

REGULAR MEETING
05/22/2023 05:30 PM
CARUTHERS UNIFIED SCHOOL DISTRICT
CARUTHERS HIGH MEDIA CENTER

Attendees

Board Members

James Cummings, Board President
Valori Gallaher, Board Clerk
Darren Gilmore, Board Member
Michael Reid, Board Member
Kathy Spate, Board Member

Administration

Orin Hirschhorn, Superintendent
Susan McCoy, Director of Admin Services
Marla Enmark, Assistant Superintendent
Debra Haney, Business Manager
Alisha Cogburn, CES Principal
Trisha Hirschhorn, Director of Social, Emotional and Academic Services
Gursharan Rahal, Director of Curriculum and Instruction
Tod Tompkins, MARC Principal
Barry Watts, CHS Principal

- 1. CALL TO ORDER by President James Cummings at 5:30 PM**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF AGENDA**

Motion made by: Kathy Spate
Motion seconded by: Valori Gallaher

Voting:
James Cummings - Yes
Valori Gallaher - Yes
Darren Gilmore - Yes
Michael Reid - Yes
Kathy Spate - Yes

- 5. APPROVAL OF MINUTES - April 24, 2023**

Motion made by: Valori Gallaher
Motion seconded by: Kathy Spate

Voting:
James Cummings - Yes
Valori Gallaher - Yes
Darren Gilmore - Yes
Michael Reid - Yes
Kathy Spate - Yes

6. ADMINISTRATIVE REPORTS

1. **Alisha Cogburn** – Preparing for next year/Retirees/Summer School/SBAC/Band Concert/JDA and DA/8th Grade Dinner Dance
2. **Barry Watts** – Upward Bound – DC Trip/Careers in Ed/DA/Band Concert/Softball Playoffs/State Championship – Track/ELPAC/AG Days/Dual Enrollment
3. **Tod Tompkins** – Career Fair/Students returning to CHS/Graduation

7. COMMUNICATIONS

1. **STUDENTS - None**
2. **PUBLIC - None**
3. **STAFF - None**

8. BUSINESS

1. **Public Hearing - Local Control and Accountability Plan (LCAP) – DRAFT** Marla Enmark went over the plan goals and updates. The final plan will be presented for approval at the June 2023 Board Meeting.
2. **Review – 2022-23 Budget revision/2023-24 Original Budget – DRAFT** – Debra Haney went over the proposed budget – the final budget will be brought to the Board in June for approval.
3. **Review – 2023-24 Balances in Excess of Minimum Reserve Requirements – DRAFT**

4. Review/Approve - Caruthers Unified Amended Conflict of Interest Code

Motion to approve the Caruthers Unified Amended Conflict of Interest Code as presented.

Motion made by: Darren Gilmore

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Yes

Kathy Spate - Yes

5. Review/Approve - Public Service Agreement - The Regents of the University of California and Caruthers Unified Junior Doctor's Academy and Doctor's Academy Programs

Motion to approve Public Service Agreement - The Regents of the University of California and Caruthers Unified Junior Doctor's Academy and Doctor's Academy Programs as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Yes

Kathy Spate – Yes

6. Review/Approve - Proposed New Position - Athletic Trainer

Motion to approve Proposed New Position - Athletic Trainer as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Yes

Kathy Spate - Yes

7. Review/Approve – Notice of Completion for Caruthers District Office Roof Project– Graham Prewett, Inc.

Motion to approve Notice of Completion for Caruthers District Office Roof Project - Graham Prewett, Inc. as presented.

Motion made by: Kathy Spate

Motion seconded by: Michael Reid

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Yes

Kathy Spate - Yes

8. Review/Approve – Notice of Completion for Warehouse Project – Demo and Earthwork – Valley Excavation, Inc.

Motion to approve Notice of Completion for Warehouse Project - Demo and Earthwork - Valley Excavation, Inc. as presented.

Motion made by: Valori Gallaher

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Yes

Kathy Spate - Yes

9. Review/Ratify – Change Order Request #2 – HPS Mechanical – Warehouse Project

Motion to ratify Change Order Request #2 - HPS Mechanical - Warehouse Project as presented.

Motion made by: Kathy Spate

Motion seconded by: Michael Reid

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Yes

Kathy Spate – Yes

10. Review/Approve – Notice of Completion for Warehouse Project – Site Utilities – HPS Mechanical, Inc.

Motion to approve Notice of Completion for Warehouse Project - Site Utilities - HPS Mechanical, Inc. as presented.

Motion made by: Darren Gilmore

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Yes

Kathy Spate - Yes

11. Review/Approve – Notice of Completion for Warehouse Project – Site and Building Concrete – JT2 INC DBA TODD Companies

Motion to approve Notice of Completion for Warehouse Project - Site and Building Concrete - JT2, Inc. DBA TODD Companies as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Yes

Kathy Spate - Yes

12. Review/Approve – Notice of Completion for Warehouse Project – Electrical – Valley Unique Electric, Inc.

Motion to approve Notice of Completion for Warehouse Project - Electrical - Valley Unique Electric, Inc. as presented.

Motion made by: Kathy Spate

Motion seconded by: Michael Reid

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Yes

Kathy Spate - Yes

13. Review/Ratify – Change order Request #2 – Meyers Constructors, Inc. – Warehouse Project

Motion to ratify Change Order Request #2 - Meyers Constructors, Inc. - Warehouse Project as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Yes

Kathy Spate - Yes

14. Review/Approve – Notice of Completion for Warehouse Project – Metal Building – Meyers Constructors, Inc.

Motion to approve Notice of Completion for Warehouse Project - Metal Building - Meyers Constructors, Inc. as presented.

Motion made by: Valori Gallaher

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Yes

Kathy Spate - Yes

15. Review/Approve – Notice of Completion for Caruthers Elementary Portable #900-#903 Water Damage Project – Fresno Roofing Co., Inc.

Motion to approve Notice of Completion for Caruthers Elementary Portables #900-#903 - Water Damage Project - Fresno Roofing Co., Inc. as presented.

Motion made by: Valori Gallaher

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Yes

Kathy Spate - Yes

16. Review/Ratify – Contract with GC Builders for Caruthers High Office Remodel Project

Motion to ratify Contract with GC Builders for Caruthers High Office Remodel Project as presented.

Motion made by: Kathy Spate

Motion seconded by: Darren Gilmore

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Yes

Kathy Spate - Yes

17. Review/Approve - Notice of Completion for Warehouse Project - Construction Manager - Mark Wilson Construction

Motion to approve Notice of Completion for Warehouse Project - Construction Manager - Mark Wilson Construction as presented.

Motion made by: Valori Gallaher

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Yes

Kathy Spate - Yes

18. Review/Approve - Financials

Motion to approve Financials as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Yes

Kathy Spate - Yes

9. CONSENT AGENDA (may be done with one motion)

Motion to approve Consent Agenda Items 9.1 through 9.5 as presented. Darren Gilmore moved to approve Consent Agenda items with the exception of 9.3 that was moved to Closed Session.

Motion made by: Darren Gilmore

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Yes

Kathy Spate - Yes

1. Review/Approve - Warrants

2. Review/Approve - Purchase Order Report

3. Review/Approve - Interdistrict Transfer Requests

4. Review/Ratify - Terminations of Certificated/Classified Employees

Anissa Reyes – CHS Instructional Aide

5. Review/Approve - Overnight Field Trip Requests Caruthers High Girls Basketball - Roseville/Cal Poly

10. SUPERINTENDENT REPORT

- Snack Bar Update – currently the project is on hold based upon current bids looking to re-bid in late August.
- Caruthers Unified Auction Update
- Multi-Purpose Room Updates/Financing Options – Board direction is to seek financing options

11. CLOSED SESSION 6:21 PM

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore – Yes

Michael Reid - Yes

Kathy Spate - Yes

1. **CLOSED SESSION AGENDA ITEMS SECTION 54957** Public Employee Appointment/Employment Title: Administration/Certificated/Classified Formal Compliant – citing Board Policy 1312.3 **SECTION 54957** Public Employee Discipline/Dismissal/Release Title: Administration/Certified/Classified **SECTION 54957** Public Employee Evaluation Title: Superintendent – Orin Hirschhorn **SECTION 54957.6** Conference with Labor Negotiator Agency Negotiator: Orin Hirschhorn Employee Organization: CUTA, CSEA **SECTION 54957.6** Conference with Labor Negotiator Agency Negotiator: Orin Hirschhorn Unrepresented Employee(s) Classified Confidential/Site Administrators/Superintendent

1. **Review/Approve - 2023/2024 Confidential Management Salary Ranges/Schedules**

2. **OPEN SESSION AND REPORT ON CLOSED SESSION**

The Board reconvened at 9:15 PM taking action to approve the 2023/2024 Confidential Management Salary Ranges/Schedules as presented. The Board also moved to approve Consent Agenda item 9.3 as presented.

Motion made by: Valori Gallaher

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Yes

Kathy Spate - Yes

12. **ITEMS FOR EMERGENCY CONSIDERATION**

13. **ADJOURNMENT 9:17 PM**

Motion made by: Darren Gilmore

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Michael Reid - Yes

Kathy Spate - Yes