eligible National Board Certified employees, contingent upon funding from the State of Oklahoma, as outlined in Attachment “R.”
- S. Personnel resignations and terminations as outlined in Attachment “S.”
- T. Employment of certified and/or support staff as outlined in Attachment “T.”
- U. Monetary donations as outlined in Attachment “U.”
- V. Declaration of equipment as surplus and authorize disposal of same through donation, Natural Evolution, Inc., or surplus auction as outlined in Attachment “V.”
- W. Applications for School Activity Fund Sanctioning as outlined in Attachment “W.”
- X. Fundraising request as outlined in Attachment “X.”
- Y. Authorization to issue, revise, pay and close encumbrances and claims as outlined in Attachments “Y-1” and “Y-2.”; and final authorization to issue, revise, pay, and close encumbrances and claims for all purchase orders issued in FY 2022-2023.

III. INFORMATION REPORTS

- A. USPA Report
- B. UCTA Report

Frank Brazwell  
Kerri Gunter

IV. HEARINGS AND CORRESPONDENCE

- A. Communications
- B. Opportunity for comments from the audience regarding the agenda.

\* The rules for this section of the agenda are as follows:

- (a) Speakers should identify themselves.
- (b) Each speaker is given a maximum of three (3) minutes.
- (c) Total time allocated to this item is thirty (30) minutes.
- (d) Under Board Policy 1800, the Board of Education president has the discretion to determine if topics are relevant enough to be heard and to establish the order of presentations. This includes the right to interrupt this section and move on to the next item.

V. BUSINESS AGENDA

A. Instruction

- 1. Consider and take action on the revised proposed 2023-2024 school calendar.

Dr. Hartzler

**B. Personnel**

1. Consider and take action on the changes to the 2022-2023 Early Retirement Incentive (ERI) program participation list. Jay Loegering  
REF. #2

**C. School Operations**

1. Consider and take action to award the commodity process bids for the 2023-2024 fiscal year. Lisa Griffin  
REF. #3

2. Presentation of internet protocol in compliance with the Child Internet Protection Act (CIPA) and consider and take action to authorize the Superintendent or designee to sign any subsequent eRate documents with the exception of any contract with financial obligations. Todd Borland  
REF. #4

3. Consider and take action on the Master Agreement with Salas O'Brien for multiple engineering consultation services for multiple mechanical projects, with the total design fees not to exceed \$200,000.00 from bond funds. Fred Isaacs  
REF. #5

4. Consider and take action on the Master Agreement with Phillips + Gomez for multiple engineering consultation services for multiple mechanical projects, with the total design fees not to exceed \$200,000.00 from bond funds. Fred Isaacs  
REF. #6

5. Consider and take action on the Master Agreement with Henderson Engineers for multiple engineering consultation services for multiple mechanical projects, with the total design fees not to exceed \$200,000.00 from bond funds. Fred Isaacs  
REF. #7

**VI. NEW BUSINESS**

**VII. OPPORTUNITY FOR COMMENTS FROM THE AUDIENCE AND BOARD MEMBERS \***

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**VIII. ADJOURNMENT**

**Notice of this regular meeting was given to the Tulsa County Clerk by December 15, 2022, and the agenda was posted at 4:00 p.m. February 10, 2023, at the Union Education Service Center by Barbara Swinburne, Board Secretary.**

\_\_\_\_\_, Board Secretary