

Town of Putnam	
Economic & Community Development Commission	
Conference Room #201	
Tuesday, October 10 th 8:30 AM	
Join Zoom Meeting https://us06web.zoom.us/j/85372502035?pwd=uoX5JDZ8abVF6wQzjrLbYRU3bpbkhV.1 Meeting ID: 853 7250 2035 Passcode: 8k5y3z	
1. Roll Call	
2. Approval of Meeting Minutes*	
	i. September 12 th
3. Reporting of Expenditures	
4. New Business	
	i. ECD Trust Fund Request
	ii. Small Business Saturday
	iii. L.L. Bean
	iv. Farmer's Market
5. Old Business	
6. Updates	
	i. Ribbon Cuttings
	ii. Available Commercial Properties
	iii. Trade Name Certificates
7. Public Participation	
8. Adjournment*	

*Vote Required

Town of Putnam	
Economic & Community Development Commission	
Meeting Minutes	
Conference Room #201	
Tuesday, September 12, 2023, 8:00 AM	
Join Zoom Meeting: http://us06web.zoomus/j/87484188704?pwd=bWduMmE1WVBCQmZ4UkVpUDY2NWdrUT09	
	Meeting opened at 8:51 am
1. Roll Call	Chair Paul Grenier, PRA Director Carly DeLuca, Vice-Chair Lee Konicki, Agency members: Dawn Krasnecky, and Doug Taylor. Recording Secretary Jackie Lefevre and Land Use Agent Bruce Fitzback. Director shared; the office is in receipt of letter of resignation from member Ron Coderre. Delia Fey has applied to be an official member, pending approval at the next Board of Selectmen meeting.
2. Approval of Meeting Minutes*	August 15 th : Vice-Chair Konicki motioned to approve minutes as presented, seconded by Member Taylor, motion passed.
3. Reporting of Expenditures	Expenditures were reviewed.
4. New Business	
	i. Small Business Saturday: Director Carly shared the idea of partnering with the PBA, to assist Downtown businesses for participating in Small Business Saturday. A map and several other avenues of advertising would be created featuring each participating Downtown business. Funds would be utilized from the ECD Budget. The event would take place the day after Black Friday. Consensus was for Director to pursue.
	ii. Adopt-a-Spot: Director introduced this pilot program. It will be offered to the Montgomery Ward building tenants. Member Fey suggested the program be a 50/50 split between the Town and tenant.
	iii. EV Charging Stations: Land Use Agent Fitzback is the Town's contact for EV charging stations in Town. A recent complaint regarding the pricing of town EV charging stations was discussed.
	iv. Farmers Market: Feasibility of Wi-Fi at the Farmer's Market pavilion was researched. The cost is estimated to be \$80/month, not password protected. Commission members suggested turning it off outside of market season. Vice-Chair Konicki voted to move forward with installing Wi-Fi, seconded by Member Krasnecky.
5. Old Business	
	i. Business Retention Gifts: All gifts have been wrapped and hand delivered to businesses in the Industrial Park.
6. Updates	
	i. Ribbon Cuttings: Leona's Baking Co. has a ribbon cutting scheduled for Thursday, September 14, 2023 at 9am, at 347 Kennedy Drive.
	ii. Available Commercial Properties: List was reviewed.
	iii. Trade Name Certificates: List was reviewed.
7. Public Participation	None
8. Adjournment*	Vice-Chair Konicki motioned to adjourn the meeting, seconded by Member Taylor, motion passed. Meeting adjourned at 9:33 am

*Vote Required

TOWN OF PUTNAM

Account Purchase Order History Report

Criteria: Account Mask = 1005.41.4173.?????.?????

Fiscal Year: 2023 - 2024

Account Num	PO	Name of Vendor	PO Date	PO Status				
1005.41.4173.53010.00000			Purch. Prof. Services - Eco. Dev.		Budgeted	P.O. Amt	Expenditures	Encumbrance
BUDGETED AMOUNT.....					7,000.00			
20240204		Halloran & Sage LLP	08/02/2023	Open		2,000.00	.00	2,000.00
					Totals:	2,000.00	0.00	2,000.00
					Un-Expended Bal:	7,000.00	Budget Balance:	5,000.00
1005.41.4173.53500.00000			Business Retention Services - Eco. Dev.		Budgeted	P.O. Amt	Expenditures	Encumbrance
BUDGETED AMOUNT.....					1,400.00			
258	7/11/2023	Carly PCard Putnam Guides					\$105.32	
776	8/16/2023	Carly - PCard Amazon					\$63.78	
777	8/16/2023	Carly - Pcard Canva					\$33.00	
793	8/18/2023	Carly - PCard CVS Photo					\$95.50	
885	8/24/2023	Carly Deluca P-Card Amazon					\$37.14	
1009	9/1/2023	Darcy leLuca P-Card Dollar Tree					\$7.98	
20240209		Garden Gate Florist	08/02/2023	Open		150.00	30.00	120.00
20240300		Jacqueline A. Lefevre	08/22/2023	Closed		27.28	27.28	.00
					Totals:	177.28	400.00	120.00
					Un-Expended Bal:	1,000.00	Budget Balance:	880.00
1005.41.4173.55400.00000			Advertising - Eco. Dev.		Budgeted	P.O. Amt	Expenditures	Encumbrance
BUDGETED AMOUNT.....					1,500.00			
20240048		Jennerate LLC	07/10/2023	Closed		306.35	300.00	.00
					Totals:	306.35	300.00	0.00
					Un-Expended Bal:	1,200.00	Budget Balance:	1,200.00
1005.41.4173.55800.00000			Travel - Eco. Dev.		Budgeted	P.O. Amt	Expenditures	Encumbrance
BUDGETED AMOUNT.....					600.00			
20240221		Carly DeLuca	08/02/2023	Open		300.00	.00	300.00
					Totals:	300.00	0.00	300.00
					Un-Expended Bal:	600.00	Budget Balance:	300.00

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Fiscal Year: 2023 - 2024

Account Num	PO	Name of Vendor	PO Date	PO Status				
1005.41.4173.56010.00000		Office Supplies - Eco. Dev.			Budgeted	P.O. Amt	Expenditures	Encumbrance
		BUDGETED AMOUNT.....			600.00			
	20240180	Chase Graphics, Inc.	08/02/2023	Closed		175.00	171.50	.00
	20240187	W. B. Mason Company, Inc.	08/02/2023	Open		425.00	182.19	242.81
					Totals:	600.00	353.69	242.81
					Un-Expended Bal:	246.31	Budget Balance:	3.50
1005.41.4173.58100.00000		Dues & Fees - Eco. Dev.			Budgeted	P.O. Amt	Expenditures	Encumbrance
		BUDGETED AMOUNT.....			1,750.00			
	781	8/17/2023 Carly - PCard NE Chamber Comm					\$7.00	
	20240049	Connecticut Main St Center	07/10/2023	Closed		750.00	750.00	.00
	20240229	Connecticut Main St Center	08/07/2023	Void		750.00	.00	.00
					Totals:	1,500.00	757.00	0.00
					Un-Expended Bal:	993.00	Budget Balance:	993.00
					Totals:	12,850.00	4,883.63	1,810.69
								2,662.81
					End of Report			

Commercial Properties Available					
Putnam, CT					
Location	Listing Office	Listing Agent	SF/Acres	Sale Price	Lease
72 Canal Street	Bell Park/RE Max	Sean Sullivan	20,000 SF	\$ 995,000	
364 School Street	Bell Park/RE Max	Genevieve Botelho	34,060 SF	\$ 350,000	
47 Woodstock Avenue	Johnston & Associates	Ryan Lajoie	1562. SF	\$ 329,900	
211 Kennedy Drive	REMAX Bell Park Realty	Dick Loomis	1500 SF		\$15 pr/sf
17 B Kennedy Drive	REMAX Bell Park Realty	Dick Loomis	5,800 SF		\$ 14 pr/sf
203-267 Kennedy Drive	J Corp. Realty, LLC		1,100 to 6,720 SF		\$12-\$15 triple net
26 Union Street	Kazantzis Real Estate, LLC	Androula Kazantzis	5,194SF	\$ 750,000	
4 Ridge Road	CR Premier Properties	Lisa L. Perry	850 SF		\$ 1,500 pr/mth
41A Grove Street	Berkshire Hathaway	Joseph S. Pempek	192 SF		\$ 500 pr/mth
148 Providence Street	CR Premier Properties	Victoria Beausoleil	1,700 SF		\$ 1,700 pr/mth
82-84 Providence Street	CR Premier Properties	Kerri Mullen	2,580 SF	\$ 475,000	
333 Pomfret Street	Real Broker CT, LLC	Anthony Chabot	8,062 SF	\$ 699,000	
0 Providence Pike	REMAX Bell Park Realty	Sean Sullivan	2.1 acres	\$ 265,000	
117 Providence Pike	REMAX Bell Park Realty	Dick Loomis	2 acres	\$ 1,200,000	
51 Pomfret Street	Real Broker CT, LLC	Anthony Chabot	12,000 SF	\$ 1,000,000	
182 Providence Street	William Raveis Real Estate	Donna Copeland	900 SF		\$ 500 pr/mth
124 Pomfret Street	Glickman, Karvago & Jacobs	Jeffrey Borus	16,050 SF	\$ 850,000	
20 Mechanics Street	CR Premier Properties	Diane J. White	27,920 SF	\$ 650,000	
9 kennedy Drive	William Raveis Real Estate	Tina Lajoie	4.57 acres	\$ 350,000	
214 Park Street	Kazantzis Real Estate, LLC	Androula Kazantzis	5.41 acres	\$ 350,000	

Last Updated: 10/03/23

Commercial Properties Available

Putnam, CT

[illegible]

**Businesses by
Trade Certificate Name
September 2023**

	Business Name	Owner/s	Email	Physical Business	Phone
Cancelled	Xera Commercial Exhaust dba Gomez Limited	Jorge Gomez	jlgerio@hotmail.com	81 Green St. Gardener, MA	508-840-8669

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