

MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
September 18, 2023 - Committee Meetings

The Elizabeth City-Pasquotank Board of Education met at the Education Building and via livestream, on Monday, September 18, 2023, at 5:00 p.m. The following Board members were present and constituted a quorum:

Angela Cobb, Chair
Pam Pureza, Vice-Chair
Valerie Bogues
Tommy Old

Rodney Walton
Sharon Warden
Shelia H. Williams

The following staff members were present:

Dr. Keith Parker, Superintendent
Rachael Haines, Assistant Superintendent of Finance
Adrian Fonville, Executive Director of Secondary Schools
Sammy Fudge, Assistant Superintendent of Curriculum and Instruction
Dr. Katina Waples, Executive Director of Elementary Education
Bert Lane, Executive Director of Federal Programs
Meredith Collins, Executive Director of Accounting Services
Dexter Jackson-Heard, Director of Community Schools
Pam Parker, Executive Assistant to the Superintendent and Board of Education

Others in attendance:

Johny Hallow, School Board Attorney

1. Meeting Called to Order by Chair

Chair Cobb called the meeting to order at 5:02 p.m.

2. Roll Call

Pam Parker called the roll and recorded members in attendance for the meeting.

3. Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest

Tommy Old read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. The record reflects that no conflicts exist.

4. Approval of Agenda

A motion was made by Sharon Warden, seconded by Rodney Walton, and carried, as confirmed by roll call, to approve the agenda for September 18, 2023, as presented.

5. Agenda Items

Financial, Business, and Technology Committee

Sharon Warden, Chair

Chair Warden deferred to Vice-Chair Rodney Walton to lead the Financial, Business, and Technology Committee.

Rachael Haines, Assistant Superintendent of Finance presented FBT-01 (Purchasing Report for information only); FBT-02 (Furniture Quote - Innovative Technology Labs at NHS and PCHS); FBT-03 (Fundraisers); FBT-04 (Bid Award SHES Underground Hot Water Heating Pipe DPI Project #23007)

A motion was made by Vice-Chair Rodney Walton and seconded by Sharon Warden, and carried, as confirmed by roll call, to approve FBT-02 (Furniture Quote - Innovative Technology Labs); FBT-03 (Fundraisers); FBT-04 (Bid Award SHES Underground Hot Water Heating Pipe DPI Project #23007) as presented.

Rachael Haines, Assistant Superintendent of Finance presented FBT-05 (Budget Amendments #101 and #301) to be placed on the Consent Agenda for approval at the regular board meeting.

A motion was made by Vice-Chair Rodney Walton and seconded by Sharon Warden, and carried, as confirmed by roll call, to approve FBT-05 (Budget Amendments #101 and #301) to be placed on the Consent Agenda for September regular board meeting.

Policy Committee

Tommy Old, Chair

Chair Old deferred to Dr. Parker to lead the Policy Committee. Dr. Parker recommended to the board to waive the first read on these policies and take action tonight. Dr. Parker went back to last month's meeting, and stated attorney's Leidy, Hornthal and Hallow worked on drafting several policies that were presented at that meeting. Dr. Parker stated we did not have suggested policies at that time from the North Carolina School Board Association as it relates to the recently passed legislation that being the S49 Parents Bill of Rights Policy.

Dr. Parker stated we are recommending a full set of policies from NCSBA that have similarities and overlap to the policies Attorney Hallow brought to us from the last meeting. Dr. Parker stated to be consistent with other school boards, we are taking the recommendation from the last meeting off and recommend the board adopt the policies from NCSBA. Dr. Parker stated these policies reflect three parts of S49 Parents Bill of Rights. Dr. Parker stated the law lays out ten specific rights for parent involvement in their child's education. Dr. Parker stated we are working internally to develop the parent notification guides and revise some of the internal processes as it relates to these guidelines.

Dr. Parker stated he is making a recommendation to the board to take action on these policies tonight and waive the first read to move in compliance with the law. Attorney Hallow stated he strongly suggests the board adopts these policies tonight.

A motion was made by Tommy Old, seconded by Sharon Warden, and carried, as confirmed by roll call vote, to suspend Policy 2420.

A motion was made by Tommy Old, seconded by Rodney Walton, and carried, as confirmed by roll call vote, recommend the adoption of policies and waive the first read policies 1310/4002 Parent Involvement; Policy 3210 Parental Inspection of and Objection to Instructional Materials; Policy 3540 Comprehensive Health Education Program; Policy 4335 Criminal Behavior; Policy 4720 Surveys of Students; Policy 6120 Student Health Services, and Policy 7300 Staff Responsibilities; Policy 3620 Extracurricular Activities and Student Organizations.

Closed Session

A motion was made by Dr. Shelia Williams seconded by Rodney Walton, and carried, as confirmed by roll call, for the Board to go into closed session as allowed by N.C. General Statute 143-318.11(a)(6) for the purpose of considering one or more personnel matters that are confidential under N.C. General Statute 115C-320; and as allowed by N.C. Statute 143-318.11(a)(3) to consult with the Board Attorney regarding matters protected by the attorney/client privilege and to preserve that privilege.

Closed session began at 5:51 p.m. The following Board Members were present: Angela Cobb, Sharon Warden, Rodney Walton, Pam Pureza, Dr. Sheila Williams, Tommy Old, Valerie Bogues. The following staff members were present: Dr. Keith Parker, and Johny Hallow, School Board Attorney, was also in attendance for the closed session.

Board will resume the open session following the closed session.

The Board returned to Open Session at 6:25 p.m.

Excellent Educators Committee

Dr. Shelia Williams, Chair

Dr. Shelia Williams requested approval of the Superintendent's Report and Recommendation for Personnel as presented in closed session. A motion was made by Dr. Shelia Williams, seconded by Valerie Bogues, and carried, as confirmed by roll call vote, to accept the Superintendent's Report and Recommendation for Personnel as presented.

6. Other

7. Adjournment

A motion was made by Dr. Shelia Williams, seconded by Tommy Old, and carried to adjourn the meeting. The meeting ended at 6:26 p.m.

Chair

Secretary