

## Club Rules for Troy High School

- To form a new club for the school year, the “Request for Troy High Club Status” form must be turned in to Mrs. Culp/Mr. Hynes by October 31<sup>st</sup>. No new clubs will be approved after October 31<sup>st</sup>.
- If a club’s purpose is a near duplication of that of an Official Club or another Unofficial Club, the club will be closely scrutinized so that a dilution of effect does not occur.
- The advisor whose room is being used must be in the room while the club is meeting. Clubs may not meet without a staff member present.
- Once the club is established, all announcements/reservations must come from the advisor via email/School Dude.
- There must be written accountability (Monthly/Quarterly Club Report forms for established clubs, and Request for Club Status for new clubs) turned in to Mrs. Culp. The first Club Report that is not turned in by the deadline will result in a warning. The second Club Report not turned in by the deadline will result in the club being disbanded for the year.
- Unofficial Clubs may not do fundraising on school property unless the unofficial club is operating under the auspices of an official club. Monies collected by Unofficial Clubs cannot be deposited into a school account.
- Posters, guest speakers, videos, and showcase displays must be approved by the advisor and administrator (Mr. Hynes). In advance, posters/banners must be turned in to Mrs. Culp for Mr. Hynes’ approval and picked up for placement.
- Posters and banners may only be affixed with painter’s tape in the student hallway – not on the windows, columns, or display cases. Posters and banners may only be placed in the hallway from the Main Entrance to the Cafeteria.
- There is a 5 poster and 2 banner limit for each event being advertised.
- Posters/banners must be removed by the Club after the event.