



Overview of the Citizens' Oversight Committee

In November, 2000, the voters of the State of California approved an amendment to the California Constitution (Proposition 39) lowering the voter approval requirement from 2/3rds to 55% for school districts that provide voters a specific list of projects, a committee of appointed citizens to oversee the expenditure of funds and an annual performance audit and financial audit of the bond funds and bond projects. Proposition 39 provides that the Citizens' Oversight shall have at least seven (7) members who shall serve up to two (3) terms of two (2) years each. All appointees, regardless of the original term of appointment, are limited to a second term not to exceed two years.

Purpose

Because the District elected to pursue a bond election under the provisions of Proposition 39, State law requires the District to establish a Citizens' Oversight Committee appointed by the District's Governing Board. The Committee purposes are:

- To actively monitor all projects and expenditures approved by the voters.
- To provide proper oversight and accountability to ensure that Measure C and V funds are used as they were intended.
- To report to members of the community on the progress of Measure C and V projects.

Duties

Duties of the Committee will include:

- Ensure Bond funds are spent only on projects listed in the Bond Project List and that no funds are used for salaries or general operating expenses.
- Monitor progress of Bond projects.
- Receive and review copies of the annual performance and financial audits of Bond projects as required by California State law (Proposition 39).
- Provide information to the public on the progress of Bond projects and expenditures of Bond funds.

Committee Membership Designation

State law requires that representatives of designated special interest organizations, if any, fill certain positions on the Citizens' Oversight Committee. Please indicate the Committee designation(s) for which you are qualified:

- Active Member of a Business Organization; Company Name: _____
(e.g. Chamber of Commerce)
- Active Member of Senior Citizen Group; Group Name: _____
- Active Member of Taxpayer Organization; Organization Name: _____

- At – Large Member of the Public: _____
- Parent with Child (ren) Currently Enrolled in District: _____
- Active Parent Member of a District Support Organization; Org. Name: _____
(e.g. District advisory council, PTA, etc. with Child (ren) Currently Enrolled in District)
- At-Large Member of the Public: _____

General Information

Applicant Name: _____
Home Address: _____
Home Telephone #: _____ Email: _____

Employee Information

Name of Applicant’s Employer: _____
Work Address: _____
Work Telephone #: _____ Email: _____

Educational Background *(Response Optional)*

(e.g. college and/or university, degree/major, vocational and/or other training, certificates, technical training, etc.)

Additional Information

Are you now or have you ever been employed by the District? Yes No
If yes, please explain:

Describe your community service background including participation and membership in local civic organizations. *(You may attach an additional page or resume.)*

Describe your professional skills and training in finance, facilities, and/or construction or other relevant experience, including participation in professional organizations. *(You may attach an additional page or resume.)*

Please answer the following questions

1. How long have you been a resident within the boundaries of the High School (Caruthers, Alvina, Monroe or Raisin City)? _____ Years _____ Months

2. Have you or your children ever attended District schools? Yes No

Comments: _____

3. Do you have or have you had any other relatives or close friends who have attended District schools? Yes No

Comments: _____

4. Do you know of any reason, such as a potential conflict of interest (real estate, business, litigation, etc.), which would adversely affect your ability to impartially serve on the Citizens' Oversight Committee? Yes No

Comments: _____

5. Is there any reason why you will not be able to complete a two-year term on the Committee?

Yes No

6. Explain why you would like to be appointed to this committee.

Certification of Applicant

I certify that answers and statements in this document are true and complete to the best of my knowledge and belief.

Signature: _____

Date: _____

Completed applications must be received by the Superintendent, Caruthers Unified School District, P.O. Box 127, Caruthers, CA 93609, or faxed to 559-864-4241. Applications will be accepted until all vacant seats are filled. For more information or if you have any questions, please contact the Superintendent Orin Hirschhorn at 559-495-6402.

**CITIZENS' BOND OVERSIGHT COMMITTEE
ETHICS POLICY STATEMENT**

This following Ethics Policy Statement provides general guidelines for Committee members to perform their roles. Not all ethical issues that Committee members face are covered in this Statement. However, this Statement captures some of the critical areas that help define ethical and professional conduct for Committee members. The provisions of this Statement were developed from existing laws, rules, policies and procedures as well as from concepts that define generally accepted good business practices. Committee members are expected to strictly adhere to the provisions of this Ethics Policy.

POLICY

- **CONFLICT OF INTEREST.** A Committee member shall not make or influence a District decision related to: (1) any contract funded by bond proceeds or (2) any construction project which will benefit the committee member's outside employment, business, or a personal finance or benefit an immediate family member, such as a spouse, child or parent.

- **OUTSIDE EMPLOYMENT.** A Committee member shall not use his or her authority over a particular matter to negotiate future employment with any person or organization that relates to: (1) any contract funded by bond proceeds, or (2) any construction project. A Committee member shall not make or influence a District decision related to any construction project involving the interest of a person with whom the member has an agreement concerning current or future employment, or remuneration of any kind. For a period of two (2) years after leaving the Committee, a former Committee member may not represent any person or organization for compensation in connection with any matter pending before the District that, as a Committee member, he or she participated in personally and substantially. Specifically, for a period of two (2) years after leaving the Committee, a former Committee member and the companies and businesses for which the member works shall be prohibited from contracting with the District with respect to: (1) bidding on projects funded by the bond proceeds; and (2) any construction project.

- **COMMITMENT TO UPHOLD LAW.** A Committee member shall uphold the federal and California Constitutions, the laws and regulations of the United States and the State (particularly the Education Code) and all other applicable government entities, and the policies, procedures, rules and regulations of the Caruthers Unified School District;

- **COMMITMENT TO DISTRICT.** A Committee member shall place the interest of the District above any personal or business interest of the member.

The undersigned acknowledges he or she has received a copy of this Ethics Policy Statement, understands the provisions of this policy and agrees to adhere to its requirements.

Date

Member, Oversight Committee