

**ATHENS-MEIGS EDUCATIONAL SERVICE CENTER  
REGULAR MEETING  
SEPTEMBER 13, 2023**

The Governing Board of the Athens-Meigs Educational Service Center held a Regular Meeting on Wednesday, September 13, 2023, at the Chauncey Office, located at 21 Birge Drive, Chauncey, Ohio.

President Jeff Koehler called the meeting to order at 6:00 p.m.

A moment of silent reflection was held and the Pledge of Allegiance recited.

Roll call:

Mr. John G Bailey	Present	Mr. Jeff Koehler	Present
Mr. Mick Davenport	Absent	Mr. Jeffrey Vogt	Present
Mr. John Depoy	Present	Mr. Steve Wheeler	Present
Mr. Gary Dicken	Present	Mr. Mony Wood	Present
Ms. Connie Dugan	Present		

Ex-officio Members: Mr. Covert Absent Mr. Grippa Absent

**23-101.** Mr. Dicken moved to approve the minutes of the Regular Governing Board Meeting held on August 23, 2023. Mr. Wood seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Absent	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

**Public Participation**

None

**Head Start Reports and Recommendations**

**23-102.** Mr. Bailey moved to approve the following Head Start Reports and Recommendations as presented by Jeff Koehler, Board President:

- A. Approve the Mental Health Contract with Hopewell Mental Health Centers for the 2023-2024 program year in the amount of \$15,375.00.
- B. Accept the resignation of Savannah St. Clair, Early Head Start Teacher Assistant at Little Storm Early Learning Academy, with her last day of employment being September 15, 2023.
- C. Approve a One Year Contract (2023 through 2024) to Jessica Willis, Teacher Assistant at Green Elementary, 190 days (prorated), effective September 28, 2023, at the rate of \$15.00 per hour, with Board approved benefits, being contingent upon proper certification, continued funding and need.
- D. Approve up to twenty-six additional work hours (two per day) to Stacy Smith, Early Head Start Teacher Assistant at LSELA, September 11-27, 2023, to provide coverage at Green Elementary, at her current rate of pay, with Board approved benefits during the specified time period.

Mr. Wheeler seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Absent	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

**State Support Team Region 16 Director’s Reports and Recommendations**

No items for Board action at this time.

Krissy Machamer, SST Director, provided the Board Members with an update on the SST work being done in the districts. Ms. Machamer informed the Board that many factors, such as Report Card results and Special Education data, are used to determine which districts need the most help. Furthermore, SST held the second session of the Principal Leadership Academy on September 13, 2023.

**Executive Session**

None.

## Treasurer's Reports and Recommendations

**23-103.** Mr. Wheeler moved to approve the following Treasurer's Reports and Recommendations as presented by Teresa McGinnis, Treasurer:

- A. Approve Bills paid in August 2023.
- B. Approve Monthly Financial Report for August 2023.
- C. Approve the Permanent Appropriations for FY24.

<b>FUND NO.</b>	<b>FUND DESCRIPTION</b>	<b>FY24 PERMANENT APPROPRIATIONS (9/13/23)</b>
001	General	\$4,000,000.00
006	Food Service	\$165,000.00
007	Expendable Trusts	\$9,000.00
011	Rotary - Special Services	\$137,998.11
014	Rotary - Internal Services	\$65,802.46
018	Public School Support	\$1,000.00
019	Other Local Grants	\$345,520.51
026	Employee Benefits	\$750.00
414	ABLE Ohio Works First	\$0.00
416	Local Professional Devel	\$0.00
439	Public School Preschool	\$593,642.18
440	Entry Year Teacher	\$0.00
451	K12 Network Subsidy	\$1,846.10
459	Ohio Reads	\$0.00
499	Misc State Grants	\$318,892.78
501	ABLE	\$0.00
507	Federal Funds	\$913,854.78
508	GEER CARES	\$23,816.06
516	IDEA Part B Grants	\$1,266,741.02
524	Vocational Education	\$110,000.00
525	Project Head Start	\$3,337,402.87
572	SST Priority School Support	\$15,853.08
584	Safe & Drug Free Schools	\$0.00
587	IDEA Preschool-Handicapped	\$113,474.55
590	Resident Educator	\$0.00
599	Misc Federal Grants	\$584,773.87
<b>TOTAL</b>		<b>\$12,005,368.37</b>

Ms. Dugan seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Absent	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

### **Superintendent's Reports and Recommendations**

**23-104.** Mr. Wood moved to approve the following Superintendent's Reports and Recommendations as presented by Jeff Koehler, Board President:

#### AMESC

- A. Approve the updates to the Substitute Teacher and Substitute Aide Lists for Athens, Meigs and Perry Counties.
- B. Amend the Contract to Kamela Perritt, Career Pathways Specialist, to reflect a salary of \$42,545.79 (contract length amended from nine months to ten months 8/23/23 #23-099 with no salary listed).

#### Alexander / AMESC

- C. Approve the transfer of Anna Matwijec, from 1:1 Paraprofessional at Beacon School serving an Alexander Local student to a Classroom Paraprofessional effective at the beginning of the 2023-2024 school year.

#### Athens City

- D. Accept the resignation of Levi Brown, 1:1 Paraprofessional serving an Athens City student at Beacon School, with his last day of employment being September 8, 2023.

#### Head Start

- E. Approve the Agreement for Transportation Services between the Gallipolis City School District and the AMESC with effective dates being August 30, 2023 through June 30, 2024.
- F. Approve a Leave of Absence to Christina Patterson, Education Coordinator, effective November 1- November 15, 2023 for student teaching purposes.

Meigs

- G. Approve the Service Agreement between the AMESC and Meigs Local School District for preschool services being effective for the 2023-2024 School Year.

Trimble

- H. Approve a Service Contract with Jimmie Bell to present “Character Building/Accountability, Overcoming Adversity, Making Smart Choices, Not Using Adversity As An Excuse” at Trimble Middle School, on August 31, 2023. Total cost for two presentations: \$1,500.00 to be paid from the Outreach grant.
- I. Approve a One Year Contract (2023 through 2024) to Megan Coy, Substitute Wellness Coordinator, on an as needed basis, effective September 13, 2023 at the rate of \$35.00 per hour, no benefits, being contingent upon proper certification, continued funding and need.

AMESC

- J. Approve the American Rescue Plan - Homeless Children and Youth Memorandum of Understanding between the AMESC and the Athens City School District, for the 2023-2024 school year.
- K. Approve up to twenty-four additional hours to Catherine Lachman, Family and Community Partnerships Liaison, for Parent Cafe Coordinator duties through June 30, 2024, to be paid for out of the Parent Cafe grant, at her current hourly rate.
- L. Accept the resignation of Nevaeh Gonzalez, Paraprofessional at Beacon School, effective September 13, 2023.
- M. Amend the hourly rate of pay for Mariah Elliott, Occupational Therapy Assistant, to be \$27.70 per hour, effective at the beginning of her 2023-2024 contract (originally approved 5/10/23, #23-050, at \$20.70 per hour).
- N. Approve the Student Support Specialist Job Description.
- O. Approve a One Year Contract (2023 through 2024) to Sandra Clonch, Student Support Specialist, 60 full days effective September 1, 2023, at \$300.00 per full day, no benefits, plus mileage reimbursement, being contingent upon proper certification, continued funding and need.
- P. Approve a One Year Contract (2023 through 2024), nine months (187 days prorated), with effective days as specified below, to the following individuals as Classroom Paraprofessionals at Beacon School, at the rate of \$13.50 per hour,

no benefits, being contingent upon proper certification, continued funding and need. Upon receiving a passing score on the Parapro Assessment Test, a \$2.75 per hour stipend will be added to the hourly rate as per the Agreement with ACBDD, being effective the date the passing score is achieved.

1. Crystal Bew September 11, 2023
2. Elizabeth Hudson September 11, 2023
3. Tiffany Scott September 13, 2023

#### AMESC / Athens City

- Q. Approve a position transfer to Jennifer Warner, from a 1:1 Paraprofessional serving an Athens City student at Beacon School to a Classroom Paraprofessional at Beacon, effective at the beginning of her 2023-2024 contract.
- R. Approve a One Year Contract (2023 through 2024) to Patricia Spires, as a Classroom Paraprofessional one day per week and a 1:1 Paraprofessional serving an Athens City student at Beacon School for two days per week, nine months (prorated), effective September 11, 2023, at the rate of \$13.50 per hour, plus a \$2.75 per hour stipend as per the Agreement with ACBDD, no benefits, being contingent upon proper certification, continued funding and need.

#### Athens City

- S. Approve a One Year Contract (2023 through 2024) to Samantha Reisig, 1:1 Paraprofessional serving an Athens City student at Beacon School, nine months (187 days prorated), effective September 11, 2023, at the rate of \$13.50 per hour, plus a \$2.75 per hour stipend as per the Agreement with ACBDD, no benefits, being contingent upon proper certification, continued funding and need.
- T. Approve a One Year Contract (2023 through 2024) to Megan Roach, 1:1 Paraprofessional serving an Athens City student at Beacon School, nine months (prorated), three days per week, effective September 11, 2023, at the rate of \$13.50 per hour, plus a \$2.75 per hour stipend as per the Agreement with ACBDD, no benefits, being contingent upon proper certification, continued funding and need.

#### Federal Hocking / Nelsonville-York

- U. Approve an unpaid leave of absence for Megan King, Speech Language Pathologist, for the time period of September 18, 2023 through October 20, 2023.

Nelsonville-York

- V. Amend the One Year Contract (2023-2024) to Kelsey Jones, Speech Language Pathologist, to include up to an additional seven hours per week at Nelsonville-York, effective September 8, 2023 through the end of an employee’s medical leave, at the hourly rate of \$71.75, with all other terms remaining the same (contract originally approved 5/10/23, #23-050 for Trimble Local only).

Trimble

- W. Approve a stipend in the amount of \$5,000.00 to Heather Johnston, Literacy Coach, for additional duties required while obtaining the AIM Training during the 2023-2024 school year.

Meigs

- X. Approve a Contract for the 2023-2024 school year, plus 15 days in the summer, to Jaunita Webb, Attendant, for transportation of a Meigs Local student to the New Story School in Albany, at the annual rate of \$18,000.00, plus mileage, no benefits, being contingent upon proper certification, continued funding and need. Effective date pending the receipt of background checks.

Mr. Bailey seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Absent	Mr. Jeffrey Vogt	No
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

Details regarding agenda item O., Sandra Clonch’s employment, were discussed.

**Legislative Report**

Ms. Dugan reported that a new website called Legislative Scan is available to find information on Legislative activity. HB 235, HB 240, and HB 250 have all been introduced and are in committee. HB 235 pertains to the State Board of Education membership and meetings. HB 240 pertains to Chaplains in schools. And HB 250 pertains to the Military Enlistment Diploma Seal.

### **Tri-County Career Center Report**

Mr. Dicken reported that Tri-County is open for the year and running smoothly.

### **Old Business**

The list of past Board Members was reviewed and discussed for the upcoming Board Member Recognition dinner.

### **New Business.**

None.

The next regular Athens-Meigs ESC Governing Board Meeting is scheduled to be held on Wednesday, September 27, 2023, 6:00 p.m., at the Athens-Meigs ESC, 21 Birge Drive, Chauncey, Ohio.

**23-105. Time 6:47 p.m.** Mr. Dicken moved to adjourn the meeting. Ms. Dugan seconded the motion. Without objection, the meeting was adjourned.

---

President

---

Treasurer