

Local Standards Board General Information 2023-2024

Building Representatives and Chain of Command: All educators should seek the assistance of their Building Representatives when in need. If a building representative cannot help, the rep will contact the board chairs. If the board chairs cannot assist, they will contact the AOE directly. Educators should not contact the AOE directly.

Rutland City Membership 2023-2024

	First	Last	School	School Phone	<u>E-Mail</u>
	Lucy	Davine	NE	786-1706	lucy.davine@rcpsvt.org
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Co-Chair	Jen	McNeil	RHS	770-1166	jennifer.mcneil@rcpsvt.org
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Co-Chair	Mary Kay	Olson	RIS - 3/4	786-1805	marykay.olson@rcpsvt.org
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	Ryanne	Spaulding	NW	786-1753	ryanne.spaulding@rcpsvt.org
	Megan	Coloutti	NW		megan.coloutti@rcpsvt.org
	Erica	Coloutti	RMS		erica.coloutti@rcpsvt.org

General Information: As you know- The Agency of Education (AOE) has an online system to help educators keep an electronic “portfolio” of all professional learning and licensing forms. **All educators should register for the system (called ALiS), even if you are not renewing this year!** Please go to <https://alis.edlicensing.vermont.gov/> and register to create an account. You will provide an email address. This should be an email that you check often (including in the summer). **Please Note: ALiS is not entirely supported in Safari, all work should be done using Google Chrome, Firefox or Internet Explorer only!**

The online system counts professional development based on hours, not credits, therefore, every professional development activity can be logged individually (no more combined forms!), however the system currently only accepts whole numbered hours. **ANY paper forms already signed will still be valid and do NOT need to be uploaded.** However, the board will no longer accept new paper forms.

All educators up for renewal must renew using ALiS!

All educators can enter PL at any time they wish. Please seek the assistance of your building rep to help the first time you enter Professional Learning hours as the ALiS entry needs to be completed a particular way. This will save time when the board meets to review activities and will help to ensure a smoother approval process. Please **DO NOT** submit the PL to the LSB until all activities have been entered that you would like reviewed at the next meeting or it will be difficult to enter more. If you have several activities to enter, you can save drafts or take a break by selecting SAVE, you can then go back in and hit submit when they have all been entered. Please understand that activities must be submitted before a meeting if you would like them looked at during that meeting. We get to as many as we can in the time that we have.

MANY educators will need an updated Criminal Records Check including fingerprints. This CAN be a timely process and cannot be completed until after the RCPS LSB approves your license application. Plan accordingly.

An ALiS training may occur in the Fall in individual buildings facilitated by the building LSB Rep(s) as needed. Date and time will be coordinated with individual building administration.

Other Basic Information:

- Level 1 endorsement(s) must complete a minimum of 45 hours (3 Credits) in the endorsement area. At least 15 hours of which must address content specific *Knowledge & Performance Standards* for your endorsement area. This license is renewed every 3 years.
- Level 2 endorsement(s) renewing under the current 5 year license must complete a minimum of 90 hours (6 Credits) in the endorsement area. At least 30 of which must address content specific *Knowledge & Performance Standards* for your endorsement area. This license is renewed every 5 years.
- Some endorsements require specific licenses or credentials (for example- Physical Education and Health must have current CPR and First Aid training, Driver’s Education also has additional requirements).

*There has been confusion in the past around approved credits. You may currently have many activities forms signed by the Local Standards Board (maybe well over 135 hours). However, this does not mean that you have the minimum hours required for new learning specific to your content area. Please contact your building representative for clarification if you are unsure if the approved Professional Learning you have qualifies as new learning within your content. If your rep is unsure, they can contact a chair. The AOE has worked to change the electronic PL forms in order to help identify hours as general or “new” learning specific to content to try to avoid confusion (only those activities approved under the **Content and Knowledge** section of the PL Activity form will count as new learning to the specific endorsement selected on the screen. If you have more than one endorsement, it may not apply as new learning to both). More information on specific Knowledge and Performance Standards can be found at <http://education.vermont.gov/licensing/professional-standards//endorsement-areas>