



Unpaid Meal Charge Procedure

Purpose

The purpose is to establish consistent negative Nutrition Services account procedures for Eastern Carver County Schools.

General Statement of Procedure

1. Eastern Carver County Schools offers breakfast, lunch, and a la carte items to all grade levels. The Nutrition Services Department strives to produce high-quality meals, as well as a la carte at a reasonable cost.
2. The cost of a la carte purchases are the responsibility of the student's family or guardian.
3. A selected reimbursable meal is never taken away from a student.
4. There must be money in a student's account in order for them to purchase an a la carte item.
5. Parents or guardians can access their student account via the internet or phone at any time and can check balances, account history, or make payments. Payment to Nutrition Services may be sent to school with the student, sent or dropped off to the Nutrition Services Department at the District Education Center, paid-on-line, or by phone through MyPaymentsPlus.com
6. Families may apply for Educational Benefits at any time during the school year. Families must apply yearly for Educational Benefits. Application forms are available on line (lunchapp.112online.org), printed from the district website (district112.org), at each school and at the district office.

Procedures for Notifying Family of Account Status

1. Grades K-12 will be given discrete verbal notification by the cashier once they drop below \$10.00.
2. Once a week e-mail messages are sent to families notifying them of negative balances, or more frequently if parents have set notifications up in MyPayments Plus.
3. Nutrition Services does not use a collection agency to collect unpaid school meal account debt.