

Minutes
McLean County Unit District No. 5
BOARD OF EDUCATION
Regular Session
March 10, 2010

The Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois met in regular session on March 10, 2010 at 6:00 p.m. at the District Office, 1809 W. Hovey Avenue, Normal, Illinois.

Roll Call

Members present: Gail Ann Briggs, Scott Lay, Wendy Maulson (entered at 6:02 p.m.), Mark Pritchett, John Puzauskas, Jay Reece, and President Meta Mickens-Baker. Members absent: None.

Closed Session

At 6:00 p.m., Briggs moved, Lay seconded, to adjourn to closed session to discuss the following matters according to the exceptions provided in the "Open Meetings Act" specified as follows:

- Section 2(c)(1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel,
- Section 2(c)(5) The purchase or lease of real property for use by McLean County Unit District No 5,
- Section 2(c)(7) The sale or purchase of securities, investments, or investment contracts,
- Section 2(c)(21) Discussion of minutes of meetings lawfully closed.

Roll call: Ayes: Briggs, Lay, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried**

At 7:05 p.m., Briggs moved, Pritchett seconded, to come out of closed session and return to public session.

Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried** .

Also present: Superintendent Gary Niehaus, Assistant Superintendent of Human Resources John Pye, Assistant Superintendent of Human Resources Nate Cunningham, Interim Chief Financial Officer/Treasurer Martin Getty, Assistant Superintendent of Curriculum and Instruction Jim Braksick, Clerk of the Board Donna Evans, Phyllis Coulter of *The Pantagraph*, Vickie Mahrt, Bob Lewis and Scott Smith of PMA, Stephanie Walters, Scott Myers, Director of Secondary Education Sandy Wilson, Colette Farnar, NCWHS Principal Tom Eder, Carol Frericks, Jeff Monahan, Richard Ach of Turner Construction, Dave Bollman, Matt Sterrett, David Hancock, Lori Spencer, Dena Cherry, Dan Keefe, Mike Trask, Angie Stalter, Therese White, Jill Fish, Sally Cummins, Ruth Jerome, Katherine Masia, Rex Diamond, Laura Diamond, Sarah Lang, Troy Sennett, Beth Sennett, Mel Kelly, Mike Wolf, Jason Chaplin, Karrie Ruestman, Amy Schumacher, Melodee Keefe, Madison Keefe, Patrick Keefe, Melissa Summers, Greg Summers, NCHS Principal Jeanette Nuckolls, Christi Summers, Alex Schlehuber, Susan Felix, Rhett Felix, Kelly Miller, Samantha Mahrt, and others.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Focus on Students and Good News Reports

- Tiara Farris (NCWHS Student) and Melissa Summers (NCHS Student) ~ *Bloomington/Normal Human Relations Commission "Dr. Martin Luther King, Jr. I Have a Dream" Youth Award*
- National Merit Scholarship recognition
 - *2010 National Merit Scholarship Finalists*: Alexander Schlehuber and Troy Sennett (NCHS Students)
 - *2010 National Merit Scholarship Commended Students*: Jeremy Babin, Kevin Bischoff, Molly Briggs, Jaymes Moldovan, and Ashton Wagner (NCHS Students)
- Matt Sterrett ~ Hudson Elementary School IMC Specialist

Public Comments

Public comments regarding the proposed gravel pit at Fox Creek were made by the following people:

- David Hancock, Bloomington IL
- Lori Spencer, Bloomington IL
- Dena Cherry, Bloomington IL
- Dan Keefe, Bloomington IL

Action

Approve High School Schedule for Professional Learning Communities

At the February 24 Board meeting, Eder, and Nuckolls reported on Professional Learning Communities. Wilson presented a summary of the proposal for the implementation of the program at the high schools. (Attachment #1) Briggs moved, Puzauskas seconded, to approve the high school schedule for the Professional Learning Communities program as recommended. Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried** .

Resolution Providing for the Issue of Refunding Bonds of the District

Bob Lewis and Scott Smith of PMA Securities provided information on the parameters resolution to issue refunding school bonds. (Attachment #2) It was noted that the process would allow the District to restructure its debt to take advantage of current rates. Pritchett moved, Lay seconded, to approve the Resolution providing for the issue of not to exceed \$82,000,000 General Obligation Refunding School Bonds, Series 2010, of Community Unit School District No. 5, McLean and Woodford Counties, Illinois, and for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds. Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried** .

Consent Agenda

Niehaus reviewed and recommended approval of the Consent Agenda.

Approval of Minutes

- February 10, 2010 Closed Session
- February 10, 2010 Special Session
- February 24, 2010 Closed Session
- February 24, 2010 Special Session

Personnel Matters (Attachment #3)

- Resignations/Terminations/Retirements
- Employment
- Contract Revisions
- Leave Requests
- Honorable Dismissals/Non-Renewals
 - Resolution Authorizing Honorable Dismissal of 1st Year Certified Staff
 - Resolution Authorizing Honorable Dismissal of Part-Time, Non-Tenured Certified Staff
 - Resolution of Non-Renewal for 1st, 2nd, and 3rd Year Non-Tenured Certified Staff
 - Resolution Authorizing Honorable Dismissal of Educational Support Personnel Regular Education Teaching Assistants
 - Resolution Authorizing Honorable Dismissal of Educational Support Personnel Special Education Teaching Assistants

Pye provided clarification on items listed in personnel matters. He offered a summary of the process for presenting the resolutions for dismissal and non-renewals for Board approval. It was noted that Director of Special Education Chuck Hartseil will retire in June of 2013 and NCHS Principal Jeanette Nuckolls in June of 2012.

Payment of Bills and payrolls (Attachment #4)

Adoption of Board Policies and Administrative Procedures (Attachment #5)

Policy (deleted)

- Policy 6.90 Kindergarten

Policy (new)

- Policy 6.30 Organization of Instruction

Policies (amended)

- Policy 5.280 Duties and Qualifications
- Policy 5.300 Schedules and Employment Year
- Policy 6.15 School Accountability
- Policy 6.17 State and Federal Grant Compliances
- Policy 6.145 Migrant Students
- Policy 6.160 English Language Learners
- Policy 6.170 Title I Programs
- Policy 6.180 Extended Instructional Programs
- Policy 6.190 Co-Curricular Activities

- Policy 6.230 Library Media Program
- Policy 6.260 Suggestions or Objections to Curriculum, Instructional Materials, and Programs
- Policy 6.280 Grading and Promotion
- Policy 7.15 Student and Family Privacy Rights
- Policy 7.60 Residence

Exhibits (new)

- Exhibit 6.260-E1 Curriculum Objection

Approve Request for Dissolution of Student Activity Fund Accounts

- Prairieland Elementary School Drama Club
- Prairieland Elementary School Beyond the Books Grant

Approve Request for Dissolution of School Convenience Account

- Prairieland Elementary School Smart Boards

Approve Request for Establishment of School Convenience Account

- Prairieland Elementary School Technology

Approve amendment of 3-year agreement with Comcast for leased fiber services to include addition of Evans Jr. High School, Fox Creek, Cedar Ridge, and Benjamin Elementary Schools (Attachment #6)

Approve High School Summer Athletic Camp Schedules (Attachment #7)

Approve Request for Proposal (RFP) for Professional Auditing Services and Direct the Superintendent to Solicit for Proposals (Attachment #8)

It was noted that the Strategic Planning and Finance Committee brought the recommendations before the Board for the Request for Proposals for professional auditing services.

Approve Notice for Publication for Request for Proposal for Professional Auditing Services (Attachment #9)

Approve Certification of Need for Fire Prevention and Safety Funds for KJHS (Attachment #10)

Approve Requests for Overnight Trips (Attachment #11)

- NCWHS Student Council to participate in the State Convention in Springfield
- PJHS State Wrestling Tournament

Approve Requests for Donations (Attachment #12)

- NCWHS Wildcat Diamond Club donation of two batting cages and materials

Approve Cedar Ridge Elementary School Mascot Name ~ Rockets (Attachment #13)

Maulson moved, Reece seconded, to approve the Consent Agenda as recommended. Roll call: Ayes: Briggs, Lay, Maulson, Pritchett, Puzauskas, Reece, Mickens-Baker. Nays: None. **Motion carried.**

Reports

Construction Update

Richard Ach highlighted the District's current construction projects. (Attachment #13) Discussion included but was not limited to the following:

- Sugar Creek Elementary School
 - Punch list inspection performed on March 3
 - Concrete moisture test scheduled for south stairway
 - Trailer will be removed by the end of next week
 - Landscaping site work will begin as soon as weather allows
- Cedar Ridge Elementary School
 - Administration area casework and flooring has been completed
 - Window installation has begun
 - Membrane roofing completed and contractors have been mobilized
 - Finish painting underway in corridors
- Benjamin Elementary School
 - Drywall complete in administration area
 - Gymnasium light installation is underway
 - Roofing contractor has been mobilized
 - Masonry work is almost completed
- Evans Jr. High School
 - Interior masonry
 - Geothermal well drilling contractor mobilized

1st Reading Board Policies, Administrative Procedures, and Exhibits

Briggs presented the following policies, administrative procedures, and exhibits for first reading:

Policies (amended)

- Policy 4.30 Revenue and Investments
- Policy 4.110 Transportation
- Policy 4.170 Safety
- Policy 5.20 Workplace Harassment Prohibited
- Policy 8.30 Visitors to and Conduct on School Property

Administrative Procedure (amended)

- Administrative Procedure 4.60-AP1 Purchases

Administrative Procedure (new)

- Administrative Procedure 4.170-AP6 Plan for Responding to a Medical Emergency at a Physical Fitness Facility

Exhibit (new)

- Exhibit 4.170-AP6,E1 School Staff AED Notification Letter

Exhibit (amended)

- Exhibit 4.170-AP6,E2 Automated External Defibrillator Incident Report

Enrollment Update

Cunningham reported that total enrollment as of February 26 was at 12,867. (Attachment # 14)

Information from kindergarten registration will be available at the April 14 meeting. It was noted that there is a need to gather projections on growth and staffing needs at the secondary levels.

Freedom of Information Request

Niehaus reported that the District had received and processed one request for information.

- Edith Brady-Lunny, Bloomington IL (Attachment #15)

Board Representative Committee Meeting Reports

- Facilities Review Committee ~ The committee will meet Friday, March 12.
- Mackinaw Valley Special Education Association Council ~ The council is scheduled to meet on Wednesday, March 17.
- Community Connections Committee ~ The committee will meet on Friday, March 19. The PTO leaders luncheon is scheduled for Tuesday, March 16 at the District Office.
- Three-Tiered Busing Committee ~ The committee will meet Wednesday, April 7.
- Beyond the Books Educational Foundation Board of Directors ~ Briggs will provide information on the annual report at the April 14 Board meeting. The foundation is scheduled to meet Thursday, March 11 at 7:00 a.m. The foundation's fundraising luncheon event will be held at the Marriott on Thursday, March 11.
- Illinois Association of School Boards ~ Mickens-Baker and Briggs attended the IASB Corn Belt Conference meeting on March 4. Discussion included development of written organizational procedures for the division, student discipline, Board training, and access to IASB's website for publications and materials as a way to reduce costs. The National Association of School Boards will hold its annual conference in Chicago April 10 through April 12.
- McLean County Regional Planning Commission ~ Reece reported that the commission had made a decision at the last meeting to delay a vote on the proposed gravel pit located near Fox Creek Elementary School.
- District Core Team ~ The team will meet at 8:00 a.m. on Wednesday, April 7 at the IEA office.
- Strategic Planning and Finance Committee ~ The committee will meet Friday, March 19.
- Wellness Committee ~ It was noted that the winter Wellness newsletter can be found on the Unit 5 website.

Announcements/Comments

- Niehaus reported that Unit 5 was among Illinois' *Race to the Top* finalists.
- NCWHS will host its annual Jazz Night on Friday, March 12.
- It was announced that High Road School, a private school for students with special needs, celebrated its one year anniversary on Tuesday, March 9. Unit 5 currently has 11 students enrolled in the program
- The final Citizens Advisory Council meeting for the year is scheduled for Wednesday, March 17 at Brigham Elementary School.

- Board members and administrators are scheduled to visit schools for a “Meet and Greet” during school lunch hours beginning April 19.

Adjournment

The meeting was adjourned at 8:26 p.m.

**Meta Mickens-Baker, Board of Education President
Community Unit School District No. 5
McLean and Woodford Counties, Illinois**

ATTEST:

Gail Ann Briggs, Board of Education Secretary

Approved Date: April 14, 2010