



Dana Sanders – Superintendent
Claire Cieremans-Chief Financial Officer

Date: February 16, 2018
To: Dana Sanders, Superintendent
From: Claire Cieremans, Chief Financial Officer
Subject: 2018-2019 School Year-Budget Timeline

The NMASBO/PED Spring Budget Workshop will be held on April 4-6, 2018. At that time, PED will disseminate the vital budget information at this workshop (unit value, changes in the statutes from the recent legislative session, insurance cost data, transportation, and Instructional Materials budgets, etc.); these are the essential components for development of the budget. Our budget due date to PED is May 15 by 5:00pm.

The following timeline will be utilized for the budget process:

Stakeholder/Participants	Date/Time	Location
1. Board Work Session	March 20, 5:00pm	Central Office Board Room
2. Spring Budget Workshop	April 5-7 (all day)	Hotel Albuquerque
3. Elementary Admin.	April 11, 9-10:00am	Teacher Resource Center
4. High/Mid-School Admin.	April 11, 10:30am to 12pm	Teacher Resource Center
5. NEA	April 11, 3:30-4:30pm	Central Office Board Room
6. Parent Advisory/Public Hearing	April 12, 6:00-7:30pm	Central Office Board Room
7. Final Board Work Session	April 17, 5:30pm	Central Office Board Room
8. Board Approval (preliminary)	May 8, 6:00pm	Central Office Board Room
9. PED Draft Due in Santa Fe	May 15, 5:00pm	N/A
10. PED Approval Review	TBD	TBD
11. Board Approval (Final if needed)	June 19, 6:00pm	Central Office Board Room

Notes:

- 1) CO refers to the "Central Office"/Main offices of the Los Lunas Schools. CO is located at 119 Luna Avenue, Los Lunas, NM 87031 (Phone: 505-865-9636)

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