

LOS LUNAS SCHOOLS
REQUEST FOR PROPOSAL FOR CONSTRUCTION #2018-005-MR

*For the convenience of the contractors, an electronic version of this RFP is issued for your use. Any changes to the document's questions or language that differs from the wording as issued in the RFP dated **December 12, 2017** other than to fill in answers for the questions asked, will constitute a non-responsible proposal.*

STATEMENT OF QUALIFICATIONS FOR SUBCONTRACTORS

Project Name: _____

1. OFFEROR INFORMATION

Firm Name: _____

Type of Firm:

Corporation Partnership Sole Proprietorship Joint Venture

Other

a. Year Firm was established: _____

b. Parent Company (if applicable) _____

c. All former names during the past 10 years your organization has operated?

2. LICENSING

Provide your team's New Mexico contractor's license, which is current and in good standing with the State of New Mexico Construction Industries Division (CID).

a. Name of license holder (or qualifying party) exactly as on file with the State of New Mexico Construction Industries Division:

b. License Classification: _____ License Code: _____

c. License Number: _____

- d. Issue Date: _____ Expiration Date: _____
- e. Is the firm's contractor's license free of ever being suspended or revoked by the CID or by the appropriate licensing agency in any other state?

() Yes, free of suspension/revocation () No IF no, attach explanation

3. EXPERIENCE

- a. Has your firm completed one (1) or more educational facility, addition and/or renovation project of similar complexity and valued at:
 - i. Mechanical/Plumbing, Electrical, Roofing: sub-contracts valued at \$500,000+ since 2012.
 - ii. All remaining: Experience completing one or more facilities over 15,000 square feet since 2012.
- b. Complete **Attachment A** for three (3) maximum projects listed:

() Yes Number of Projects: _____ () No

Project 1 Name: _____

Project 2 Name: _____

Project 3 Name: _____

Provide copies of Performance Evaluation Reports prepared in connection with projects described in Para. 3.a above.

- b. State the average annual amount of construction work performed during the past five years:
\$ _____
- c. Also, on **Attachment A**, list major construction project your organization has in progress, giving the name of the project, owner, architect, contract amount, percent of completion, and scheduled completion date.

4. KEY PERSONNEL EXPERIENCE

Please note that more consideration will be given to those meeting or exceeding the required qualifications below:

- a. Does your assigned Project Manager have the following minimum qualifications and experience?
(Attach Resume at **Attachment B**)

(1) At least ten (10) years experience in the construction industry?

() Yes Number of Years: _____ () No

(2) Experience on at least one (1) construction type as identified in 3a.?

Yes Number of Projects _____ No

(3) Experience as a Project Manager on one (1) or more construction projects valued at \$500,000 or more?

Yes Number of Projects _____ No

b. Does your assigned Project Foreman/Superintendent have the following minimum qualifications and experience? (Attach Resume at **Attachment B**)

i. At least ten (10) years experience in the construction industry?

Yes Number of Years: _____ No

(2) Experience on at least one (1) construction type as identified in 3a.?

Yes Number of Projects _____ No

(3) Experience as a Project Foreman/Superintendent on one (1) or more construction projects valued at \$500,000 or more?

Yes Number of Projects _____ No

(1) Does your Firm have a Quality Assurance/Quality Control (QA/QC) Manager:

Yes No

Name: _____ Years with your firm: _____

Present Position/Job Title: _____ Years in position: _____

List other project(s) this person has had a similar role for the past five (5) years:

Is your QA/QC a Principal or Officer of the firm? Yes No

5. CAPACITY AND CAPABILITY TO PERFORM THE WORK

a. Resources

- (1) Total number of current employees: Project Managers _____
Estimator's _____
Foremen _____
Tradesmen _____
Administration _____
Other _____

c. Please list all projects currently under contract at square footage listed in 3a. with scheduled completion dates (**Attachment C**)

See Attachment E None

6. SAFETY

a. Does your firm have a written safety program compliant with current State regulations?
Provide one (1) copy of your firm's written safety program at **Attachment D**.

Yes No (attach explanation)

b. Provide your Experience Modification Rate for the past five (5) years:

_____/_____/_____/_____/_____ /

c. Provide the Recordable Incident Rate for the past calendar year: _____

e. Is your firm free of committing serious or willful violations of federal or state safety laws as determined by a final non-appealable decision of a court or government agency?

Yes No (attach explanation)

7. INSURANCE & CLAIMS HISTORY

a. Is your firm free of any court judgments, pending litigation, arbitration and final agency decisions filed within the last five (5) years in a construction related matter in which the contractor, or any officer, is or was a party?

Yes No (attach explanation)

- b. Has your firm during the past five (5) years been free of a determination by a court of competent jurisdiction that is filed a false claim with any federal, state or local government entity?

Yes No (attach explanation)

- c. Does your firm have the ability to provide the required insurance in the limit stated in the project documents (General Liability and Comprehensive Auto at \$1 Million per occurrence and \$1 Million in the aggregate)?

Yes No (attach explanation)

8. QUALITY ASSURANCE

- a. Does your firm have a written Quality Assurance Program?

Yes No

- b. Note: If you have a Quality Assurance Program, please provide one (1) copy of the written Assurance Program for **Attachment E**

9. LABOR CODE VIOLATIONS

- a. Has your firm during the past five (5) years, been free of any determinations by a court or an administrative agency of repeated or willful violations of laws and/or regulations pertaining to the payment of prevailing wages or employment of apprentices of public works projects?

Refer to **Attachment F**

Yes No

- b. Is the firm free of all Subcontractor Fair Practices Act violations for the past five (5) years?

Yes No (explain)

10. JUDGEMENTS/BREACH OF CONTRACT, MEDIATIONS AND ARBITRATIONS
Attachment G

- a. List any judgments against the firm during the past 5 years.

Who initiated? What was the outcome?

- b. List any other actions brought against you for breach of contract during the past 5 years,

Who initiated? What was the outcome or current status?

- c. List all mediations/arbitrations in the last 5 years,

Who initiated? What was the outcome?

11. SUBCONTRACTOR COMMENTS

Please provide further explanation of any of the attachments/items indicated, or other additional information you may want to submit to further clarify any of the information provided in this questionnaire as **Attachment H**

12. OTHER INFORMATION

- a. Certify and/or documentation that the firm possesses the necessary equipment, financial resources, technical resources, management, professional and craft personnel resources and other required capabilities to successfully perform the contract, or will achieve same through its pre-listed subcontractors. Refer to **Attachment I**
- b. Additional information, pictures, diagrams, reports, etc. may provided as outlined in the Request for Proposal (written qualification limitation of 5 pages will be attached as **Attachment J**

THE UNDERSIGNED CERTIFIES THAT ALL OF THE QUALIFICATION INFORMATION SUBMITTED WITH THIS FORM IS TRUE AND CORRECT.

Name and Title

Firm Name

Signature

Address of Firm

E-mail Address

City/State/Zip

Telephone Number

Fax Number

End of SUBCONTRACTOR QUALIFICATIONS QUESTIONNAIRE