

**MINUTES OF THE REGULAR MEETING
BOARD OF EDUCATION
UNION SCHOOL DISTRICT
Tulsa, Oklahoma
April 11 2022**

The Union Board of Education met in regular session on Monday, April 11, 2022, at 7:00 p.m. in the Board Room of the Union Education Service Center pursuant to written notice given to the County Clerk of Tulsa County by the fifteenth day of December 2021 as required by Title 25, Oklahoma Statutes, 301-314. The time, place and agenda of this meeting were posted in prominent public view at the location of this meeting at least 24 hours in advance excluding Saturdays, Sundays, and holidays.

- CALL TO ORDER** The meeting was called to order at 7:00 p.m. by Stacey Roerman, president.
- FLAG SALUTE** The flag salute was led by Stacey Roerman, president.
- OATH OF OFFICE** Ms. Stacey Roerman administered the Oath of Office to Dr. Chris McNeil.
- MEMBERS PRESENT** Ms. Stacey Roerman, Mr. Ken Kinnear, Ms. Heather McAdams, Dr. Chris McNeil, and Mr. Joey Reyes
- MEMBERS ABSENT** None
- OTHERS PRESENT** Superintendent Dr. Kirt Hartzler, Chief Financial Officer Dr. Trish Williams, Associate Superintendent Charlie Bushyhead, Assistant Superintendent Sandi Calvin, Assistant Superintendent John Federline, Chief Communications Officer Chris Payne, Senior Executive Director of Research-Design-Assessment Todd Nelson, Executive Director of Human Resources Jay Loegering, Executive Director of Elementary Education Theresa Kiger, Executive Director of Instructional Technology Gart Morris, Director of Child Nutrition Lisa Griffin, Director of Construction Services Fred Isaacs, and others
- ADOPTION OF THE AGENDA** Dr. McNeil moved the Board approve the agenda as posted. Mr. Reyes seconded the motion.
- Vote: Joey Reyes – aye, Ken Kinnear – aye, Heather McAdams – aye, Chris McNeil - aye, Stacey Roerman – aye.
- All voted aye – motion carried.
- The agenda was adopted as posted.
- CONSENT AGENDA** Mr. Kinnear moved for approval of items on the consent agenda as follows:
- Minutes of the March 7, 2022 regular board meeting;

- Out of State travel requests for the following:
 - Varsity Baseball to Phoenix, AZ – Mar. 12-18, 2022
 - BPA students to Dallas, TX – May 4-8, 2022;
 - Speech & Debate to Louisville, KY – June 11-18, 2022;
- Facilities use license agreements and authorize Senior Facilities Manager Art Churchill to execute the agreements;
- Teach for Sport Life Program with NetGen USTA and authorize the Director of Athletics to execute any required school site participation agreements;
- Exceptions to the graduation requirements for Juan Arrendondo;
- Subaward Funding Agreement with the State Board of Career and Technology Education, and authorize the Superintendent to execute the agreement;
- Agreement with Candid Color Photography for photography services for the Union High School graduation ceremony, and authorize the Director of Student Life, Meghan Bender to execute the agreement;
- Rental Agreement with ABCO Rents for chairs for the HS 2022 Graduation, in the amount of \$1,037.00 from activity funds, and authorize the Superintendent or designee to execute the agreement;
- Contract renewal with SHL US LLC for Brainbench software, in the amount of \$2,200.00 from Career Tech funds, and authorize John Chargois, High School principal to sign the online order form;
- Summary & Commitment Agreement with ImpactTulsa for the 2022-2023 Tulsa Challenge Series, and authorize the Superintendent or designee to execute the agreement;
- Data use Agreement with Community Action Project of Tulsa, Inc. (CAP Tulsa) and authorize the Superintendent or designee to execute the agreement;
- Subscription agreement with EduSkills for EL Support Services software, in the amount of \$29,920.00 from bond funds, and authorize the Superintendent or designee to execute the agreement;
- Oklahoma Educator Fellows Professional Services Agreement with Teach for America, and authorize the Superintendent or designee to execute the agreement;
- Master Memorandum of Understanding and Participating Addenda for Community Schools enrichment programs with Fab Lab Tulsa and Soccer Shots, and authorize the Superintendent or designee to execute the agreements;
- Participating Addendum for previously approved Master Memorandum of Understanding with ahha Tulsa for a Community Schools after school program at Ochoa Elementary, and authorize the Superintendent or designee to execute the agreement;

- Agreement and Statement of Work with Accruent, LLC for the EMS software program, in the amount of \$38,626.00 from bond funds, and authorize Art Churchill, Senior Facilities Manager to execute the agreement;
- Renewal of the Software Contract and Software License Agreement with Transfinder for the district's transportation routing system, in the amount of \$26,100.00 from bond funds, and authorize the Superintendent or designee to execute the agreement;
- Agreement with University of Oklahoma College of Nursing for nursing student interns, and authorize the Superintendent or designee to execute the agreement;
- Agreement with Western Governors University for student teachers and authorize the Superintendent to execute the agreement;
- Annual Dropout Report for the 2020-2021 school year;
- Agreement with Post Oak Lodge & Retreat for the annual Union Administrator's Retreat on June 16, 2022 in the amount of \$7,140.00 from activity funds, and authorize the Superintendent or designee to execute the agreement;
- Merchant Processing Application and Agreement with Clover CardConnect LLC, for processing credit card payments for the district, and authorize the Superintendent or designee to execute the agreement;
- Fourth year renewal of existing agreement with Hilltop Securities Asset Management for arbitrage services, in the amount of \$9,000.00 from general funds;
- Personnel resignations and terminations of certified and support staff for the 2017-2018, 2020-2021 and 2021-2022 school years;
- Employment of certified and/or support staff, employment changes, and other payments for the 2021-2022 school year;
- Monetary donations;
- Declaration of equipment as surplus and authorize disposal of same through donation, Natural Evolution, Inc., or surplus auction;
- Application for School Activity Funding Sanctioning from Freshman Academy PTA;
- Activity fund accounting fund-raising requests and fund transfers;
- Crowdfunding donations;
- Approval of district financial statements and approval to issue, revise, pay, and close encumbrances and claims, PO list #22204542 through #22205037 in the amount of \$1,590,171.63, and supplemental PO list #22205038 through #22205104 in the amount of \$126,101.70 and the release of payroll encumbrances.

Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Heather McAdams – aye, Chris McNeil - aye, Stacey Roemerma – aye.

All voted aye – motion carried.

USPA REPORT

None.

UCTA REPORT

UCTA President Deena Churchill stated members are advocating at the Capital for public education. Congratulations to Dr. McNeil for a successful campaign and look forward to working with him for the next five years.

SPECIAL RECOGNITION

Dr. Hartzler congratulated all of the girls in our wrestling program. He noted that it was a very historic recognition that we are doing this evening, where a junior high team won state following by a varsity team winning state. The state champion girls junior high wrestling team was then introduced, followed by the state champion girls high school wrestling team.

Dr. Hartzler introduced members of the Superintendent’s Student Advisory Council and thanked them for their time and input.

**HEARINGS AND
CORRESPONDENCE**

None.

COMMUNICATIONS

None.

**COMMENTS FROM THE
AUDIENCE REGARDING
THE AGENDA**

None

BUSINESS AGENDA

**2022-2023 SCHOOL
CALENDAR**

Dr. Hartzler recommended the Board approve the 2022-2023 school calendar as presented. The majority of feedback from the sites and parents was for Option 1 that was brought before the Board at the March regular Board meeting. There was a change to fall break to align more with the surrounding districts and moved a virtual day because of the fall break change.

Dr. McNeil moved for approval. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Heather McAdams – aye, Chris McNeil - aye, Stacey Roemerman – aye.

All voted aye – motion carried.

**CHILD NUTRITION
WORKERS SIGN-ON BONUS**

Mr. Loegering recommended the Board approve a Memorandum of Understanding with USPA for sign-on bonuses for Child Nutrition Workers as follows:

Union Public Schools received emergency funding from the USDA which will assist in the recruiting of difficult to fill school staff positions. This money will be made available to the District for the 2021-2022 school year.

Union Public Schools and the Union Support Personnel Association have agreed to make available signing bonuses for Child Nutrition workers that are not classified under the current contract language. This signing bonus will be available only during the duration of this project.

Signing Bonuses:

- Child Nutrition workers hired for full-time positions will receive a \$2,000 signing bonus and Child Nutrition workers hired for part-time positions will receive a \$1,000 signing bonus payable within their two regularly scheduled pay dates.
- Employees receiving the signing bonus will be required to sign an agreement to return the signing bonus in its entirety should they leave the district within 12-months of their date of hire.

Ms. McAdams moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Heather McAdams – aye, Chris McNeil - aye, Stacey Roemerman – aye.

All voted aye – motion carried.

**TRANSPORTATION
ADDITIONAL FUEL**

Mr. Bushyhead recommended that the Board approve the purchase of additional fuel for the Transportation Department from Petroleum Traders, in the total amount of \$200,000.00 from general funds.

Mr. Kinnear moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Heather McAdams – aye, Chris McNeil - aye, Stacey Roemerman – aye.

All voted aye – motion carried.

**ADDITIONAL PURCHASES
CHILD NUTRITION FUND**

Ms. Griffin recommended that the Board approve additional blanket purchase orders for the purchase of additional foods, commodity processing, and paper goods from the Child Nutrition fund.

Ms. McAdams moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Heather McAdams – aye, Chris McNeil - aye, Stacey Roemerman – aye.

All voted aye – motion carried.

**UPDATED SAFE RETURN
AND CONTINUITY OF
SERVICES PLAN**

Mr. Bushyhead recommended the Board approve the updated Safe Return and Continuity of Services Plan for the 2021-2022 school year.

Dr. McNeil moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Heather McAdams – aye, Chris McNeil - aye, Stacey Roemerman – aye.

All voted aye – motion carried.

**ARCHITECTURAL
ROOFING SERVICES**

Mr. Isaacs recommended the Board approve the Master Agreement with GS Helms + Associates for architectural roofing services throughout the district in which the design fee will not exceed \$100,000.00 from bond funds.

Mr. Kinnear moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Heather McAdams – aye, Chris McNeil - aye, Stacey Roemerman – aye.

All voted aye – motion carried.

ROOFING CONSULTING SERVICES

Mr. Isaacs recommended the Board approve the Master Agreement with Johnson Roof Consulting, LLC for roofing consulting services throughout the district in which the design fee will not exceed \$100,000.00 from bond funds.

Mr. Kinnear moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Heather McAdams – aye, Chris McNeil - aye, Stacey Roemerman – aye.

All voted aye – motion carried.

INNOVATION LAB PHASE II

Mr. Isaacs recommended the Board accept the bid for the Innovation Lab Phase II project and award the contract to Magnum Construction, Inc., in the amount of \$1,816,000.00 from bond funds, contingent upon closing and receipt of 2022 bond funds and a notice to proceed will not occur until funds are available.

Ms. McAdams moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Heather McAdams – aye, Chris McNeil - aye, Stacey Roemerman – aye.

All voted aye – motion carried.

FREEZER/COOLER REPLACEMENTS

Mr. Isaacs recommended the Board accept the bid for the Freezer/Cooler Replacements at Andersen and Cedar Ridge, and award the contract to Inside Out Concrete in the amount of \$237,000.00 from bond funds.

Dr. McNeil moved for approval. Mr. Reyes seconded the motion.

It was noted at this time that the Agenda was incorrect in stating this project would be funded by bond funds as the Board memo requests Child Nutrition funds be used. Motion requesting bond funds be used withdrawn and a subsidiary motion was made by Ms. McAdams to read:

Consider and take action on the bid for the Freezer/Cooler Replacements at Andersen and Cedar Ridge, and award the contract to Inside Out Concrete, in the amount of \$237,700.00 from Child Nutrition funds.

Mr. Kinnear seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Heather McAdams – aye, Chris McNeil - aye, Stacey Roemerman – aye.

All voted aye – motion carried.

HIGH SCHOOL EXPANSION AND RENOVATION

Mr. Isaacs recommended the Board accept the Guaranteed Maximum Amendment Agreement No. 13 for construction of the High School Expansion and Renovation and award the contract to Crossland Construction Company, Inc., in the amount of \$1,263,331.00 from 2022 bond funds, contingent upon closing and receipt of said funds and a notice to proceed will not occur until funds are available. This includes converting the existing spirit room into two volleyball courts, coaching areas, restrooms and locker room. Items of work include new flooring, lighting, locker facilities, and general upgrading of the existing space.

Dr. McNeil moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Heather McAdams – aye, Chris McNeil - aye, Stacey Roemerman – aye.

All voted aye – motion carried.

GOLF FACILITY INTERIOR PRACTICE AREA

Mr. Isaacs recommended the Board accept the Guaranteed Maximum Amendment Agreement No. 3 for the Golf Facility Interior Practice Area, and award the contract to Key Construction Oklahoma Inc., in the amount of \$325,000.00 from 2022 bond funds, contingent upon closing and receipt of said funds and a notice to proceed will not occur until funds are available. This includes lockers, restrooms, storage area and coaches area.

Ms. McAdams moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Heather McAdams – aye, Chris McNeil - aye, Stacey Roemerman – aye.

All voted aye – motion carried.

NEW BUSINESS

None

COMMENTS FROM THE AUDIENCE AND BOARD

MEMBERS

Dr. Hartzler congratulated 8th Grade Science Teacher Tamarah Danzy for winning the Milken Educator Award. He noted that this award cannot be applied for but is something the Milken Foundation seeks out for excellence throughout the nation.

Dr. Hartzler also noted that today he was part of welcoming in our 6th Early College High School cohort of 64 students from the 8th grade. He noted that this year we will have 27 students receive their Associates Degree around the same time they procure their High School Diploma.

District patron Mr. Brandon Swearingin stated his concerns about the Board's implementation of the Open Records Act in regards to campaign financial reports and office holder financial disclosure statements.

Mr. Kinnear directed a comment to Dr. Chris McNeil stating that it was a joy to having him serve the next five years on the board acknowledging that he rose above and stayed above the fray and held to the non-partisan prospective that this Board has upheld for years and that he appreciated the professional way in which he did it.

ADJOURNMENT

Mr. Kinnear moved to adjourn the meeting. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Heather McAdams – aye, Chris McNeil - aye, Stacey Roemerman – aye.


All voted aye – motion carried.

The meeting adjourned at 8:16 p.m.

Barbara Swinburne, Board Secretary

Regular Meeting
Board of Education
Union Public Schools

Minutes of the **April 11, 2022**, regular meeting were approved by a majority vote of the Union Board of Education on **May 9, 2022**.



Stacey Roemerman, Clerk
Union Board of Education