

Title I School Level Parent and Family Engagement Policy
Flory Academy of Sciences and Technology
2023/2024

2.0 Input and Distribution

With approval from the local governing board, Flory Academy has developed a written Title I parent and family engagement policy with input from parents and family members of participating children. The school has distributed the policy to parents and family members of children served under title I, Part A.

Input: Flory Academy will involve parents in the joint development, review and update of its Title 1 School Level Parent and Family Engagement Policy. Parents will have the opportunity to learn about, discuss, and have input into the plan at:

- School Site Council Meetings
- Annual Title 1 Meeting
- English Language Advisory Committee
- FAST Booster Meetings

Distribution: Flory Academy will distribute this Parent and Family Engagement Policy through the following:

- Annual Title 1 Parent Meeting
- School Site Council Meetings
- English Language Advisory Committee
- FAST Booster Meetings
- Parent Square
- School website
- Hard copies available in the school office upon request

This Parent and Family Engagement Policy describes the means for carrying out designated Title I, Part A, parent and family engagement requirements pursuant to the Every Student Succeeds Act (ESSA) Section 1116(a).

2.1 Involvement of Parents in the Title I Program

The policy describes the means for carrying out Title I parent and family engagement requirements. (20 U.S.C. 6318[b][1])

To involve parents and family members in the Title I program at Flory Academy, the following practices have been established:

- a) The school convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents and family

members of their school's participation in the Title I program explaining the requirements and rights of the parents to be involved. (20 U.S.C. 6318[c][1])

All parents of children participating in Title I programs will be invited to this meeting, and will be encouraged to attend by:

- Making phone calls to reach parents
- Sending home letters and reminders to inform parents about time and place
- Providing translation at the meeting, so that all parents can access the information
- Providing follow up information to parents who were unable to attend the meeting
- Sending home all information distributed, in Spanish and English, so that all Title I parents have access to the information

- b) The school offers a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I funds, transportation, child care, or home visits, as such services relate to parent involvement. (20 U.S.C. 6318[c][2])

Meetings are held in duplicate, on separate days: one in the evening and one in the morning to allow parents flexibility. Meetings held during the day allow for younger siblings to attend. A play space is provided. Childcare is provided as needed.

- c) The school involves parents in an organized, ongoing, and timely way in the planning, review, and improvement of the school's Title I program and the school parent and family engagement policy indicating the joint development of the schoolwide program plan. (20 U.S.C. 6318[c][3])

Flory Academy will involve parents in the process of school review and improvement, giving parents the opportunity to review school wide and program achievement data and make suggestions for school improvement at:

- School Site Council meetings
- Annual Title I meeting
- English Learner Advisory Committee
- FAST Booster meetings
- Parent/teacher conferences
- Classroom Newsletters

- d) The school provides parents of participating children with the following:

1. Timely information about the Title I program. (20 U.S.C. 6318 [c][4][A])

Flory Academy will provide parents of participating children information about the Title I program, including a description and explanation of the school's curriculum, assessments used to measure children's progress, and the proficiency levels students are expected to meet. This information will be provided to parents through:

- Annual Title I Parent meeting
 - Formal/informal/conference with teachers/support staff
 - Phone and Email contacts
 - Report cards/Remediation Plans
 - Weekly Homework folders
 - Back to School Night
2. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of challenging State academic standards. (20 U.S.C. 6318 [c][4][B])

Flory Academy will provide each parent with information about the individual performance of their child on both classroom and State assessments through:

- Parent/teacher conferences
 - Copy of the student's individual STAR Assessment Student Report
 - Scores on local assessments
 - Copy of the student's ELPAC results (all English Learner's)
 - Standards Based Report Card, indicating student performance on state standards in math and language arts, given to parents three times a year
3. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions related to the education of their children, including responding to any such suggestions as soon as practicably possible. (20 U.S.C. 6318 [c][4][C])

Flory Academy will provide opportunities for regular meetings through:

- Formal parent-teacher conferences.
 - Informal requests for parent meetings
 - Back to School Night
 - School Site Council meetings
 - English Language Advisory Meetings
 - FAST Booster Meetings.
- e) If the schoolwide program plan is not satisfactory to the parents of participating children, the school submits any parent comments on the plan when the school makes the plan available to the local educational agency. (20 U.S.C. 6318[c][5])

Flory Academy will submit all written documentation of parent comments that reflect the program is not satisfactory to the Local Education Agency.

2.2 Building Capacity for Involvement

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, each school and local

educational agency assisted with Title I, Part A funds establishing the practices listed below. (20 U.S.C. 6318[e])

- a) The school provides parents with assistance in understanding such topics as the challenging State academic standards, State and local assessments, the requirements of Title I, Part A, and how to monitor a child's progress while working with educators to improve the achievement of their children. (20 U.S.C. 6318[e][1])

Flory Academy will assist parents in understanding California Content Standards, state and local assessments, how to monitor their child's progress and how to work collaboratively with the school through:

- Parent/teacher conferences
- Newsletters
- Presentations at ELAC and SSC
- Annual Title I Meeting
- FAST Booster meetings

- b) The school provides parents with materials and training to help parents work with their children to improve their children's achievement. (20 U.S.C. 6318[e][2])

Flory Academy will provide materials and training to help parents work with their children to improve their children's academic achievement through activities such as:

- Volunteer process
- Family night activities
- School Site Council and ELAC training for parents
- Training provided to parents at Annual Title I parent meeting

- c) With the assistance of parents, the school educates teachers, specialized instructional support personnel, principals, other school leaders, and other staff in the value and utility of contributions of parents, how to communicate with and work with parents as equal partners, implementing and coordinating parent programs, and building ties between parents and the school. (20 U.S.C. 6318[e][3])

Flory Academy will, with the assistance of its parents, educate its teachers, principal, coordinator, paraprofessionals, library clerk, and office staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents through:

- Presentations and discussion at staff meetings and/or staff development days
- New Teacher Induction Consortium and new teacher support meetings
- Written information presented by the administration in staff emails
- Presentations by parents to staff at Site Council, ELAC, and Title I parent meetings

- d) The school, to the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children. (20 U.S.C. 6318[e][4])

Flory Academy will coordinate and integrate parents involvement activities through:

- Volunteer training
 - Family night activities (Suspended due to COVID 19 Restrictions through spring 2022)
 - School Site Council and ELAC training for parents
 - FAST Boosters sponsored parent training/education activities
 - Ventura County Office of Education parent training as offered
 - Training provided to parents at Annual Title I parent meeting
- e) The school ensures that information related to school and parent programs, meetings, and other activities is sent to parents in a format and, to the extent practicable, in a language the parents can understand. (20 U.S.C. 6318[e][5])

Flory Academy will ensure that information related to the school and parent-programs, meetings, and other activities is sent to parents of participating children in an understandable format, translated into Spanish and provided verbally on request.

- f) The school provides other reasonable support for parental involvement activities under this section as parents may request. (20 U.S.C. 6318[e][6])

The School Site Council and the English Language Advisory Committee develop, monitor and evaluate a family engagement goal in the SPSA each year based on parent feedback.

2.3 Accessibility

Flory Academy, to the extent practicable, provides opportunities for the informed participation of all parents and family members (including parents and family members with limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children) by providing information and school reports required under 20 U.S.C 6318 in a format and, to the extent practicable, in a language that parents understand. (20 U.S.C. 6318[f])

All parents, including parents with limited English proficiency are provided information in an understandable format as outlined in law.

2.4 School-Parent Compact

As a component of the school-level parent and family engagement policy, each school served under this part shall jointly develop with parents for all children served a school-parent

compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The school-parent compact shall carry out the requirements listed below. (20 U.S.C. 6318[d])

- a) Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables children to meet challenging state academic standards. Describe the ways in which each parent will be responsible for supporting their children's learning (e.g.volunteering in their child's classroom; participating, as appropriate, in decisions relating to the education of their children; and positive use of extracurricular time). (20 U.S.C. 6318[d][1])

Flory Academy will provide materials and training to help parents support their children to improve their children's academic achievement and meet the challenging state standards through activities such as:

- Volunteer training
- Family night activities
- School Site Council and ELAC training for parents
- FAST Boosters sponsored parent training/education activities
- Ventura County Office of Education parent training as offered
- Training provided to parents at Annual Title I parent meeting

- b) Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum, the requirements listed below. (20 U.S.C. 6318[d][2])

1. Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement. (20 U.S.C. 6318 [d][2][A])

Flory Academy will provide each parent with information about the individual performance of their child on both classroom and State assessments through parent conferences to discuss:

- STAR Assessment Student Report Results
- ELPAC results (all English Learner's)
- Standards Based Report Card, indicating student performance on state standards in math and language arts, given to parents three times a year
- Goal setting

2. Frequent reports to parents on their child's progress. (20 U.S.C. 6318 [d][2][B])

Flory Academy teachers will communicate regularly with parents regarding their child's progress through:

- Canvas Learning Management System
 - Triennial progress reports
 - Triennial report cards
 - Parent Conferences as requested by the parent or teacher
3. Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities. (20 U.S.C. 6318 [d][2][C])
 4. Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand. (20 U.S.C. 6318 [d][2][D])

Flory Academy teachers will communicate regularly with parents through:

- Formal parent-teacher conferences.
- Informal parent meetings
- Phone calls
- Weekly/monthly newsletters
- Emails
- Phone calls

The policy is updated periodically to meet changing needs of parents and family members and the school. If the school has a process in place for involving parents and family members in planning and designing the school's programs, the school may use that process if it includes adequate representation of parents and family members of children receiving Title I, Part A services.

Date plan updated: March 2, 2023