

**Romulus Central School
Continuity of Education Plan
2023-2024**

As a district, we do not necessarily anticipate closures due to COVID-19, but as we have learned, it is best to be prepared if there is an imminent need to close. Closures could be determined by the Seneca County Health Department or New York State and it will be the district's responsibility to follow the direction of the Health Department.

In the event of a closure of 3 or more days, the district will schedule Chromebook distribution for students. Pick-up and delivery information and schedules will be shared with families via ParentSquare.

Plans based on the duration of Closure

(District Communication will be shared with all families ParentSquare)

One-to-Two-Day Closure

UPK4- Grade 5

- Teachers will communicate with families via ParentSquare to share suggested activities to complete with students.

Grades 6-12

- Students will follow their schedules online and check-in for each class for instruction.
- Teachers will post instructions and materials in Google Classroom.

Special Education

- Special Education teachers will check-in with classroom teachers about students and follow-up on any concerns.
- If a student was scheduled for a resource room or related service (OT/PT/Speech/Counseling), the teacher or provider will connect with families to arrange this service or reschedule.

Planned Short Term (Three-to-Five Days) Closure

(Students in grades K 12 will have a district-issued Chromebook)

UPK4

- Students will work on paper-based materials if available.
- Teachers will communicate with families via ParentSquare.
- Teachers will push out home-based activities for families to work on with their students.

Grades K-5

- Teachers will post instructions for work in Google Classroom and communicate with families using ParentSquare.
- Materials and activities (could be links to digital work) will be posted in Google Classroom.

- Teachers will hold TWO Google Meets daily for instruction in ELA and Math, and connect with students, offer support, or answer questions.
- Students will be required to attend Google Meets for instruction and attendance purposes. If this is not possible, student attendance will be tracked by the submission of daily work or the completion of digital activities.

Grades 6-12

- Students will follow their schedules online and check-in for each class for instruction.
- Teachers will post instructions and materials in Google Classroom.
- Students will be required to complete work as assigned or communicate via email with teachers if they need additional support.

Special Education

- Daily, Special Education teachers will check-in with classroom teachers about students and follow-up on any concerns.
- Special Education teachers will reach out to students (and/families depending on the students' grade) to coordinate support during the closure. Support could be setting up Google Meets for individual students, pushing into the teachers' Google Meets to monitor progress and support students, coordinating teleconferencing to support students and families.
- Special Education teachers will continue to progress monitor students by consulting with classroom teachers and assessing student work.
- Resource Room will be conducted via a Google Meet according to the student's schedule.
- OT/PT/Speech and Counseling services will be arranged by the providers following a telepractice model.

Extended Closures (Longer than one week Remote Learning)

UPK4

- Teachers will utilize ParentSquare to provide instructions to support students and families with learning opportunities.

Grades K-5

- Teachers will post instructions for work in Google Classroom and communicate with families using ParentSquare
- Materials and activities (could be links to digital work) will be posted in Google Classroom.
- Teachers will hold TWO Google Meets daily for instruction in ELA and Math, and connect with students, offer support or answer questions.
- Students will be required to attend Google Meets for instruction and attendance purposes. If this is not possible, parents should communicate with the teacher and student attendance will be tracked by the submission of daily work or the completion of digital activities.

Grades 6-12

- Students will follow their schedules online and check-in for each class for instruction.
- Teachers will post instructions and materials in Google Classroom.
- Students will be required to complete work as assigned or communicate via email with teachers if they need additional support.
- We might consider shifting schedules to a later start time.

Special Education

- Daily, Special Education teachers will check-in with classroom teachers about students and follow-up on any concerns.
- Special Education teachers will reach out to students (and/families depending on the students' grade) to coordinate support during the closure. Support could be setting up Google Meets for individual students, pushing into the teachers' Google Meets to monitor progress and support students, coordinating teleconferencing to support students and families.
- Special Education teachers and TAs will hold daily resource room Google meets to support students and provide services.
- Special Education teachers will continue to progress monitor students by consulting with classroom teachers and assessing student work.
- OT/PT/Speech and Counseling services will be arranged by the providers following a telepractice model.

Updated **Sep 26, 2023**