Fayetteville City Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually, in October	**Special Use of School Vehicles**	**3.402**	**04/02/12**
		Rescinds: **E7**	Issued: **02/01/10**

SCHOOL BUSES

All standard rules of student and driver conduct shall apply to all extracurricular trips.

System-owned buses may be used by athletic teams and other school groups, provided such trips are recommended by the principal.

The principal will make all transportation arrangements with the director of transportation.

The Board shall be reimbursed by the individual school for the use of buses for extracurricular activities. However, the Board may establish special rates for extended trips or in special cases. Forms for reporting extra use of buses will be furnished to each school principal.

Only qualified bus drivers may drive school buses for extracurricular activity trips during the regular school year.

School buses may be used only for the transportation of school personnel on authorized school business. No other individual or group may rent a school bus without written request to the Director of Schools' office.

BOARD-OWNED VEHICLES

The Director of Schools shall recommend for board approval a list of Board-owned vehicles to be assigned to positions requiring full-time use. Such use shall be restricted to commuting to and from job-related
sites and must comply with IRS requirements,[1] including implications for reporting taxable income. Employees assigned full-time use of Board-owned vehicles shall be on call twenty-four (24) hours a day to perform services required by their job responsibilities. Other than commuting to and from work, use of these vehicles for personal use is prohibited.

Legal Reference:

1. Internal Revenue Code § 61;
   ¶ H-2230 Methods for Valuing the Use of Employer-Provided Vehicles

Cross References:

Extracurricular Activities 4.300
Interscholastic Athletics 4.301
Field Trips and Excursions 4.302