

## **Knowlton Community Council Minutes September 21, 2023**

**Attending:** Jeri Thomas (principal), Alissa Clark (assistant principal), Stacy Anderson (teacher), and Shanna Finnegan (teacher), Hailey Kunz (parent), Eryn Parr (parent), Caroline Bjarnason (parent)

**Excused:** Andrea Buckway (parent)

1. Welcome and introductions were made of existing and new council members.
2. We reviewed minutes from the April 20, 2023, meeting which were approved.
3. Jeri shared a video presentation on the duties and responsibilities of the Community Council members. A packet was prepared and reviewed regarding rules of order and procedure, election information, and requirements for school websites.
4. Hailey Kunz volunteered to be the Committee Chair for the year. Shanna Finnegan volunteered to be the vice chair and to take the minutes. Jeri motioned to sustain the positions. Stacy seconded the motion. We still need to have three more parents join the committee for admin/teacher: parent ratio. Parents on the committee were encouraged to spread the word for more candidates.
5. It was determined that new meeting dates were needed. The Council will now meet on **Mondays from 4-5p.m.** in the library. The following dates will be **October 16, November 20, January 22, February 26, March 18, and April 22.**
6. The TSSP (Teacher Student Success Plan) for 2023-24 was shared with parents and included the budget. Our focus this year is on reading. We currently have 71% of students reading at or above grade level, and 29% below grade level on Adacienc beginning of the year (BOY) benchmark. We are aiming to increase this score by 3% of the students reaching at or above grade level benchmark by the end of the year.

Eryn Parr showed us how parents can get on the myDSD app to see their child's test results. It's under "View Reports" and "Test Results."

We are still in need of two more tutors for upper grades and one more playground aide. There is still a goal to have more structured playtime at recess. Nike corporation has volunteered to come in once a month and initiate organized games with possibly the 5<sup>th</sup> & 6<sup>th</sup> graders at recess.

7. Other: Safety concerns were discussed about managing visitors if attending the school Halloween parade. The proposed plan will be to have a parade for students and a video of the parade will be shared with parents. The students will not go outside this year as part of the parade. They will go through the gym instead where a video camera will be set up to take pictures.

Jeri thanked everyone for their time and the meeting was adjourned.

**Next meeting to be held on October 16, 2023.**