

**INDEPENDENT SCHOOL  
DISTRICT #624**



**SCHOOL BOARD  
MEETING PACKET**

October 9, 2023

Independent School District No. 624

## **MISSION STATEMENT**

The mission of the White Bear Lake Area School District, the community at the forefront of educational excellence, honoring our legacy and courageously building the future, is to ensure each student realizes their unique talents and abilities, and makes meaningful contributions with local and global impact through a vital system distinguished by:

- *Students who design and create their own future*
- *A culture that respects diverse people and ideas*
- *Safe, nurturing and inspiring experiences*
- *Exceptional staff and families committed to student success*
- *Abundant and engaged community partners*

**INDEPENDENT SCHOOL DISTRICT NO. 624  
WHITE BEAR LAKE, MN 55110**

To: Members of the School Board

From: Dr. Wayne Kazmierczak  
Superintendent of Schools

Date: October 4, 2023

A meeting of the White Bear Lake Area School Board will be held on **Monday, October 9, 2023** at 5:30 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN. This meeting is open to the public.

**AGENDA**

**A. PROCEDURAL ITEMS**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve Agenda
5. Consent Agenda
  - a) Approval of Minutes
  - b) Payment of Invoices
  - c) Acceptance of Gifts
  - d) Approve Field Trips
  - e) Human Resources Items
  - f) Quarterly Investment Report

**B. PUBLIC FORUM**

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures.

1. Speakers must reside in the District, be a guardian of a student(s) in the District, be a student in the District or be employed by the District. The School Board will give priority to individuals who wish to address a specific item that is on the agenda for that meeting. After this priority has been applied, any remaining openings to speak - up to the total of ten individuals - will be determined by lot.
2. Public Forum will be open for up to 30 minutes. (3 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic). Speakers are encouraged to avoid repeating comments that other speakers have made.
3. Those who wish to address the School Board must submit a written request to speak before 3:00 pm on the day of the School Board meeting. Requests must

be submitted to the following email address: [publiccomment@isd624.org](mailto:publiccomment@isd624.org), or by phone at 651-407-7563.

4. The School Board Chair will call speakers to the microphone and will recognize one speaker at a time. Speakers must be in person to be recognized. Only those individuals who have been recognized by the School Board Chair will be allowed to speak during the public comment period.
5. School District policy and data privacy laws preclude the School Board from publicly discussing personnel and student matters or data, including information, which, if discussed in a public meeting could violate law or policy.
6. Members of the public may not engage in conduct that materially and substantially disrupts any part of a School Board meeting, or that otherwise impedes the School Board's ability to conduct its business in an orderly and efficient fashion.
7. If a speaker violates any of the established procedures or engages in any prohibited conduct, the Board Chair will rule the speaker out of order.
8. An appropriate school district official may be assigned to contact the speaker with answers to their questions or with follow-up information.
9. A handout on the purpose of the Public Forum and the process is available at each regular School Board meeting.
10. Citizens may be asked to address the School Board on a particular subject during the discussion of that item.

#### **C. INFORMATION ITEMS**

1. Student Recognition
2. Superintendent's Report

#### **D. DISCUSSION ITEMS**

1. First Reading of School Board Policies:
  - a. 412, Expense Reimbursement;
  - b. 496, Faculty and Staff Dress and Appearance;
  - c. 497, Nepotism;
  - d. 521, Student Disability Nondiscrimination; and
  - e. 807, Health and Safety

The policies listed above will be on the November 13, 2023 agenda or subsequent agenda for a second reading.

#### **E. OPERATIONAL ITEMS**

1. Action on Bid for South Campus Mechanical and Accessibility (LTFM) Package
2. Action on Bid for Central Middle School Technology Update Package

3. Action on 2024 Medical and Dental Insurance Rates
4. Action on Property Purchase Agreement\*

**F. BOARD FORUM**

**G. ADJOURNMENT**

*\*If needed, the purchase agreement will be discussed in closed session pursuant to Minn. Stat. 13D.05, subd. 3(c) to consider an offer to purchase property identified as PID #143022130035, located in the City of White Bear Lake, Ramsey County, State of Minnesota prior to tonight's vote.*

# **A. PROCEDURAL ITEMS**

AGENDA ITEM: **Consent Agenda**  
MEETING DATE: **October 9, 2023**  
SUGGESTED DISPOSITION: **Action Items**  
CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

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**BACKGROUND:**

The Consent Agenda is designed to expedite the handling of routine and miscellaneous official business of the School Board. The entire agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual Board member, an item can be removed from the Consent Agenda and placed upon the regular agenda for consideration and action.

**Consent Agenda**

- a) Approval of Minutes
- b) Payment of Invoices
- c) Acceptance of Gifts
- d) Field Trip Request(s)
- e) Human Resources Items
- f) Quarterly Investment Report

**RECOMMENDED ACTION:**

BE IT RESOLVED by the School Board of Independent School District No. 624 that Consent Agenda items, A-5a through A-5f, be approved as written, and a copy of the agenda items is attached to the minutes.

AGENDA ITEM: **School Board Minutes**  
MEETING DATE: **October 9, 2023**  
SUGGESTED DISPOSITION: **Action Item**  
CONTACT PERSON(S): **Angela Thompson, School Board Clerk**

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**BACKGROUND:**

The School Board minutes from last month's meeting are being presented for approval by the School Board.

**RECOMMENDED ACTION:**

Approve minutes.

**INDEPENDENT SCHOOL DISTRICT NO. 624  
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, September 11, 2023** at 5:30 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN. This meeting was open to the public and a recording is posted on the website.

**AGENDA**

**A. PROCEDURAL ITEMS**

1. Vice Chair Arcand called the meeting to order at 5:30 p.m.
2. Roll Call - Present: Daniels, Newmaster, Streiff Oji, Thompson, Arcand, Beloyed. Absent: Ellison.
3. Pledge of Allegiance.
4. Newmaster moved and Beloyed seconded to approve the agenda as presented.  
***Voice vote: Ayes: Daniels, Newmaster, Streiff Oji, Thompson, Arcand, Beloyed. Nays, none. Motion carried.***
5. Induction of Student Representatives - Arianna Vann-Cook and Lydia Kleinhaus were welcomed as the 2023-24 Student Representatives.
6. Daniels moved and Beloyed seconded to approve the consent agenda consisting of:
  - a) Minutes for Board meetings on August 14, 2023, and August 28, 2023;
  - b) Invoices based upon a random sample, all of which met the standards and guidelines as set by the School Board;
  - c) Resolution regarding acceptance of gifts with thank you letters directed to the donors;
  - d) Field trips;
  - e) Resolution regarding personnel items to include:
    - **RESIGNATION/TERMINATION/NON-RENEWAL – CLASSIFIED STAFF**  
**BOBBIE BOUTTE** – Nutrition Services - Willow Lane Elementary  
Employed by District 624 since 02/13/2023  
Effective Date: 06/09/2023  
**DEBORAH HAGEN** – Nutrition Services - WBLAHS - North Campus  
Employed by District 624 since 09/06/2022  
Effective Date: 10/31/2023  
**MONICA SCHLAIS** – Paraeducator - Central Middle School  
Employed by District 624 since 11/29/2012  
Effective Date: 06/09/2023  
**ERICKA STOOKSBURY** – Paraeducator - Central Middle School  
Employed by District 624 since 10/10/2022  
Effective Date: 06/09/2023
    - **RESIGNATION/TERMINATION/NON-RENEWAL – CERTIFIED STAFF**  
**JOSHUA BILKSEMPER** – Science Teacher - Central Middle School  
Employed by District 624 since 08/20/2018  
Effective Date: 06/12/2023  
**NICHOLAS NITTI** – Special Education Teacher - WBLAHS - South Campus  
Employed by District 624 since 08/30/2021  
Effective Date: 06/12/2023  
**MOLLY VADNAIS** – Art Teacher - Central Middle School

- Employed by District 624 since 08/29/2009  
Effective Date: 06/12/2023
- RESIGNATION/TERMINATION/NON-RENEWAL – NON-AFFILIATED  
PAIGE GREGORIE – Activity Leader - Lincoln Elementary  
Employed by District 624 since 05/08/2023  
Effective Date: 08/25/2023  
LAURA WHITE – Preschool Teacher - Normandy Park  
Employed by District 624 since 08/29/2022  
Effective Date: 06/02/2023
- EXTRA ASSIGNMENT – CERTIFIED STAFF  
GRETCHEN EIBS – .2 FTE Science Teacher - Central Middle School  
MA + 60, Step 13, \$21,162.00  
Effective Date: 08/28/2023 through 06/07/2024  
BENJAMIN NAKAGAKI – .2 FTE Math Teacher - WBLAHS - North Campus  
MA + 60, Step 13, \$10,388.13  
Effective Date: 08/28/2023 through 01/24/2024  
TAMARA STANIUS – .1 FTE DAPE Teacher - Central Middle School  
MA + 60, Step 13, \$10,581.00  
Effective Date: 08/28/2023 through 06/12/2023  
JOANNA TRUDGEON – .2 FTE Math Teacher - WBLAHS - North Campus  
MA + 60, Step 13, \$10,388.13  
Effective Date: 08/28/2023 through 01/24/2024
- CHANGE IN ASSIGNMENT – NON-AFFILIATED  
MICHAEL JESMER – From Field Technician Level II - District Center  
To Network & Communication Specialist - District Center  
Annual salary \$70,000  
Effective Date: 08/28/2023
- CHANGE IN ASSIGNMENT – CLASSIFIED STAFF  
JENNIFER BRUSKI - Paraeducator - WBLAHS - South Campus  
Increase in hours, From 25 hours to 32.5 hours  
Effective Date: 09/04/2023  
KELLY ERICKSON - NS Assistant - Central Middle School  
Increase in hours, From 18.75 hours to 22.5 hours  
Effective Date: 09/04/2023  
DANIEL GELDERMAN - Paraeducator - WBLAHS - North Campus  
Increase in hours, From 32.5 hours to 40 hours  
Effective Date: 09/04/2023  
KAREN HANSCOM - NS Assistant - Central Middle School  
Increase in hours, From 22.5 hours to 26.25 hours  
Effective Date: 09/04/2023  
KATHLEEN SMITH - From Paraeducator - Normandy Park  
To Early Childhood Assistant - Normandy Park  
Decrease in hours, From 22.25 hours to 14.25 hours  
Effective Date: 09/04/2023
- CHANGE IN ASSIGNMENT – CERTIFIED STAFF  
KAREN BIEDRZYCKI – Business Education Teacher - WBLAHS - South Campus  
Decrease in FTE, from .2 FTE to .5 FTE  
Effective Date: 08/28/2023

- LISA TESSIER – Intervention Teacher - Willow Lane Elementary  
Decrease in FTE, from 1.0 FTE to .8 FTE  
Effective Date: 08/28/2023
- **RETURN FROM LEAVE OF ABSENCE – CERTIFIED STAFF**  
JANET CARLSON CASA DE CALVO – Physical Therapist - Normandy Park  
Employed by District 624 since 08/24/2015  
Effective Date: 08/28/2023
- **NEW PERSONNEL – PROFESSIONAL**  
EDWARD DAVIS – Dean of Students - Central Middle School  
40 hrs. per wk. \$97,619.59  
Effective Date: 08/21/2023  
BRIAN WHITE – Dean of Students - Central Middle School  
40 hrs. per wk. \$97,619.59  
Effective Date: 08/21/2023
- **NEW PERSONNEL – NON-AFFILIATED**  
JENNA CLAUSING – OST Site Supervisor - Birch Lake Elementary  
40 hrs. per wk., \$58,328  
Effective Date: 08/21/2023  
ADAM SENARIGHI – Theatre Technician - District Wide  
40 hrs. per wk., \$38,480  
Effective Date: 08/21/2023
- **NEW PERSONNEL – CLASSIFIED STAFF**  
ALLEN ANDERSON – Custodian - TEC & Bus Garage  
\$20.50 per hr., 20 hrs. per wk.  
Effective Date: 08/30/2023  
JESSICA BENNETT – Lunchroom/Playground Supervisor - Otter Lake Elementary  
\$19.32 per hr., 12.5 hrs. per wk.  
Effective Date: 09/05/2023  
JESSICA BENNETT – OST Program Assistant - Otter Lake Elementary  
\$18.50 per hr., 15 hrs. per wk.  
Effective Date: 08/28/2023  
ANNA BRUSKI – NS Assistant - Sunrise Park Middle School  
\$17.5 per hr., 17.5 hrs. per wk.  
Effective Date: 09/04/2023  
LYDIA BURG – OST Program Assistant - North Star Elementary  
\$20.50 per hr., 17.49 hrs. per wk.  
Effective Date: 08/28/2023  
SANDRA BUYENSE – Bus Aide - Bus Garage  
\$19.26 per hr., 20 hrs. per wk.  
Effective Date: 09/05/2023  
KAYLEE CROSBY – Bus Aide - Bus Garage  
\$19.49 per hr., 35 hrs. per wk.  
Effective Date: 09/05/2023  
KELLY ERICKSON – NS Assistant - Central Middle School  
\$17.5 per hr., 18.75 hrs. per wk.  
Effective Date: 09/04/2023  
JOEPHINE HARMON – OST Program Assistant - Lakeaires Elementary  
\$18.50 per hr., 24.99 hrs. per wk.

Effective Date: 08/28/2023

MEGAN HARRINGTON – Lunchroom/Playground Supervisor - Otter Lake Elementary

\$19.32 per hr., 12.5 hrs. per wk.

Effective Date: 09/05/2023

ASHLEY HOIT – NS Assistant - Central Middle School

\$17.5 per hr., 18.75 hrs. per wk.

Effective Date: 09/04/2023

LUPE GARCIA-LOPEZ – Lunchroom/Playground Supervisor - Vadnais Elementary

\$19.32 per hr., 12.5 hrs. per wk.

Effective Date: 09/06/2023

LUPE GARCIA-LOPEZ – OST Program Assistant - Vadnais Elementary

\$18.50 per hr., 20 hrs. per wk.

Effective Date: 09/06/2023

ANNA GESS – Lunchroom/Playground Supervisor - Oneka Elementary

\$19.32 per hr., 12.5 hrs. per wk.

Effective Date: 09/05/2023

ANNA GESS – OST Program Assistant - Oneka Elementary

\$19.50 per hr., 22.5 hrs. per wk.

Effective Date: 08/28/2023

PAIGE GREGORIE – Paraeducator - Oneka Elementary

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 09/04/2023

LAUREN GULLICKSON – OST Program Assistant - Lincoln Elementary

\$19.50 per hr., 14.99 hrs. per wk.

Effective Date: 08/28/2023

SARA HENDRICKSON – NS Assistant - Lincoln Elementary

\$17.50 per hr., 26.25 hrs. per wk.

Effective Date: 09/04/2023

NEVAEH JONES – OST Program Assistant - Birch Lake Elementary

\$18.50 per hr., 17.49 hrs. per wk.

Effective Date: 09/01/2023

AMANDA KAPHING – Lunchroom/Playground Supervisor - Willow Lane Elementary

\$19.32 per hr., 12.5 hrs. per wk.

Effective Date: 09/04/2023

AMANDA KAPHING – OST Program Assistant - Otter Lake Elementary

\$18.50 per hr., 27.5 hrs. per wk.

Effective Date: 08/28/2023

CALEB KASA – Paraeducator - North Star Elementary

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 09/04/2023

SYDNEY KEENAM – OST Program Assistant - Lincoln & Willow Lane Elementary

\$18.50 per hr., 24.99 hrs. per wk.

Effective Date: 08/28/2023

CINDY KEHOE – Paraeducator - Willow Lane Elementary

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 09/04/2023

WILLIAM KOEHN – Paraeducator - Central Middle School

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 09/04/2023

RANDI LAVENDER – NS Assistant - WBLAHS - North Campus

\$17.5 per hr., 18.75 hrs. per wk.

Effective Date: 09/04/2023

TZA-IA LEE – Behavior Management Assistant - Matoska International

\$20.12 per hr., 27.5 hrs. per wk.

Effective Date: 09/06/2023

ZOE MAZIS – Paraeducator - Sunrise Park Middle School

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 09/04/2023

STEVEN MCSORLEY – Paraeducator - Birch Lake Elementary

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 09/04/2023

EILENE MEATH – NS Assistant - WBLAHS - North Campus

\$17.5 per hr., 18.75 hrs. per wk.

Effective Date: 09/04/2023

ANNIKA OLSON – OST Program Assistant - Otter Lake Elementary

\$18.50 per hr., 19.99 hrs. per wk.

Effective Date: 08/28/2023

MICHELL PATRICK – OST Program Assistant - Lincoln Elementary

\$18.50 per hr., 19.99 hrs. per wk.

Effective Date: 08/28/2023

CHRISTINE PEHOSKI – Paraeducator - Oneka Elementary

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 09/04/2023

JAYDEN SCHEUNEMANN – Paraeducator - WBLAHS - South Campus

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 09/04/2023

EKATERINA SCHREIFELS – Paraeducator - WBLAHS - South Campus

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 09/04/2023

MAXIMILIAN SCHROEDER – Paraeducator - WBLAHS - North Campus

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 09/04/2023

MATTHEW SCHOENTHALER – Student Supervisor - ALC

\$20.61 per hr., 37.5 hrs. per wk.

Effective Date: 09/05/2023

JENNIFER SCHULENBERG – NS Assistant - Sunrise Park Middle School

\$17.5 per hr., 17.5 hrs. per wk.

Effective Date: 09/04/2023

KHADIJA SHIRE – OST Program Assistant - North Star Elementary

\$18.50 per hr., 14.99 hrs. per wk.

Effective Date: 08/28/2023

EMILY SCHWEIGER – OST Program Assistant - Vadnais Heights Elementary

\$18.50 per hr., 17 hrs. per wk.

Effective Date: 08/28/2023

BRITTNEY SCOTT – Paraeducator - Central Middle School

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 09/05/2023

NANCY RAMIREZ-TORRES – OST Program Assistant - Birch Lake Elementary

\$18.50 per hr., 27.49 hrs. per wk.

Effective Date: 09/05/2023

SARAH RICE – OST Program Assistant - Otter Lake Elementary

\$18.50 per hr., 17.49 hrs. per wk.

Effective Date: 09/01/2023

MOO THAING – OST Program Assistant - Matoska International

\$18.50 per hr., 24.99 hrs. per wk.

Effective Date: 08/28/2023

TARA WANGEN – NS Assistant - Central Middle School

\$17.5 per hr., 1.75 hrs. per wk.

Effective Date: 09/04/2023

PETER WARD – Tier I Field Tech - District Wide

\$24.75 per hr., 40 hrs. per wk.

Effective Date: 08/30/2023

MARK ZIEFLE – Paraeducator - Sunrise Park Middle School

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 09/04/2023

➤ **NEW PERSONNEL – CERTIFIED STAFF**

DANIELLE CARTER – Special Education Teacher - Willow Lane Elementary

1.0 FTE MA Step 4 \$59,419

Effective Date: 08/28/2023

GRACE GAUSTAD – Kindergarten Teacher - Oneka Elementary

1.0 FTE BA Step 4 \$49,271.22

Effective Date: 08/28/2023

ANNA HASELMAN – Music Teacher - WBLAHS - North & South Campus

0.9 FTE BA Step 1 \$43,483.68

Effective Date: 08/28/2023

JENNIFER HENSEL – Art Teacher - Central Middle School

1.0 FTE MA, Step 5 \$65,793.00

Effective Date: 08/28/2023

BETHANY HIBBARD – 4th Grade Teacher - Lincoln Elementary

1.0 FTE BA Step 1 \$53,749.50

Effective Date: 08/28/2023

WILLIAM JACKSON – Special Education Teacher - WBLAHS - North Campus

1.0 FTE BA +45 Step 4 \$54,838.65

Effective Date: 08/28/2023

ANNA KLEIN – Art Teacher - Otter Lake & Vadnais Heights Elementary

1.0 FTE BA Step 1 \$49,764

Effective Date: 08/28/2023

JOSEPH LINDER – Science Teacher - Sunrise Park Middle School

1.0 FTE BA, Step 6 \$53,900.07

Effective Date: 08/28/2023

TYLER MOLLNER – Physical Education & Dape Teacher - Central Middle School

1.1 FTE BA, Step 1 \$53,146.72

Effective Date: 08/28/2023

JEDIDIAH RADEBAUGH – FACS Teacher - Sunrise Park Middle School

0.4 FTE BA + 45, Step 1 \$20,506.63

Effective Date: 08/28/2023

MAX SKATRUD – School Counselor - WBLAHS - North Campus

1.0 FTE MA Step 3 \$55,04.07

Effective Date: 08/28/2023

NATHAN THOMPSON – Choir Teacher - Sunrise Park Middle School & WBLAHS-South & North Campus

1.0 FTE BA, Step 2 \$49,271.22

Effective Date: 08/28/2023

JANET SCHMIDT – School Nurse - WBLAHS - South Campus & Willow Lane Elementary

1.0 FTE BA Step 3 \$50,132.47

Effective Date: 08/28/2023

NICHOLAS VAN LOH – Choir Teacher - Central Middle School

1.0 FTE BA, Step 1 \$48,315.20

Effective Date: 08/28/2023

CLAUDIA VERKERKE – Explorations Teacher - Lincoln Elementary

1.0 FTE BA Step 1 \$49,764

Effective Date: 08/28/2023

➤ **TEMPORARY - CERTIFIED STAFF**

STEVEN LINZMEIER – Full Time Building Reserve - Central Middle School

\$205/per day., 40 hrs per week

Effective Date: 2023-2024 School Year

➤ **LONG TERM SUBSTITUTE - CERTIFIED STAFF**

ABBY BROWN - 1st Grade Teacher - Oneka Elementary

1.0 FTE MA Step 6 \$24,847.97

Effective Date: 08/28/2023 - 12/15/2023

KYLY DAHLEN - 2nd Grade Teacher - Willow Lane Elementary

1.0 FTE MA Step 1 \$13,606.98

Effective Date: 08/28/2023 - 11/03/2023

STEPHANIE DAVIDS - 1st Grade Teacher - Lincoln Elementary

1.0 FTE MA Step 3 \$55,704.07

Effective Date: 2023-2024 School Year

LOUISE EHRHARDT - Language Arts Teacher - WBLAHS - North Campus

1.0 FTE BA Step 3 \$51,636

Effective Date: 08/28/2023-06/07/2024

SARAH FLYNN - 2nd Grade Teacher - Willow Lane Elementary

1.0 FTE BA Step 1 \$48,481.42

Effective Date: 2023-2024 School Year

DENNIS GABLE - Math Teacher - WBLAHS - South Campus

1.0 FTE MA + 60 Step 13 \$96,965.00

Effective Date: 08/28/2023-06/07/2024

KRISTI GILE - Child & Family Advocate - Normandy Park

0.5 FTE BA+30 Step 13 \$35,816

Effective Date: 2023-2024 School Year

SARA GOOS - Kindergarten Teacher - Willow Lane Elementary

1.0 FTE MA Step 1 \$19,098.53

Effective Date: 08/28/2023 - 12/04/2023

NICOLE KOCUR - Language Arts Teacher - WBLAHS - North Campus

1.0 FTE BA Step 2 \$25,397.53

Effective Date: 08/28/2023-01/24/2024

STEPHANI KLUCCHAR - Kindergarten Teacher - Willow Lane Elementary

1.0 FTE MA Step 7 \$70,693

Effective Date: 2023-2024 School Year

SARAH MUELLNER - 5th Grade Teacher - Willow Lane Elementary

1.0 FTE MA Step 1 \$52,899.53

Effective Date: 2023-2024 School Year

ALYSSA NELSON - 3rd Grade Teacher - Otter Lake Elementary

1.0 FTE MA Step 1 \$27,404.13

Effective Date: 09/14/2023-02/09/2024

SHERI PETERSON - Music Teacher - Lakeaires Elementary

1.0 FTE MA Step 3 \$49,764

Effective Date: 2023-2024 School Year

***Roll call vote: Ayes, Daniels, Newmaster, Streiff Oji, Thompson, Arcand, Beloyed. Nays, none. Motion carried.***

## **B. PUBLIC FORUM**

## **C. INFORMATION ITEMS**

1. Student Recognition - Students on the Trap and Skeet Team and the Fishing Team were recognized and congratulated by Dr. Kazmierczak for earning state and national recognition.
2. Superintendent's Report - Dr. Kazmierczak took a moment to recognize and remember the significance of 9/11. Arianna Vann-Cook spoke about free tickets to varsity home games for high school students, and fall extracurricular events, such as football, soccer, cross country, volleyball, and the high school musical auditions. She also mentioned employment opportunities in the school district working as an Extended Day Assistant. She finished with information about homecoming week starting October 2 with the football game against Stillwater on October 6. Dr. Kazmierczak spoke about welcoming students back to the 2023-24 school year, ways to stay current with district news, and the Senior Activity Pass. He ended with information about employment opportunities in the district.
3. Opening School Report - Members for the Leadership Team highlighted the work done this summer to get a good start to the school year.

## **D. DISCUSSION ITEMS**

1. Summary of Superintendent's Evaluation - Scott Arcand, Vice Chair and School Board members publicly commented on the evaluation of the Superintendent to the extent permitted by law.

## **E. OPERATIONAL ITEMS**

1. Beloyed moved and Streiff Oji seconded to approve the action on School Board Committee and School Liaison Assignments 2024. ***Voice vote: Ayes, Daniels, Newmaster, Streiff Oji, Thompson, Arcand, Beloyed. Nays. Motion carried.***

2. Streiff Oji moved and Beloyed seconded to approve the action on School Board Policies:
  - a. 102, Equal Educational Opportunity;
  - b. 406, Public and Private Personnel Data;
  - c. 418, Drug-Free and Alcohol-Free Workplace/Drug-Free and Alcohol Free School;
  - d. 419, Tobacco-Free Environment: Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction;
  - e. 424, License Status;
  - f. 425, Staff Development and Mentoring;
  - g. 504, Student Dress and Appearance;
  - h. 506, Student Discipline;
  - i. 507, Corporal Punishment and Prone Restraint;
  - j. 509, Enrollment of Nonresident Students;
  - k. 513, Student Promotion, Retention and Program Design;
  - l. 514, Bullying Prevention;
  - m. 516.5, Overdose Medication;
  - n. 524, Electronic Technologies Acceptable Use;
  - o. 532, Use of Peace Officers and Crisis Teams to Remove Students From School Grounds;
  - p. 534, Unpaid Meal Charges;
  - q. 601, School District Curriculum and Instruction Goals;
  - r. 602, Organization of School Calendar and School Day;
  - s. 603, Curriculum Development;
  - t. 604, Instructional Curriculum;
  - u. 613, Graduation Requirements;
  - v. 616, School District System Accountability;
  - w. 618, Assessment of Student Achievement;
  - x. 620, Credit for Learning;
  - y. 621, Literacy and the Read Act;
  - z. 624, Online Instruction;
  - aa. 708, Transportation of Nonpublic School Students;
  - bb. 709, Student Transportation Safety.

***Voice vote: Ayes, Daniels, Newmaster, Streiff Oji, Thompson, Arcand, Beloyed. Nays. Motion carried.***

3. Beloyed moved and Daniels seconded to approve the action on Tentative Agreement – 2023-25 Fiscal Year White Bear Lake Area Educators. ***Roll call vote: Ayes, Daniels, Newmaster, Streiff Oji, Thompson, Arcand, Beloyed. Nays. Motion carried.***

## **F. BOARD FORUM**

- G. ADJOURNMENT** - Arcand moved and Newmaster seconded to adjourn the meeting at 7:21 p.m. ***Voice vote: Ayes, Daniels, Newmaster, Streiff Oji, Thompson, Arcand, Beloyed. Nays, none. Motion carried.***

**INDEPENDENT SCHOOL DISTRICT NO. 624  
WHITE BEAR LAKE, MN 55110**

A work session of the White Bear Lake Area School Board was held on **Monday, September 25, 2023** at 5:30 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN. This meeting was open to the public and a recording is posted on the website.

**AGENDA**

**A. PROCEDURAL ITEMS**

1. Call to Order - Chair Ellison called the meeting to order at 5:30 p.m.
2. Roll Call - Present: Ellison, Newmaster, Streiff Oji, Thompson, Arcand, Daniels. Absent: Beloyed.

**B. DISCUSSION ITEMS**

1. 2024 Primary Election Polling Locations - Tim Maurer, Director of Community Services and Recreation presented changes for the March 5, 2024 Presidential Primary Election Polling Locations.
2. White Bear Lake Area High School Planning Update - Russ Reetz, Principal of White Bear Lake Area High School presented his vision for creating a school culture that influences student belonging, agency and efficacy as we approach the unification of our high school campuses for the 2024-25 school year.
3. American Indian Legislation Update - Brenton Shavers, Director of Educational Equity and Achievement and Vincent Patton, American Indian Education Program Coordinator, gave an update on the American Indian legislation passed in 2023.

**C. OPERATIONAL ITEMS**

1. Daniels moved and Streiff Oji seconded to approve the action on the Certification for 2023 Payable 2024 Preliminary Property Tax Levy. ***Roll call vote: Ayes, Ellison, Newmaster, Streiff Oji, Thompson, Arcand, Daniels. Nays, none. Motion carried.***

- D. ADJOURNMENT** - Arcand moved and Daniels seconded to adjourn the meeting at 6:18 p.m. ***Voice vote: Ayes, Ellison, Newmaster, Streiff Oji, Thompson, Arcand, Daniels. Nays, none. Motion carried.***

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Submitted by: Angela Thompson, clerk

AGENDA ITEM: **Monthly Check Registers**

MEETING DATE: **October 9, 2023**

SUGGESTED DISPOSITION: **Action Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent of  
Finance and Operations;  
Andi Johnson, Director of Finance**

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**BACKGROUND:**

Enclosed in this packet are the monthly check registers for the previous period.

**RECOMMENDED ACTION:**

Administration recommends that the Board approve the payments itemized in the check registers.

# White Bear Lake Area Schools

## Electronic Transfers - August 2023

		<u>9/15/2023</u>	<u>9/29/2023</u>
Direct Deposit	900683391 - 900684649	2,129,696.21	
Direct Deposit	900684650 - 900686170		2,399,309.49

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Check Number	Vendor	Amount	Check Date	Check Type
134171	LAKEVILLE NORTH HIGH SCHOOL	(\$310.00)	9/7/2023	V
134784	MESSERLI & KRAMER PA	(\$509.23)	9/26/2023	V
135208	BLAKE SCHOOL	\$315.00	9/6/2023	R
135209	CENGAGE LEARNING INC	\$2,533.03	9/6/2023	R
135210	CONCORDIA ACADEMY	\$6,440.00	9/6/2023	R
135211	CONVENT OF VISITATION	\$145.00	9/6/2023	R
135212	CRETIN-DERHAM HALL	\$1,470.00	9/6/2023	R
135213	GROVES LEARNING ORGANIZATION	\$325.00	9/6/2023	R
135214	HALO TRANSPORTATION	\$12,200.00	9/6/2023	R
135215	MARANATHA CHRISTIAN ACADEMY	\$475.00	9/6/2023	R
135216	MINNEHAHA ACADEMY	\$160.00	9/6/2023	R
135217	MN WALDORF SCHOOL	\$1,065.00	9/6/2023	R
135218	MOUNDS PARK ACADEMY	\$3,520.00	9/6/2023	R
135219	NEW LIFE ACADEMY	\$1,620.00	9/6/2023	R
135220	NORTH HEIGHTS CHRISTIAN ACADEMY	\$7,735.00	9/6/2023	R
135221	PROVIDENCE ACADEMY	\$475.00	9/6/2023	R
135222	SAINT AGNES	\$1,485.00	9/6/2023	R
135223	ST THOMAS ACADEMY	\$340.00	9/6/2023	R
135224	TOTINO-GRACE HIGH SCHOOL	\$4,430.00	9/6/2023	R
135225	TRINITY SCHOOL AT RIVER RIDGE	\$170.00	9/6/2023	R
135226	ADVANCED SYSTEMS INTEGRATION, LLC	\$22,182.85	9/6/2023	R
135227	CITY OF WHITE BEAR LAKE	\$192,096.06	9/6/2023	R
135228	ACOUSTICS ASSOCIATES INC	\$41,472.25	9/6/2023	R
135229	ADVANCE TERRAZZO & TILE CO INC	\$77,510.54	9/6/2023	R
135230	ALL STATE COMMUNICATIONS	\$550.00	9/6/2023	R
135231	AMAZON CAPITAL SERVICES	\$64.91	9/6/2023	R
135232	AMERICAN STRUCTURAL METALS INC	\$490,163.99	9/6/2023	R
135233	ANCHOR SOLAR INVESTMENTS LLC	\$2,263.22	9/6/2023	R
135234	ARAMARK UNIFORM SERVICES	\$281.27	9/6/2023	R
135235	AUTUMN RIDGE LANDSCAPING	\$162,650.45	9/6/2023	R
135236	AXEL H OHMAN INC	\$5,642.00	9/6/2023	R
135237	BATTERIES PLUS BULBS	\$15.95	9/6/2023	R
135238	BC SOLUTIONS	\$342.80	9/6/2023	R
135239	BERWALD ROOFING COMPANY INC	\$181,117.50	9/6/2023	R
135240	BITUMINOUS ROADWAYS INC	\$241,086.25	9/6/2023	R
135241	BLB CONSULTING LLC	\$1,550.00	9/6/2023	R
135242	BLUUM OF MINNESOTA, LLC	\$2,387.09	9/6/2023	R
135243	THE BOELTER COMPANIES INC	\$305,780.15	9/6/2023	R
135244	BRAUN INTERTEC CORPORATION	\$32,215.95	9/6/2023	R
135245	BROTHERS FIRE PROTECTION	\$2,454.80	9/6/2023	R
135246	BSN SPORTS, LLC	\$2,543.99	9/6/2023	R
135247	CAPITAL ONE TRADE CREDIT	\$0.00	9/6/2023	C
135248	CAPITAL ONE TRADE CREDIT	\$0.00	9/6/2023	C
135249	CAPITAL ONE TRADE CREDIT	\$0.00	9/6/2023	C

135250 CAPITAL ONE TRADE CREDIT	\$660.87	9/6/2023 R
135251 CARDIO PARTNERS INC.	\$128.78	9/6/2023 R
135252 CE, LLC	\$5,655.00	9/6/2023 R
135253 CENTURY FENCE COMPANY	\$4,110.00	9/6/2023 R
135254 CHAPPELL CENTRAL INC	\$90,855.86	9/6/2023 R
135255 COMMERCIAL DRYWALL INC	\$373,112.40	9/6/2023 R
135256 CUMMINS SALES AND SERVICE	\$276.40	9/6/2023 R
135257 CUSTOM DRYWALL INC	\$20,941.80	9/6/2023 R
135258 DALCO CORPORATION	\$0.00	9/6/2023 C
135259 DALCO CORPORATION	\$0.00	9/6/2023 C
135260 DALCO CORPORATION	\$0.00	9/6/2023 C
135261 DALCO CORPORATION	\$0.00	9/6/2023 C
135262 DALCO CORPORATION	\$0.00	9/6/2023 C
135263 DALCO CORPORATION	\$0.00	9/6/2023 C
135264 DALCO CORPORATION	\$14,146.67	9/6/2023 R
135265 DECKER EQUIP/SCHOOL FIX	\$86.30	9/6/2023 R
135266 EBERT INC	\$86,142.92	9/6/2023 R
135267 ECCO MIDWEST INC	\$2,080.00	9/6/2023 R
135268 ENVISION GLASS INC	\$2,090.00	9/6/2023 R
135269 FIRST TECHNOLOGIES INC	\$50,104.00	9/6/2023 R
135270 FRANSEN DECORATING INC	\$2,654.08	9/6/2023 R
135271 GRAINGER	\$504.04	9/6/2023 R
135272 GROVES LEARNING ORGANIZATION	\$1,550.00	9/6/2023 R
135273 H2I GROUP INC	\$4,063.00	9/6/2023 R
135274 HERC-U-LIFT	\$0.00	9/6/2023 C
135275 HERC-U-LIFT	\$2,194.56	9/6/2023 R
135276 HILLYARD INC MINNEAPOLIS	\$1,580.19	9/6/2023 R
135277 IDEAL ENERGIES SOLAR LEASING LLC	\$7,405.06	9/6/2023 R
135278 INNOVATIVE OFFICE SOLUTIONS	\$450,810.46	9/6/2023 R
135279 JACON LLC	\$49,221.13	9/6/2023 R
135280 JAYTECH INC	\$0.00	9/6/2023 C
135281 JAYTECH INC	\$0.00	9/6/2023 C
135282 JAYTECH INC	\$28,619.48	9/6/2023 R
135283 JOHN FOLEY MASONRY INC	\$290,136.97	9/6/2023 R
135284 KFI ENGINEERS	\$11,891.13	9/6/2023 R
135285 KIEFER USA	\$489,091.35	9/6/2023 R
135286 KRAFT MECHANICAL LLC	\$8,700.00	9/6/2023 R
135287 KRAUS ANDERSON CONSTRUCTION CO	\$359,731.36	9/6/2023 R
135288 LANGER'S TREE SERVICE	\$11,915.00	9/6/2023 R
135289 LINDE GAS & EQUIPMENT INC	\$70.15	9/6/2023 R
135290 LVC COMPANIES INC	\$0.00	9/6/2023 C
135291 LVC COMPANIES INC	\$0.00	9/6/2023 C
135292 LVC COMPANIES INC	\$10,210.00	9/6/2023 R
135293 MCDONOUGH'S WATERJETTING AND DRAIN CLEANING	\$179.75	9/6/2023 R
135294 MINNESOTA SODDING CO LLC	\$3,426.65	9/6/2023 R
135295 MUSKA ELECTRIC COMPANIES	\$326,958.31	9/6/2023 R
135296 MVP & ASSOCIATES	\$13,550.00	9/6/2023 R

135297 NAC MECHANICAL & ELECTRICAL SERV	\$23,093.97	9/6/2023 R
135298 NARDINI FIRE EQUIPMENT CO INC	\$1,631.60	9/6/2023 R
135299 NASSEFF MECHANICAL CONTRACTORS INC	\$40,959.25	9/6/2023 R
135300 NEW LOOK CONTRACTING INC	\$6,166.36	9/6/2023 R
135301 NORTHERN DOOR COMPANY	\$2,276.00	9/6/2023 R
135302 OLYMPIC COMMUNICATIONS INC	\$12,283.75	9/6/2023 R
135303 PETERSON BROS ROOFING & CONST	\$45,036.01	9/6/2023 R
135304 PETERSON COMPANIES INC	\$8,992.60	9/6/2023 R
135305 PHASOR ELECTRIC COMPANY	\$61,427.00	9/6/2023 R
135306 PRESS PUBLICATIONS	\$646.05	9/6/2023 R
135307 RACHEL CONTRACTING LLC	\$474,782.45	9/6/2023 R
135308 RED CEDAR STEEL ERECTORS INC	\$315,226.62	9/6/2023 R
135309 REPUBLIC SERVICES #899	\$4,018.57	9/6/2023 R
135310 SA JORDAN CONSTRUCTION	\$15,287.87	9/6/2023 R
135311 SAAFE LLC	\$30,613.75	9/6/2023 R
135312 SCHREIBER MULLANEY CONSTRUCTION CO	\$10,891.10	9/6/2023 R
135313 SENTRY SYSTEMS INC	\$180.00	9/6/2023 R
135314 SHORT ELLIOTT HENDRICKSON, INC	\$3,000.00	9/6/2023 R
135315 STAR EQUIPMENT	\$534.48	9/6/2023 R
135316 STATE SUPPLY CO	\$119.40	9/6/2023 R
135317 SUNDE LAND SURVEYING LLC	\$1,559.21	9/6/2023 R
135318 SUPERIOR TILE & TERRAZZO INC	\$1,900.00	9/6/2023 R
135319 SUPerset TILE & STONE	\$47,476.25	9/6/2023 R
135320 TEKTON CONSTRUCTION COMPANY	\$52,090.48	9/6/2023 R
135321 TEMSPEC INC	\$1,034.08	9/6/2023 R
135322 TR ENVIRONMENTAL CONSULTING LLC	\$5,947.00	9/6/2023 R
135323 TRANE US INC	\$34,701.00	9/6/2023 R
135324 TWIN CITY JANITOR SUPPLY CO	\$10,138.40	9/6/2023 R
135325 UHL COMPANY INC	\$1,461.00	9/6/2023 R
135326 UPPER MIDWEST ATHLETIC CONSTRUCTION	\$13,140.40	9/6/2023 R
135327 VIKING AUTOMATIC SPRINKLER CO	\$0.00	9/6/2023 C
135328 VIKING AUTOMATIC SPRINKLER CO	\$0.00	9/6/2023 C
135329 VIKING AUTOMATIC SPRINKLER CO	\$0.00	9/6/2023 C
135330 VIKING AUTOMATIC SPRINKLER CO	\$7,650.00	9/6/2023 R
135331 VIKING ELECTRIC SUPPLY	\$322.85	9/6/2023 R
135332 WASCHE COMMERCIAL FINISHES INC	\$14,732.60	9/6/2023 R
135333 WEIDNER PLUMBING & HEATING CO	\$392,501.05	9/6/2023 R
135334 WOLD ARCHITECTS AND ENGINEERS	\$0.00	9/6/2023 C
135335 WOLD ARCHITECTS AND ENGINEERS	\$0.00	9/6/2023 C
135336 WOLD ARCHITECTS AND ENGINEERS	\$451,109.64	9/6/2023 R
135337 WOODSIDE INDUSTRIES INC	\$14,522.86	9/6/2023 R
135338 MATRIX COMMUNICATIONS	\$1,323,290.59	9/7/2023 R
135339 SHOPBOT TOOLS INC	\$37,445.00	9/7/2023 R
135340 IUOE LOCAL 70	\$1,467.38	9/7/2023 R
135341 SCHOOL SERVICE EMPLOYEES	\$1,272.79	9/7/2023 R
135342 FRYBREAD EXPRESS	\$700.00	9/7/2023 R
135343 HUGO BUSINESS ASSOCIATION	\$45.00	9/12/2023 R

135344 ABBOTT PAINT & CARPET INC	\$47.62	9/20/2023	R
135345 ALLERGY EMERGENCY KIT	\$338.06	9/20/2023	R
135346 AMAZON CAPITAL SERVICES	\$2,048.82	9/20/2023	R
135347 AMERICAN ENGINEERING TESTING	\$8,700.00	9/20/2023	R
135348 AMERICAN TIME	\$1,038.63	9/20/2023	R
135349 ARAMARK UNIFORM SERVICES	\$0.00	9/20/2023	C
135350 ARAMARK UNIFORM SERVICES	\$422.90	9/20/2023	R
135351 ATC GROUP SERVICES LLC	\$1,150.00	9/20/2023	R
135352 BOYER TRUCKS - LAUDERDALE	\$12,445.43	9/20/2023	R
135353 BRAUN INTERTEC CORPORATION	\$4,413.00	9/20/2023	R
135354 BSN SPORTS, LLC	\$1,089.93	9/20/2023	R
135355 CAPITAL ONE TRADE CREDIT	\$0.00	9/20/2023	C
135356 CAPITAL ONE TRADE CREDIT	\$0.00	9/20/2023	C
135357 CAPITAL ONE TRADE CREDIT	\$577.61	9/20/2023	R
135358 CHETS SHOES	\$726.72	9/20/2023	R
135359 CITY OF WHITE BEAR LAKE	\$23,942.97	9/20/2023	R
135360 CONNEY SAFETY PRODUCTS LLC	\$58.69	9/20/2023	R
135361 CONTINENTAL RESEARCH CORP	\$1,637.35	9/20/2023	R
135362 CRESCENT ELECTRIC SUPPLY CO	\$97.00	9/20/2023	R
135363 DALCO CORPORATION	\$0.00	9/20/2023	C
135364 DALCO CORPORATION	\$0.00	9/20/2023	C
135365 DALCO CORPORATION	\$8,658.10	9/20/2023	R
135366 EAGLE BROOK CHURCH	\$10,097.64	9/20/2023	R
135367 FIX IT!, LLC	\$854.00	9/20/2023	R
135368 GRAINGER	\$0.00	9/20/2023	C
135369 GRAINGER	\$1,314.88	9/20/2023	R
135370 HILLYARD INC MINNEAPOLIS	\$0.00	9/20/2023	C
135371 HILLYARD INC MINNEAPOLIS	\$0.00	9/20/2023	C
135372 HILLYARD INC MINNEAPOLIS	\$8,437.14	9/20/2023	R
135373 JAMAR COMPANY	\$16,460.00	9/20/2023	R
135374 JAYTECH INC	\$13,078.62	9/20/2023	R
135375 KRAFT MECHANICAL LLC	\$2,132.00	9/20/2023	R
135376 KRAUS ANDERSON CONSTRUCTION CO	\$383,959.29	9/20/2023	R
135377 KULLY SUPPLY COMPANY	\$160.79	9/20/2023	R
135378 LANGER'S TREE SERVICE	\$6,550.00	9/20/2023	R
135379 LVC COMPANIES INC	\$83,834.80	9/20/2023	R
135380 MCDONOUGH'S WATERJETTING AND DRAIN CLEANING	\$221.25	9/20/2023	R
135381 MN DEPT OF LABOR & INDUSTRY	\$200.00	9/20/2023	R
135382 NAC MECHANICAL & ELECTRICAL SERV	\$7,789.12	9/20/2023	R
135383 NARDINI FIRE EQUIPMENT CO INC	\$353.60	9/20/2023	R
135384 NORTHERN LANDSCAPE & IRRIGATION INC	\$1,481.00	9/20/2023	R
135385 PINNACLE WALL SYSTEMS INC	\$28,237.30	9/20/2023	R
135386 PRO-TEC DESIGN INC	\$688.50	9/20/2023	R
135387 PROFESSIONAL WIRELESS COMM	\$10,503.00	9/20/2023	R
135388 REPUBLIC SERVICES #899	\$9,464.98	9/20/2023	R
135389 SAFETYFIRST PLAYGROUND MAINTENANCE	\$7,386.25	9/20/2023	R
135390 SOUTHERN MN INSPECTION	\$1,556.85	9/20/2023	R

135391 STATE SUPPLY CO	\$1,006.83	9/20/2023	R
135392 SYNCHRONY BANK	\$170.91	9/20/2023	R
135393 TWIN CITY JANITOR SUPPLY CO	\$384.88	9/20/2023	R
135394 TWIN CITY HARDWARE COMPANY INC	\$0.00	9/20/2023	C
135395 TWIN CITY HARDWARE COMPANY INC	\$3,111.60	9/20/2023	R
135396 TWIN PINES IMPRINTING	\$358.90	9/20/2023	R
135397 VIKING ELECTRIC SUPPLY	\$74.07	9/20/2023	R
135398 WL HALL COMPANY	\$4,075.00	9/20/2023	R
135399 XCEL ENERGY	\$0.00	9/20/2023	C
135400 XCEL ENERGY	\$57,888.57	9/20/2023	R
135401 INTERMEDIATE DISTRICT 287	\$31,324.79	9/20/2023	R
135402 ISD #12 CENTENNIAL SCHOOLS	\$3,626.78	9/20/2023	R
135403 ISD #181 BRAINERD	\$6,420.00	9/20/2023	R
135404 ISD #728 ELK RIVER AREA SCHOOLS	\$634.41	9/20/2023	R
135405 KOCH MECHANICAL LLC	\$0.00	9/20/2023	C
135406 KOCH MECHANICAL LLC	\$23,715.71	9/20/2023	R
135407 A-1 HYDRAULIC SALES & SERVICE INC	\$526.80	9/20/2023	R
135408 AALLWAYS ASSOCIATES INC	\$332.00	9/20/2023	R
135409 ADLER, JAMIE	\$79.00	9/20/2023	R
135410 ALL CITY GARAGE DOOR CO INC	\$427.00	9/20/2023	R
135411 ALL STRINGS ATTACHED	\$90.00	9/20/2023	R
135412 ALLSTREAM	\$5,525.49	9/20/2023	R
135413 AMAZON CAPITAL SERVICES	\$0.00	9/20/2023	C
135414 AMAZON CAPITAL SERVICES	\$0.00	9/20/2023	C
135415 AMAZON CAPITAL SERVICES	\$0.00	9/20/2023	C
135416 AMAZON CAPITAL SERVICES	\$0.00	9/20/2023	C
135417 AMAZON CAPITAL SERVICES	\$0.00	9/20/2023	C
135418 AMAZON CAPITAL SERVICES	\$0.00	9/20/2023	C
135419 AMAZON CAPITAL SERVICES	\$0.00	9/20/2023	C
135420 AMAZON CAPITAL SERVICES	\$0.00	9/20/2023	C
135421 AMAZON CAPITAL SERVICES	\$0.00	9/20/2023	C
135422 AMAZON CAPITAL SERVICES	\$0.00	9/20/2023	C
135423 AMAZON CAPITAL SERVICES	\$0.00	9/20/2023	C
135424 AMAZON CAPITAL SERVICES	\$0.00	9/20/2023	C
135425 AMAZON CAPITAL SERVICES	\$0.00	9/20/2023	C
135426 AMAZON CAPITAL SERVICES	\$0.00	9/20/2023	C
135427 AMAZON CAPITAL SERVICES	\$0.00	9/20/2023	C
135428 AMAZON CAPITAL SERVICES	\$0.00	9/20/2023	C
135429 AMAZON CAPITAL SERVICES	\$0.00	9/20/2023	C
135430 AMAZON CAPITAL SERVICES	\$0.00	9/20/2023	C
135431 AMAZON CAPITAL SERVICES	\$0.00	9/20/2023	C
135432 AMAZON CAPITAL SERVICES	\$15,941.19	9/20/2023	R
135433 AMPLIFY EDUCATION INC	\$40,528.04	9/20/2023	R
135434 ANDERSON, ASHLEY A.	\$41.05	9/20/2023	R
135435 ANDERSON, ERIC C.	\$81.00	9/20/2023	R
135436 ANDERS, THOMAS J.	\$66.65	9/20/2023	R
135437 ARENT, MATTHEW	\$81.00	9/20/2023	R

135438 ARVIG	\$2,031.23	9/20/2023	R
135439 ASL INTERPRETING SERVICES INC	\$132.00	9/20/2023	R
135440 BALLENTHIN, KRISTEN D.	\$115.94	9/20/2023	R
135441 BATES, STEPHANIE J.	\$27.95	9/20/2023	R
135442 BATTAGLIA, JENNA K.	\$16.70	9/20/2023	R
135443 BENSON, AMANDA	\$91.55	9/20/2023	R
135444 BERG, HEIDI J.	\$28.45	9/20/2023	R
135445 BEST BUY BUSINESS ADVANTAGE ACCT	\$299.98	9/20/2023	R
135446 BETMAR LANGUAGES	\$600.00	9/20/2023	R
135447 BEVSO	\$3,366.27	9/20/2023	R
135448 BLAISDELL, ALLISON J.	\$29.40	9/20/2023	R
135449 BLICK ART MATERIALS	\$0.00	9/20/2023	C
135450 BLICK ART MATERIALS	\$0.00	9/20/2023	C
135451 BLICK ART MATERIALS	\$24,955.63	9/20/2023	R
135452 BLOOMQUIST, ALISON L.	\$240.40	9/20/2023	R
135453 BOLDT, ALLISON M.	\$30.50	9/20/2023	R
135454 BOOSHIE INC	\$407.76	9/20/2023	R
135455 BOUGIE, MICHAEL L.	\$79.00	9/20/2023	R
135456 BOURGOIN, VANESSA M.	\$117.77	9/20/2023	R
135457 BRAKE & EQUIPMENT WAREHOUSE INC	\$74.71	9/20/2023	R
135458 BRIGHT WORKS	\$160.00	9/20/2023	R
135459 BROWN, BRUCE	\$220.00	9/20/2023	R
135460 BSN SPORTS, LLC	\$3,496.80	9/20/2023	R
135461 BUETOW, LISA D.	\$169.00	9/20/2023	R
135462 CAIRD, SHANE M.	\$47.65	9/20/2023	R
135463 CALLAHAN, KIMBERLY N.	\$16.95	9/20/2023	R
135464 THE CAMBRIAN GROUP	\$1,631.69	9/20/2023	R
135465 CAMP ST CROIX	\$3,397.50	9/20/2023	R
135466 CAPITAL ONE TRADE CREDIT	\$56.94	9/20/2023	R
135467 CARLSON, ERIK W.	\$186.60	9/20/2023	R
135468 CARLSON, JEREMY	\$81.00	9/20/2023	R
135469 CARLSON, KEATON	\$81.00	9/20/2023	R
135470 CFR EQUITY	\$3,200.00	9/20/2023	R
135471 CHURCH, KEVIN J.	\$95.50	9/20/2023	R
135472 CINTAS CORP	\$349.45	9/20/2023	R
135473 COLBY, JAMES D.	\$10.90	9/20/2023	R
135474 CONTINENTAL CLAY CO	\$4,080.00	9/20/2023	R
135475 CRISIS PREVENTION INSTITUTE INC	\$5,878.80	9/20/2023	R
135476 CPLI BOOKSTORE	\$99.73	9/20/2023	R
135477 CPSI	\$7,248.90	9/20/2023	R
135478 CUB FOODS OF WHITE BEAR TWSHP	\$0.00	9/20/2023	C
135479 CUB FOODS OF WHITE BEAR TWSHP	\$844.09	9/20/2023	R
135480 DARR, DAVID J.	\$81.00	9/20/2023	R
135481 DEGARDNER, RICHARD D.	\$94.00	9/20/2023	R
135482 DEMCO INC	\$219.79	9/20/2023	R
135483 DEVRIES, MELISSA	\$10.40	9/20/2023	R
135484 DICKINSON, JANET B.	\$9.70	9/20/2023	R

135485 DILLON, ROBERT	\$4,800.00	9/20/2023	R
135486 DOUGLAS, SANDRA L.	\$350.00	9/20/2023	R
135487 DEFINITIVE TECHNOLOGY SOLUTIONS	\$0.00	9/20/2023	C
135488 DEFINITIVE TECHNOLOGY SOLUTIONS	\$10,840.50	9/20/2023	R
135489 DEFINITIVE TECHNOLOGY SOLUTIONS	\$10,323.00	9/20/2023	R
135490 DUFFY, MAGGIE	\$94.20	9/20/2023	R
135491 ECKROTH MUSIC	\$253.20	9/20/2023	R
135492 EDPUZZLE	\$2,740.00	9/20/2023	R
135493 ERSTAD-SANKEY, KRISTINA L.	\$387.95	9/20/2023	R
135494 ESCHENBACH, DESTINY L.	\$14.65	9/20/2023	R
135495 FESTIVAL FOODS-KNOWLAN'S	\$9.69	9/20/2023	R
135496 FRONTRUNNER SCREEN PRINTING	\$8,800.00	9/20/2023	R
135497 GALLAHER, VONNIE	\$18.60	9/20/2023	R
135498 GANYAW, LISA A.	\$6.50	9/20/2023	R
135499 GILSON, RYAN	\$81.00	9/20/2023	R
135500 GONJOBE, ABDI	\$239.70	9/20/2023	R
135501 GREATAMERICA FINANCIAL SERVICES	\$349.85	9/20/2023	R
135502 HAMBLIN, JEREMY	\$47.65	9/20/2023	R
135503 HAMEL MAPLE SYRUP CO INC	\$5,112.45	9/20/2023	R
135504 HARDGROVE, JOHN	\$81.00	9/20/2023	R
135505 HARDING, JILEAN R.	\$28.85	9/20/2023	R
135506 HENKEL, CRAIG A.	\$64.00	9/20/2023	R
135507 HILL, KATHY N.	\$98.70	9/20/2023	R
135508 HOUCHINS, LISA C.	\$130.50	9/20/2023	R
135509 HOVEN, RACHEL B.	\$124.30	9/20/2023	R
135510 HOYE, TOM	\$81.00	9/20/2023	R
135511 HUDL	\$7,000.00	9/20/2023	R
135512 HUGO EQUIPMENT CO	\$418.43	9/20/2023	R
135513 HUGO FEED MILL & HARDWARE	\$12.97	9/20/2023	R
135514 INNOVATIVE OFFICE SOLUTIONS	\$771.86	9/20/2023	R
135515 INTERACTIVE HEALTH TECHNOLOGIES	\$300.00	9/20/2023	R
135516 INTERNATIONAL BACCALAUREATE ORGANIZATION	\$12,646.00	9/20/2023	R
135517 INVISION SERVICES	\$6,600.00	9/20/2023	R
135518 ISD #535 ROCHESTER SCHOOL DIST	\$13,799.51	9/20/2023	R
135519 IXL LEARNING	\$2,939.00	9/20/2023	R
135520 JAMIESON, SARAH R.	\$71.65	9/20/2023	R
135521 JARA, AMANDA L.	\$59.00	9/20/2023	R
135522 JASINSKI, ALISHA A.	\$35.65	9/20/2023	R
135523 JOHNSON, PAULA J.	\$430.00	9/20/2023	R
135524 JONES, KATHARINE A.	\$61.30	9/20/2023	R
135525 JW PEPPER & SON INC	\$320.28	9/20/2023	R
135526 KARLSBURGER FOODS INC	\$842.40	9/20/2023	R
135527 KARNOWSKI, SHARI L.	\$14.45	9/20/2023	R
135528 KEYSTONE INTERPRETING SOLUTIONS	\$156.20	9/20/2023	R
135529 KOCH, ALLISA A.	\$5.40	9/20/2023	R
135530 KOCHEVAR, MELISSA	\$35.70	9/20/2023	R
135531 KOOK, KRISTA M.	\$28.95	9/20/2023	R

135532 KOTASKA, DANA	\$37.40	9/20/2023	R
135533 LABELLE, PAUL H.	\$243.00	9/20/2023	R
135534 LANDGRAFF, MARCIA J.	\$557.80	9/20/2023	R
135535 LANGUAGE LINE SERVICES	\$242.51	9/20/2023	R
135536 LARSON, TERRI R.	\$2.95	9/20/2023	R
135537 LEE, EVE	\$46.80	9/20/2023	R
135538 LEE, SARAH E.	\$112.05	9/20/2023	R
135539 LEHNER, KENNETH	\$81.00	9/20/2023	R
135540 LONSKY, JOE	\$52.90	9/20/2023	R
135541 MASA/MASE	\$1,330.00	9/20/2023	R
135542 MN ASSOC OF SECONDARY SCHOOL PRINCIPALS	\$1,040.00	9/20/2023	R
135543 MCCAFFERTY, DANIEL	\$23.15	9/20/2023	R
135544 MCMASTER-CARR	\$19.06	9/20/2023	R
135545 MERRY, KATHERINE L.	\$37.05	9/20/2023	R
135546 MERRY, VANESSA A.	\$300.00	9/20/2023	R
135547 METRO MEALS ON WHEELS INC	\$102.25	9/20/2023	R
135548 METRO SOUND AND LIGHTING	\$0.00	9/20/2023	C
135549 METRO SOUND AND LIGHTING	\$663.20	9/20/2023	R
135550 METRO VOLLEYBALL OFFICIALS ASSOCIATION	\$1,920.00	9/20/2023	R
135551 MIDWEST BUS PARTS INC	\$486.72	9/20/2023	R
135552 MN SAFETY COUNCIL INC	\$161.00	9/20/2023	R
135553 MN SCHOOL COUNSELORS ASSOC	\$540.00	9/20/2023	R
135554 MN STATE HIGH SCHOOL LEAGUE	\$2,800.00	9/20/2023	R
135555 MOLAN, PATRICK	\$94.00	9/20/2023	R
135556 MORITZ, CLAIRE S.	\$55.00	9/20/2023	R
135557 MN YOUTH READING AWARDS	\$30.00	9/20/2023	R
135558 N2Y	\$719.97	9/20/2023	R
135559 NALOXBOX	\$359.44	9/20/2023	R
135560 NCS PEARSON INC	\$6,178.56	9/20/2023	R
135561 NORTH CENTRAL TRUCK EQUIPMENT	\$126.56	9/20/2023	R
135562 NORTH CENTRAL INTERNATIONAL, LLC	\$753.99	9/20/2023	R
135563 NORTH SHORE GYM SALES	\$2,434.00	9/20/2023	R
135564 NORTHBOUND CREATIVE	\$644.00	9/20/2023	R
135565 NORTHEAST METRO INTERMEDIATE DISTRICT 916	\$150.00	9/20/2023	R
135566 NYSTROM PUBLISHING CO INC	\$15,997.14	9/20/2023	R
135567 O'REILLY AUTOMOTIVE INC	\$13.20	9/20/2023	R
135568 ODHIAMBO, BARBARA L.	\$29.00	9/20/2023	R
135569 OLNESS, KRISTI A.	\$67.30	9/20/2023	R
135570 OPG-3 INC	\$1,025.00	9/20/2023	R
135571 OXYGEN SERVICE COMPANY INC	\$50.13	9/20/2023	R
135572 PANERA LLC	\$186.84	9/20/2023	R
135573 PARR, ERIN	\$210.00	9/20/2023	R
135574 PASSUS, LUCIE	\$133.60	9/20/2023	R
135575 PAYDHEALTH	\$13,017.97	9/20/2023	R
135576 PAYNE, KIMBERELY	\$18.80	9/20/2023	R
135577 PELLETIER, DANIEL T.	\$81.00	9/20/2023	R
135578 PERRY, MEGAN M.	\$29.30	9/20/2023	R

135579 PRO-ED INC	\$73.70	9/20/2023	R
135580 PROMETHEAN	\$1,200.00	9/20/2023	R
135581 PROPIO LS, LLC	\$1,285.00	9/20/2023	R
135582 REGENTS OF THE UNIV OF MN	\$9,000.00	9/20/2023	R
135583 ROSE CITY SIGN	\$1,000.00	9/20/2023	R
135584 RUMPCA, MARGARET E.	\$38.60	9/20/2023	R
135585 RYDIN	\$1,429.64	9/20/2023	R
135586 SAMUEL, ROBIN M.	\$82.65	9/20/2023	R
135587 SCHACHTNER, TOMMA M.	\$29.50	9/20/2023	R
135588 SCHOOL HEALTH CORPORATION	\$0.00	9/20/2023	C
135589 SCHOOL HEALTH CORPORATION	\$0.00	9/20/2023	C
135590 SCHOOL HEALTH CORPORATION	\$11,724.72	9/20/2023	R
135591 SCHREIBER, ADAM A.	\$1.85	9/20/2023	R
135592 SEEVER, GRAY	\$160.00	9/20/2023	R
135593 SHEA, SAVANNAH	\$55.00	9/20/2023	R
135594 SHINE EARLY LEARNING	\$546.00	9/20/2023	R
135595 SITEONE LANDSCAPE SUPPLY	\$1,243.81	9/20/2023	R
135596 SOAR LEARNING LLC	\$2,300.00	9/20/2023	R
135597 SPECIAL SCHOOL DIST #1	\$50.00	9/20/2023	R
135598 STAPLES	\$0.00	9/20/2023	C
135599 STAPLES	\$1,947.15	9/20/2023	R
135600 STARKE, SARA L.	\$28.00	9/20/2023	R
135601 STAY TUNED PIANO SERVICES	\$405.00	9/20/2023	R
135602 STRONG, AMANDA M.	\$1.35	9/20/2023	R
135603 SUBURBAN SPORTSWEAR LLC	\$1,655.95	9/20/2023	R
135604 SVENDSEN, MATTHEW S.	\$41.50	9/20/2023	R
135605 SWANK MOVIE LICENSING USA	\$638.00	9/20/2023	R
135606 SYNOVIA SOLUTIONS	\$2,847.59	9/20/2023	R
135607 T-MOBILE	\$1,940.00	9/20/2023	R
135608 TAYLOR VENTURES	\$133.53	9/20/2023	R
135609 THE BAKER'S HORSE, LLC	\$2,750.00	9/20/2023	R
135610 THOMALLA, WILLIAM R.	\$16.85	9/20/2023	R
135611 THROENER, KRISTIN A.	\$59.45	9/20/2023	R
135612 TORREZ, JOSHUA M.	\$48.80	9/20/2023	R
135613 TORTILLERIA & TIENDA LA POBLANITA	\$2,716.93	9/20/2023	R
135614 TOUSSAINT, OLIVIER	\$128.00	9/20/2023	R
135615 TRADE PRESS INC	\$0.00	9/20/2023	C
135616 TRADE PRESS INC	\$0.00	9/20/2023	C
135617 TRADE PRESS INC	\$3,512.00	9/20/2023	R
135618 TRANSLANGUAGES, LLC	\$2,180.25	9/20/2023	R
135619 TREETOP PUBLISHING INC	\$235.13	9/20/2023	R
135620 TRF SUPPLY	\$937.85	9/20/2023	R
135621 TRIO SUPPLY COMPANY	\$3,076.37	9/20/2023	R
135622 TURFWERKS INC	\$984.58	9/20/2023	R
135623 TWIN CITY TRANSPORTATION INC	\$419.76	9/20/2023	R
135624 TWIN CITIES DOTS AND POP, LLC	\$1,615.20	9/20/2023	R
135625 US POSTAL SERVICE	\$2,000.00	9/20/2023	R

135626 VANG, STEPHANIE	\$315.00	9/20/2023	R
135627 VANG, ZOUA	\$9.60	9/20/2023	R
135628 VISUALZ	\$41.90	9/20/2023	R
135629 WHITE BEAR LAWN & SNOW	\$2,657.00	9/20/2023	R
135630 WHITE BEAR LAKE ROTARY CLUB	\$160.00	9/20/2023	R
135631 WILKE, ANGELA B.	\$7.40	9/20/2023	R
135632 WILLIAMS, AMANDA	\$111.40	9/20/2023	R
135633 WORTHINGTON DIRECT INC	\$1,093.47	9/20/2023	R
135634 YANG, KAO	\$44.10	9/20/2023	R
135635 YANG, LISA M.	\$18.65	9/20/2023	R
135636 ZARAMBO, MARIA L.	\$79.00	9/20/2023	R
135637 ZOLLINGER, SHALIECE L.	\$111.05	9/20/2023	R
135638 IUOE LOCAL 70	\$1,467.38	9/22/2023	R
135639 SCHOOL SERVICE EMPLOYEES	\$1,105.11	9/22/2023	R
135640 ST CROIX RECREATION FUN PLAYGROUNDS INC	\$145,847.94	9/26/2023	R
135641 ACCO BRANDS USA LLC	\$362.00	9/28/2023	R
135642 AI TECHNOLOGIES LLC	\$5,418.75	9/28/2023	R
135643 ALL STRINGS ATTACHED	\$270.00	9/28/2023	R
135644 ALTMAN, JANENE	\$25.00	9/28/2023	R
135645 AMAZON CAPITAL SERVICES	\$0.00	9/28/2023	C
135646 AMAZON CAPITAL SERVICES	\$0.00	9/28/2023	C
135647 AMAZON CAPITAL SERVICES	\$0.00	9/28/2023	C
135648 AMAZON CAPITAL SERVICES	\$0.00	9/28/2023	C
135649 AMAZON CAPITAL SERVICES	\$0.00	9/28/2023	C
135650 AMAZON CAPITAL SERVICES	\$0.00	9/28/2023	C
135651 AMAZON CAPITAL SERVICES	\$0.00	9/28/2023	C
135652 AMAZON CAPITAL SERVICES	\$0.00	9/28/2023	C
135653 AMAZON CAPITAL SERVICES	\$0.00	9/28/2023	C
135654 AMAZON CAPITAL SERVICES	\$0.00	9/28/2023	C
135655 AMAZON CAPITAL SERVICES	\$0.00	9/28/2023	C
135656 AMAZON CAPITAL SERVICES	\$0.00	9/28/2023	C
135657 AMAZON CAPITAL SERVICES	\$0.00	9/28/2023	C
135658 AMAZON CAPITAL SERVICES	\$0.00	9/28/2023	C
135659 AMAZON CAPITAL SERVICES	\$0.00	9/28/2023	C
135660 AMAZON CAPITAL SERVICES	\$0.00	9/28/2023	C
135661 AMAZON CAPITAL SERVICES	\$0.00	9/28/2023	C
135662 AMAZON CAPITAL SERVICES	\$0.00	9/28/2023	C
135663 AMAZON CAPITAL SERVICES	\$0.00	9/28/2023	C
135664 AMAZON CAPITAL SERVICES	\$0.00	9/28/2023	C
135665 AMAZON CAPITAL SERVICES	\$12,779.77	9/28/2023	R
135666 AMPLIFY EDUCATION INC	\$0.00	9/28/2023	C
135667 AMPLIFY EDUCATION INC	\$1,989,837.53	9/28/2023	R
135668 AUTHENTIC AUTO GLASS, LLC	\$195.00	9/28/2023	R
135669 AYE, AUNG SOE	\$128.00	9/28/2023	R
135670 BARTCZAK, ANDREW	\$64.00	9/28/2023	R
135671 BERGSTROM	\$128.00	9/28/2023	R
135672 BLADE, JULIE M.	\$466.07	9/28/2023	R

135673 BLUE CROSS / BLUE SHIELD OF MN	\$7,493.00	9/28/2023	R
135674 BRIGHTBILL, THEODORE	\$64.00	9/28/2023	R
135675 BSN SPORTS, LLC	\$1,345.49	9/28/2023	R
135676 CAP ELECTRIC INC	\$753.15	9/28/2023	R
135677 CAPITAL ONE TRADE CREDIT	\$94.48	9/28/2023	R
135678 CAPITAL ONE TRADE CREDIT	\$11.98	9/28/2023	R
135679 CHESTERTON ACADEMY	\$164.00	9/28/2023	R
135680 CINTAS CORP	\$134.74	9/28/2023	R
135681 CITY OF ST LOUIS PARK	\$90.00	9/28/2023	R
135682 COGENT COMMUNICATIONS	\$1,845.00	9/28/2023	R
135683 COMCAST	\$306.32	9/28/2023	R
135684 CUP AND CONE	\$600.00	9/28/2023	R
135685 DEMCO INC	\$227.64	9/28/2023	R
135686 DOMINO'S PIZZA	\$80.00	9/28/2023	R
135687 DEFINITIVE TECHNOLOGY SOLUTIONS	\$10,323.00	9/28/2023	R
135688 EAGAN PARKS & RECREATION - CB GROUPS	\$820.00	9/28/2023	R
135689 ECKROTH MUSIC	\$0.00	9/28/2023	C
135690 ECKROTH MUSIC	\$0.00	9/28/2023	C
135691 ECKROTH MUSIC	\$0.00	9/28/2023	C
135692 ECKROTH MUSIC	\$2,406.45	9/28/2023	R
135693 ED'S TROPHIES INC	\$489.15	9/28/2023	R
135694 FESTIVAL FOODS-KNOWLAN'S	\$34.08	9/28/2023	R
135695 FIDELITY SECURITY LIFE INSURANCE CO	\$5,281.12	9/28/2023	R
135696 FIORAVANTI, MARC	\$81.00	9/28/2023	R
135697 FOLLETT SCHOOL SOLUTIONS, LLC	\$107.10	9/28/2023	R
135698 GRAPHIC OPTIONS LLC	\$13,155.00	9/28/2023	R
135699 HAAS MUSICAL INSTRUMENT REPAIR	\$0.00	9/28/2023	C
135700 HAAS MUSICAL INSTRUMENT REPAIR	\$0.00	9/28/2023	C
135701 HAAS MUSICAL INSTRUMENT REPAIR	\$0.00	9/28/2023	C
135702 HAAS MUSICAL INSTRUMENT REPAIR	\$1,419.00	9/28/2023	R
135703 HENNEPIN THEATRE TRUST	\$125.00	9/28/2023	R
135704 HISDAHL INC	\$147.00	9/28/2023	R
135705 INNOVATIVE OFFICE SOLUTIONS	\$207.35	9/28/2023	R
135706 JW PEPPER & SON INC	\$4,377.72	9/28/2023	R
135707 KEYSTONE INTERPRETING SOLUTIONS	\$150.00	9/28/2023	R
135708 KLOUSE, KORY	\$143.00	9/28/2023	R
135709 KREBSBACH, DOMINIC	\$143.00	9/28/2023	R
135710 LABEAU, CLINTON	\$143.00	9/28/2023	R
135711 LANIGAN, CHERYL D.	\$262.30	9/28/2023	R
135712 LEARNING A-Z	\$2,578.00	9/28/2023	R
135713 LORENZ, NICHOLE R.	\$79.56	9/28/2023	R
135714 LORENZ, ROBERT J.	\$79.56	9/28/2023	R
135715 MACKIN EDUCATIONAL RESOURCES	\$2,829.11	9/28/2023	R
135716 MARCO TECHNOLOGIES LLC	\$29.48	9/28/2023	R
135717 METRO MEALS ON WHEELS INC	\$5,585.10	9/28/2023	R
135718 MIDWEST TECHNOLOGY PRODUCTS	\$542.89	9/28/2023	R
135719 MN ADAPTED ATHLETICS ASSOC	\$54.00	9/28/2023	R

135720 MN DEPT OF HEALTH	\$40.00	9/28/2023	R
135721 MN ULTIMATE	\$1,770.00	9/28/2023	R
135722 MRI SOFTWARE LLC	\$618.00	9/28/2023	R
135723 MUSIC TOGETHER IN THE VALLEY	\$3,240.00	9/28/2023	R
135724 NASSP	\$385.00	9/28/2023	R
135725 NCPERS GROUP LIFE INS	\$96.00	9/28/2023	R
135726 NEW DOMINION SCHOOL	\$553.26	9/28/2023	R
135727 NORTH CENTRAL TRUCK EQUIPMENT	\$2,500.25	9/28/2023	R
135728 NORTH CENTRAL INTERNATIONAL, LLC	\$0.00	9/28/2023	C
135729 NORTH CENTRAL INTERNATIONAL, LLC	\$1,148.73	9/28/2023	R
135730 NORTHBOUND CREATIVE	\$642.00	9/28/2023	R
135731 NORTHEAST METRO INTERMEDIATE DISTRICT 916	\$50,508.00	9/28/2023	R
135732 O'REILLY AUTOMOTIVE INC	\$94.87	9/28/2023	R
135733 ON SITE SANITATION INC	\$935.00	9/28/2023	R
135734 OPITZ, LAURIE A.	\$1,587.00	9/28/2023	R
135735 PHOENIX SCHOOL COUNSELING LLC	\$5,390.87	9/28/2023	R
135736 PINE TREE APPLE ORCHARD	\$234.00	9/28/2023	R
135737 PINEHAVEN FARM	\$655.50	9/28/2023	R
135738 WALSER POLAR CHEVROLET	\$88.95	9/28/2023	R
135739 POMP'S TIRE SERVICE	\$1,210.80	9/28/2023	R
135740 PROJECT LEAD THE WAY	\$230.00	9/28/2023	R
135741 RADAR CONSULTING LLC	\$5,600.00	9/28/2023	R
135742 RAUSCH STURM	\$156.00	9/28/2023	R
135743 REDWOOD TOXICOLOGY LABORATORY	\$44.64	9/28/2023	R
135744 REVOLUTION SPORTING GOODS	\$3,615.00	9/28/2023	R
135745 SAVAGE, ALAN K. II	\$143.00	9/28/2023	R
135746 SCHACHTNER, BRENNAN W.	\$1,300.00	9/28/2023	R
135747 SCHMITT MUSIC COMPANY	\$31,708.00	9/28/2023	R
135748 SCHOOL HEALTH CORPORATION	\$1,154.05	9/28/2023	R
135749 SECOND STEP	\$70.00	9/28/2023	R
135750 SKOW, KAREN L.	\$346.50	9/28/2023	R
135751 SOCIAL CLUB SIMPLE LLC	\$15.00	9/28/2023	R
135752 SOLIANT HEALTH, LLC	\$487.50	9/28/2023	R
135753 SOURCEWELL	\$1,225.00	9/28/2023	R
135754 SQUIRES, WALDSPURGER & MACE, PA	\$3,577.50	9/28/2023	R
135755 STAPLES	\$256.68	9/28/2023	R
135756 STILLWATER HIGH SCHOOL	\$105.00	9/28/2023	R
135757 SUBSCRIPTION SERV OF AMER INC	\$20.00	9/28/2023	R
135758 SUNTEX INTL INC	\$416.00	9/28/2023	R
135759 TAMARACK NATURE CENTER	\$282.15	9/28/2023	R
135760 TEACHER INNOVATIONS INC	\$14.63	9/28/2023	R
135761 TEACHER SYNERGY LLC	\$99.00	9/28/2023	R
135762 THE FINDING HUMAN INSTITUTE	\$2,733.00	9/28/2023	R
135763 TILL360, LLC	\$6,000.00	9/28/2023	R
135764 TOUSSAINT, OLIVIER	\$64.00	9/28/2023	R
135765 TRADE PRESS INC	\$2,187.00	9/28/2023	R
135766 TRAINING HAUS	\$59,360.00	9/28/2023	R

135767 WORLD'S FINEST CHOCOLATE INC	\$1,920.00	9/28/2023	R
135768 YANG, BENJAMIN B.	\$64.00	9/28/2023	R
135769 YOUAKIM, GANNON	\$64.00	9/28/2023	R
135770 ZENN, ANTHONY	\$143.00	9/28/2023	R
135771 RAMSEY COUNTY	\$81,565.00	9/28/2023	R
9995040 AIG	\$4,389.98	9/15/2023	R
9995041 AMERICAN FUNDS	\$0.00	9/15/2023	C
9995042 AMERICAN FUNDS	\$73,937.65	9/15/2023	R
9995043 AMERIPRISE FINANCIAL SERVICES	\$0.00	9/15/2023	C
9995044 AMERIPRISE FINANCIAL SERVICES	\$19,765.51	9/15/2023	R
9995045 AXA EQUITABLE	\$0.00	9/15/2023	C
9995046 AXA EQUITABLE	\$0.00	9/15/2023	C
9995047 AXA EQUITABLE	\$24,374.01	9/15/2023	R
9995048 BENEFIT RESOURCE, INC	\$0.00	9/15/2023	C
9995049 BENEFIT RESOURCE, INC	\$0.00	9/15/2023	C
9995050 BENEFIT RESOURCE, INC	\$79,122.51	9/15/2023	R
9995051 EDUCATION MN ESI BILLING TRUST	\$0.00	9/15/2023	C
9995052 EDUCATION MN ESI BILLING TRUST	\$31,332.74	9/15/2023	R
9995053 INTERNAL REVENUE SERVICE	\$0.00	9/15/2023	C
9995054 INTERNAL REVENUE SERVICE	\$0.00	9/15/2023	C
9995055 INTERNAL REVENUE SERVICE	\$0.00	9/15/2023	C
9995056 INTERNAL REVENUE SERVICE	\$0.00	9/15/2023	C
9995057 INTERNAL REVENUE SERVICE	\$0.00	9/15/2023	C
9995058 INTERNAL REVENUE SERVICE	\$0.00	9/15/2023	C
9995059 INTERNAL REVENUE SERVICE	\$0.00	9/15/2023	C
9995060 INTERNAL REVENUE SERVICE	\$0.00	9/15/2023	C
9995061 INTERNAL REVENUE SERVICE	\$0.00	9/15/2023	C
9995062 INTERNAL REVENUE SERVICE	\$0.00	9/15/2023	C
9995063 INTERNAL REVENUE SERVICE	\$0.00	9/15/2023	C
9995064 INTERNAL REVENUE SERVICE	\$0.00	9/15/2023	C
9995065 INTERNAL REVENUE SERVICE	\$0.00	9/15/2023	C
9995066 INTERNAL REVENUE SERVICE	\$0.00	9/15/2023	C
9995067 INTERNAL REVENUE SERVICE	\$0.00	9/15/2023	C
9995068 INTERNAL REVENUE SERVICE	\$0.00	9/15/2023	C
9995069 INTERNAL REVENUE SERVICE	\$0.00	9/15/2023	C
9995070 INTERNAL REVENUE SERVICE	\$0.00	9/15/2023	C
9995071 INTERNAL REVENUE SERVICE	\$0.00	9/15/2023	C
9995072 INTERNAL REVENUE SERVICE	\$0.00	9/15/2023	C
9995073 INTERNAL REVENUE SERVICE	\$0.00	9/15/2023	C
9995074 INTERNAL REVENUE SERVICE	\$0.00	9/15/2023	C
9995075 INTERNAL REVENUE SERVICE	\$0.00	9/15/2023	C
9995076 INTERNAL REVENUE SERVICE	\$0.00	9/15/2023	C
9995077 INTERNAL REVENUE SERVICE	\$0.00	9/15/2023	C
9995078 INTERNAL REVENUE SERVICE	\$0.00	9/15/2023	C
9995079 INTERNAL REVENUE SERVICE	\$0.00	9/15/2023	C
9995080 INTERNAL REVENUE SERVICE	\$753,775.76	9/15/2023	R
9995081 METROPOLITAN LIFE	\$1,054.60	9/15/2023	R

9995082 MN DEPT OF HUMAN SERVICES	\$2,645.50	9/15/2023 R
9995083 MN DEPT OF REVENUE	\$0.00	9/15/2023 C
9995084 MN DEPT OF REVENUE	\$0.00	9/15/2023 C
9995085 MN DEPT OF REVENUE	\$0.00	9/15/2023 C
9995086 MN DEPT OF REVENUE	\$0.00	9/15/2023 C
9995087 MN DEPT OF REVENUE	\$0.00	9/15/2023 C
9995088 MN DEPT OF REVENUE	\$126,032.75	9/15/2023 R
9995089 MN REVENUE	\$2,118.77	9/15/2023 R
9995090 MN STATE RETIREMENT	\$3,222.02	9/15/2023 R
9995091 PCS RETIREMENT - ASPIRE FINANCIAL SERVICES	\$3,028.37	9/15/2023 R
9995092 PUBLIC EMP RETIREMENT ASSOC	\$0.00	9/15/2023 C
9995093 PUBLIC EMP RETIREMENT ASSOC	\$0.00	9/15/2023 C
9995094 PUBLIC EMP RETIREMENT ASSOC	\$0.00	9/15/2023 C
9995095 PUBLIC EMP RETIREMENT ASSOC	\$98,376.14	9/15/2023 R
9995096 TEACHERS RETIREMENT ASSOC	\$0.00	9/15/2023 C
9995097 TEACHERS RETIREMENT ASSOC	\$0.00	9/15/2023 C
9995098 TEACHERS RETIREMENT ASSOC	\$0.00	9/15/2023 C
9995099 TEACHERS RETIREMENT ASSOC	\$0.00	9/15/2023 C
9995100 TEACHERS RETIREMENT ASSOC	\$427,605.28	9/15/2023 R
9995101 VANGUARD SMALL BUSINESS SERVICES	\$0.00	9/15/2023 C
9995102 VANGUARD SMALL BUSINESS SERVICES	\$34,985.26	9/15/2023 R
9995123 SAM'S CLUB/SYNCHRONY BANK	\$1,073.64	9/20/2023 R
9995124 AIG	\$5,432.77	9/29/2023 R
9995125 AMERICAN FUNDS	\$78,005.42	9/29/2023 R
9995126 AMERIPRISE FINANCIAL SERVICES	\$23,795.16	9/29/2023 R
9995127 AXA EQUITABLE	\$31,309.41	9/29/2023 R
9995128 BENEFIT RESOURCE, INC	\$0.00	9/29/2023 C
9995129 BENEFIT RESOURCE, INC	\$601,812.30	9/29/2023 R
9995130 EDUCATION MN ESI BILLING TRUST	\$32,825.66	9/29/2023 R
9995131 INTERNAL REVENUE SERVICE	\$0.00	9/29/2023 C
9995132 INTERNAL REVENUE SERVICE	\$0.00	9/29/2023 C
9995133 INTERNAL REVENUE SERVICE	\$0.00	9/29/2023 C
9995134 INTERNAL REVENUE SERVICE	\$0.00	9/29/2023 C
9995135 INTERNAL REVENUE SERVICE	\$0.00	9/29/2023 C
9995136 INTERNAL REVENUE SERVICE	\$0.00	9/29/2023 C
9995137 INTERNAL REVENUE SERVICE	\$0.00	9/29/2023 C
9995138 INTERNAL REVENUE SERVICE	\$0.00	9/29/2023 C
9995139 INTERNAL REVENUE SERVICE	\$0.00	9/29/2023 C
9995140 INTERNAL REVENUE SERVICE	\$0.00	9/29/2023 C
9995141 INTERNAL REVENUE SERVICE	\$826,126.34	9/29/2023 R
9995142 METROPOLITAN LIFE	\$1,054.60	9/29/2023 R
9995143 MN DEPT OF HUMAN SERVICES	\$2,645.50	9/29/2023 R
9995144 MN DEPT OF REVENUE	\$0.00	9/29/2023 C
9995145 MN DEPT OF REVENUE	\$0.00	9/29/2023 C
9995146 MN DEPT OF REVENUE	\$134,204.78	9/29/2023 R
9995147 MN REVENUE	\$1,814.72	9/29/2023 R
9995148 MN STATE RETIREMENT	\$4,161.50	9/29/2023 R

9995149 PCS RETIREMENT - ASPIRE FINANCIAL SERVICES	\$3,249.43	9/29/2023 R
9995150 PUBLIC EMP RETIREMENT ASSOC	\$0.00	9/29/2023 C
9995151 PUBLIC EMP RETIREMENT ASSOC	\$0.00	9/29/2023 C
9995152 PUBLIC EMP RETIREMENT ASSOC	\$141,236.55	9/29/2023 R
9995153 TEACHERS RETIREMENT ASSOC	\$0.00	9/29/2023 C
9995154 TEACHERS RETIREMENT ASSOC	\$437,851.77	9/29/2023 R
9995155 VANGUARD SMALL BUSINESS SERVICES	\$41,416.85	9/29/2023 R
232400193 ANDERSON, JON C.	\$229.69	9/6/2023 A
232400194 BASHORE, MEGAN L.	\$86.94	9/6/2023 A
232400195 BECKERS, TERI J.	\$201.24	9/6/2023 A
232400196 BONSELL, KATHRYN L.	\$59.97	9/6/2023 A
232400197 CANNIFF, AMY E.	\$252.18	9/6/2023 A
232400198 DOESCHER, DEREK S.	\$192.57	9/6/2023 A
232400199 GUTHRIE, ASHLEY M.	\$81.90	9/6/2023 A
232400200 HANKE, CHANDRA N.	\$250.00	9/6/2023 A
232400201 HEIDELBERG, TAYLER S.	\$15.46	9/6/2023 A
232400202 LOFQUIST, GARY A.	\$83.84	9/6/2023 A
232400203 MENIER, MATTHEW M.	\$72.90	9/6/2023 A
232400204 NELSON, LISA C.	\$119.73	9/6/2023 A
232400205 PETERSON, SCOTT J.	\$115.77	9/6/2023 A
232400206 RANCOUR, RACHEL	\$65.00	9/6/2023 A
232400207 REETZ, RUSSELL A.	\$28.00	9/6/2023 A
232400208 RIEBOW, MATTHEW R.	\$177.88	9/6/2023 A
232400209 SKURDALSVOLD, ABIGAIL E.	\$95.70	9/6/2023 A
232400210 STOFFEL, JAMES E.	\$847.42	9/6/2023 A
232400211 VANG, JULIE	\$258.75	9/6/2023 A
232400212 BEDELL, BRENDA	\$64.71	9/20/2023 A
232400213 BIEDRZYCKI, KAREN J.	\$25.00	9/20/2023 A
232400214 DEEN, DENISE T.	\$127.07	9/20/2023 A
232400215 DERBY, SARA A.	\$153.15	9/20/2023 A
232400216 DRANGE, ANGELA M.	\$196.81	9/20/2023 A
232400217 DUFRESNE, KAREY A.	\$167.91	9/20/2023 A
232400218 ENGSTRAN, PAUL A.	\$65.00	9/20/2023 A
232400219 ESBOLDT, LISA A.	\$360.91	9/20/2023 A
232400220 FILIPEK, KAREN A	\$174.95	9/20/2023 A
232400221 FROST, MEGAN A.	\$195.00	9/20/2023 A
232400222 GILE, KRISTI L.	\$75.98	9/20/2023 A
232400223 GRACE, JENNA M.	\$129.68	9/20/2023 A
232400224 GRIEBENOW, BRIAN N.	\$340.99	9/20/2023 A
232400225 HASELMANN, ANNA S.	\$8.84	9/20/2023 A
232400226 IMMEL, COLLEEN M.	\$342.89	9/20/2023 A
232400227 KAROUSO, ZEEBO B.	\$830.94	9/20/2023 A
232400228 KELLY-KENNEDY, ERIKA D.	\$41.27	9/20/2023 A
232400229 KILGO, GRACE C.	\$137.42	9/20/2023 A
232400230 KRAMLINGER, TRACEY A.	\$28.49	9/20/2023 A
232400231 LEHN, BRIDGET N.	\$682.95	9/20/2023 A
232400232 LEININGER, JOHN M.	\$89.96	9/20/2023 A

232400233 LEISTICO, VICTORIA M.	\$31.98	9/20/2023	A
232400234 LEVINS, ANNA-LISE K.	\$57.98	9/20/2023	A
232400235 MAHMOOD, ALICIA S.	\$139.99	9/20/2023	A
232400236 MANLEY, KATHLEEN M.	\$272.00	9/20/2023	A
232400237 MELDE, REBECCA R.	\$87.96	9/20/2023	A
232400238 MENCKE, LAURIE A.	\$127.46	9/20/2023	A
232400239 MOSSER, LORI J.	\$270.49	9/20/2023	A
232400240 NELSON, ALYSSA L.	\$43.75	9/20/2023	A
232400241 NELSON, ANGELA A.	\$263.86	9/20/2023	A
232400242 NELSON, LISA C.	\$123.60	9/20/2023	A
232400243 OSBORNE, ANDREA M.	\$35.00	9/20/2023	A
232400244 PEARSON, CHRISTINA M.	\$90.00	9/20/2023	A
232400245 RAKOCZY, SUSAN	\$30.22	9/20/2023	A
232400246 RANCOUR, RACHEL	\$348.11	9/20/2023	A
232400247 REMITZ, KYLE P.	\$130.00	9/20/2023	A
232400248 ROESER, DANIEL W.	\$458.47	9/20/2023	A
232400249 RUSTAND, AMBER J.	\$235.15	9/20/2023	A
232400250 SAMPOANG, DESSERAY R.	\$128.38	9/20/2023	A
232400251 SCHMID, NICOLE R.	\$87.12	9/20/2023	A
232400252 SHAVERS, BRENTON D.	\$414.62	9/20/2023	A
232400253 SVIR, SARA A.	\$436.45	9/20/2023	A
232400254 SYNAN, ERIN K.	\$169.29	9/20/2023	A
232400255 THOMAS, DAVID G.	\$130.00	9/20/2023	A
232400256 TOLONEN, CLAY S.	\$51.42	9/20/2023	A
232400257 WILLITS, ROBERT E.	\$206.48	9/20/2023	A
	\$15,703,268.09		

**RESOLUTION FOR ACCEPTANCE OF GIFTS**

WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages; and

WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and

WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the White Bear Lake Area Schools; and

THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the following gifts:

AGENDA ITEM: **Acceptance of Gifts**

MEETING DATE: **October 9, 2023**

SUGGESTED DISPOSITION: **Action Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent of Finance and Operations;**  
**Andi Johnson, Director of Finance**

<b>Donation</b>	<b>Donor</b>	<b>Recipient</b>
\$2,656.50 for building wide BrainPop subscription	Lakeaires PTO	Lakeaires Elementary
\$441.99 for equipment for student recess	Lakeaires PTO	Lakeaires Elementary
Boxes of discontinued educational supplies	Anonymous	North Star Elementary
\$8,000.00 for additional playground swings	City of Vadnais Heights	Vadnais Heights Elementary
\$500.00	Lindsay Lang	WBLAHS - South Campus Week Without Walls
\$1,000.00	WBL Lions Club - Charitable Gambling Committee	WBLAHS - South Campus Week Without Walls
\$500.00	Hugo Lions Club	WBLAHS - South Campus Week Without Walls
\$100.00 for two memberships in the National Council for History Education	Anonymous	WBLAHS Social Studies Department
\$100.00	Coldwell Banker Roderick & Catherine Storey	WBLAHS - South Campus Music Department
\$800.00	WBL Lions Club - Activity Fund	WBLAHS - South Campus Daneline Team
\$948.04	WBL Girls Swimming & Diving Booster Club	WBLAHS - South Campus Swim and Dive Team
two large rolling bins for transportation of KID Packs	White Bear Lake Area Food Shelf Attn: Dave Garrity	TEC

10 copies of the book "Hairless Hamsters From Outer Space" for students to read during their Writer's Forum	Kathleen Daniels	TEC
several board games, books, and crafts	Mary Beth Biehn	TEC
\$50.00	Shirley Lefevre	The Senior Center
\$50.00	Janet Bowser	The Senior Center
\$200.00	Roy Christensen, Sr	The Senior Center

**RECOMMENDED ACTION:**

Approve.

AGENDA ITEM: **Field Trip Request**

MEETING DATE: **October 9, 2023**

SUGGESTED DISPOSITION: **Action Item**

CONTACT PERSON(S): **Dr. Alison Gillespie, Assistant Superintendent for Teaching and Learning**

**BACKGROUND:**

School Board Policy #610 – Field Trips, requires School Board approval of any overnight field trip. The following field trips are being presented by the administration to the School Board for approval.

Date and Destination	Requesting Staff Member	Grade/Team	School Days Missed	Students Attending	Total Cost per Student	Total Cost of Trip and Source of Revenue	Transportation
10/5-10/6/2023* Camp Lake Beauty Long Prairie, MN	Ann Myers and Mariah Moilanen	WBL ALC MAAP Stars	2	6-8	\$25/student	\$1,360  Student Activities Fund, Perkins Fund, Fundraising, and Families	District bus or van

**Purpose:** CTE - Leadership Development

\*Approved by Dr. Alison Gillespie and Dr. Wayne Kazmierczak prior to the trip.

Date and Destination	Requesting Staff Member	Grade/ Team	School Days Missed	Students Attending	Total Cost per Student	Total Cost of Trip and Source of Revenue	Transportation
12/18 - 12/20/2023  Long Lake Conservation Center	Abbi Case	Oneka 5th grade	3	75	\$200/student	\$15,000  Scholarships, Angel Fund, Fundraisers and families	Charter bus

**Purpose:** Long Lake Conservation Center’s program ties into Minnesota standards in science, social studies, and literacy. While there, our activities also focus on team building, responsibility, and strengthening the bonds among our students before sending them to middle school.

Date and Destination	Requesting Staff Member	Grade/ Team	School Days Missed	Students Attending	Total Cost per Student	Total Cost of Trip and Source of Revenue	Transportation
5/18 - 5/20/2024  Washington D.C.	Amy Jorgenson	Central Middle School 8th grade	1	41	\$1,900/student	\$1,900/student  Families	Airplane, and Charter bus

**Purpose:** Students will visit and explore our capital.

**RECOMMENDED ACTION:**

Approve the field trips listed as recommended by the administration.

**RESOLUTION FOR HUMAN RESOURCES ITEMS**

WHEREAS, the School Board believes it necessary and appropriate to approve the human resources items that are reflected upon the following pages; and

WHEREAS, that human resources items, A-5(f), as revised be approved on the premise that they conform to previously Board approved actions or contractual agreements.

THEREFORE BE IT RESOLVED, that the School Board authorizes the approval of the human resources items listed in Consent Agenda Items A-5(f).

**RESIGNATION/TERMINATION/NON-RENEWAL - CLASSIFIED STAFF**

**CHRISTOPHER ANDERSON** – Lunchroom/Playground Supervisor - Oneka Elementary

Employed by District 624 since 02/13/2023

Effective Date: 06/09/2023

**KATHLEEN CHINANDER** –Early Childhood Assistant - Willow Lane Elementary

Employed by District 624 since 10/10/2021

Effective Date: 10/06/2023

**NANCY CHRISTIANSON** – Nutrition Services - Birch Lake Elementary

Employed by District 624 since 02/03/2020

Effective Date: 09/08/2023

**LANE FLATTEN** – OST Program Assistant - Oneka Elementary

Employed by District 624 since 01/03/2023

Effective Date: 08/04/2023

**DANIELLE JOHNSON** – OST Program Assistant - Oneka Elementary

Employed by District 624 since 01/30/2023

Effective Date: 06/09/2023

**DANIELLE JOHNSON** – Lunchroom/Playground Supervisor - Oneka Elementary

Employed by District 624 since 01/30/2023

Effective Date: 06/09/2023

**NATALIE NAULT** – OST Program Assistant - Lincoln Elementary

Employed by District 624 since 03/13/2023

Effective Date: 08/28/2023

**ISABELLA ROSS** – Media Clerk - Lincoln Elementary

Employed by District 624 since 01/23/2023

Effective Date: 06/09/2023

**BELINDA WATERBURY** – Nutrition Services - WBLAHS - South Campus

Employed by District 624 since 09/18/2023

Effective Date: 10/1/2023

**RESIGNATION/TERMINATION/NON-RENEWAL - CERTIFIED STAFF**

**JANET ELLIOT** - Music Teacher - Birch Lake/Oneka/Otter Lake/Vadnais Heights Elementary

Employed by District 624 since 08/20/2018

Effective Date: 06/12/2023

**ESSIA GARFIELD** – Spanish Teacher - Otter Lake Elementary  
Employed by District 624 since 08/29/2022  
Effective Date: 10/03/2023

**AMY GRILZ** – School Nurse - Otter Lake Elementary  
Employed by District 624 since 08/28/2023  
Effective Date: 09/26/2023

**CHRISTINE MOERKE** – Special Education Teacher - Central Middle School  
Employed by District 624 since 08/19/2019  
Effective Date: 09/15/2023

**RESIGNATION/TERMINATION/NON-RENEWAL - NON-AFFILIATED**

**VONGSA KONGDARAVONG** – Student Support Specialist - WBLAHS - North Campus  
Employed by District 624 since 08/02/2022  
Effective Date: 09/15/2023

**MARISSA WIGGERT** – Preschool Teacher - Birch Lake Elementary  
Employed by District 624 since 09/13/2021  
Effective Date: 06/02/2023

**EXTRA ASSIGNMENT - CERTIFIED STAFF**

**JONATHAN ARREGUIN** – .1 FTE Physical Education Teacher - Sunrise Park Middle School  
BA, Step 2, \$5,074.90  
Effective Date: 08/28/2023 through 06/07/2024

**MOLLY BRITT** – .1 FTE Psychologist - Willow Lane Elementary  
MA + 45, Step 4, \$6,304.30  
Effective Date: 08/28/2023 through 06/07/2024

**SARAH BRUEMMER** – .2 AVID Teacher - WBLAHS - North Campus  
MA + 60, Step 13, \$10,096.35  
Effective Date: 08/28/2023 through 01/25/2024

**RACHEL GARCIA** – .1 FTE Spanish Teacher - Central Middle School  
BA + 15, Step 13, \$6,595.80  
Effective Date: 08/28/2023 through 06/07/2024

**ADAM KING** – .1 FTE Physical Education Teacher - Sunrise Park Middle School  
MA + 15, Step 4, \$6,062.80  
Effective Date: 08/28/2023 through 06/07/2024

**MOLLY MILLER** – .1 FTE School Nurse - District Wide  
MA + 45, Step 10, \$8,805.70  
Effective Date: 08/28/2023 through 06/07/2024

**MARK MISGEN** – .1 FTE Physical Education Teacher - Sunrise Park Middle School  
MA + 60, Step 13, \$10,581.00  
Effective Date: 08/28/2023 through 06/07/2024

**MICHELE NORCROSS** – .2 FTE Instructional Coach - ALC  
MA, Step 13, \$17,229.00  
Effective Date: 08/28/2023 through 06/07/2024

**ERICA SUCHY** – .2 Math Teacher - WBLAHS - North Campus  
MA + 60, Step 13, \$9,996.39  
Effective Date: 08/28/2023 through 01/24/2024

<b>CHANGE IN ASSIGNMENT - CLASSIFIED STAFF</b>
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**KARA HAYNE** – Paraeducator - Normandy Park  
Increase in hours, From 9 hours to 21 hours  
Effective Date: 10/09/2023

**AMY JO KLEIST** – Media Clerk - Sunrise Park Middle School  
Increase in hours, From 37.5 hours to 40 hours  
Effective Date: 08/28/2023

**ALICIA MAHMOOD** – From Nutrition Services - North Campus WBLAHS  
To Nutrition Services - Birch Lake Elementary  
Increase in hours, From 18.75 hours to 25 hours  
Effective Date: 09/25/2023

**ANDREA SEGRAVES** – Paraeducator - Oneka Elementary  
Increase in hours, From 12 hours to 24 hours  
Effective Date: 09/06/2023

**TERESA PALFE** – Paraeducator - Sunrise Park Middle School  
Increase in hours, From 32.5 hours to 33.75 hours  
Effective Date: 09/08/2023

**BRITTNEY SLETTEN** – Paraeducator - Sunrise Park Middle School  
Increase in hours, From 32.5 hours to 33.75 hours  
Effective Date: 09/08/2023

**CHANGE IN ASSIGNMENT - CERTIFIED STAFF**

**ALICIA ARNAL** – School Nurse - North Star Elementary

Decrease in FTE, from 1.0 FTE to .5 FTE

Effective Date: 08/28/2023

**SARAH ATKINS** – Science Teacher - WBLAHS - South Campus

Decrease in FTE, from .6 FTE to .8 FTE

Effective Date: 08/28/2023

**TEMPORARY CHANGE IN ASSIGNMENT - CLASSIFIED STAFF**

**STEPHANIE LANNERS** – Paraeducator - Oneka Elementary

24 hrs per week changed to 29.5 hrs per week

Effective Date: 2023-2024 School Year

**TEMPORARY CHANGE IN ASSIGNMENT - CERTIFIED STAFF**

**KRISTI GILE** – From Special Education Teacher - Birch Lake Elementary

To Child & Family Advocate - District Wide

Effective Date: 2023-2024 School Year

**PART-TIME LEAVE OF ABSENCE - CERTIFIED STAFF**

**DAWN BRUESS** – Special Education Teacher - Matoska International

Position 0.8 FTE (Leave 0.2 FTE)

Effective Date: 2023-2024 School Year

**FULL-TIME LEAVE OF ABSENCE - CERTIFIED STAFF**

**MEGAN CHURCH** – Kindergarten Teacher - Willow Lane Elementary

Employed by District 624 since 04/02/2013

Effective Date: 08/28/2023 - 12/01/2023

**EMILY GALLATIN** – 3rd Grade Teacher - Otter Lake Elementary

Employed by District 624 since 08/25/2005

Effective Date: 2023-2024 School Year

**KELSEY GRONHOVD** – Language Arts Teacher - WBLAHS - North Campus

Employed by District 624 since 08/24/2020

Effective Date: 08/28/2023 - 01/24/2024

**BARBARA HUNT** – Math Teacher - WBLAHS - North Campus

Employed by District 624 since 08/21/2017

Effective Date: 08/28/2023 - 01/24/2024

**STEVEN KEMPENICH** – 5th Grade Teacher - Willow Lane Elementary

Employed by District 624 since 08/23/1999

Effective Date: 2023-2024 School Year

**ANGELA KLEVAN** – 1st Grade Teacher - Otter Lake Elementary

Employed by District 624 since 08/26/2010

Effective Date: 2023-2024 School Year

**ELIZABETH KRATZKE** – French Teacher - WBLAHS - North Campus

Employed by District 624 since 08/30/2021

Effective Date: 08/28/2023 - 01/24/2024

**DAVID MEUWISSEN** – Physical Education Teacher - WBLAHS - North Campus

Employed by District 624 since 08/24/1998

Effective Date: 09/12/2023 - 10/11/2023

**CHRISTINE THOMAS** – Science Teacher - Central Middle School

Employed by District 624 since 08/19/2019

Effective Date: 08/28/2023 - 11/24/2023

**FULL-TIME LEAVE OF ABSENCE - NON-AFFILIATED STAFF**

**KATHLEEN OLSON** – Career Pathways Coordinator - WBLAHS - South Campus

Employed by District 624 since 03/27/2023

Effective Date: 07/25/2023 through 10/17/2023

**NEW PERSONNEL - NON-AFFILIATED**

**SARAH ANDRE** – Controller - District Center

40 hrs. per wk., \$105,000 annually

Effective Date: 09/27/2023

**NEW PERSONNEL - CLASSIFIED STAFF**

**KAREN ADRIAN** – NS Assistant - WBLAHS - North Campus

\$17.5 per hr., 18.75 hrs. per wk.

Effective Date: 09/06/2023

**KAREN ADRIAN** – NS Assistant - Willow Lane Elementary  
\$17.5 per hr., 18.75 hrs. per wk.  
Effective Date: 09/18/2023

**LEAH BEGGS** – Lunchroom/Playground Supervisor - Oneka Elementary  
\$19.32 per hr., 12.5 hrs. per wk.  
Effective Date: 09/25/2023

**LEAH BEGGS** – OST Program Assistant - Oneka Elementary  
\$18.50 per hr., 20 hrs. per wk.  
Effective Date: 09/25/2023

**MEGAN HARRINGTON** – Paraeducator - Central Middle School  
\$20.61 per hr., 32.5 hrs. per wk.  
Effective Date: 09/05/2023

**KRISTINE HEIDELBERGER** – Media Clerk - Lincoln Elementary  
\$19.32 per hr., 27.5 hrs. per wk.  
Effective Date: 09/05/2023

**KRISTEN HOOGE-CHACKA** – Paraeducator - WBLAHS- North Campus  
\$20.61 per hr., 32.5 hrs. per wk.  
Effective Date: 10/02/2023

**ASHLEY HYNES** – NS Assistant - Sunrise Park Middle School  
\$17.5 per hr., 17.5 hrs. per wk.  
Effective Date: 10/02/2023

**REENA LINDBLOM** – OST Program Assistant - Lakeaires Elementary  
\$18.50 per hr., 22.49 hrs. per wk.  
Effective Date: 09/08/2023

**CHRISTINE JOHNSON** – NS Assistant - WBLAHS - North Campus  
\$17.5 per hr., 18.75 hrs. per wk.  
Effective Date: 10/02/2023

**CHRISTINE JOHNSON** – OST Program Assistant - Otter Lake Elementary  
\$18.50 per hr., 17.49 hrs. per wk.  
Effective Date: 10/02/2023

**EVELYN LOVAS** – Administrative Assistant/Registrar/Records- Sunrise Park Middle School  
\$19.92 per hr., 40 hrs. per wk.  
Effective Date: 09/18/2023

**KELLY MILLER** – Paraeducator - Otter Lake Elementary

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 09/25/2023

**SEHAM NABRY** – Paraeducator - WBLAHS - North Campus

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 09/12/2023

**ANA OLSON** – OST Paraeducator - Otter Lake Elementary

\$20.61 per hr., 22.49 hrs. per wk.

Effective Date: 09/18/2023

**GLORIANNE OLSON** – OST Program Assistant - Matoska International

\$18.50 per hr., 27.49 hrs. per wk.

Effective Date: 09/20/2023

**IBTISAM OMAR** – OST Program Assistant - Lakeaires Elementary

\$18.50 per hr., 22.49 hrs. per wk.

Effective Date: 09/25/2023

**CAITLIN PALMER** – OST Program Assistant - Lakeaires Elementary

\$18.50 per hr., 14.99 hrs. per wk.

Effective Date: 09/25/2023

**CHARLOTTE PENA** – Paraeducator - Sunrise Park Middle School

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 10/03/2023

**KIMBERLY ROOT** – Lunchroom/Playground Supervisor - Matoska International

\$19.32 per hr., 12.5 hrs. per wk.

Effective Date: 09/11/2023

**KIMBERLY ROOT** – OST Program Assistant - Matoska International

\$18.50 per hr., 17.5 hrs. per wk.

Effective Date: 09/11/2023

**AMAYA RYAN-BAHERIY** – OST Program Assistant -Matoska International

\$18.50 per hr., 14.99 hrs. per wk.

Effective Date: 09/11/2023

**MARY SCHMIDT** – OST Program Assistant - Oneka Elementary

\$18.50 per hr., 14.99 hrs. per wk.

Effective Date: 09/05/2023

**BROOKE TERVOLA** – OST Program Assistant - North Star Elementary  
\$18.50 per hr., 17.49 hrs. per wk.  
Effective Date: 09/15/2023

**APRIL WAGNER** – Lunchroom/Playground Supervisor - Otter Lake Elementary  
\$19.32 per hr., 12.5 hrs. per wk.  
Effective Date: 09/27/2023

**BELINDA WATERBURY** – NS Assistant - WBLAHS - South Campus  
\$17.5 per hr., 18.75 hrs. per wk.  
Effective Date: 09/18/2023

**BARBARA WILLIAMS-ANDERSON** – OST Program Assistant - Lincoln Elementary  
\$18.50 per hr., 17.49 hrs. per wk.  
Effective Date: 09/20/2023

**KARLA YANKOVEC** – OST Program Assistant - Lincoln Elementary  
\$18.50 per hr., 17.49 hrs. per wk.  
Effective Date: 10/09/2023

**NEW PERSONNEL - CERTIFIED STAFF**

**ETHAN WILLIAMS** – Music Teacher - Birch Lake Elementary  
1.0 FTE BA Step 1 \$14,929.20  
Effective Date: 08/28/2023

**HEATHER WILDING** – School Nurse - North Star & Oneka Elementary  
0.8 FTE BA Step 13 \$49,140  
Effective Date: 09/25/2023

**TEMPORARY - CLASSIFIED STAFF**

**CYNTHIA WORSHAM** – Paraeducator - Birch Lake Elementary  
\$20.61 per hr., 32.5 hrs. per wk., \$2,813.26  
Effective Date: 09/06/2023 through 10/02/2023

**TEMPORARY - CERTIFIED STAFF**

**NICHOLAS BERGANTINE** – Full Time Building Reserve - WBLAHS - North & South  
Campus  
\$205/per day., 40 hrs per week  
Effective Date: 2023-2024

<b>LONG-TERM SUBSTITUTE - CERTIFIED STAFF</b>
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**SUSAN HICKS** – Speech Language Pathologist - North Star Elementary

0.8 FTE MA+60 Step 13 \$ 26,390.47

Effective Date: 03/04/2024 - 06/07/2024

**LISA HOUCHINS** – Math Teacher - WBLAHS - North Campus

1.0 FTE MA Step 10 \$14,382.41

Effective Date: 09/27/2023 - 11/20/2023

**MARIN JOHNSON** – French Teacher - WBLAHS - North Campus

1.0 FTE BA Step 1 \$2,090.32

Effective Date: 08/28/2023 - 01/25/2024

**STEPHANIE KLUCHAR** – Kindergarten Teacher - Willow Lane Elementary

1.0 FTE MA+60 Step 8 \$74,397

Effective Date: 08/28/2023 - 01/25/2024

**JANEL TOUSSAINT** – French Teacher - WBLAHS - South Campus

0.4 FTE MA + 30 Step 13 \$15,955.74

Effective Date: 11/06/2023 - 03/08/2024

AGENDA ITEM: **Quarterly Investment Update**

MEETING DATE: **October 9, 2023**

SUGGESTED DISPOSITION: **Action Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations;**  
**Andi Johnson, Director of Finance**

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**BACKGROUND:**

Policy 705 states, “The investment officer shall prepare and submit to the School Board a quarterly investment report that summarizes recent market conditions, economic developments, and anticipated investment conditions.”

Below you will find the information concerning our investments as of quarter-end. The markets seem to be converging to the Federal Reserve’s long-standing view that the U.S. would avoid a recession and short-term rates will remain elevated for the foreseeable future. Rates have continued to gravitate higher and the yield curve remains deeply inverted. The District’s total overall aggregate general operating funds and bond proceeds funds follow the District’s investment policy statement and Minnesota state statutes (Minnesota Statute 118A.04) as all the investment holdings are of extremely high quality. In addition, the District’s Other Post-Employment Benefits (“OPEB”) Trust fund is also in compliance with Minnesota Statute 356A.

As a reminder, the District can invest its operating general funds and bond proceeds funds in only the most high-quality (minimal risk) securities as allowed by Minnesota state statutes and the District’s investment policy. This includes government securities (U.S. Treasuries and Federal Agencies such as Fannie Mae, Freddie Mac, and mortgage-backed federal investments, and instruments of other government-sponsored enterprises); high-grade commercial paper, which is short-term, highly-rated debt of corporate issuers; certificates of deposit (collateralized and FDIC-insured); municipal bonds (state and local government securities); collateralized investment agreements; banker’s acceptances; repurchase agreements; and cash/money market funds or local government investment pools. Since the permitted investments as allowed by state statute are of the highest safety (and least risk), general operating fund and bond fund investment earnings generated by governmental entities like the District tend to be low relative to portfolios managed with more latitude.

This quarterly memorandum is submitted in compliance with the Board Policy mandate. For the period ending September 30, 2023, the District’s overall operating and bond proceeds funds had the following characteristics:

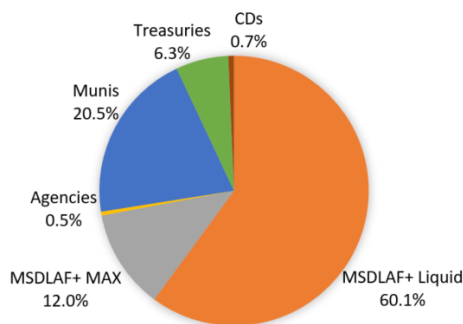
Operating and Debt Funds Portfolio Summary		
Portfolio Holdings	Closing Market Value	Current Yield
MSDLAF+ Liquid Class	\$95,047,198.20	5.27%
MSDLAF+ MAX Class	\$18,938,706.93	5.37%
MSDLAF+ Managed Accounts	\$44,197,491.82	N/A
<b>Total</b>	<b><u>\$158,183,396.95</u></b>	

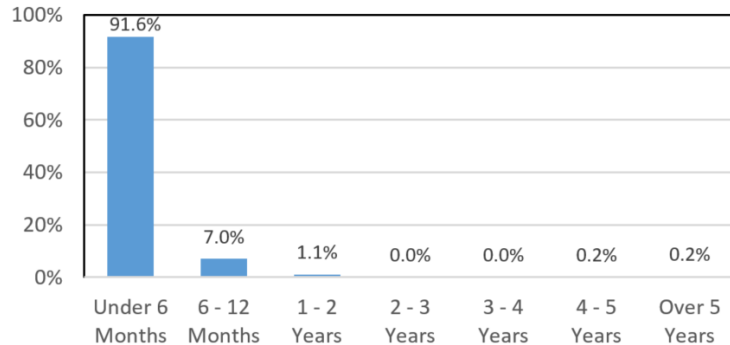
Operating and Debt Funds Portfolio Summary		
Type of Funds	Market Value	% of Assets
Temporarily Restricted Funds	\$148,385,820.78	93.8%
Unrestricted Funds	\$9,797,576.17	6.2%
<b>Total</b>	<b><u>\$158,183,396.95</u></b>	<b><u>100.0%</u></b>

Operating and Debt Funds Investment Allocation		
Investment Type	Closing Market Value	Percent
U.S. Treasuries	\$9,995,575.00	6.32%
Federal Agencies	\$721,342.38	0.46%
Certificates of Deposit	\$1,079,537.54	0.68%
Commercial Paper	\$0.00	0.00%
Municipal Bonds	\$32,401,036.90	20.48%
LGIP	\$113,985,905.13	72.06%
<b>Total</b>	<b><u>\$158,183,396.95</u></b>	<b><u>100.00%</u></b>

**SECTOR ALLOCATION**



**DURATION DISTRIBUTION**



The Federal Reserve (“Fed”) increased the overnight Federal Funds rate by 0.25% at its July meeting, to a new target range of 5.25% to 5.50%. This comes after the central bank left rates unchanged at its June meeting. Fed Chair Jerome Powell highlighted that the Fed is no longer forecasting a U.S. recession and said that “we do have a shot” for inflation to return to target without high levels of job losses. The July Federal Open Market Committee (“FOMC”) minutes noted that “future policy decisions should depend on the totality of the incoming information and the implications for economic outlook and inflation.” Following that, at the annual Jackson Hole economic symposium, Federal Reserve Chair Jerome Powell reinforced that the central bank is prepared to raise interest rates further if needed. The FOMC left its policy rate

unchanged in the range of 5.25% – 5.50% at its September meeting but emphasized that stronger growth could prompt officials to stay “higher for longer” in 2024.

The U.S. economy continues to defy expectations for a marked slowdown – with “solid,” “strong,” and “resilient” all words economists have been using repeatedly to describe incoming data through the summer and autumn months. Second quarter gross domestic product (“GDP”) was revised lower to a 2.1% annual real growth rate. Personal consumption grew at 1.7%, a decline from the torrid pace of 4.2% in the first quarter. Meanwhile, third quarter GDP is shaping up to be a solid number. While the latest GDP releases have helped temper concerns of an imminent recession, it is also inconsistent with activity that would bring demand in line with supply – and result in low, stable inflation. Hence, the Federal Reserve may not be done tightening monetary policy yet. The U.S. economy continues to outperform expectations, and it is possible that the Fed could enact another rate hike or, at a minimum, maintain an extended period of high rates and restrictive policy. The yield curve is still deeply inverted, though the market is recognizing that it is nearing the end of the Fed’s aggressive rate hike cycle.

The heat of higher prices and tighter credit conditions have so far claimed a few casualties, mainly rate-sensitive parts of the economy like residential construction and manufacturing. Yet the U.S. consumer remains the critical firewall between continued economic growth and a possible recession. Because households are still spending, businesses have not been forced to meaningfully downshift production, reduce inventories, cut capital expenditures, or even lay off workers. The still-tight labor market and resulting elevated wage growth threaten to perpetuate inflation and keep the Federal Reserve vigilant, but that combined with the strength of household balance sheets – including relatively low debt service costs – have reduced the need to tighten budgets, even as personal savings normalizes and credit availability wanes.

On fiscal policy, the U.S. Supreme Court struck down President Biden’s student loan forgiveness plan. The ruling provides greater clarity into the coming economic impact from the end of the student loan payment pause, which was codified into law by the recent debt limit deal. The increased financial hardship for a subset of low-to-middle income borrowers will amount to almost \$73 billion annually, equal to 0.3% of GDP. There is still uncertainty as to the timing of the peak shock to the economy; however, the overall macro fallout should be limited – reducing real spending by nearly 0.2% next year. On monetary policy, data showing a tight labor market, reviving housing activity, and sticky inflation has raised concerns among Fed officials that financial conditions are not sufficiently restrictive.

The U.S. government was downgraded from AAA to AA+ by Fitch Ratings, citing rising debt at the federal, state, and local levels and a “steady deterioration in standards of governance” over the past two decades. The market response was muted.

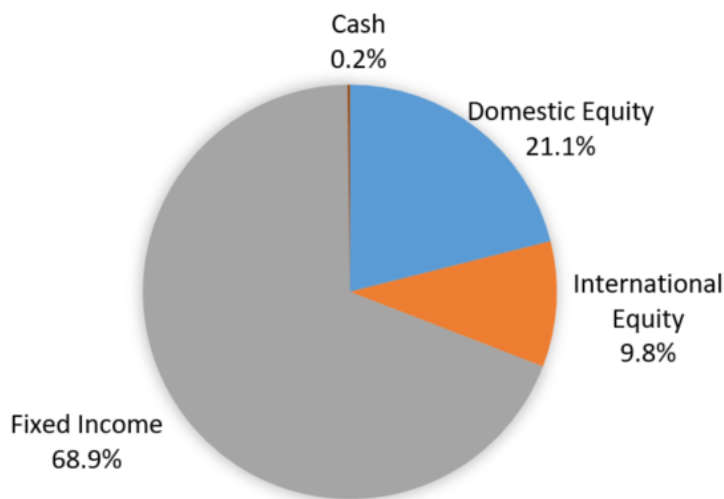
The 2-year U.S. Treasury ended the quarter at 5.03% while the 10-year is now higher to 4.59%. The yield curve is steeper, although the 2-year/10-year spread is still inverted at -44 basis points. The futures market is pricing in a 33% chance of a 25-basis point hike at the November FOMC meeting, with a 55% chance of a 25-basis point hike by December.

Lastly, Congress passed a last-minute spending bill deal on the last day of the quarter to avert a financially disastrous government shutdown. However, it is only an extension that will last all of 45 days. Another cliff now looms in November.

For the first quarter of fiscal year 2024, actual earned income in the MSDLAF+ accounts (not including the bond proceeds accounts) amounted to \$1,397,606.02. Short-term credit markets (commercial paper and certificates of deposit) remain attractive as rates are high and the money market credit curve is quite steep. Due to this fact, the budget for interest income in FY 2024 is projected to be over \$5.0 million.

The OPEB Trust account managed by the District at the end of the quarter totaled: ~\$30,194,180.05. As of September 30, 2023, the OPEB investment portfolio was diversified and allocated as follows:

### OPEB TRUST SECTOR ALLOCATION



There is conviction in the market that the Federal Reserve will achieve a “soft landing.” Inflation has been on the decline, with year-ago rates of core CPI and PCE receding to near 4.0%, the lowest since late 2021. The labor market is becoming less tight, with job growth throttling back to 150,000 jobs per month this summer due to businesses slowing their hiring (not layoffs). Cooling price pressures combined with a still sturdy labor market has meant renewed pickup in real wages, which appears to be motivating domestic consumers to keep spending – amid almost depleted excess savings and tighter lending standards. And how high the Fed will need to raise rates seems to be coming into focus.

Given persistent strength in aggregate demand and inflation still intolerably above the Fed’s 2.0% objective, term yields have recently challenged new peaks. These tighter financial conditions, combined with the Fed’s need to maintain a restrictive stance for the foreseeable future and other possible challenges (including a government shutdown, labor stoppages, resumption of student loan payments, rising oil prices, and a China

slowdown), risks choking off growth prospects later this year and into calendar year 2024.

On the domestic equity side, tighter financial conditions and slowing global growth could lead to a correction in the near-term after a strong first half, but moderating inflation and an avoidance of a recession may likely avoid a full collapse. Corporate profit margins are stabilizing to pre-pandemic levels and ex-energy profit growth is expected to improve. Equity valuations are likely to benefit from stabilizing rates. While valuations of mid and small caps are attractive following the investor risk aversion associated with the banking crisis, the trailing impact of higher borrowing rates is a risk which could limit near-term upside.

Within international equities, international markets remain attractive from a valuation standpoint in comparison to domestic equities, but lagging impacts from a sustained tightening in global financial conditions is starting to weigh on return expectations for developed markets. China's recent growth has slowed and while measures to boost domestic consumption have been enacted, the market is constrained by high debt levels accompanied with cautious consumers and businesses. Globally, most major central banks have maintained a hawkish stance leading to growth concerns.

The BRICS trading bloc (a group of emerging market economies consisting of Brazil, Russia, India, China, and South Africa) announced the invitation of Saudi Arabia, UAE, Iran, Egypt, Ethiopia, and Argentina to the group. This invitation creates the possibility of new avenues for trade between the countries and strengthens the geopolitical ties of non-western powers. The "New BRICS" may have an impact on global oil and critical mineral markets because the expanded group would control approximately 72% of the world's rare earth minerals and 42% of the world's oil.

With regards to the fixed income market, the Fed skipped a rate hike at its September meeting, but it has left the possibility of additional hikes open should the data show continued inflation. Market expectations for Fed rate cuts have been pushed out to mid-2024. Credit spreads remain slightly tight versus historical averages but corporate fundamentals remain strong. Defaults have climbed since early 2022, but overall remain very low. By dollar amount, the default and distressed exchanges this calendar year is one of the highest ever but a low percentage of a much larger high yield market as many of the issues have been in repeat offenders.

For the period ending September 30, 2023, the OPEB Trust account had the following preliminary returns:

Other Post-Employment Benefits ("OPEB") Trust Fund Returns		
Portfolio / Benchmark	Quarter-To-Date Return	Year-To-Date Return
OPEB Trust Account	-2.27%	3.02%
Blended Benchmark	-2.40%	3.10%
<i>Difference</i>	<i>+0.13%</i>	<i>-0.08%</i>

The calendar year 2023 year-to-date total return for the S&P 500 was approximately ~13.07%. It should be noted that the stock market rally has been highly concentrated

within technology and primarily to those companies that have a direct tie to artificial intelligence (Apple, Microsoft, Amazon, Tesla, Meta, and Nvidia) and some active managers were harmed by having diversified portfolios. Domestic mid and small caps also underperformed earlier in the calendar year. Nevertheless, the focus should be on intermediate and longer-term performance with an emphasis on the economic and capital markets fundamentals.

The fourth quarter of calendar year 2023 offers a fresh start for investors following a volatile third quarter, but much of the excitement that infused markets in the first half of the calendar year has evaporated. The “magnificent seven” tech stocks have been tapped out of the artificial intelligence hype and the Fed does not appear to be cutting interest rates any time soon.

# B. PUBLIC FORUM

Listed below are the procedures for addressing the School Board on a topic of interest or concern.

1. Speakers must reside in the District, be a guardian of a student(s) in the District, be a student in the District, or be employed by the District. The School Board will give priority to individuals who wish to address a specific item that is on the agenda for that meeting. After this priority has been applied, any remaining openings to speak - up to the total of ten individuals - will be determined by lot.
2. Public Forum will be open for up to 30 minutes (3 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic). Speakers are encouraged to avoid repeating comments that other speakers have made.
3. Those who wish to address the School Board must submit a written request to speak before 3:00 pm on the day of the School Board meeting. Requests must be submitted to the following email address: [publiccomment@isd624.org](mailto:publiccomment@isd624.org), or by phone at 651-407-7563.
4. The School Board Chair will call speakers to the microphone and will recognize one speaker at a time. Speakers must be in person to be recognized. Only those individuals who have been recognized by the School Board Chair will be allowed to speak during the public comment period.
5. School District policy and data privacy laws preclude the School Board from publicly discussing personnel and student matters or data, including information, which, if discussed in a public meeting could violate law or policy.
6. Members of the public may not engage in conduct that materially and substantially disrupts any part of a School Board meeting, or that otherwise impedes the School Board's ability to conduct its business in an orderly and efficient fashion.
7. If a speaker violates any of the established procedures or engages in any prohibited conduct, the Board Chair will rule the speaker out of order.
8. An appropriate school district official may be assigned to contact the speaker with answers to their questions or with follow-up information.
9. A handout on the purpose of the Public Forum and the process is available at each regular School Board meeting.
10. Citizens may be asked to address the School Board on a particular subject during the discussion of that item.

# **C. INFORMATION ITEMS**

AGENDA ITEM: **Student Recognition**

MEETING DATE: **October 9, 2023**

SUGGESTED DISPOSITION: **Informational Item**

CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent;**  
**Marisa Vette, Director of Communication and**  
**Community Relations**

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**BACKGROUND:**

We will recognize students who represented the district at a state or national level during tonight's meeting. Certificates and Bear pins have been distributed to the students. Congratulations, students!

Honoree Name	Honor
Robert Dresen, 11th grade	AP Scholar
Tyler Josephs, 11th grade	AP Scholar
Jack Binsfeld, 12th grade	AP Scholar with Distinction
Xanthea-Simon Carlson, 12th grade	AP Scholar with Distinction
Tyler Christianson, 12th grade	AP Scholar
Isabella Femrite, 12th grade	AP Scholar with Honor
Matthew Fish, 12th grade	AP Scholar with Distinction
Riley Gallagher, 12th grade	AP Scholar with Distinction National Merit Semifinalist
Jessica Grann, 12th grade	AP Scholar

Emily Grendahl, 12th grade	AP Scholar
Ryan Hackbarth, 12th grade	AP Scholar with Honor
Jordan Humphrey, 12th grade	AP Scholar with Honor
Natalie Jahnke, 12th grade	AP Scholar
Skylar Johnson, 12th grade	AP Scholar
Karolis Kairys, 12th grade	AP Scholar with Distinction
Ethan Kindsvater, 12th grade	AP Scholar
Christopher Knoebel, 12th grade	AP Scholar with Distinction National Merit Letter of Commendation
Brayden Kolb, 12th grade	AP Scholar with Honor National Merit Letter of Commendation
Aidan Kregness, 12th grade	AP Scholar
Jaden Kretsch, 12th grade	AP Scholar
Daniel Lang, 12th grade	AP Scholar with Honor
Jack Langenfeld, 12th grade	AP Scholar with Distinction
Paige Larsen, 12th grade	AP Scholar with Honor
Bjorn Lief, 12th grade	AP Scholar with Honor
William Luther, 12th grade	AP Scholar
Michael Markuson, 12th grade	AP Scholar
Conner Matuza, 12th grade	AP Scholar with Distinction
Colin McMonigal, 12th grade	AP Scholar with Honor
Addison Medin, 12th grade	AP Scholar
Maxine Pagaduan, 12th grade	AP Scholar
Sara Reed, 12th grade	AP Scholar

Nathan Reeves, 12th grade	AP Scholar with Distinction
Annika Schroeder, 12th grade	AP Scholar with Honor
Eli Simanek, 12th grade	AP Scholar with Honor
Anna Stambaugh, 12th grade	AP Scholar with Honor
Arthur Steiner, 12th grade	AP Scholar with Distinction
Lindsie Sullivan, 12th grade	AP Scholar
Calvin Weier, 12th grade	AP Scholar
Rebekah Weiman, 12th grade	AP Scholar with Honor
Vera Zech, 12th grade	AP Scholar
Michael Zewdie, 12th grade	AP Scholar with Distinction College Board National African American Recognition Award
Hannah Ahrens, 2023 graduate	AP Scholar with Distinction
Joe Arcand, 2023 graduate	AP Scholar with Honor
Chloe Barber, 2023 graduate	AP Scholar
Kaisa Brown, 2023 graduate	AP Scholar
Bella Butters, 2023 graduate	AP Scholar
Mari Davis, 2023 graduate	AP Scholar with Honor
Ryan Dufresne, 2023 graduate	AP Scholar with Honor
Lucy Fleming, 2023 graduate	AP Scholar with Distinction
Ryan Goetz, 2023 graduate	AP Scholar with Distinction
Jackson Greenbaum, 2023 graduate	AP Scholar
Clara Griebel, 2023 graduate	AP Scholar
Megan Hanson, 2023 graduate	AP Scholar

Mikaylah Hanson, 2023 graduate	AP Scholar with Distinction
Oliver Harvieux, 2023 graduate	AP Scholar
Malia Hasselius, 2023 graduate	AP Scholar with Distinction
Brian Kum, 2023 graduate	AP Scholar
Jessica Lindberg, 2023 graduate	AP Scholar
Zachary Long, 2023 graduate	AP Scholar
Ava Marino, 2023 graduate	AP Scholar
Maya Marston, 2023 graduate	AP Scholar
David Maruyama, 2023 graduate	AP Scholar
Sara McBride, 2023 graduate	AP Scholar with Honor
Aveline McCabe, 2023 graduate	AP Scholar
Madeline McNerlin, 2023 graduate	AP Scholar
Emma Merriman, 2023 graduate	AP Scholar with Distinction
Marion Moore, 2023 graduate	AP Scholar with Distinction
Olivia Mulier, 2023 graduate	AP Scholar
Maia Nebo, 2023 graduate	AP Scholar
Vincent Norton, 2023 graduate	AP Scholar with Honor
Gabriella Perron, 2023 graduate	AP Scholar with Honor
Margaret Petersen, 2023 graduate	AP Scholar with Distinction
Dhruva Pingale, 2023 graduate	AP Scholar with Honor
Austin Porter, 2023 graduate	AP Scholar with Distinction
Katelyn Porter, 2023 graduate	AP Scholar with Distinction

Kristina Pratt, 2023 graduate	AP Scholar with Distinction
Jacob Reineke, 2023 graduate	AP Scholar with Distinction
Leilani Richnofsky, 2023 graduate	AP Scholar
Maddie Runningen, 2023 graduate	AP Scholar
Megan Ryan, 2023 graduate	AP Scholar with Distinction
Abby Samrock, 2023 graduate	AP Scholar
Sophie Scroggins, 2023 graduate	AP Scholar with Distinction
Brody Seaton, 2023 graduate	AP Scholar with Honor
Hayden Stob, 2023 graduate	AP Scholar
Joey Thomalla, 2023 graduate	AP Scholar with Distinction
Derrick Thomas, 2023 graduate	AP Scholar with Distinction
Sabrina Thompson, 2023 graduate	AP Scholar
Nate Tobeck, 2023 graduate	AP Scholar with Distinction
Dara Torenvliet, 2023 graduate	AP Scholar with Honor
Evan Vickstrom, 2023 graduate	AP Scholar
Lena Viker, 2023 graduate	AP Scholar
Kaylee Zimmerman, 2023 graduate	AP Scholar

AGENDA ITEM: **Superintendent's Report**  
MEETING DATE: **October 9, 2023**  
SUGGESTED DISPOSITION: **Information Item**  
CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

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**BACKGROUND:**

Dr. Kazmierczak will provide information on current issues and events pertaining to the White Bear Lake Area Schools.

# **D. DISCUSSION ITEMS**

AGENDA ITEM: **Policy 412, Expense Reimbursement**

MEETING DATE: **October 9, 2023**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for  
Finance and Operations**

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**BACKGROUND:**

School Board Policy 412, Expense Reimbursement, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes recommended to this policy are in section IV.

The purpose of this policy is to identify school district business expenses that involve initial payment by an employee and qualify for reimbursement from the school district, and to specify the manner by which the employee seeks reimbursement.

**RECOMMENDED ACTION:**

Review the policy and provide suggestions or feedback to the administration, with the policy placed on the November 13, 2023 or a subsequent School Board meeting agenda for action.

*Adopted: May 13, 1996*  
*Revised: November 8, 2007*  
*Revised: October 12, 2009*  
*Revised: October 12, 2020*

*White Bear Lake Area  
School District #624 Policy 412  
Revised: \_\_\_\_\_*

## **412 EXPENSE REIMBURSEMENT**

### **I. PURPOSE**

The purpose of this policy is to identify school district business expenses that involve initial payment by an employee and qualify for reimbursement from the school district, and to specify the manner by which the employee seeks reimbursement.

### **II. AUTHORIZATION**

All school district business expenses to be reimbursed must be approved by the supervising administrator. Such expenses to be reimbursed may include transportation, meals, lodging, registration fees, required materials, parking fees and other reasonable and necessary school district business-related expenses.

### **III. REIMBURSEMENT**

- A. Requests for reimbursement must be itemized on the official school district form and are to be submitted to the designated administrator. Receipts for lodging, commercial transportation, registration and other reasonable and necessary expenses must be attached to the reimbursement form.
- B. Automobile travel shall be reimbursed at the mileage rate set by the IRS. Commercial transportation shall reflect economy fares and shall be reimbursed only for the actual cost of the trip. For out-of-state travel, the rate paid will be the tourist airline fare. If a private car is used for out-of-state travel, the amount paid will be the lesser of the airfare as indicated, or the actual mileage, less miles that would have been traveled to usual place of work, at the approved rates.
- C. All contract provisions for expense reimbursements must meet IRS regulations. If there are any contract provisions that appear to be inconsistent with IRS regulations, the expense reimbursed under these provisions will be reported by the district accounting office to the IRS and the employee on the employee's W-2 form.
- D. Conference request and expense reimbursement forms must clearly state the type of expenditures incurred and the reason for the

expenditure. This information should include: place visited, business or school purpose, function attended, and the actual costs.

#### IV. REQUEST PROCEDURE

All conference requests from the building level must be approved by the building principal ~~and the appropriate Director~~. Requests by district office staff must be approved by their immediate administrative supervisor. Staff Development guidelines must be followed when Staff Development funds are used for travel.

~~Requests for other (non-conference related) expense reimbursements must be approved by the immediate administrative supervisors.~~

~~All requests for payments (conference and all other) must be reviewed and approved by the Assistant Superintendent for Finance and Operations or designee before payment will be issued.~~

#### V. AIRLINE TRAVEL CREDIT

Employees utilizing school district funds to pay for airline travel are required to ensure that any credits or other benefits issued by any airline accrue to the benefit of the school district rather than the employee.

- A. To the extent an airline will not honor a transfer or assignment of credit or benefit from the employee to the school district, the employee shall report receipt of the credit or benefit to the designated administrator within 90 days of receipt of the credit or benefit.
- B. Reports of the receipt of an airline credit or benefit shall be made in writing and shall include verification from the airline as to the credit or benefit received. Reimbursement for airline travel expenses will not be made until such documentation is provided.
- C. Employees who have existing credits or benefits issued by an airline based upon previously reimbursed airline travel for school district purposes will be required to utilize those credits or benefits toward any subsequent airline travel related to school district purposes, prior to reimbursement for such travel, to the extent permitted and/or feasible.
- D. The requirements of this section apply to all airline travel, regardless of where or how the tickets are purchased.

#### VI. ESTABLISHMENT OF DIRECTIVES AND GUIDELINES

A schedule of reimbursement rates for school district business expenses, including those expenses requiring advance approval and specific rates of reimbursement, will be clearly delineated in administrative procedures.

**Legal References:** Minn. Stat. § 15.435 (Airline Travel Credit)  
Minn. Stat. § 471.665 (Mileage Allowances)  
Minn. Op. Atty. Gen. No. 1035 (August 23, 1999) (Retreat Expenses)  
Minn. Op. Atty. Gen. No. 161b-12 (August 4, 1997) (Transportation Expenses)  
Minn. Op. Atty. Gen. No. 161B-12 (January 24, 1989) (Operating Expenses of Car)

**Cross References:** WBLASD Policy 214 (Out-of-State Travel by School Board Members)

AGENDA ITEM: **Policy 496, Faculty and Staff Dress and Appearance**

MEETING DATE: **October 9, 2023**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Matt Mons, Director of Human Resources and General Counsel**

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**BACKGROUND:**

School Board Policy 496, Faculty and Staff Dress and Appearance, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. There are no changes recommended to this policy.

The purpose of this policy is to enhance the education of students by establishing expectations of dress and grooming that are related to educational goals and community standards, and that set an appropriate example for students. We believe that professionally dressed staff set a higher expectation for student behavior and building climate.

**RECOMMENDED ACTION:**

Review the policy and provide suggestions or feedback to the administration, with the policy placed on the November 13, 2023 or a subsequent School Board meeting agenda for action.

*Adopted: August 13, 2012*  
*Revised: November 9, 2020*  
*Revised: \_\_\_\_\_*

*White Bear Lake Area*  
*School District #624 Policy 496*

## **496 FACULTY AND STAFF DRESS AND APPEARANCE**

### **I. PURPOSE AND BELIEF**

The purpose of this policy is to enhance the education of students by establishing expectations of dress and grooming that are related to educational goals and community standards, and that set an appropriate example for students. We believe that professionally dressed staff set a higher expectation for student behavior and building climate.

### **II. GENERAL STATEMENT OF POLICY**

- A. The school district recognizes that teachers and other staff members are role models for the students who come in contact with them during and after school hours. As role models, teachers and other staff should be conscious of their dress and grooming and how it may affect and be perceived by students, parents and community members.

Teachers and staff are expected to dress in a professional and appropriate manner that will be conducive to the educational environment. Employees should be clean, neat, well groomed and dressed in an appropriate manner for their individual work assignments.

A wide variety of teaching styles and activities occur among subject, age and grade levels. Therefore, activities and assignments planned for the day will influence, to a degree, the style of dress considered appropriate attire. Good judgment and common sense should be used in choosing appropriate attire.

The responsibility for determining appropriate grooming and dress consistent with this policy shall be under the supervision of the district and school level administrator.

**Legal References:** U.S. Const., amend. I  
*Kelley, Comm'r, Suffolk Cnty. Police Dep't v. Johnson*, 425 U.S. 238 (1976)  
*Tardif v. Quinn*, 545 F.2d 761 (1st Cir. 1976)  
*Miller v. Sch. Dist. No. 167*, 495 F.2d 658 (7th Cir. 1974)  
*Morrison v. Hamilton Cnty. Bd. of Educ.*, 494 S.W.2d 770 (Tenn. 1973)

**Cross References:** WBLASB Policy 413 (Harassment and Violence)

WBLASB Policy 504 (Student Dress and Appearance)  
WBLASB Policy 609 (Religion)

AGENDA ITEM: **Policy 497, Nepotism**

MEETING DATE: **October 9, 2023**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Matt Mons, Director of Human Resources and  
General Counsel**

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**BACKGROUND:**

School Board Policy 497, Nepotism, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. There are no changes recommended to this policy.

The purpose of this policy is to establish consistent employment guidelines and to prevent situations where an individual may have or be perceived to have unfair influence over the career development, work assignments or work direction, performance reviews, or compensation of a family member who is also employed by White Bear Lake Area Schools.

**RECOMMENDED ACTION:**

Review the policy and provide suggestions or feedback to the administration, with the policy placed on the November 13, 2023 or a subsequent School Board meeting agenda for action.

*Adopted: April 11, 2011*  
*Revised: May 11, 2015*  
*Revised: February 8, 2021*  
*Revised: \_\_\_\_\_*

*White Bear Lake Area*  
*School District #624 Policy 497*

## **497 NEPOTISM**

### **I. PURPOSE**

The purpose of this policy is to establish consistent employment guidelines and to prevent situations where an individual may have or be perceived to have unfair influence over the career development, work assignments or work direction, performance reviews, or compensation of a family member who is also employed by White Bear Lake Area Schools.

### **II. GENERAL STATEMENT OF POLICY**

- A. The district may employ family members of current employees. To be hired, transferred or promoted, close family members may *not*:
  - 1. Be assigned to positions where one can directly impact the employment conditions or career of the other. This includes decisions involving hiring, termination, compensation, performance evaluation, discipline, promotional opportunities and work assignments; or
  - 2. Be assigned to positions where one reports to, directs the work of, or otherwise has direct supervision of another close family member.
- B. This policy shall apply to appointment of temporary and summer help, as well as contract employees (except as indicated in Article V).
- C. This policy shall be interpreted and applied consistently with mandates of federal and state equal employment opportunity and discrimination laws.

### **III. DEFINITIONS**

- A. “Close Family Member.” A close family member is a: parent or guardian, spouse, child, sibling, grandmother, grandfather, grandchildren, niece, nephew, aunt, uncle, first cousin, stepchild, stepmother, stepfather, stepsister and stepbrother, father and mother-in-law, daughter and son-in-law, brother and sister-in-law, domestic partner or a member of the employee’s household.
- B. “Direct” supervision means the authority to make, participate in, or recommend employment and/or compensation-related decisions

involving a close family member, including, but not limited to, decisions concerning hiring, promotion, transfer, discipline, termination, salary, evaluation, grievance resolution, or other similar personnel actions.

#### **IV. ADDRESSING EXISTING CONFLICTS AND CHANGES IN RELATIONSHIP BETWEEN EMPLOYEES**

- A. The Department of Human Resources will be responsible for implementing the provisions of this policy based upon the information furnished by applicants and employees.
- B. Any school district employee involved in a direct or indirect supervision relationship with a close family member that existed prior to the original approval date of this policy or that arises after the adoption of this policy shall promptly notify the Director of Human Resources of such relationship.
- C. Applicant/employee is responsible and accountable for providing accurate and complete information regarding the identity of his/her “close family members” on disclosure forms/statements, including, but not limited to, those required for employment, assignment, transfer, or promotion.
- D. Employees witnessing nepotism under this policy shall report such activity to the Director of Human Resources. No employee may be subject to reprimand or disciplinary action for good faith reports under this policy.
- E. The district reserves the right to modify the employment relationship by whatever means necessary.

#### **V. SPECIAL PROVISIONS**

- A. The district reserves the right to review the application of this policy in individual cases that are in temporary positions, e.g. refereeing of youth sports or other community-service type activities, providing that the selection and hiring is done in accordance with District Human Resources protocols and under the oversight of the Director of Human Resources, except where a family member of the Director of Human Resources is involved, in which case the hiring and selection shall be under the oversight of the Superintendent.

#### **VI. COMPLIANCE WITH EQUAL OPPORTUNITY AND DISCRIMINATION LAWS**

- A. Nothing in this policy shall be construed as discouraging the employment of close family members of current employees for positions that do not involve direct supervision by a close family member.

**Legal References:** Minn. Stat. Ch. 363 (Minnesota Human Rights Act)

42 U.S.C., Section 2000c et seq.(Title VII. of the Civil Rights Act)

***Cross References:*** WBLASB Policy 401 (Equal Employment Opportunity)

AGENDA ITEM: **Policy 521, Student Disability  
Nondiscrimination**

MEETING DATE: **October 9, 2023**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Lisa Ouren, Director of Student Support  
Services**

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**BACKGROUND:**

School Board Policy 521, Student Disability Nondiscrimination, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes recommended to this policy are in sections I, and II, and the legal references.

The purpose of this policy is to protect students with disabilities from discrimination on the basis of disability and to identify and evaluate learners who, within the intent of Section 504 of the Rehabilitation Act of 1973 (Section 504), need services, accommodations, or programs in order that such learners may receive a free appropriate public education.

**RECOMMENDED ACTION:**

Review the policy and provide suggestions or feedback to the administration, with the policy placed on the November 13, 2023 or a subsequent School Board meeting agenda for action.

*Adopted: September 8, 1997*  
*Revised: September 11, 2006*  
*Revised: January 11, 2010*  
*Revised: January 14, 2013*  
*Revised: \_\_\_\_\_*

*White Bear Lake Area*  
*School District #624 Policy 521*  
*Revised: November 9, 2020*

## **521 STUDENT DISABILITY NONDISCRIMINATION**

### **I. PURPOSE**

The purpose of this policy is to protect ~~disabled~~ students **with disabilities** from discrimination on the basis of disability and to identify and evaluate learners who, within the intent of Section 504 of the Rehabilitation Act of 1973 (Section 504), need services, accommodations, or programs in order that such learners may receive a free appropriate public education.

### **II. GENERAL STATEMENT OF POLICY**

- A. ~~Disabled~~ Students **with disabilities** who meet the criteria of Paragraph C below are protected from discrimination on the basis of ~~a~~ disability.
- B. The responsibility of the school district is to identify and evaluate learners who, within the intent of Section 504, need services, accommodations, or programs in order that such learners may receive a free appropriate public education.
- C. For this policy, a learner who is protected under Section 504 is one who:
  - 1. has a physical or mental impairment that substantially limits one or more of such person's major life activities; or
  - 2. has a record of such an impairment; or
  - 3. is regarded as having such impairment.
- D. Learners may be protected from disability discrimination and be eligible for services, accommodations, or programs under the provisions of Section 504 even though they are not eligible for special education pursuant to the Individuals with Disabilities Education Act.

### **III. COORDINATOR**

Persons who have questions, comments, or complaints should contact the Director of Student Support Services. This person is the school district's Americans with Disabilities Act/Section 504 Coordinator. Persons who wish to make a complaint regarding a disability discrimination matter may use the

accompanying Student Disability Discrimination Grievance Report Form. The form should be given to the ADA/Section 504 coordinator.

**Legal References:** ~~Pub.L.110-325, 122 Stat. 3553 (ADA Amendments Act of 2008, § 7)~~  
42 U.S.C. Ch. 126 (Equal Opportunity for Individuals with Disabilities)  
29 U.S.C. § 794 *et seq.* (§ 504 of Rehabilitation Act of 1973)  
34 C.F.R. Part 104 (Section 504 Implementing Regulations)

**Cross References:** WBLAS Policy 402 (Disability Nondiscrimination)

AGENDA ITEM: **Policy 807, Health and Safety**

MEETING DATE: **October 9, 2023**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Lisa Ouren, Director of Student Support Services**

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**BACKGROUND:**

School Board Policy 807, Health and Safety, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes recommended to this policy are in sections II, IV, and V, and the legal references.

The purpose of this policy is to assist the school district in promoting health and safety, reducing injuries, and complying with federal, state, and local health and safety laws and regulations.

**RECOMMENDED ACTION:**

Review the policy and provide suggestions or feedback to the administration, with the policy placed on the November 13, 2023 or a subsequent School Board meeting agenda for action.

*Adopted: July 9, 2012*  
*Revised: October 12, 2015*  
*Revised: November 14, 2016*  
*Revised: November 9, 2020*

*White Bear Lake Area  
School District #624 Policy 807*

*Revised: \_\_\_\_\_*

## **807 HEALTH AND SAFETY**

### **I. PURPOSE**

The purpose of this policy is to assist the school district in promoting health and safety, reducing injuries, and complying with federal, state, and local health and safety laws and regulations.

### **II. GENERAL STATEMENT OF POLICY**

- A. The policy of the school district is to implement a health and safety program that includes plans and procedures to protect employees, students, volunteers, and members of the general public who enter school district buildings and grounds. The objective of the health and safety program will be to provide a safe and healthy learning environment; to increase safety awareness; to help prevent accidents, illnesses, and injuries; to reduce liability; to assign duties and responsibilities to school district staff to implement and maintain the health and safety program; to establish written procedures for the identification and management of hazards or potential hazards; to train school district staff on safe work practices; and to comply with all health and safety, environmental, and occupational health laws, rules, and regulations.
- B. All school district employees have a responsibility for maintaining a safe and healthy environment within the school district and are expected to be involved in the health and safety program to the extent practicable. For the purpose of implementing this policy, the school district may form a health and safety advisory committee to be appointed by the Superintendent or designee. The advisory committee will provide recommendations to the administration regarding plans and procedures to implement this policy and to establish procedures for identifying, analyzing, and controlling hazards, minimizing risks, and training school district staff on safe work practices. The committee will also recommend procedures for investigating accidents and enforcement of workplace safety rules. Each recommendation shall include estimates of annual costs of implementing and maintaining that proposed recommendation. The Superintendent or designee may request that the safety committee established under Minnesota Statutes, section ~~Stat. §~~ 182.676 carry out all or part of the duties of the advisory committee or

the advisory committee may consider recommendations from a separate safety committee established under Minnesota Statutes, section ~~Stat. §~~ 182.676

### III. PROCEDURES

- A. Based upon recommendations from the health and safety advisory committee and subject to the budget adopted by the School Board to implement or maintain these recommendations, the administration will adopt and implement written plans and procedures for identification and management of hazards or potential hazards existing within the school district in accordance with federal, state, and local laws, rules, and regulations. Written plans and procedures will be maintained, updated, and reviewed by the School Board on an annual basis and shall be an addendum to this policy. The administration shall identify in writing a contact person to oversee compliance with each specific plan or procedure.
- B. To the extent that federal, state, and local laws, rules, and regulations do not exist for identification and management of hazards or potential hazards, the health and safety advisory committee shall evaluate other available resources and generally accepted best practice recommendations. Best practices are techniques or actions which, through experience or research, have consistently proven to lead to specific positive outcomes.
- C. The school district shall monitor and make good faith efforts to comply with any new or amended laws, rules, or regulations to control potential hazards.

### IV. PROGRAM AND PLANS

- A. For the purpose of implementing this policy, the administration will, within the budgetary limitations adopted by the School Board, implement a health and safety program that includes specific plan requirements in various areas as identified by the health and safety advisory committee. Areas that may be considered include, but are not limited to, the following:
  - 1. Art Safety
  - 2. Asbestos
  - 3. Accident and Injury Reduction Program: Model AWAIR Program for Minnesota Schools
  - 4. Bleacher Safety
  - 5. Bloodborne Pathogens/ Infectious Waste
  - 6. Combustible and Hazardous Materials Storage

7. Community Right to Know
8. Compressed Gas Safety
9. Confined Space Standard
10. Contagion Management
11. Control of Hazardous Energy Sources (Lockout/Tagout)
12. Electrical Safety
13. Emergency Lighting
14. Emergency Response Plan (Crisis Action Plan)
15. Employee Right to Know
16. Ergonomics Program
17. Fall Protection
18. Fire and Life Safety
19. First Aid/CPR/AED
20. Food Service Safety/Inspections
21. Forklift Safety
22. Hazardous Air Emissions Program (Boilers)
23. Hazardous Waste
24. Hearing Conservation
25. Hoist/Lift/Elevator Safety
26. Indoor Air Quality
27. Integrated Pest Management
28. Laboratory Safety Standard/Chemical Hygiene Plan
29. Lead
30. Machine Guarding
31. Mechanical Ventilation
32. Mercury
33. Mold Cleanup and Abatement
34. National Emission Standards for Hazardous Air Pollutants for School Generators Established by the United States E.P.A.
35. OSHA Inspections, OSHA 300 Logs
36. Personal Protective Equipment (PPE)
37. Playground Safety
38. Radon
39. Respiratory Protection
40. Safety Committee
41. Structural Safety
42. Technology Education Safety Program
43. Underground/Above Ground Storage Tanks
44. Welding/Cutting/Brazing
45. Other areas determined to be appropriate by the health and safety advisory committee.

If a risk is not present in the school district, the preparation of a plan or procedure for that risk will not be necessary.

- B. The administration shall establish procedures to ensure, to the extent

practicable, that all employees are properly trained and instructed in job procedures, crisis response duties, and emergency response actions where exposure or possible exposure to hazards and potential hazards may occur.

- C. The administration shall conduct or arrange safety inspections and drills. Any identified hazards, unsafe conditions, or unsafe practices will be documented and corrective action **will be** taken to the extent practicable to control that hazard, unsafe condition, or unsafe practice.
- D. Communication from employees regarding hazards, unsafe or potentially unsafe working conditions, and unsafe or potentially unsafe practices is encouraged in either written or oral form. No employee will be retaliated against for reporting hazards or unsafe or potentially unsafe working conditions or practices.
- E. The administration shall conduct periodic workplace inspections to identify potential hazards and safety concerns.
- F. In the event of an accident or a near miss, the school district shall promptly conduct an accident investigation in order to determine the cause of the incident and to take action to prevent a similar incident. All accidents and near misses must be reported to an immediate supervisor as soon as possible.

## V. BUDGET

The Superintendent or designee shall be responsible to provide for periodic School Board review and approval of the various plan requirements of the health and safety program, including current plan requirements and related written plans and procedures and recommendations for additional plan requirements proposed to be adopted. The Superintendent, or designee, shall annually prepare preliminary revenue and expenditure budgets for the school district's health and safety program **in compliance with policy 701 Establishment and Adoption of School District Budget.** ~~The preliminary budgets shall be accompanied by such written commentary as may be necessary to ensure clear understanding of the preliminary budget by the School Board and public. The School Board shall review the projected revenues and expenditures for this program and make such adjustments within the expenditure budget to carry out the current program and to implement new recommendations within the revenues projected and appropriated for this purpose. No funds may be expended for the health and safety program in any school year prior to the adoption of the budget document authorizing that expenditure for that year, or prior to the adoption of an amendment to that budget document by the School Board to authorize that expenditure for that year.~~ The health and safety program shall be implemented, conducted, and administered within the fiscal

restraints of the budget so adopted.

## VI. ENFORCEMENT

Enforcement of this policy is necessary for the goals of the school district's health and safety program to be achieved. Within applicable budget limitations, school district employees will be trained and receive periodic reviews of safety practices and procedures, focusing on areas that directly affect the employees' job duties. Employees shall participate in practice drills. Willful violations of safe work practices may result in disciplinary action in accordance with applicable school district policies.

**Legal References:** Minn. Stat. §123B.56 (Health, Safety, and Environmental Management)  
Minn. Stat. §123B.57 (~~Capital Expenditure;~~ Health and Safety Projects)  
Minn. Stat. §182.676 (Safety Committee)  
Minn. Rules Part 5208.0010 (Accident and Injury Reduction Program; Applicability)  
Minn. Rules Part 5208.0070 (Accident and Injury Reduction Program; Alternative Forms of Committee)

**Cross References:** WBLASB Policy 407 (Employee Right to Know - Exposure to Hazardous Substances)  
WBLASB Policy 701 (Establishment and Adoption of School District Budget)  
WBLASB Policy 806 (Crisis Management Policy)

# **E. OPERATIONAL ITEMS**

AGENDA ITEM: **Action on Bid for South Campus Mechanical and Accessibility (LTFM) Package**

MEETING DATE: **October 9, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations;**  
**Dan Roeser, Director of Building Operations**

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**BACKGROUND:**

Attached please find the recommendation letter and bid tabulation sheets for the South Campus Mechanical and Accessibility (LTFM) Package. Bids were opened on September 26, 2023. After reviewing the bids with our construction managers at Kraus-Anderson, it is recommended we award the bid to the low bidders; as shown in the tabulation sheets, with a total bid amount of \$12,561,067.00.

**RECOMMENDED ACTION:**

Accept the overall bid for the South Campus Mechanical and Accessibility (LTFM) Package as presented in the amount of \$12,561,067.00.



WS 09-K	Painting & Wall Covering	<b>Universal Painting &amp; Drywall, Inc.</b> Brooklyn Park, MN	<b>Base Bid:</b>	\$114,280.00
WS 11-F	Food Service Equipment	<b>Kamran Culinex, LLC</b> Fargo, ND	<b>Base Bid:</b>	\$142,003.00
WS 14-B	Elevator	<b>Arrow Lift</b> Blaine, MN.	<b>Base Bid:</b>	\$96,826.00
WS 21-A	Fire Suppression	<b>Gilbert Mechanical Contractors, LLC</b> Minneapolis, MN	<b>Base Bid:</b>	\$354,220.00
WS 23-B	Combined Mechanical	<b>Pioneer Power, Inc</b> Woodbury, MN.	<b>Base Bid:</b>	\$6,789,000.00
WS 26-A	Electrical	<b>O'Neill Electric, Inc.</b> Stillwater, MN	<b>Base Bid:</b>	\$1,396,225.00
WS 31-A	Site Clearing & Earthwork	<b>Rachel Contracting, LLC</b> St. Michael, MN.	<b>Base Bid:</b>	\$174,800.00

**Total: \$12,561,067.00**

The total amount of the base bids is Twelve Million Five Hundred Sixty-One Thousand Sixty-Seven dollars and zero cents.

Please note, Access Lifts and Axel Ohman requested to withdraw their bid from consideration due to an error in preparing their bid.

We have enclosed the Bid Tabulation sheets that reflect the bids received.

If you have any questions regarding this information, please do not hesitate to contact me at .

Very truly yours,  
KRAUS-ANDERSON® CONSTRUCTION COMPANY



Kent Henry  
Project Manager

Cc: Dan Roeser, White Bear Lake Area Schools  
Tyler Ertl, Wold Architects & Engineers  
Paul Apilkowski, Wold Architects & Engineers  
AJ Lillesve, Kraus-Anderson Construction































# White Bear Lake South Campus LTFM

# BID TABULATIONS

September 26th at 2:00 PM

OWNER: White Bear Lake Area Schools  
 ARCHITECT: Wold Architects & Engineers

Work Scope 23-B Combined Mechanical

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Pioneer Power, Inc	Klamm Mechanical Contractors, Inc.	Thelen Heating & Roofing Inc.	McDowall Company	Weidner Plumbing & Heating Co.	R. J. Mechanical, Inc.
<b>BID SECURITY</b>	Bond	Bond	Bond	Bond	Bond	Bond
<b>ADDENDA REC'D.</b>	1,2,3	1,2,3	1,2,3	1,2,3	1,2,3	1,2,3
<b>BASE BID</b>	\$6,789,000.00	\$6,813,000.00	\$6,848,000.00	\$6,922,700.00	\$7,230,000.00	\$7,295,000.00
<b>COMBINED BASE BID</b>						
	<b>BIDDER</b>					
	Master Mechanical, Inc.					
<b>BID SECURITY</b>	Bond					
<b>ADDENDA REC'D.</b>	1,2,3					
<b>BASE BID</b>	\$7,344,800.00					
<b>COMBINED BASE BID</b>						







Access Lifts, Inc.  
1800 Cliff Road East, 11A  
Burnsville, MN 55337

P.651.688.9222  
F.651.688.2536

[www.AccessLifts.net](http://www.AccessLifts.net)  
MN Elevator License #: CE000101

October 2, 2023

ISD #624, White Bear Lake Schools  
4855 Bloom Avenue  
White Bear Lake, MN 55110

Project: White Bear Lake – South Campus – Vertical Wheelchair Lift

Bid To: Kraus-Anderson, Attn: Kent Henry

Due to an error in estimating we included only one vertical wheelchair lift in the bid instead of two. We regretfully request to withdraw our bid for the vertical wheelchair lift in this project and request to have bid bond returned.

If you have any questions or need more information, please contact Laura Hartmann at P: 651-688-9222.

Sincerely,

A handwritten signature in black ink that reads "Laura Hartmann" in a cursive script.

Laura Hartmann



MINNEAPOLIS, MINN.

Kraus Anderson  
Attn: Kent Henry  
Re: **WBL South Campus- Bid Category Concrete/Masonry**

October 3, 2023

Kent:

We regretfully must retract our bid for the Concrete & Masonry Category... We had subcontractors inform us that they had made errors in their respective bids to us and must withdraw.

From seeing the difference between our bid compared to others hopefully its evident that it's such a great error that its clearly unfeasible for us to try and make it work.

Thank you for your time in discussing and wish Kraus Anderson and the District the best of luck on the project.

Sincerely,

Pete Peschel

AGENDA ITEM: **Action on Bid for Central Middle School  
Technology Update Package**

MEETING DATE: **October 9, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for  
Finance and Operations;**  
**Dan Roeser, Director of Building Operations**

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**BACKGROUND:**

Attached please find the recommendation letter and Best Value bid scoring report for the Central Middle School Technology Update Package. Different from traditional low cost bidding, the Best Value process includes points awarded for team strength and resume, similar experience, quality of bid, and value of bid. After scoring the bids and interviewing all contractors with our Construction Manager, Kraus Anderson, it is recommended we award the bid to Muska Electric Company, with a bid of \$272,325.40.

**RECOMMENDED ACTION:**

Accept the overall bid for the Central Middle School Technology Update Package as presented, to Muska Electric Company in the amount of \$272,325.40.



October 2, 2023

Mr. Tim Wald  
White Bear Lake Area Schools, ISD 624  
4855 Bloom Avenue  
White Bear Lake, MN 55110

**RE: White Bear Lake Central Middle School – AV Package**

Dear Mr. Wald

This letter is concerning the contract awards for the White Bear Lake Central Middle School project that was bid on September 06, 2023. Kraus-Anderson has verified bidders and we submit the following lowest responsible bidders and their bid amount.

<b><i>Work Scope</i></b>		<b><i>Contractor, City, State</i></b>		<b><i>Bid Amount</i></b>
WS 27-A	Audio Visual & Intercommunication System	<b>Muska Electric Company</b> <b>Faribault, MN</b>	<b>Base Bid:</b>	\$272,325.40

**Previously Awarded Total : \$23,830,219.00**  
**Av Package Total: \$272,325.40**  
**Total Contract Amount: 24,102,544.40**

The total amount of the base bids is twenty-three million eight hundred thirty thousand two hundred nineteen.

We have enclosed the Bid Tabulation sheets that reflect the bids received.

If you have any questions regarding this information, please do not hesitate to contact me at 612-719-1026.

Very truly yours,  
KRAUS-ANDERSON® CONSTRUCTION COMPANY

Kent Henry  
Project Manager

Cc: Dan Roeser, White Bear Lake Area Schools  
Tyler Ertl, Wold Architects & Engineers  
Jessica Nkhata, Wold Architects & Engineers,

**White Bear Lake Area Schools**  
Central Middle School

**BID TABULATIONS**  
September 7, 2023 at 2:00 P

Work Scope: 27-A

Best Value

		BIDDER Blumm	BIDDER Muska	BIDDER ASI	BIDDER ECSI	BIDDER
<b>BID SECURITY</b>		Yes	Yes	Yes	Yes	
<b>ADDENDA REC'D.</b>		1 & 2	1 & 2	1 & 2	1 & 2	
<b>BASE BID</b>		\$269,084.72	\$272,325.40	\$299,757.33	\$370,614.00	
<b>COMBINED BASE BID</b>						
<b>Scoring</b>		45	45	42	39	0
	Points Available					
<b>Team Strength &amp; Resume</b>	<b>20</b>	18.00	20.00	20.00	0.00	
<b>Similar Experience</b>	<b>10</b>	10.00	10.00	10.00	0.00	
<b>Quality of Bid</b>	<b>10</b>	0.00	10.00	10.00	0.00	
<b>Bid</b>	<b>45</b>	45.00	45.00	43.00	39.09	
<b>Interview</b>	<b>15</b>	14	15	15		
<b>TOTAL</b>	<b>100</b>	<b>87</b>	<b>100</b>	<b>98</b>	<b>39</b>	<b>0</b>

AGENDA ITEM: **Action on 2024 Medical and Dental Insurance Rates**

MEETING DATE: **October 9, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Matt Mons, Director of Human Resources and General Counsel**

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**BACKGROUND:**

District administration in consultation with the District's insurance advisors and the District's Insurance Advisory Committee (IAC) will be recommending renewal rates for our medical-hospitalization & dental insurance plans. The District Insurance Advisory Committee is meeting on October 9, 2023. Recommended rates will be presented at the school board meeting.

**RECOMMENDED ACTION:**

Move to approve the District's health premium rates and dental insurance premium rates effective January 1, 2024 as presented.

AGENDA ITEM: **Action on Property Purchase Agreement\***

MEETING DATE: **October 9, 2023**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent;**  
**Tim Wald, Assistant Superintendent for**  
**Finance and Operations**

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**BACKGROUND:**

The School Board has approved the acquisition of property near the high school site if it is beneficial to the plan and as properties become available. District administration has recently entered into a purchase agreement with the owner of 2119 8th Street, PID #143022130035, pending Board approval.

*\*If needed, the purchase agreement will be discussed in closed session pursuant to Minn. Stat. 13D.05, subd. 3(c) to consider an offer to purchase property identified as PID #143022130035, located in the City of White Bear Lake, Ramsey County, State of Minnesota prior to tonight's vote.*

**RECOMMENDED ACTION:**

Approve the purchase agreement for the property described as PID #143022130035 located in the City of White Bear Lake, County of Ramsey, State of Minnesota. The Board authorizes the Superintendent and the Assistant Superintendent for Finance and Operations to sign all documents as necessary to acquire said property.

School Board Chair \_\_\_\_\_

Date: \_\_\_\_\_

School Board Clerk \_\_\_\_\_

Date: \_\_\_\_\_