LENAPE TECHNICAL SCHOOL

SECTION: PUPILS

TITLE: MEDICATION ON FIELD TRIPS

ADOPTED: AUGUST 17, 2023

REVISED:

210.3 MEDICATION ON FIELD TRIPS

1. Purpose	The Lenape Technical School Joint Operating Committee has a desire to establish a policy regarding medications on field trips. This policy is to be read in conjunction with Policy No. 210 – Use of Medications.
2. Authority	The Joint Operating Committee shall not be responsible for the diagnosis and treatment of student illness. However, the administration of prescribed mediation will be performed in accordance with the direction of the prescribing physician to a student participating a school-sponsored field trip in accordance with this policy. The Administrative Director or designee shall develop acceptable protocol and implement procedures for this policy.
3. Definitions	For the purpose of this policy, **medication** shall include all medicines prescribed by a licensed prescriber and any over-the-counter medicines. For purposes of this policy, **licensed prescribers** shall include licensed physicians (M.D. and D.O.), podiatrists, dentists, optometrists, certified registered nurse practitioners and physician assistants. **Emergency Medication** – life-saving medications necessary in the event of a medical emergency, such as rescue asthma inhalers and epinephrine auto-injectors.
4. Procedures	If, in order to maintain sufficient health to participate in a school-sponsored field trip, a student must be given medication, then the following procedures shall be adhered to: 1. Whenever possible, parents shall be requested to administer the medication at home. 2. All medications, whether prescription or non-prescription, that are to be dispensed during school hours or during a student's participation in a school-sponsored field trip must be accompanied by a written order from a licensed prescriber, a written consent from the student's parent/guardian and follow all requirements of this policy. 3. When a student is to participate on a field trip and requires the administration of medication, every effort should be made to accommodate the student's parent/guardian on the trip so that she/he can distribute the medication.

	4. If a parent/guardian cannot attend the field trip and prescribed medication must be administered, procedures under Delegation of Responsibility must be followed.
5. Delegation of Responsibility	During a day that a student would be participating in a field trip off of school grounds, medication will be dispensed as follows: 1. By the school nurse, at the regularly scheduled time, if the student is in the building either prior to or after the field trip or by assigning a licensed person from the School District's substitute list. 2. By the parent/guardian, as a Guest Volunteer, who is responsible solely for their child's medication administration. 3. A teacher may administer emergency medications only, including rescue asthma inhalers or epinephrine auto-injectors. 4. Only emergency medications, such as rescue asthma inhalers and epinephrine auto-injectors, my be carried and/or self-administered by the student (as per Policy 210, Use of Medications) in the presence of a teacher in the absence of a school nurse, health assistant, parent/guardian or administering teacher. 5. The timing of the administration of the medications may be adjusted for the day with written order from the licensed prescriber and written consent from the parent/guardian, so the student receives his/her medication prior to or upon the return from the field trip. 6. The parent/guardian may choose to have his/her child not receive his/her medication on the day of the field trip. The medication, and written directions and authorization for administration, will be given to the school nurse prior to the field trip. The authorization will include the name of the student, date of the trip, time of the trip, dosage, name of the medication, and time to be administered. <u>Administration of Medication</u> The Administrative Director or designee directs planning for field trips to start early in the school year and to include collaboration between administrators, teachers, nurses, parents/guardians and other designated health officials. Decisions regarding administration of medication during field trips and other school-sponsored programs and activities shall be based on the student's individual needs. Medication shall be administered in accordance with applicable laws, regulations, Board policies and procedures.
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