

- The regular meeting of the Putnam County Educational Service Center Governing Board was held on September 11, 2023 at 9:00 AM in the Putnam County Educational Service Center.
- Approved board agenda and any addendum(s) to agenda as presented, minutes of the previous meeting and to pay the bills as presented.
- Approved appropriation modifications, any purchase orders over \$25,000, and contracts.
- Administrative Report presented by Dr. Osborn:
  1. Today we are starting our fourth week of school. Overall, our staff and our schools are off to a good start. Regarding our ESC we are still making several staffing adjustments.
  2. A follow-up report regarding meetings held since our last ESC Board meeting includes:  
On August 14<sup>th</sup> our ESC facilitated the annual new school staff ALICE training at Miller City School. The training was provided by Pandora Police Chief Scott Stant and Putnam County Sheriff's Office Deputy Randy Weller. Both officers have consistently provided us with quality training for over ten years. Deputy Weller announced that he is retiring this month. We thank Deputy Weller for his dedication and service to our schools and communities. Our County 911 Coordinator, Deputy Brad Brubaker is also retiring this month. Deputy Brubaker initiated a communication advisory committee and included Nick Langhals, our designated superintendent in this committee. Deputy Brubaker has continually included our schools in opportunities to receive new safety equipment, specifically MARCS radios. Our thanks to Deputy Brubaker for his dedication and service. We wish both officers good health and a happy retirement!
  3. On August 15<sup>th</sup> our ESC sponsored and hosted our annual Putnam County Administrators' Meeting in preparation for the upcoming school year. Over 45 Administrators were in attendance. Dr. Scott Grant, formally of Continental and now a professor at the University of Findlay and the founder of Triple Threat LLC was our keynote speaker along with Attorney Jessica Philemond, partner at Scott Scriven law firm who explained current new laws and important school legal topics of interest.
  4. August 16 was a full day of training for our ESC. The day started with our annual ESC staff meeting with 95 staff members in attendance. On behalf of our staff, I want to thank our board members for their attendance at our opening meeting. Many staff members participated in sessions regarding administering medication to students, IEP writing, implementing the general education curriculum, and First Aid. Mr. Gene and Mrs. Anita Border trained 42 of our ESC staff members in CPR/First Aid.
  5. We are looking forward to receiving a follow-up reply from the Village of Ottawa regarding our ESC parking lot.
  6. As stated in an earlier board meeting, we have begun the development of our ESC Asset Map and our new PCEC Needs Assessment.
  7. We continue to review and study information regarding new budget items as well as ongoing discussions regarding our ESC funding request along with feedback from our local superintendents.
  8. We want to thank the Ottoville Local School Board for their invitation to assist them in their future search for a new local treasurer pending the anticipated retirement of their current treasurer.
- Approved the following personnel actions:
  - 21<sup>st</sup> Century After School Grant**
  - Co-Site Coordinators: Jacie Eding and Emily Frick, Wixey
  - Teachers: Karen Gillespie, Lori Ann Hemenway, Janice Kaufman, Laura Rigel, Abbie Like, Rebecca Ellerbrock, Tami Wensink, Jenny Apple, Christina Gyetvai, Nathan Coil, and Mike Spangler/Wixey
- Approved addendum to the substitute teacher list as presented.
- Approved payment to staff serving on the Local Professional Development Committee for a maximum of 25 hours for the 2023-2024 school year.
- Approved resolution to make provisional changes to Board Policies and Administrative Guidelines to comply with HB 33, upon recommendation of Kevin Brinkman, NEOLA Associate.
- The Board discussed OSBA Ohio School Bus Safety group for trainings. The OSBA Northwest Region Fall Meeting date was shared. Capital Conference email questionnaire and media nominations were discussed.

Moved to adjourn at 10:00 am. The next scheduled Board Meeting is October 9, 2023, 9:00 am at the Putnam County ESC.