



Small LEA Policy and Procedure Review Protocol 2022, Cycle A

Instructions:

The items on this protocol were used for the Policy and Procedure review in the year 2022. These items may be subject to change from year to year.

For each item number on the table below, use the middle column to identify the following:

- 1) Whether the LEA has a policy or procedure that is associated with each item number on this table.
- 2) If a policy and/or procedure is located by the LEA:
 - a. Check the box: "Yes, there is a policy and procedure associated with this item number."
 - b. Notate the location of the policy and/or procedure (BP, AR, etc.)
 - c. Attach or insert the link of the policy and/or procedure and check "Yes."
 - d. Highlight the language in the policy and/or procedure associated with the item number.
 - e. Notate the page number of the policy and/or procedure document for each item number, where the associated language is highlighted for CDE review.
- 3) If a policy and/or procedure is not found, check the box: "No, there is not a policy or procedure associated with this item number."
- 4) Record additional notes as necessary in the "Additional Notes" space.
- 5) Submit this form to your CDE Focused Monitoring and Technical Assistance (FMTA) Consultant.

Item #	Compliance Test	Location: <i>Identify where the policy/procedure exists and the page number or link where you have highlighted the policy/procedure that corresponds to each item number.</i>	Citation(s)
3-2-8.4 AR 6162.51	Does the LEA have policies and procedures that utilize State guidelines for participation of students with disabilities in alternate assessments?	<p><input checked="" type="checkbox"/> Yes, there is a policy and/or procedure associated with this item number.</p> <p>Policy and/or procedure is located within: RCUSD board recently approved all Sped. policies, and will be uploaded to the district website.</p> <p>Policy and/or procedure is attached or linked: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Page number(s) or link where policy and/or procedure is highlighted: TBD</p> <p>OR:</p> <p><input type="checkbox"/> No, there is not a policy or procedure associated with this item number.</p> <p>Additional Notes: Click or tap here to enter text.</p>	30 EC 56385(b)(2).

Item #	Compliance Test	Location: <i>Identify where the policy/procedure exists and the page number or link where you have highlighted the policy/procedure that corresponds to each item number.</i>	Citation(s)
1-1-1 AR 0430	Does the LEA have policies and procedures to ensure the LEA identifies, locates, and assesses all students aged birth through 21, in need of special education and related services residing in its jurisdiction, including:(a) students in private, including religious, schools; (b) highly mobile individuals with exceptional needs, such as students who are migrant or homeless; (c) students who are advancing from grade to grade even though they are suspected of being an individual with exceptional needs and in need of special education and related services; (d) students who are wards of the State?	<input checked="" type="checkbox"/> Yes , there is a policy and/or procedure associated with this item number. Policy and/or procedure is located within: RCUSD board recently approved all Sped. policies, and will be uploaded to the district website. Policy and/or procedure is attached or linked: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Page number(s) or link where policy and/or procedure is highlighted: TBD OR: <input type="checkbox"/> No , there is not a policy or procedure associated with this item number. Additional Notes: Click or tap here to enter text.	20 USC 1412 (a)(3)(A) and (a)(10)(A)(ii)(I), 34 CFR 300.111(c), 34 CFR 300.131, EC 56301.

<p>4-1-1 AR 0430</p>	<p>Does the LEA have policies and procedures to ensure that a free appropriate public education is available to all eligible students, who are between the ages of 3 and 22?</p>	<p><input checked="" type="checkbox"/> Yes, there is a policy and/or procedure associated with this item number.</p> <p>Policy and/or procedure is located within: RCUSD board recently approved all Sped. policies, and will be uploaded to the district website.</p> <p>Policy and/or procedure is attached or linked: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Page number(s) or link where policy and/or procedure is highlighted: TBD</p> <p>OR:</p> <p><input type="checkbox"/> No, there is not a policy or procedure associated with this item number.</p> <p>Additional Notes: Click or tap here to enter text.</p>	<p>20 USC 1412(a)(1), 34 CFR 300.101, 30 EC 56000.</p>
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Item #	Compliance Test	Location: <i>Identify where the policy/procedure exists and the page number or link where you have highlighted the policy/procedure that corresponds to each item number.</i>	Citation(s)
5-1-3 AR 0430	Do LEA policies and procedures include a provision that a full continuum of services and placements are available if needed for each individual with disabilities?	<p><input checked="" type="checkbox"/> Yes, there is a policy and/or procedure associated with this item number.</p> <p>Policy and/or procedure is located within: RCUSD board recently approved all Sped. policies, and will be uploaded to the district website.</p> <p>Policy and/or procedure is attached or linked: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Page number(s) or link where policy and/or procedure is highlighted: TBD</p> <p>OR:</p> <p><input type="checkbox"/> No, there is not a policy or procedure associated with this item number.</p> <p>Additional Notes: Click or tap here to enter text.</p>	34 CFR 300.115, 30 EC 56360, 30 EC 56361.

Item #	Compliance Test	Location: <i>Identify where the policy/procedure exists and the page number or link where you have highlighted the policy/procedure that corresponds to each item number.</i>	Citation(s)
6-2-1.1 AR 6159.1	Does the LEA have policies and procedures to ensure the LEA provides the parent with a document describing the procedural safeguards when they ask for it and upon initial referral for evaluation?	<p><input checked="" type="checkbox"/> Yes, there is a policy and/or procedure associated with this item number.</p> <p>Policy and/or procedure is located within: RCUSD board recently approved all Sped. policies, and will be uploaded to the district website.</p> <p>Policy and/or procedure is attached or linked: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Page number(s) or link where policy and/or procedure is highlighted: TBD</p> <p>OR:</p> <p><input type="checkbox"/> No, there is not a policy or procedure associated with this item number.</p> <p>Additional Notes: Click or tap here to enter text.</p>	20 USC 1415(d)(1)(A)(i), 34 CFR 300.504(a)(1), 34 CFR 300.504(a)(4).

Item #	Compliance Test	Location: <i>Identify where the policy/procedure exists and the page number or link where you have highlighted the policy/procedure that corresponds to each item number.</i>	Citation(s)
6-6-1.1 AR 6164.4	Does the LEA have policies and procedures that include a provision within the LEA's procedural safeguards documenting information about nondiscriminatory assessment and independent educational evaluations, including the fact that testing and evaluation materials and procedures used for the purpose of evaluation and placement are selected and administered so as not to be racially, culturally or sexually discriminatory?	<input checked="" type="checkbox"/> Yes , there is a policy and/or procedure associated with this item number. Policy and/or procedure is located within: RCUSD board recently approved all Sped. policies, and will be uploaded to the district website. Policy and/or procedure is attached or linked: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Page number(s) or link where policy and/or procedure is highlighted: TBD OR: <input type="checkbox"/> No , there is not a policy or procedure associated with this item number. Additional Notes: Click or tap here to enter text.	20 USC 1412 (a)(6)(B), 20 USC 1414(b)(3)(A)(i), 34 CFR 300.503(c)(1), 34 CFR 300.304(c)(1)(i).

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1-1-3 AR 6164.4	Does the LEA have policies and procedures to ensure school site staff consider the resources of the general education program and appropriately utilize those resources, including policies and procedures to ensure there is documentation of the attempts to modify the general instructional program prior to referral for special education services?	<p><input checked="" type="checkbox"/> Yes, there is a policy and/or procedure associated with this item number.</p> <p>Policy and/or procedure is located within: RCUSD board recently approved all Sped. policies, and will be uploaded to the district website.</p> <p>Policy and/or procedure is attached or linked: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Page number(s) or link where policy and/or procedure is highlighted: TBD</p> <p>OR:</p> <p><input type="checkbox"/> No, there is not a policy or procedure associated with this item number.</p> <p>Additional Notes: Click or tap here to enter text.</p>	5 CCR 3021(b)(2).

Item #	Compliance Test	Location: <i>Identify where the policy/procedure exists and the page number or link where you have highlighted the policy/procedure that corresponds to each item number.</i>	Citation(s)
<p>10-1-1</p> <p>AR 6161.1</p>	<p>Does the LEA have policies and procedures to ensure the adoption of instructional materials for kindergarten through eighth grade are consistent with state content standards and frameworks and have been adopted by the State Board of Education?</p>	<p><input checked="" type="checkbox"/> Yes, there is a policy and/or procedure associated with this item number.</p> <p>Policy and/or procedure is located within: RCUSD board recently approved all Sped. policies, and will be uploaded to the district website.</p> <p>Policy and/or procedure is attached or linked: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Page number(s) or link where policy and/or procedure is highlighted: TBD</p> <p>OR:</p> <p><input type="checkbox"/> No, there is not a policy or procedure associated with this item number.</p> <p>Additional Notes: Click or tap here to enter text.</p>	<p>20 USC 1401 (25), 34 CFR 300.26(b)(3)(iii), 34 CFR 300.201, Ca. Constitution Article 9, Section 7.5, 30 EC 60200, 30 EC 60605.</p>

Item #	Compliance Test	Location: <i>Identify where the policy/procedure exists and the page number or link where you have highlighted the policy/procedure that corresponds to each item number.</i>	Citation(s)
10-1-2.1 AR 6146.5	Does the LEA have policies and procedures that ensure the governing board of the LEA has adopted a policy to implement a course of instruction that sufficiently prepares pupils to meet state graduation requirements?	<p><input checked="" type="checkbox"/> Yes, there is a policy and/or procedure associated with this item number.</p> <p>Policy and/or procedure is located within: RCUSD board recently approved all Sped. policies, and will be uploaded to the district website.</p> <p>Policy and/or procedure is attached or linked: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Page number(s) or link where policy and/or procedure is highlighted: TBD</p> <p>OR:</p> <p><input type="checkbox"/> No, there is not a policy or procedure associated with this item number.</p> <p>Additional Notes: Click or tap here to enter text.</p>	34 CFR 300.320, 30 EC 51225.3, 30 EC 51225.4.

Item #	Compliance Test	Location: <i>Identify where the policy/procedure exists and the page number or link where you have highlighted the policy/procedure that corresponds to each item number.</i>	Citation(s)
10-1-4 AR 4112.23	Does the LEA have policies and procedures to ensure teachers who provide instruction to children with disabilities meet the standards for state certification as a special education teacher?	<p><input checked="" type="checkbox"/> Yes, there is a policy and/or procedure associated with this item number.</p> <p>Policy and/or procedure is located within: RCUSD board recently approved all Sped. policies, and will be uploaded to the district website.</p> <p>Policy and/or procedure is attached or linked: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Page number(s) or link where policy and/or procedure is highlighted: TBD</p> <p>OR:</p> <p><input type="checkbox"/> No, there is not a policy or procedure associated with this item number.</p> <p>Additional Notes: Click or tap here to enter text.</p>	34 CFR 300.18 (b)

Item #	Compliance Test	Location: <i>Identify where the policy/procedure exists and the page number or link where you have highlighted the policy/procedure that corresponds to each item number.</i>	Citation(s)
10-2-7 AR 4112.22	Do LEA policies and procedures include a provision that teachers who provide instruction to English learners with disabilities have appropriate special education credentials as well as supplementary authorization to provide English language development and primary language support (e.g., CLAD, BCLAD, or equivalent)?	<input checked="" type="checkbox"/> Yes , there is a policy and/or procedure associated with this item number. Policy and/or procedure is located within: RCUSD board recently approved all Sped. policies, and will be uploaded to the district website. Policy and/or procedure is attached or linked: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Page number(s) or link where policy and/or procedure is highlighted: TBD OR: <input type="checkbox"/> No , there is not a policy or procedure associated with this item number. Additional Notes: Click or tap here to enter text.	30 EC 44253.1 to 30 EC 44253.10.

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3-1-1.1 AR 6164.4	Do LEA policies and procedures include a provision that an IEP is developed and implemented for each student, within 60 days of obtaining written parental consent to the assessment plan?	<p><input checked="" type="checkbox"/> Yes, there is a policy and/or procedure associated with this item number.</p> <p>Policy and/or procedure is located within: RCUSD board recently approved all Sped. policies, and will be uploaded to the district website.</p> <p>Policy and/or procedure is attached or linked: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Page number(s) or link where policy and/or procedure is highlighted: TBD</p> <p>OR:</p> <p><input type="checkbox"/> No, there is not a policy or procedure associated with this item number.</p> <p>Additional Notes: Click or tap here to enter text.</p>	20 USC 1414(a)(1)(C)(i)(I), 34 CFR 300.301(c)(1), 30 EC 56344(a).

Item #	Compliance Test	Location: <i>Identify where the policy/procedure exists and the page number or link where you have highlighted the policy/procedure that corresponds to each item number.</i>	Citation(s)
<p>3-3-5.2</p> <p>AR 6159</p>	<p>Do LEA policies and procedures include a provision that the LEA provide notification to parents about IEP meetings and does the notice include information relating to the participation of other individuals on the IEP team that the parent may invite who has knowledge or special expertise about the student?</p>	<p><input checked="" type="checkbox"/> Yes, there is a policy and/or procedure associated with this item number.</p> <p>Policy and/or procedure is located within: RCUSD board recently approved all Sped. policies, and will be uploaded to the district website.</p> <p>Policy and/or procedure is attached or linked: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Page number(s) or link where policy and/or procedure is highlighted: TBD</p> <p>OR:</p> <p><input type="checkbox"/> No, there is not a policy or procedure associated with this item number.</p> <p>Additional Notes: Click or tap here to enter text.</p>	<p>34 CFR 300.322 (b)(1)(ii), 30 EC 56341.5(c).</p>

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<p>3-5-8</p> <p>AR 6159</p>	<p>For a student who is an English learner, does the LEA have policies and procedures that ensure the IEP team considers the language needs of the student, as such needs relate to the student's IEP, and does the IEP include linguistically appropriate goals, programs, and services?</p>	<p><input checked="" type="checkbox"/> Yes, there is a policy and/or procedure associated with this item number.</p> <p>Policy and/or procedure is located within: RCUSD board recently approved all Sped. policies, and will be uploaded to the district website.</p> <p>Policy and/or procedure is attached or linked: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Page number(s) or link where policy and/or procedure is highlighted: TBD</p> <p>OR:</p> <p><input type="checkbox"/> No, there is not a policy or procedure associated with this item number.</p> <p>Additional Notes: Click or tap here to enter text.</p>	<p>20 USC 1414(d)(3)(B)(ii), 34 CFR 300.324 (a)(2)(ii), 30 EC 56345(b)(2), 30 EC 56341.1(b)(2).</p>

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5-1-5 AR 6159	Does the LEA have policies and procedures that ensure all placement decisions are made by a team that includes the parents and not less than one general education teacher, not less than one special educator, and an LEA representative?	<p><input checked="" type="checkbox"/> Yes, there is a policy and/or procedure associated with this item number.</p> <p>Policy and/or procedure is located within: RCUSD board recently approved all Sped. policies, and will be uploaded to the district website.</p> <p>Policy and/or procedure is attached or linked: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Page number(s) or link where policy and/or procedure is highlighted: TBD</p> <p>OR:</p> <p><input type="checkbox"/> No, there is not a policy or procedure associated with this item number.</p> <p>Additional Notes: Click or tap here to enter text.</p>	34 CFR 300.327, 30 EC 56304, 30 EC 56341, & 30 EC 56342.5.

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2-4-1 AR 6164.4	Does the LEA have policies and procedures that ensure a reevaluation occurs, unless the parent and the LEA agree that a reevaluation is unnecessary: a) not more frequently than once a year; b) at least every three years; c) when the LEA determines that the educational or related service needs (including improved academic achievement and functional performance) warrant an evaluation; or d) at the request of the parent or teacher?	<input checked="" type="checkbox"/> Yes , there is a policy and/or procedure associated with this item number. Policy and/or procedure is located within: RCUSD board recently approved all Sped. policies, and will be uploaded to the district website. Policy and/or procedure is attached or linked: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Page number(s) or link where policy and/or procedure is highlighted: TBD OR: <input type="checkbox"/> No , there is not a policy or procedure associated with this item number. Additional Notes: Click or tap here to enter text.	20 USC 1414 (a)(2), 34 CFR 300.303(a) and (b), 30 EC 56043(k).

