

**MINUTES OF THE REGULAR MEETING
BOARD OF EDUCATION
UNION SCHOOL DISTRICT
Tulsa, Oklahoma
May 8, 2023**

The Union Board of Education met in regular session on Monday, May 8, 2023, at 7:00 p.m. in the Board Room of the Union Education Service Center pursuant to written notice given to the County Clerk of Tulsa County by the fifteenth day of December 2022 as required by Title 25, Oklahoma Statutes, 301-314. The time, place and agenda of this meeting were posted in prominent public view at the location of this meeting at least 24 hours in advance excluding Saturdays, Sundays, and holidays.

- CALL TO ORDER** The meeting was called to order at 7:00 p.m. by Ken Kinnear, president.
- FLAG SALUTE** The flag salute was led by Ken Kinnear, president.
- MEMBERS PRESENT** Mr. Ken Kinnear, Ms. Heather McAdams, Ms. Stacey Roerman, Mr. Joey Reyes, Dr. Chris McNeil
- MEMBERS ABSENT** None
- OTHERS PRESENT** Superintendent Dr. Kirt Hartzler, Associate Superintendent Charlie Bushyhead, Chief Communications Officer Chris Payne, Assistant Superintendent John Federline, Executive Director of Human Resources Jay Loegering, Senior Executive Director of Research-Design-Assessment Todd Nelson, Executive Director of Secondary Education Dr. Kenneth Moore, Executive Director of Elementary Education Theresa Kiger, Executive Director of Instructional Technology Gart Morris, Executive Director of Information Technology Todd Borland, Director of Construction Services Fred Isaacs, and others.
- ELECTION OF BOARD OFFICERS**
- Ms. Roerman moved to elect Ms. Heather McAdams as president. Dr. McNeil seconded the motion.
- Vote: Joey Reyes – aye; Stacey Roerman – aye; Heather McAdams – aye; Chris McNeil – aye; Ken Kinnear – aye
- All voted aye – motion carried.
- Ms. McAdams assumed the chair.
- Mr. Kinnear moved to elect Ms. Stacey Roerman as vice-president. Mr. Reyes seconded the motion.
- Vote: Joey Reyes – aye; Stacey Roerman – aye; Chris McNeil – aye; Ken Kinnear – aye; Heather McAdams – aye.
- All voted aye – motion carried.

Ms. Roerman moved to elect Mr. Joey Reyes as clerk. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye; Stacey Roerman – aye; Chris McNeil – aye; Ken Kinnear – aye; Heather McAdams – aye.

All voted aye – motion carried.

Mr. Reyes moved to elect Dr. Chris McNeil as deputy clerk. Ms. Roerman seconded the motion.

Vote: Joey Reyes – aye; Stacey Roerman – aye; Chris McNeil – aye; Ken Kinnear – aye; Heather McAdams – aye.

All voted aye – motion carried.

ADOPTION OF THE AGENDA

Ms. Roerman moved the Board approve the agenda as posted. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Ken Kinnear – aye

All voted aye – motion carried.

The agenda was adopted as posted.

APPOINTMENT OF BOARD SUBCOMMITTEES

It was agreed upon by the Board that the Subcommittees remain the same.

CONSENT AGENDA

Ms. Roerman moved for approval of items on the consent agenda as follows:

- Minutes of the April 10, 2023 regular board meeting
- Out of State travel requests for the following:
 - Coach Fredrich to 2023 Nike Coaches Summit, Eugene, OR – June 6-8, 2023;
 - Highsteppers to Frisco, TX – June 1-4, 2023;
 - Technology Student Assoc., to Louisville, KY – June 28, July 2, 2023;
 - Speech & Debate to Phoenix, AR – June 9-17, 2023;
- Exceptions to the graduation requirements for certain students who transferred to Union from out of state after the junior year (previously approved at the April 10, 2023 Board meeting) with the additional exception of "All CCR Assessments" added;
- Facility Use Agreement with the University of Tulsa for the College & Career 918 Kickstart summer college bootcamp, and authorize the Superintendent or designee to execute the agreement;
- Approval of the correct version of the agreement with the Modern Classroom Project previously approved at the April 10, 2023 board meeting;

- Facility Use and Licenses Agreements with Goodwill Industries of Tulsa, Inc., Muskogee Public Schools, Rogers State University, First Step Male Diversion Program, Northeast Technology Center, Resonance Center for Women, and Tulsa Technology Center-Peoria Campus to provide GED/HiSET and IELSCE classes for the 2023-2024 school year, and authorize the Superintendent or designee to execute the agreements;
- IEP Service Agreements with Tulsa Public Schools for the transfer of hearing-impaired students, and authorize the Superintendent or designee to execute the agreements;
- Agreement with Franklin Covey Client Sales, Inc., for a Leader in Me workshop in the amount of \$5,350.00 from Title I funds, and authorize the Superintendent or designee to execute the agreement;
- Accessible Discovery Grant Agreements with Discovery Lab for field trip admissions for K through 5 students at Boevers and Jarman for the 2023-2023 SY, and authorize the respective principals and school coordinators to execute the agreements;
- Participating Addendum for a previously approved Master Memorandum of Understanding with Gaining Ground for Community Schools summer programming, and authorize the Superintendent or designee to execute the agreement;
- Service Level Agreement with Professional Software for Nurses, Inc. (PSNI) for licensing of SNAP Health Center software, and authorize the Superintendent or designee to execute the agreement;
- Agreements with the University of Tulsa and Northeastern State University for student teacher interns, and authorize the Superintendent or designee to execute the agreements;
- Personnel resignations and terminations of certified and/or support staff for the 2022-2023 school year;
- Employment of certified and/or support staff, employment changes, and other payments for the 2022-2023 school year;
- Monetary donations;
- Donation of a ReMarkable Tablet from the Cherokee Nation to the Federal Programs Department;
- Declaration of equipment as surplus and authorize disposal of same through donation, Natural Evolution, Inc., or surplus auction;
- Change order No. 1 with Dewberry Architects for the 8th Grade Cafeteria Improvements projects, in the amount of \$47,598.60 from child nutrition funds;
- Approval of district financial statements and approval to issue, revise, pay, and close encumbrances and claims, PO list #22305477 through #22306031 in the amount of \$5,613,480.74 and supplemental PO list #22306032

through #22306161 in the amount of \$358,167.22 and final authorization to issue, revise, pay and close encumbrances and claims for all purchase orders issued in FY 2022-2023 and the release of payroll encumbrances.

Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye; Stacey Roemerman – aye; Chris McNeil – aye; Ken Kinnear – aye; Heather McAdams – aye.

All voted aye – motion carried.

USPA REPORT

Newly elected USPA President Brandon Morgan introduced himself to the Board. He noted that two members of USPA recently attend the OEA delegate assembly noting they learned some invaluable information that will help USPA usher in some positive changes.

UCTA REPORT

UCTA President Kerri Gunter noted that in preparation of the upcoming negotiations they sent out a survey to the bargaining unit together feedback and look forward to sitting down in a couple of weeks for negotiations.

SPECIAL RECOGNITION

Dr. Nelson introduced the student and staff recipients of the Tomas Rivera Award.

HEARINGS AND CORRESPONDENCE

None.

COMMUNICATIONS

None.

COMMENTS FROM THE AUDIENCE REGARDING THE AGENDA

None

BUSINESS AGENDA

TANF FAMILY STABILITY FUNDING AWARD FOR REACH PROGRAM

Dr. Nelson recommended the Board approve an agreement with Union Schools Education Foundation for the Oklahoma Department of Human Services TANF Family Stability Funding Award for the Reach Program.

Dr. McNeil moved for approval. Mr. Kinnear seconded the motion.

Vote: Joey Reyes – aye; Stacey Roemerman – aye; Chris McNeil – aye; Ken Kinnear – aye; Heather McAdams – aye.

All voted aye – motion carried.

UNION VIRTUAL

Mr. Morris recommended the Board approve the purchase of a two-year seat license from EDynamic Learning, for Union Virtual, in the amount of \$122,000.00 from bond funds.

Dr. McNeil moved for approval. Mr. Kinnear seconded the motion.

Vote: Joey Reyes – aye; Stacey Roerman – aye; Chris McNeil – aye; Ken Kinnear – aye; Heather McAdams – aye.

All voted aye – motion carried.

NAMING OF DIRECTOR OF CHILD NUTRITION

Mr. Loegering recommended the Board approve Brayden Powell as Director of Child Nutrition as of July 1, 2023, with a salary on the Administrative Salary Schedule at the appropriate grade and step for years of experience for a 12-month contract, plus paid teacher retirement of seven percent (7%); paid health, dental, and disability insurance; paid life insurance policy of \$80,000.00, 6% on-call stipend and 20 days of vacation.

Mr. Kinnear moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye; Stacey Roerman – aye; Chris McNeil – aye; Ken Kinnear – aye; Heather McAdams – aye.

All voted aye – motion carried.

NAMING OF DIRECTOR OF FINANCIAL REPORTING/TREASURY/BUDGET

Mr. Loegering recommended the Board approve Jessica Wright as Director of Financial Reporting/Treasury/Budget as of June 1, 2023, with a salary on the Administrative Salary Schedule at the appropriate grade and step for years of experience for a 12-month contract, plus paid teacher retirement of seven percent (7%); paid health, dental, and disability insurance; paid life insurance policy of \$80,000.00, 6% on-call stipend and 20 days of vacation.

Mr. Kinnear moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye; Stacey Roerman – aye; Chris McNeil – aye; Ken Kinnear – aye; Heather McAdams – aye.

All voted aye – motion carried.

NAMING OF ASSOCIATE DIRECTOR OF OPERATIONS

Mr. Loegering recommended the Board approve Robert Harris as Associate Director of Operations as of June 1, 2023, with a salary on the Administrative Salary Schedule at the appropriate grade and step for years of experience for a 12-month contract, plus paid teacher retirement of seven percent (7%); paid health,

dental, and disability insurance; paid life insurance policy of \$80,000.00, 6% on-call stipend and 20 days of vacation.

Ms. Roemerman moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye; Stacey Roemerman – aye; Chris McNeil – aye; Ken Kinnear – aye; Heather McAdams – aye.

All voted aye – motion carried.

INFINITE CAMPUS SUBSCRIPTION EXTENSION

Dr. Nelson recommended the Board approve a three-year subscription extension to the Infinite Campus End User License Agreement in the amount of \$616,888.36 from bond funds and authorize the Director of Enrollment, Kelly Brassfield to execute the agreement online as designee.

Ms. Roemerman moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye; Stacey Roemerman – aye; Chris McNeil – aye; Ken Kinnear – aye; Heather McAdams – aye.

All voted aye – motion carried.

PURCHASE OF TEACHER LAPTOPS & ACCESSORIES

Mr. Borland recommended the Board approve the purchase of teacher laptops and accessories from Trafera in the amount of \$390,150.00 from bond funds.

Ms. Roemerman moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye; Stacey Roemerman – aye; Chris McNeil – aye; Ken Kinnear – aye; Heather McAdams – aye.

All voted aye – motion carried.

PURCHASE OF STUDENT LAPTOPS & ACCESSORIES

Mr. Borland recommended the Board approve the purchase of student laptops and accessories from Trafera in the amount of \$2,082,300.00 from bond funds.

Ms. Roemerman moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye; Stacey Roemerman – aye; Chris McNeil – aye; Ken Kinnear – aye; Heather McAdams – aye.

All voted aye – motion carried.

EXTERIOR IMPROVEMENTS AT ANDERSEN AND CLARK

Mr. Isaacs recommended the Board accept the bid for the Exterior Improvements at Andersen and Clark, and award the

contract to Magnum Constructions, in the amount of \$205,000.00 from bond funds.

Mr. Kinnear moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye; Stacey Roemerman – aye; Chris McNeil – aye; Ken Kinnear – aye; Heather McAdams – aye.

All voted aye – motion carried.

ARCHITECTURAL DESIGN SERVICES FOR 6/7TH GRADE RENOVATIONS

Mr. Isaacs recommended the Board accept the proposal for architectural design services with Dewberry Architects, Inc., for the 6/7th Grade Center Renovations, in the amount of \$3,622,750.00 from bond funds.

Mr. Kinnear moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye; Stacey Roemerman – aye; Chris McNeil – aye; Ken Kinnear – aye; Heather McAdams – aye.

All voted aye – motion carried.

HVAC REPLACEMENT AT PETERS ELEMENTARY

Mr. Isaacs recommended the Board accept the bid for the Peters Elementary HVAC Replacement and award the contract to 357 Inc., d.b.a. Reco Construction, in the amount of \$4,583,272.00 from bond funds.

Ms. Roemerman moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye; Stacey Roemerman – aye; Chris McNeil – aye; Ken Kinnear – aye; Heather McAdams – aye.

All voted aye – motion carried.

TRACK TURF REPLACEMENT AT HS

Mr. Isaacs recommended the Board accept the bid for the High School Track Turf Replacement and award the contract to RGroup Inc., dba United Turf and Track, in the amount of \$598,000.00 from bond funds.

Mr. Kinnear moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye; Stacey Roemerman – aye; Chris McNeil – aye; Ken Kinnear – aye; Heather McAdams – aye.

All voted aye – motion carried.

NEW BUSINESS

None.

**COMMENTS FROM THE
AUDIENCE AND BOARD
MEMBERS**

Dr. Hartzler thanked the USEF for an amazing event that raised \$330,000.00. Dr. Hartzler also gave a reminder that graduation is on May 20th, 2023.

President McAdams acknowledged Dr. Hartzler who in the last few weeks has won a couple of impressive awards. He was named the OASA District 5 Superintendent of the Year and also awarded the Elbert K. Fretwell Outstanding Educator Award from Boy Scouts of America.

ADJOURNMENT

Ms. Roerman moved to adjourn the meeting. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye; Stacey Roerman – aye; Chris McNeil – aye; Ken Kinnear – aye; Heather McAdams – aye.

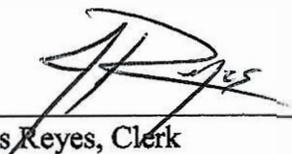
All voted aye – motion carried.

The meeting adjourned at 7:40 p.m.

Barbara Swinburne, Board Secretary

Regular Meeting
Board of Education
Union Public Schools

Minutes of the **May 8, 2023**, regular meeting were approved by a majority vote of the Union Board of Education on **June 12, 2023**.



Joeys Reyes, Clerk
Union Board of Education