

ACKNOWLEDGEMENT OF RECEIPT FORM #1

Invitation for Bids

PROFESSIONAL WINDOW CLEANING SERVICES

Los Lunas Schools IFB #2018-011-HR

In acknowledgement of receipt of this Invitation for Bid, the undersigned agrees that he/she has received a complete copy, beginning with the title page and ending with page 18.

The acknowledgment of receipt should be signed and returned (by fax, e-mail, courier or hand delivery) to the Procurement Manager no later than May 29, 2018.

Failure to return this form with the intention of submitting a bid may jeopardize the receipt of Offeror written questions and the Agency's written responses to those questions as well as IFB amendments if any are issued.

The firm listed below does/does not (circle one) intend to respond to this Invitation for Bids.

FIRM: _____

REPRESENTED BY: _____ TITLE: _____

E-MAIL ADDRESS: _____

PHONE NO.: _____ FAX NO.: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

SIGNATURE: _____ DATE: _____

This name and address will be used for all correspondence related to the Invitation for Bids.

Please return to:

Heather Rindels
Los Lunas Schools Purchasing
119 Luna Ave.
PO Drawer 1300
Los Lunas, NM 87031
Phone: (505) 866-8259
Fax: (505) 866-8262
E-mail: hrindels@llschools.net