MOORPARK UNIFIED SCHOOL DISTRICT

Minutes of DELAC Meeting

September 21, 2023
Date
Flory School- Multipurpose Room

Members Present: See attached list.

Legal Requirement/Training Covered:

X	Development of a district master plan for educational programs and services for English learners that takes into consideration the Single Plan for Student Achievement.
	Conducting of a district-wide needs assessment on a school-by-school basis.
X	Establishment of district program, goals, and objectives for programs and services for English learners.
	Development of a plan to ensure compliance with any applicable teacher and instructional aide requirements.
	Review and comment on the school district's reclassification procedures.
X	Review and comment on the written notifications required to be sent to parents and guardians.
X	Training to assist members in carrying out their legal advisory responsibilities.

I. Welcome and Introductions

The meeting was called to order by Maribel Rangel, TOSA at 6:11 pm. At this time, Maribel Rangel asked the parents present if they needed the presentation in English. Dr. Beck presented the information to the one parent needing the information in English. The members of the DELAC team introduced themselves, as well as school counselors and principals.

II. Reading and Approval of Minutes

Maribel Rangel, TOSA explained to parents that at each meeting there will be a reading of the minutes from the previous meeting. The parents will have the opportunity to add or make any corrections needed and a motion to approve the minutes will be made.

III. Reports

A. Maribel Rangel, TOSA reviewed the purpose of ELAC, DELAC, and member responsibilities, membership requirements, elections, and training information. She also explained the responsibilities of those parents who have been elected as DELAC reps.

IV. Old Business

A. No old business

V. New Business

A. Sergio De La Rosa, School Counselor reviewed the goals and objectives for students and the program for 2022-2023. Maribel Rangel, TOSA reviewed the State Goals for English Learners and MUSD goals. Maribel Rangel advised parents at this time if there were any questions or changes that they would like to make to the goals. All in attendance agreed with the goals and objectives stated. Mrs. Gabriela Perez motioned to approve the goals and objectives for the 2023-2024 school year. Mr. Jairo Cerna seconded the motion.

B. Maribel Rangel, TOSA reminded parents of the school-elected DELAC committee. She advised parents that at this time we need to elect new members or re-elect our previous members. She reviewed the duties of the president, co-president, and secretary. Mrs. Gabriela Perez made a motion to re-elect Mrs. Maria Cruz as the DELAC president for the 2023-2024 school year. Mrs. Cristina Garcia seconded the motion. All in attendance were in favor. Mrs. Raquel Garcia was nominated for DELAC co-president. Mrs. Gabriela Perez made a motion to elect Mrs. Garcia as DELAC co-president for the 2023-2024 school year. Mrs. Alicia Luna seconded the motion. All in attendance were in favor. Mrs. Cristina Garcia was nominated for DELAC secretary. Mrs. Sara Salcedo Perez made a motion to elect Mrs. Garcia as DELAC secretary for the 2023-2024 school year. Mrs. Karina Vaca seconded the motion. All in attendance were in favor. All motions took place by verbal votes.

C. Maribel Rangel, TOSA reviewed the District Master Plan for Programs and Services for English Learners. She went over what ELD means, the different programs, and strategies used in the classroom. Maribel Rangel, went over the Initial Parent Notification, the Initial Notification Student Language Profile, and program descriptions and placement. She advised parents that the annual notification letters look different this school year due to the new platform, Ellevation. Mrs. Rangel reviewed the letter with the parents and advised them that their students' latest summative scores can be found on the letter. She advised parents that they will not receive the ELPAC score reports in the mail but they can log into their Parent Connect account and access them through there. She advised parents that the ultimate goal is for all English learners to be reclassified.

D. Maribel Rangel, TOSA, advised parents that MUSD would like to receive their input regarding meeting times and topics to best serve their needs. Parents were given a Family Survey to fill out.

VI. Comments/Questions

A. Maribel Rangel went over community resources that are available to the parents. Maribel Rangel, mentioned that Adult English classes have begun. She reviewed the different options available this school year. Maribel Rangel, reminded parents to schedule and attend parent conferences at all of the elementary schools during the week of October 16th. She reminded parents that all elementary students have Friday dismissal all week. Mrs. Rangel also reminded parents that they have the right to schedule a parent conference at the middle school and secondary level. She advised parents on the upcoming virtual information nights for Dual Language Immersion and the holiday gift giveaway.

VII. Adjournment

Several prizes were raffled off. Mr. De La Rosa motioned to end the meeting. Mr. Morales second the motion and all in attendance agreed. Maribel Rangel adjourned the meeting at 6:56 pm.

Date minutes were shared with the principal (if not present at DELAC): Minutes emailed to principals on October 2, 2023.