

**MINUTES OF THE REGULAR MEETING  
BOARD OF EDUCATION  
UNION SCHOOL DISTRICT  
Tulsa, Oklahoma  
January 18, 2022**

**The Union Board of Education met in regular session on Tuesday, January 18, 2022, at 7:00 p.m. in the Board Room of the Union Education Service Center pursuant to written notice given to the County Clerk of Tulsa County by the fifteenth day of December 2021 as required by Title 25, Oklahoma Statutes, 301-314. The time, place and agenda of this meeting were posted in prominent public view at the location of this meeting at least 24 hours in advance excluding Saturdays, Sundays, and holidays.**

**CALL TO ORDER**

The meeting was called to order at 7:01 p.m. by Stacey Roerman, president.

**FLAG SALUTE**

The flag salute was led by Stacey Roerman, president.

**MEMBERS PRESENT**

Ms. Stacey Roerman, Mr. Ken Kinnear, Dr. Chris McNeil, and Mr. Joey Reyes

**MEMBERS ABSENT**

Ms. Heather McAdams

**OTHERS PRESENT**

Superintendent Dr. Kirt Hartzler, Chief Financial Officer Dr. Trish Williams, Associate Superintendent Charlie Bushyhead, Assistant Superintendent Sandi Calvin, Assistant Superintendent John Federline, Chief Communications Officer Chris Payne, Senior Executive Director of Research-Design-Assessment Todd Nelson, Executive Director of Human Resources Jay Loegering, Executive Director of Elementary Education Theresa Kiger, Executive Director of Instructional Technology Gart Morris, and others

**ADOPTION OF THE AGENDA**

Dr. McNeil moved the Board approve the agenda as posted. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Chris McNeil - aye, Stacey Roerman – aye.

All voted aye – motion carried.

The agenda was adopted as posted.

**CONSENT AGENDA**

Mr. Kinnear moved for approval of items on the consent agenda as follows:

- Minutes of the December 13, 2021 regular board meeting;
- Out of State travel requests for the following:
  - Girls Soccer to Bentonville, AR – Mar. 3-5, 2022;
  - AFJROTC to Fort Chaffe, AR – Feb. 18-19, 2022;
  - AFJROTC to TX, Mar. 12-15, 2022;
  - Color Guard to Mansfield, TX – Feb. 19-20, 2022;
  - AFJROTC to Chandler, AZ – Feb. 2-6, 2022.

- Second Amendment to the Memorandum of Understanding with Community Action Project of Tulsa County (CAP Tulsa) for the head start program at RPECEC, previously approved at the July 12, 2021 and December 13, 2021 board meetings, and authorize the Superintendent or designee to execute the agreement;
- Acceptance of a grant from Tulsa Regional STEM Alliance for the Flight Night Science of Flight Classroom Grant for Boevers Elementary, in the amount of \$1,295.00 and authorize the Superintendent or designee to execute the agreement;
- Services Agreement with Mobile Ed Productions, Inc., for the "Small Sky Dome Planetarium" at Boevers Elementary, in the amount of \$1,295.00 from grant funds, and authorize the Superintendent or designee to execute the agreement;
- Renewal agreement with Edmentum for Exact Path software, in the amount of \$16,186.45 from ESSER funds, and authorize the Superintendent or designee to execute the agreement;
- Memorandum of Understanding with Amplify, Inc. for the Union Reach Program, and authorize the Superintendent or designee to execute the agreement;
- Memoranda of Understanding and Participating Addenda with Carol Davis/Keller Williams Realty, YMCA of Greater Tulsa and Pediatric Dental Group (PDG), for Career Connect Programs, and authorize the Superintendent or designee to execute the agreements;
- Memoranda of Understanding and/or Participating Addenda with Tulsa Changemakers, Tulsa Children's Museum, Bricks for Kidz, OSU Extension Tulsa, The Tulsa Ballet, the Arts & Humanities Council of Tulsa (ahha), Humble Warrior Collective, Up With Trees, Tippi Toes Dance, and Soccer Shots Tulsa, for Community School programs, and authorize the Superintendent or designee to execute the agreements;
- Third renewal and amendment agreement with the City of Tulsa for the Vision 2025 project "Teach. Live. T-Town." and authorize the Superintendent or designee to execute the agreement;
- Master Services Agreement and Statement of Work with Perfect Commerce, LLC., for the purchase of the Proactis sourcing and contracting solution for two years, in the amount of \$64,450.00 from bond funds, and authorize the Superintendent or designee to execute the agreement;
- Approve and authorize Child Nutrition Director Lisa Griffin and Associate Child Nutrition Director Bradyn Powell to sign for rebates for purchases made for Child Nutrition foods, supplies and equipment;

- Personnel resignations and terminations of certified and/or support staff for the 2020-2021 and 2021-2022 school years;
- Employment of certified and/or support staff, employment changes, and other payments for the 2021-2022 school year;
- Payment of the state-required, annual bonus to eligible National Board Certified employees, contingent upon funding from the State of Oklahoma;
- Amendment to the Tyler Munis SaaS Additional Environment Agreement, previously approved at the August 2021 regular board meeting, and authorize the Superintendent or designee to execute the agreement;
- unded and received Foundation grants for 2021-2022 FY;
- Declaration of equipment as surplus and authorize disposal of same through donation, Natural Evolution, Inc., or surplus auction;
- Task order for the UMAC AV Renovation and Lighting Retrofit Engineering Services under the 2021-2022 Master Engineering Agreement with Henderson Engineers, in the amount of \$72,000.00 from bond funds;
- Change order No. 1 with BridgePoint Electric for the High School Electrical Upgrades, in the amount of \$13,570.00 from bond funds;
- Monetary Donations;
- Applications for School Activity Fund Sanctioning as follows:

Union Crew  
Speech & Debate

Rosa Parks PTA  
Baseball

- Approval of district financial statements and approval to issue, revise, pay, and close encumbrances and claims, PO list #22203398 through #22203634 in the amount of \$831,378.69 and supplemental PO List #22203635 through #22203829 in the amount of \$284,881.15 and the release of payroll encumbrances.

Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Chris McNeil - aye, Stacey Roemerman – aye.

All voted aye – motion carried.

## USPA REPORT

None.

## UCTA REPORT

UCTA President Deena Churchill noted that teachers are definitely feeling the stress of pivoting back and forth between in-person and distance learning. They see the lack of consistency taking its toll on the students as well. Teachers

have experienced unforeseen increases in the new insurance plan beyond what was presented in the Benefits meetings. UCTA is partnering with Union PLAC to host a moderate forum for the Zone 2 Board seat on January 27, 2022 from 7-8:30 p.m. at Union 8th Grade Center.

**HEARINGS AND  
CORRESPONDENCE**

None.

**COMMUNICATIONS**

None.

**COMMENTS FROM THE  
AUDIENCE REGARDING  
THE AGENDA**

None

**BUSINESS AGENDA**

**UPDATED SAFE RETURN  
AND CONTINUITY OF  
SERVICES PLAN**

Mr. Bushyhead presented an updated Safe Return and Continuity Services Plan that is a requirement of the federal government ESSR funds being received by the District. There is one major change to the plan which coincides with the CDC in that staff and students are allowed to return to school after 5 days of testing positive, providing they wear a mask. He also noted that there is no proposal at this time to change the mask mandate currently in effect. Board member Ken Kinnear asked for more clarification. Mr. Loegering confirmed that Union is adhering to the following:

- Start the day count the day the positive test is taken;
- Required to be out for a minimum of 5 days;
- On the 6th day if you have not had a fever in the last 24 hours and your symptoms have improved, you can return to work/school, providing you wear a mask for 5 days following, regardless if you have a mask exemption or not.

Mr. Kinnear commended Dr. McNeil in his stance in the mask wearing requirement. Dr. McNeil commented on his approval of the plan. Mr. Bushyhead stated that after the last Board meeting he had spoken to quite a few people about the Board and all are proud to work for a Board who can have difficult conversations, speak them out in public and know that they are always working for the best interests of our kids. Dr. Hartzler stated that the COVID team met today to reevaluate the numbers on the ability to staff the district. He stated he was proud and humbled how the district staff help cover classes last week. He noted that the district is trying to give parents at least

48 hours notice if distance learning is to be enacted. Although the district is at an all time high of 188 staff absences, it was determined that 9 schools would be able to transition back to in-person as of Thursday. There will be no bus transportation available for 10th-12th grade.

Mr. Kinnear moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Chris McNeil - aye, Stacey Roemerman – aye.

All voted aye – motion carried.

**GOLF FACILITY  
INTERIOR PRACTICE  
AREA**

Mr. Isaacs recommended the Board accept the bid for construction of the Golf Facility Interior Practice Area, and award the contracts, assign such construction contracts to Key Construction Oklahoma, Inc., and Amendment No. 1, Guaranteed Maximum Price (GMP) in the amount of \$726,354.19 from bond funds.

Mr. Kinnear moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Chris McNeil - aye, Stacey Roemerman – aye.

All voted aye – motion carried.

**EXTENDED-DAY WORKERS  
SIGN-ON BONUS**

Mr. Loegering recommended the Board approve a Memorandum of Understanding with USPA for sign-on bonuses for Extended-Day Workers as follows:

Union Public Schools received additional grant funding from the Department of Human Services which will assist in the recruiting, retention, and training of difficult to fill school staff positions. This money will be made available to the District for the 2021-2022 school year.

Union Public Schools and the Union Support Personnel Association have agreed to make available signing bonuses for Extended Day workers that are not classified under the current contract language. This signing bonus will be available only during the duration of this project.

Signing Bonuses:

- Extended Day workers hired for full-time positions will receive a \$2,000 signing bonus and Extended Day workers hired for part-time positions will receive a \$1,000 signing bonus payable within their two regularly scheduled pay dates.
- Employees receiving the signing bonus will be required to sign an agreement to return the signing bonus in its entirety should they leave the district within 12-months of their date of hire.

**NEW BUSINESS**

None

**COMMENTS FROM THE AUDIENCE AND BOARD MEMBERS**

District patron Mr. Tomas Carillo commented on House Bill 2988.

Dr. Hartzler acknowledged that it was Board Member Appreciation month and extended his sincere appreciation to our Board members for their servant-minded leadership. Dr. Hartzler also recognized Natalie Lee of the Leadership Cadre who was in attendance.

**ADJOURNMENT**

Mr. Reyes moved to adjourn the meeting. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Chris McNeil - aye, Stacey Roemerman – aye.

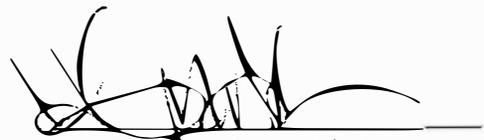
All voted aye – motion carried.

The meeting adjourned at 7:36 p.m.

Barbara Swinburne, Board Secretary

Regular Meeting  
Board of Education  
Union Public Schools

Minutes of the **January 19, 2022**, regular meeting were approved by a majority vote of the Union Board of Education on **February 14, 2022**.

A handwritten signature in black ink, appearing to read 'Heather McAdams', written over a horizontal line.

**Heather McAdams, Clerk**  
Union Board of Education