AGENDA

Addison Central School District
Communications and Engagement Committee
Committee Meeting
Wednesday, October 11, 2023, 4:30 pm - 5:30 pm
49 Charles Avenue, Middlebury VT

ACSD District Vision and Mission

OUR VISION
Our vision is for all ACSD students to reach their full learning potential, have a sense of belonging in our schools, and enrich our community and the communities where they live in the future.

OUR MISSION
Our mission is to provide high-quality, equitable, and varied learning environments that inspire a passion for learning and growth among our students.

Link to join Webinar
https://us06web.zoom.us/j/84416769864

A. Call to Order Upon Reaching a Quorum
B. Introductions: Board Members, Administrators and Staff
C. Public Comment - Agenda Items
D. Recommendation to Approve the Minutes of September 6, 2022
E. Committee Discussion:
    1. ACSD Voicemails
    2. Website Updates for FMP Page
    3. Autumn 2023 Board Update
F. Other Business
G. Public Comment - Any Topic
H. Adjournment

*Public Comment Guidelines:
Public comments are encouraged and welcome at each regular board meeting during the period designated for public comment. Comments are limited to three minutes per person. Citizens will be called to make their statement by the board chair. Public comments regarding personnel, students or legal matters will not be heard by the Board.

MINUTES

Addison Central School District
Communications and Engagement Committee
Committee Meeting
Wednesday, September 6, 2023, 4:30 pm - 5:30 pm
49 Charles Avenue, Middlebury VT

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In-Person Attendance
Mary Heather Noble; Tricia Allen

Remote Attendance
Ellie Romp

A. Call to Order Upon Reaching A Quorum Meeting called to order at 4:33 p.m.
   1. Introductions: Board Members, Administrators and Staff
B. Public Comment - Agenda Items No public comment.
C. Approve Minutes of August 16, 2023

   Motion to approve the minutes of August 16, 2023.

   Move: Tricia Allen Second: Ellie Romp Status: Passed

D. Committee Discussion:
   1. ACSD Voicemails

      Mary Heather Noble reported that there had not been any Board voicemails as of Monday, August 28th, but that she hadn't yet checked them this week. She checked during the meeting and confirmed that there were not new voicemails as of Wednesday, September 6, 2023.

   2. Board Handouts for Open House/Back-to-School Nights

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The committee reviewed an example public education brochure from the Barstow Unified
Union School District to develop a similar brochure for ACSD residents to understand the Mission and Role of the school board, and how the public can engage with the Board on its work.

Committee members agreed that the modified brochure should articulate the Board's mission and vision, its high-level work (making covering and educational policy decisions, approving the budget), its role in the community, and how the public can enter into its process. Subject headings should be updated and simplified into plain language, and contact information should include the website and phone number. Board members shouldn't be listed so the document doesn't need to be updated every year. Mary Heather Noble will cut and paste relevant content from the website and provide to Emily to format into a simple brochure.

Other materials the Committee would like to include at Board member tables for Back-to-School nights:

- Photos & Names of Board members (w/ Committees) - Superintendent Hiring Brochure and enlarged timeline
- Excerpts from the Draft Strategic Plan, including foundational Board Work, the Board's 3 Strategic Plan Goals, and draft Strategies/Tasks. - Index Cards & Suggestion Box

E. Public Comment - Any Topic No public comment.

F. Adjournment

Meeting adjourned at 5:17 p.m. Next meeting scheduled for Wednesday, September 27th at 4:30 p.m.

Motion to adjourn.

Move: Mary Heather Noble Second: Tricia Allen Status: Passed

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