

**MINUTES OF THE REGULAR MEETING  
BOARD OF EDUCATION  
UNION SCHOOL DISTRICT  
Tulsa, Oklahoma  
May 9, 2022**

**The Union Board of Education met in regular session on Monday, May 9, 2022, at 7:00 p.m. in the Board Room of the Union Education Service Center pursuant to written notice given to the County Clerk of Tulsa County by the fifteenth day of December 2021 as required by Title 25, Oklahoma Statutes, 301-314. The time, place and agenda of this meeting were posted in prominent public view at the location of this meeting at least 24 hours in advance excluding Saturdays, Sundays, and holidays.**

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Stacey Roerman, president.

**FLAG SALUTE**

The flag salute was led by Stacey Roerman, president.

**MEMBERS PRESENT**

Ms. Stacey Roerman, Mr. Ken Kinnear, Ms. Heather McAdams, Dr. Chris McNeil, and Mr. Joey Reyes

**MEMBERS ABSENT**

None

**OTHERS PRESENT**

Superintendent Dr. Kirt Hartzler, Chief Financial Officer Dr. Trish Williams, Associate Superintendent Charlie Bushyhead, Assistant Superintendent Sandi Calvin, Assistant Superintendent John Federline, Chief Communications Officer Chris Payne, Senior Executive Director of Research-Design-Assessment Todd Nelson, Executive Director of Human Resources Jay Loegering, Executive Director of Instructional Technology Gart Morris, Executive Director of Information Technology Todd Borland, and others

**ADOPTION OF THE AGENDA**

Ms. McAdams moved the Board approve the agenda as posted. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Heather McAdams – aye, Chris McNeil - aye, Stacey Roerman – aye.

All voted aye – motion carried.

The agenda was adopted as posted.

**ELECTION OF BOARD OFFICERS**

Ms. McAdams moved to elect Mr. Ken Kinnear as president. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye; Heather McAdams – aye; Chris McNeil – aye; Ken Kinnear – aye; Stacey Roerman – aye.

All voted aye – motion carried.

Mr. Kinnear assumed the chair.

Ms. Roerman moved to elect Ms. Heather McAdams as vice-president. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye; Stacey Roerman – aye; Chris McNeil – aye; Heather McAdams – aye; Ken Kinnear – aye;

All voted aye – motion carried.

Mr. Reyes moved to elect Ms. Stacey Roerman as clerk. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye; Heather McAdams – aye; Chris McNeil – aye; Stacey Roerman – aye; Ken Kinnear – aye.

All voted aye – motion carried.

Ms. Roerman moved to elect Mr. Joey Reyes as deputy clerk. Ms. McAdams seconded the motion.

Vote: Stacey Roerman – aye; Heather McAdams – aye; Chris McNeil – aye; Joey Reyes – aye; Ken Kinnear – aye.

All voted aye – motion carried.

## **APPOINTMENT OF BOARD SUBCOMMITTEES**

Ms. Roerman moved that the Board Sub-Committees remain the same. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye; Stacey Roerman – aye; Heather McAdams – aye; Chris McNeil – aye; Ken Kinnear – aye

All voted aye – motion carried.

## **CONSENT AGENDA**

Ms. Roerman moved for approval of items on the consent agenda as follows:

- Minutes of the April 11, 2022 regular board meeting;
- Out of State travel requests for the following:
  - Highsteppers to Frisco, TX – June 2-5, 2022;
  - JROTC to Little Rock, AR – June 12-15, 2022
  - R. Bledsoe to EPI Conference in Grapevine, TX – May 12-13, 2022;
- Contract with Music Theatre International (MCI) for the 2023 All School Musical, in the total amount of \$5,114.00 from activity funds, and authorize the Superintendent or designee to execute the contract;
- Agreement with C.L. Barnhouse Company for permission to arrange and perform a copyrighted musical composition, in the amount of \$250.00 from general funds, and authorize the Director of Fine Arts and Director of Bands to execute the agreement;
- IEP Service Agreement with Tulsa Public Schools for the transfer of a hearing-impaired student, and authorize the

- Director of Special Services and the Director of Federal Programs to execute the agreement;
- Field Trip Agreement with Discovery Lab for the Native American summer school students, and authorize the Director of Federal Programs, Sherri Fair, to execute the agreement;
  - Field Trip Agreement with Discovery Lab for summer school student at Ochoa Elementary, and authorize the principal of Ochoa Elementary, Rita Longer to execute the agreement;
  - Master Memorandum of Understanding and Participating Addendum with Loveworks Leadership Inc., for a Community School program at Ochoa Elementary, and authorize the Superintendent or designee to execute the agreements;
  - Participating Addenda for previously approved Master Memoranda of Understanding with Tippi Toes Dance and Combat Zone Karate for EDP summer camp, and authorize the Superintendent or designee to execute the agreements;
  - Participating Addenda for previously approved Master Memoranda of Understanding with Tulsa County OSU Extension Center and ahha Tulsa, for Community School programs, and authorize the Superintendent or designee to execute the agreements;
  - Addendum to the agreement with Western Governors University for student interns, previously approved at the April 11, 2022 Board meeting, and authorize the Superintendent to execute the agreement;
  - Agreement with University of Tulsa for student teachers, and authorize the Superintendent or designee to execute the agreement;
  - Clinical Rotation Agreement with University of Tulsa for athletic training interns, and authorize the Superintendent to execute the agreement;
  - Intellectual Property Donation Agreement for the right, title and interest in the Union Redhawks Logo, and authorize the Superintendent or designee to execute the agreement;
  - Purchase of Seesaw Learning System for all elementary sites, in the amount of \$76,500.00 from bond funds and authorize the Executive Director of Instructional Technology to execute the agreement;
  - Master Subscription Agreement with Rekor Recognition Systems, Inc. for security software, in the amount of \$2,619.99 from bond funds, and authorize the Superintendent or designee to execute the agreement;
  - Cell Tower Lease Extension Agreement with SBC Tower Holdings for the Garnett Church Tower (the Ochoa Tower),

and authorize the Superintendent or designee to execute the agreement;

- Union employee discount of 20% for EDP Camps for 12 month employees for Summer Camps and full and part-time employees working during Fall and Spring EDP camps;
- Revisions to the Provisional Pay Table;
- Personnel resignations and terminations of certified and support staff for the 2021-2022 school year;
- Employment of certified and/or support staff, employment changes, and other payments for the 2021-2022 school year;
- Monetary donations;
- Grant from Tulsa Regional STEM Alliance in the amount of \$4,970.00 to Darnaby Elementary, and authorize the Superintendent or designee to execute the agreement;
- Donation of toys and supplies from Oklahoma Department of Human Services (OKDHS) to EDP sites;
- Declaration of equipment as surplus and authorize disposal of same through donation, Natural Evolution, Inc., or surplus auction;
- Change Order No. 1 with Atwell Roofing Company for the Reroofing Project at Andersen Elementary, in the amount of \$2,480.00 from bond fund;
- Resolution authorizing the CFO/Treasurer, Financial Reporting/Treasury Director or Accounting Director/Encumbrance Clerk to perform any transactions for activity fund projects 8880, 8881, 8802, and 8933 including, but not limited to, transfer of money to or from other district activity fund projects, processing of projects in said accounts or processing of districtwide activity projects in said accounts for 2022-2023, with total transactions for this authorization not to exceed \$900,000.00 in each fiscal year;
- Authorization for Investment Security Safekeeping and Financial Services;
- Change funds for sites and associated payments, and authorize the Director of Financial Reporting/Treasury to authorize additional ones as necessary during the fiscal year ending June 20, 2023;
- Crowdfunding donations;
- Approval of district financial statements and approval to issue, revise, pay, and close encumbrances and claims, PO list #22205038 through #22205684 in the amount of \$5,547,833.08, and supplemental PO list #22205685 through #22205739 in the amount of \$111,895.46, and final authorization to issue, revise, pay and close encumbrances

and claims for all purchase orders issued in FY 2021-22 and the release of payroll encumbrances.

Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye; Stacey Roemerman – aye; Heather McAdams – aye; Chris McNeil – aye; Ken Kinnear – aye

All voted aye – motion carried.

**USPA REPORT**

None.

**UCTA REPORT**

UCTA President Deena Churchill reported that it has been an exceptionally hard year. They can't emphasize enough the affect COVID has had on our students both academically and socially. Their stamina and grit have been negatively affected as well. They are hoping this summer provides the rejuvenation they need to start the 2022-2023 school year with a sense of normalcy and positivity. Thank you for continuing to support the staff and students of Union Public Schools.

**HEARINGS AND  
CORRESPONDENCE**

None.

**COMMUNICATIONS**

None.

**COMMENTS FROM THE  
AUDIENCE REGARDING  
THE AGENDA**

None

**BUSINESS AGENDA**

**REPRESENTATIVE FOR  
CAP BOARD**

Ms. McAdams moved the Board appoint Joey Reyes to represent the district on the Community Action Project (CAP) Board. Ms. Roemerman seconded the motion.

Vote: Stacey Roemerman – aye; Heather McAdams – aye; Chris McNeil – aye; Joey Reyes – aye; Ken Kinnear – aye

All voted aye – motion carried.

**APPOINTMENT OF  
REPRESENTATIVE TO  
SERVE ON THE CAP BOARD  
ON BEHALF OF THE BOARD**

Dr. McNeil moved the Board appoint Dr. Kirt Hartzler to serve as the representative to the CAP Board on behalf of Mr. Reyes. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye; Stacey Roemerman – aye; Heather McAdams – aye; Chris McNeil – aye; Ken Kinnear – aye

All voted aye – motion carried.

**START AND END TIMES  
2022-2023 SCHOOL YEAR**

Mr. Bushyhead recommended the Board approve school start and end times for the 2022-2023 school year recommended by the Long Range Planning Committee’s discussion of the need for changes. The changes are mainly a result of the shortage of bus drivers. The change in school hours will allow the district to continue to provide the current number of shuttles scheduled throughout the school day. The new start and end times for the 2022-2023 school year will be as follows:

- 7:40 a.m. – 2:22 p.m. 7th Grade
- 7:40 a.m. – 2:24 p.m. 8th Grade
- 8:15 a.m. – 2:57 p.m. Elementary
- 8:35 a.m. – 3:37 p.m. High School
- 8:45 a.m. – 3:27 p.m. Freshman Academy
- 9:25 a.m. – 4:07 p.m. 6th Grade

Ms. Roemerman moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye; Stacey Roemerman – aye; Heather McAdams – aye; Chris McNeil – aye; Ken Kinnear – aye

All voted aye – motion carried.

**BOARD POLICY #5025  
ATTENDANCE**

Dr. Nelson recommended the Board approve revisions to Board Policy #5025 – Attendance to allow for COVID-19 related absences to be considered a significant medical condition.

Ms. McAdams moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye; Stacey Roemerman – aye; Heather McAdams – aye; Chris McNeil – aye; Ken Kinnear – aye

All voted aye – motion carried.

**SUBSTITUTE STAFF  
PLACEMENT AGREEMENT**

Mr. Loegering recommended that the Board approve an agreement with ESS South Central, LLC, in the amount of \$1,000,000.00 from general funds to become Union’s provider of daily substitutes for the 2022-2023 school year, and authorize the Executive Director of Human Resources to execute the agreement and authorize payments pursuant to the agreement.

Ms. Roemerman moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye; Stacey Roerman – aye; Heather McAdams – aye; Chris McNeil – aye; Ken Kinnear – aye

All voted aye – motion carried.

### **EARLY RETIREMENT INCENTIVE PROGRAM**

Mr. Loegering recommended the Board approve a change to the 2021-2022 Early Retirement Incentive (ERI) program for a certified staff member who purchased back years of service through TRS, changing their ERI status. He noted no other changes had occurred.

Ms. McAdams moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye; Stacey Roerman – aye; Heather McAdams – aye; Chris McNeil – aye; Ken Kinnear – aye

All voted aye – motion carried.

### **PURCHASE OF INTERACTIVE PANELS**

Mr. Borland recommended the Board approve the purchase of seventy-nine (79) NewLine interactive panels from Trafera, in the amount of \$174,899.00 from bond funds.

Ms. Roerman moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye; Stacey Roerman – aye; Heather McAdams – aye; Chris McNeil – aye; Ken Kinnear – aye

All voted aye – motion carried.

### **RESOLUTION FOR SCHOOLS AND LIBRARIES UNIVERSAL SERVICES (E-RATE)**

Mr. Borland recommended the Board approve the Resolution for Schools and Libraries Universal Services (E-Rate) for 2022-2023 authorizing filing of the Form 471 applications for funding for 2022-2023, and payment of the applicant's share upon approval of funding and receipt of services.

Ms. McAdams moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye; Stacey Roerman – aye; Heather McAdams – aye; Chris McNeil – aye; Ken Kinnear – aye

All voted aye – motion carried.

### **ASSET MANAGEMENT SYSTEM RENEWAL & PURCHASE**

Mr. Borland recommended the Board approve the Master Subscription Agreement with incidentIQ for the renewal

purchase of Incident IQ Platform with IQ Assets and the purchase of IQ Ticketing, in the total amount of \$122,027.00 from bond funds.

Dr. McNeil moved for approval. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye; Stacey Roemerman – aye; Heather McAdams – aye; Chris McNeil – aye; Ken Kinnear – aye

All voted aye – motion carried.

## **MESSAGING SOFTWARE SERVICE PURCHASE**

Mr. Morris recommended the Board approve the purchase of the District Plan Software Services and Support Agreement with TalkingPoints in the amount of \$114,750.00 from bond funds and authorize the Executive Director of Instructional Technology to execute the contract.

Dr. McNeil moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye; Stacey Roemerman – aye; Heather McAdams – aye; Chris McNeil – aye; Ken Kinnear – aye

All voted aye – motion carried.

## **ONLINE STUDENT ENGAGEMENT SOFTWARE PURCHASE**

Mr. Morris recommended the Board approve the purchase of Nearpod student engagement software, in the amount of \$140,784.00 from bond funds and authorize the Executive Director of Instructional Technology to execute the agreement.

Dr. McNeil moved for approval. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye; Stacey Roemerman – aye; Heather McAdams – aye; Chris McNeil – aye; Ken Kinnear – aye

All voted aye – motion carried.

## **NEW BUSINESS**

None

## **COMMENTS FROM THE AUDIENCE AND BOARD MEMBERS**

Dr. Hartzler mentioned graduation May 21, 2022 and hoped for good weather.

## **ADJOURNMENT**

Ms. McAdams moved to adjourn the meeting. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye; Stacey Roemerman – aye; Heather McAdams – aye; Chris McNeil – aye; Ken Kinnear – aye

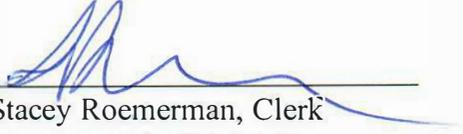
All voted aye – motion carried.

The meeting adjourned at 7:31 p.m.

Barbara Swinburne, Board Secretary

Regular Meeting  
Board of Education  
Union Public Schools

Minutes of the **May 9, 2022**, regular meeting were approved by a majority vote of the Union Board of Education on **June 13, 2022**.



Stacey Roemerman, Clerk  
Union Board of Education