

# SEYMOUR PUBLIC SCHOOLS

## BUS REQUEST FORM

### FOR FIELD TRIPS

(this form needs to be filled out after the field trip has been approved)



School requesting transportation: \_\_\_\_\_

School contact: \_\_\_\_\_

Purpose of the field trip: \_\_\_\_\_

Teacher(s) in charge of trip: \_\_\_\_\_

Teacher(s) cell phone number: \_\_\_\_\_

Location of field trip: \_\_\_\_\_

Date of Trip: \_\_\_\_\_

Rain date: \_\_\_\_\_

Number of students: \_\_\_\_

Number of Buses: \_\_\_\_

Departure time from school: \_\_\_\_ A.M./P.M.

Pick up time from venue: \_\_\_\_ A.M./P.M.

**WHEN PLANNING YOUR TRIPS PLEASE PLAN TO BE BACK TO YOUR SCHOOL NO LATER THAN 1:50 P.M. IF YOU NEED A LATER TIME-THE BUS COMPANY MAY NOT BE ABLE TO ACCOMMODATE YOUR REQUEST.**

All requests must be processed through each individual school and sent to

[sabita.surujall@all-startransportation.com](mailto:sabita.surujall@all-startransportation.com) , [Donald.saraniero@all-startransportation.com](mailto:Donald.saraniero@all-startransportation.com) or  
[aimee.burdzy@allstartransportation.com](mailto:aimee.burdzy@allstartransportation.com)

Before 5:30 p.m. All-Star Transportation phone number: 203.888.8816