

**MINUTES OF THE REGULAR MEETING  
BOARD OF EDUCATION  
UNION SCHOOL DISTRICT  
Tulsa, Oklahoma  
August 8, 2022**

**The Union Board of Education met in regular session on Monday, August 8, 2022, at 7:00 p.m. in the Board Room of the Union Education Service Center pursuant to written notice given to the County Clerk of Tulsa County by the fifteenth day of December 2021 as required by Title 25, Oklahoma Statutes, 301-314. The time, place and agenda of this meeting were posted in prominent public view at the location of this meeting at least 24 hours in advance excluding Saturdays, Sundays, and holidays.**

- CALL TO ORDER** The meeting was called to order at 7:01 p.m. by Ken Kinnear, president.
- FLAG SALUTE** The flag salute was led by Ken Kinnear, president.
- MEMBERS PRESENT** Mr. Ken Kinnear, Ms. Heather McAdams, Ms. Stacey Roerman, Mr. Joey Reyes, and Dr. Chris McNeil
- MEMBERS ABSENT** None
- OTHERS PRESENT** Superintendent Dr. Kirt Hartzler, Chief Financial Officer Dr. Trish Williams, Associate Superintendent Charlie Bushyhead, Assistant Superintendent Sandi Calvin, Assistant Superintendent John Federline, Chief Communications Officer Chris Payne, Senior Executive Director of Research-Design-Assessment Todd Nelson, Executive Director of Elementary Education Theresa Kiger, Executive Director of Human Resources Jay Loegering, Executive Director of Instructional Technology Gart Morris, Director of Operations Dr. Joshua Robinson, and others.
- ADOPTION OF THE AGENDA** Ms. Roerman moved the Board approve the agenda as posted. Ms. McAdams seconded the motion
- Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Chris McNeil - aye, Ken Kinnear – aye,
- All voted aye – motion carried.
- The agenda was adopted as posted.
- CONSENT AGENDA** Ms. McAdams moved for approval of items on the consent agenda as follows:
- Minutes of the July 11, 2022 regular board meeting;
  - Out of State travel requests for the following:
    - Speech & Debate to Grapevine, TX – Sept. 9-10, 2022;
    - AFJROTC to Clinton, MO – Sept. 9-10, 2022;
    - AFJROTC to Sedalia, MO – Sept. 23-24, 2022

- AFJROTC to Ozark, MO – Oct. 14-15, 2022;
- Advertising Agreement with Advanced Orthopedics of Oklahoma, and authorize the Director of Athletics to execute the agreement;
- Advertising Agreement with TTCU Federal Credit Union for advertising during the 2022-2023 varsity football season, and authorize the Superintendent or designee to execute the agreement;
- Contract for services with Union Volleyball Booster Club for concession workers and usher for UMAC events during the 2022-2023 school year, and authorize the Superintendent or designee to execute the agreement;
- Agreement with Hance Pyrotechnics for a fireworks display following the home football game on August 26, 2022, in the amount of \$7,500.00 from activity funds, and authorize the Superintendent or designee to execute the agreement;
- Agreement with OSU-Tulsa to rent space for UHS seniors to take part in the "Beyond U senior conference," in the amount of \$1,595.00 from grant funds, and authorize the Superintendent or designee to execute the agreements;
- Facility Use and License Agreement with Tulsa Technology Center-Peoria Campus to provide GED/HiSET preparation classes for the 2022-2023 school year, and authorize the Superintendent or designee to execute the agreement;
- Contract with the Oklahoma Department of Career and Technology Education for secondary career and technology education programs and authorize the Superintendent or designee to execute the agreement;
- Approval of the updated Community Action Project (CAP Tulsa) Oklahoma Early Childhood Program (OECF) budget, previously approved at the July 11, 2022 regular Board meeting;
- Agreement with Teaching Strategies GOLD for OECF classrooms, for the purchase of Early Childhood Assessments, in the amount of \$1,584.00 from grant funds, and authorize the Superintendent or designee to execute the agreement;
- Agreement with Teaching Strategies GOLD for Head Start classrooms, for the purchase of Early Childhood Assessments, in the amount of \$1,836.00 from grant funds, and authorize the Superintendent or designee to execute the agreement.
- Agreement with Franklin Covey Client Sales, Inc., for Leader In Me Coaching Services for professional development, for McAuliffe Elementary in the amount of \$7,500.00 from Activity funds, and authorize the Superintendent or designee to execute the agreement;

- Contract for Services with A New Leaf, Inc., in the amount of \$9,288.00 from general funds, and authorize the Director of Special Services, Lindsay Smith, as the Union School District Representative to execute the agreement;
- Agreement renewal with the Oklahoma State Department of Education (OSDE) and Public Consulting Group, Inc. (PCG) for Medicaid School-based Health Services, blanket purchase orders in the amount of \$60,000 (OSDE) and \$25,000.00 (PCG), and authorize the Director of Special Services, Lindsay Smith, as the Union School District Representative to execute the agreement;
- Pre-Employment Transition Services Coordination, Pre-ETS Collaborative Agreement with the Board of Regents of the University of Oklahoma for student with disabilities, and authorize the Director of Special Services, Lindsay Smith to execute the agreement;
- Participating Addendum for previously approved Master Memorandum of Understanding with Oklahoma Caring Van, and authorize the Superintendent or designee to execute the agreement;
- Memorandum of Understanding with Amplify, Inc. for the Union Reach Program, and authorize the Superintendent or designee to execute the agreement;
- Purchase of Prisms virtual reality math software and equipment, in the amount of \$74,124.00 from bond funds, and authorize the Superintendent or designee to execute the agreement;
- Renewal agreement purchase with Instructure Inc., for a 13 month subscription to MasteryConnect software and Item Bank, in the amount of \$80,938.00 from bond funds, and authorize the Superintendent or designee to execute the agreement;
- Purchase of Imagine Learning (formerly Edgenuity) Instructional Services and the Academic Integrity Package for the 2022-2023 Elementary Virtual Program, in the amount of \$89,925.00 from federal funds, and authorize the Executive Director of Instructional Technology Gart Morris to execute the agreement;
- Master Memoranda of Understanding and Participating Addenda with Goodwill Industries of Tulsa, Inc., Asbury Preschool and Community Action Project (CAP Tulsa) for Career Connect programs, and authorize the Superintendent or designee to execute the agreements;
- Participating Addenda for previously approved Master Memoranda of Understanding with Assistance League of Tulsa, Camp Fire Green Country, Tulsa Changemakers, Tulsa Debate League, A New Way Center, Anthem Road Academy, The bART Center for Music and Gaining

- Ground, for Community School programs, and authorize the Superintendent or designee to execute the agreements;
- Affiliation Agreement with Keith and Associates Distance Dietetic Internship (CAKKI) for child nutrition student interns, and authorize the Superintendent to execute the agreement;
  - Approval of additional foods, snacks, and beverages bids and associated blanket PO's for Child Nutrition;
  - Yearbook agreements with Jostens and Ruth Kelly Studios for 2022-2023 and authorize the site principals to sign the site agreements and final order forms;
  - Letter of Agreement with INCOG for professional services providing information to guide decisions in establishing new School Board Member Zone boundaries, in the amount of \$7,000.00 from general funds, and authorize the Superintendent or execute the agreement;
  - Renewal agreement with Vector Solutions for the Vector Safety Data Sheets and Chemical Management, K12 Edition, in the amount of \$3,990.00 from general funds, and authorize the Superintendent or designee to execute the agreement;
  - Customer Service Agreement with UniFirst for uniforms for transportation/grounds department mechanics, in the amount of \$9,000.00 from general funds, and authorize the Superintendent or designee to execute the agreement;
  - Personnel resignations and terminations for the 2020-202, 2021-2022 and 2022-2023 school years;
  - Employment of certified and/or support staff, employment changes, and other payments for the 2021-2022 and 2022-2023 school years;
  - Authorization of payment, after services are rendered, to certified employees for attendance, presentation, and/or preparation for/at District-Sponsored professional development events at rates on the provisional pay table when the event and/or work preparing for the event occurs outside of the regular work day;
  - Authorization of payment, after services are rendered, of a stipend to selected retired teacher(s)/administrator(s) for Credit Recovery Outreach Services;
  - Payment of the State-required, State-funded stipend for special education and alternative education teachers;
  - Payment of a flat stipend of \$100 for attendance at the New Teacher Induction;
  - Revisions to the Provisional Pay Table;
  - Approval of Assistant Principal Interns:
    - Taya Oelze – Ochoa Elementary
    - Joseph Redmond – Freshman Academy
    - Brent Robison – High School

- Monetary donations;
- Donation of Walmart gift cards totaling \$100.00 from Grace Ministries to McAuliffe Elementary;
- Declaration of equipment as surplus and authorize disposal of same through donation, Natural Evolution, Inc., or surplus auction;
- Change order No. 2 with Atwell Roofing Co., for the Reroofing Project at Andersen Elementary, in the amount of \$9,600.00 from bond funds;
- Change order No. 2 with Magnum Construction, for the Innovation Lab Phase II, in the amount of \$18,509.71 from bond funds;
- Fundraising agreement with Funds2Orgs for the Union Adult Learning Center for a Shoe Drive Agreement, and authorize the Director of Adult Education 7 Family Services, Dr. Amy McCready, to execute the agreement;
- Approval of district financial statements and approval to issue, revise, pay, and close encumbrances and claims, PO list #22300001 through #22301435 in the amount of \$35,148,898.79, and supplemental PO list #22301436 through #22301554 in the amount of \$240,370.58 and final authorization to issue, revise, pay and close encumbrances and claims for all purchase orders issued in FY 2022-2023 and the release of payroll encumbrances.

Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Chris McNeil - aye, Ken Kinnear – aye,

All voted aye – motion carried.

**USPA REPORT**

None.

**UCTA REPORT**

UCTA President Kerri Gunter reported that Tuesday UCTA had wrapped up negotiations having excellent discussion about morale, climate and how hard the last two years have been on teachers and the district. She noted they left feeling encouraged and supported. An email has been sent out to ratify the contracts. The new teacher luncheon was successful and recruited a significant number of new members. They are looking forward to a great school year.

**HEARINGS AND  
CORRESPONDENCE**

None.

**COMMUNICATIONS**

None.

**COMMENTS FROM THE**

**AUDIENCE REGARDING  
THE AGENDA**

None

**BUSINESS AGENDA**

**1080-HOUR CALENDAR**

Dr. Hartzler recommended the Board approve the 2022-2023 school calendar based on the 1080-hour requirement.

Ms. McAdams moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Chris McNeil - aye, Ken Kinnear – aye,

All voted aye – motion carried.

**NEW BOARD POLICY #1975 –  
USE OF MULTIPLE  
OCCUPANY RESTROOMS  
AND CHANGING AREAS**

Dr. Hartzler recommended the Board approve new Board Policy #1975 – Use of Multiple Occupancy Restrooms and Changing Areas. He noted that this is now law in Oklahoma.

Ms. Roerman moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Chris McNeil - aye, Ken Kinnear – aye,

All voted aye – motion carried.

**UPDATED SAFE RETURN  
AND CONTINUITY OF  
SERVICES PLAN**

Mr. Bushyhead recommended the Board approve the updated Safe Return and Continuity of Services Plan for the 2022-2023 school year.

Ms. McAdams moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Chris McNeil - aye, Ken Kinnear – aye,

All voted aye – motion carried.

**TCC CONCURRENT  
EDUCATION PROGRAMS**

Dr. Marla Robinson, Director of College & Careers recommended the Board approve the Memoranda of Understanding with Tulsa Community College (TCC) for concurrent education programs that TCC offers Union High School students, in the amount of \$186,000.00 from bond and general funds, and authorize Dr. Robinson to electronically execute the agreements.

Ms. Roemerma moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerma – aye, Heather McAdams – aye, Chris McNeil - aye, Ken Kinnear – aye,  
All voted aye – motion carried.

## **TEXTBOOKS & SOFTWARE**

Ms. Calvin recommended the Board approve the additional expenditure of \$1,030,307.24 from the general funds to purchase textbooks and software for the 2022-2023 school year.

Ms. McAdams moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerma – aye, Heather McAdams – aye, Chris McNeil - aye, Ken Kinnear – aye,  
All voted aye – motion carried.

## **PROFESSIONAL DEVELOPMENT**

Ms. Chasity Gray, Director of Professional Learning recommended the Board approve the purchase of professional development and job-embedded in-person coaching with Corwin, in the total amount of \$182,276.55 from Title II funds.

Dr. McNeil moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerma – aye, Heather McAdams – aye, Chris McNeil - aye, Ken Kinnear – aye,  
All voted aye – motion carried.

## **PRACTICUM AGREEMENT**

Ms. Lindsay Smith, Director of Special Services recommended the Board approve a Practicum Program Agreement with Oklahoma State University (OSU) to serve as a practicum site for graduate research associates and graduate research assistants, in the total amount of \$132,484.00 from federal (ESSER III) funds.

Ms. McAdams moved for approval. Ms. Roemerma seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerma – aye, Heather McAdams – aye, Chris McNeil - aye, Ken Kinnear – aye,  
All voted aye – motion carried.

## **RENEWAL OF SOFTWARE SUBSCRIPTION FOR EL STUDENTS**

Dr. Nelson recommended the Board approve a one year renewal of the Imagine Learning software subscriptions for all

elementary schools and the 6/7th Grade Center in the amount of \$194,337.11 from federal (ESSER) funds.

Ms. McAdams moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Chris McNeil - aye, Ken Kinnear – aye,

All voted aye – motion carried.

## **PURCHASE OF MATH CURRICULUM**

Dr. Nelson recommended the Board approve the purchase of Math Learning Curriculum for K-5 students from The Math Learning Center, in the total amount of \$116,805.48 from ARP (ESSER III) funds.

Ms. Roerman moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Chris McNeil - aye, Ken Kinnear – aye,

All voted aye – motion carried

## **EXECUTIVE DIRECTOR OF SECONDARY EDUCATION**

Mr. Loegering recommended the Board approve Dr. Kenneth Moore as Executive Director of Secondary Education, effective July 18, 2022, with a salary on the Administrative Salary Schedule at the appropriate grade and step for years of experience for a 12-month contract, plus paid teacher retirement of seven percent (7%); paid health, dental, and disability insurance; paid life insurance policy of \$80,000.00, 6% on-call stipend and 20 days of vacation.

Ms. McAdams moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Chris McNeil - aye, Ken Kinnear – aye,

All voted aye – motion carried

## **PRINCIPAL OF UNION HS FRESHMAN ACADEMY**

Mr. Loegering recommended the Board approve Kevin Brannon as the Principal of the Freshman Academy, effective July 18, 2022, with a salary on the Administrative Salary Schedule at the appropriate grade and step for years of experience for a 12-month contract, plus paid teacher retirement of seven percent (7%); paid health, dental, and disability insurance; paid life insurance policy of \$80,000.00, 6% on-call stipend and 20 days of vacation.



Ms. Roerman moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Chris McNeil - aye, Ken Kinnear – aye,

All voted aye – motion carried

**ADULT MEAL PRICE INCREASE**

Mr. Bushyhead recommended the Board approve raising the adult meal prices in the school cafeterias by \$.30 for breakfast (\$.30) and \$.70 for lunch (\$4.85), due to a federal requirement.

Ms. McAdams moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Chris McNeil - aye, Ken Kinnear – aye,

All voted aye – motion carried

**PETERS ELEMENTARY HVAC REPLACEMENT**

Dr. Josh Robinson, Director of Operations recommended the Board approve an agreement with Henderson Engineers for the Peters Elementary HVAC Replacement project, in the amount of \$206,200.00 from bond funds.

Ms. Roerman moved for approval. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Chris McNeil - aye, Ken Kinnear – aye,

All voted aye – motion carried

**NEW BUSINESS**

None

**COMMENTS FROM THE AUDIENCE AND BOARD MEMBERS**

Ms. Roerman wished good luck to everyone next week. Mr. Kinnear recognized and honored the Finance Department for receiving, for the 30th year in a row, the Certificate of Achievement for Excellence in Financial Reporting. Dr. Hartzler also congratulated the Finance group. He also stated that Union had a successful new teacher induction last week hiring around 160 new teachers.

## **EXECUTIVE SESSION**

Ms. Roerman moved the Board adjourn to Executive Session to discuss the appeals of two denied student transfers with a review of confidential educational records and transfer requests of students whereby disclosure of any additional information could potentially violate FERPA and contract renewals for the Superintendent and the Chief Financial Officer. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Chris McNeil - aye, Ken Kinnear – aye,

All voted aye – motion carried.

The board entered into executive session at 7:44 p.m. pursuant to Okla. Stat. tit. 25, Sections 307 (B)(7) and 307 (B)(1), to discuss the appeals of two denied student transfers with a review of confidential educational records and transfer requests of students whereby disclosure of any additional information could potentially violate FERPA and contract renewals for the Superintendent and the Chief Financial Officer. Those present in executive session to discuss the student transfer appeals were Ken Kinnear, Heather McAdams, Stacey Roerman, Joey Reyes, and Dr. Chris McNeil, all Boardmembers; Dr. Kirt Hartzler, Superintendent, Mr. John Federline, Assistant Superintendent and Dr. Todd Nelson, Senior Executive Director of Research-Design-Assessment. Those present in executive session to discuss the contract renewals for the Superintendent and Chief Financial Officer were Ken Kinnear, Heather McAdams, Stacey Roerman, Joey Reyes, and Dr. Chris McNeil, all Boardmembers; Dr. Kirt Hartzler, Superintendent and Dr. Trish Williams, Chief Financial Officer.

## **RETURN TO OPEN SESSION**

Mr. Kinnear acknowledged that the Board had returned to Open Session at 9:16 p.m.

## **STATEMENT OF EXECUTIVE SESSION MINUTES**

Mr. Kinnear stated that, during Executive Session, the Board discussed the appeals of two denied student transfers with a review of confidential educational records and transfer requests of students whereby disclosure of any additional information could potentially violate FERPA and contract renewals for the Superintendent and the Chief Financial Officer. Those present in executive session to discuss the student transfer appeals were Ken Kinnear, Heather McAdams, Stacey Roerman, Joey Reyes, and Dr. Chris McNeil, all Boardmembers; Dr. Kirt Hartzler, Superintendent, Mr. John Federline, Assistant Superintendent and Dr. Todd Nelson, Senior Executive Director of Research-Design-Assessment. Those present in executive session to discuss the contract renewals for the

Superintendent and Chief Financial Officer were Ken Kinnear, Heather McAdams, Stacey Roemerman, Joey Reyes, and Dr. Chris McNeil, all Boardmembers; Dr. Kirt Hartzler, Superintendent and Dr. Trish Williams, Chief Financial Officer.

No decisions were made and no action was taken.

**STUDENT TRANSFER  
APPEAL REQUEST #1**

Dr. McNeil moved the Board vote to affirm or deny the appeal for student transfer request #1. Ms. McAdams seconded the motion. Ms. Roemerman noted that the Board had no choice but to vote the way they did due to state legislature.

Mr. Reyes – deny  
Ms. Roemerman – deny  
Ms. McAdams – deny  
Dr. McNeil – deny  
Mr. Kinnear – deny

All voted to deny student transfer request #1

Student transfer request #1 was denied.

**STUDENT TRANSFER  
APPEAL REQUEST #2**

Ms. McAdams moved the Board vote to affirm or deny the appeal for student transfer request #2. Mr. Reyes seconded the motion.

Mr. Reyes – deny  
Ms. Roemerman – deny  
Ms. McAdams – deny  
Dr. McNeil – deny  
Mr. Kinnear – deny

All voted to deny student transfer request #2

Student transfer request #2 was denied.

**CONTRACT RENEWALS FOR  
SUPERINTENDENT AND  
CHIEF FINANCIAL OFFICER**

Dr. McNeil moved to approve the contract renewal for the Superintendent for the 2022-2023 school year. Mr. Reyes seconded the motion

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Chris McNeil - aye, Ken Kinnear – aye,

All voted aye – motion carried.

Dr. McNeil moved to approve the contract renewal for the Chief Financial Officer for the 2022-2023 school year. Mr. Reyes seconded the motion

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Chris McNeil - aye, Ken Kinnear – aye,

All voted aye – motion carried.

## **ADJOURNMENT**

Ms. Romerman moved to adjourn the meeting. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Chris McNeil - aye, Ken Kinnear – aye,

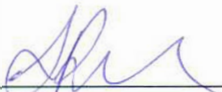
All voted aye – motion carried.

The meeting adjourned at 9:16 p.m.

Barbara Swinburne, Board Secretary

Regular Meeting  
Board of Education  
Union Public Schools

Minutes of the **August 8, 2022**, regular meeting were approved by a majority vote of the Union Board of Education on **September 12, 2022**.



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Stacey Roemerman, Clerk  
Union Board of Education