School Commission Meeting Minutes  
Wednesday, 5/3/2023  
6:00pm-7:30pm in person

Minutes by Carlos Gonzalez  
**Action items in bold**

Present: David Burroughs (Principal), Erica Pierson (Vice Principal), Charlie Herb (Facilities), Kelly Surapaneni (Catholic Identity), Kelly Bach (Health & Safety), Orville McDonald (Technology), Lisa Mallory (Incoming Parent Club President), Merrill Behnke (Parent Club President), Katie Goodrich (Legal), Carlos Gonzalez (Chair)

Absent: Heather Bradford (Vice Chair and Secretary), Father Nagel, Bridget Darrow (Pastoral Assistant for Administration)

1) Voted at the meeting on changing the date for our final meeting of the year given 8th grade graduation happens the day after the original date of 6/7. After considering multiple dates, agreement was reached to meet on Tuesday June 6th. Meeting will be at Carlos’ place at 6:30pm.

2) Legal (Katie): No updates.

3) Parent’s Club (Merrill):
   a) Finalizing teacher awards. Several students have been involved. Plan is to announce by Grandparents Day.
   b) Bingo night registration underway. So far 160 attendees.
   c) Jogathon. Overall great success on the track and financially. Feedback provided to consider a bigger track next year. First time with 3rd party host (Booster); Good feedback on how the event was run. Tally still being counted.

4) Safety (Kelly B.):
   a) Health room. A bit busy with the DC trip (chasing forms). Under control but would be good to consider supporting via volunteers. Only happens every other year.
   b) Mental health, social media. Continue to work on this topic with Ms. Morton to target both students and parents. Parental control workshop on 4/5/23 had reasonable attendance but not as much as we would have liked. **Will meet with 5th grade CCs for rollout of content.**
   c) Middle school curriculum. **Evaluating tools to navigate character growth for parents and students.**

5) Principal’s update (David):
   a) Planning on adding a second portable ½ the size of the existing one right next to the existing portable. Will take some additional parking space.
   b) Staffing.
i) Need to recruit:
   (1) a math specialist to replace (Ms. Baumann leaving)
   (2) Science + Tech teacher (Ms. Finney leaving)
   (3) Admissions Director (Laura Leach leaving)
   (4) Development (Katie Greg leaving)
ii) Hired:
   (1) 1 of 2 fourth grade teachers
   (2) middle school language arts teacher
   (3) 5th grade team hired (coming over from 4th grade)
c) No updates on Partners of the Gospel
d) Security (Erica).
   i) Hired security contractor to evaluate campus
   ii) **Expect to receive report of findings in two weeks**
   iii) Will include suggested fixes/remediations on findings
   iv) Erica shared a sample report which seems to be quite comprehensive
   v) Carlos raised concern about potentially adding locks to bathrooms
   vi) Kelly B. suggested reaching out to BSD on what is the latest + greatest on security; however, David thinks this is not info that the district would likely share
e) Intruder drill on 4/27 (Erica).
   i) Overall went well. Had a successful 1st run. There were some good lessons learned.
   ii) Teachers had to make decisions on what to do given what was presented at the drill.
   iii) **Charlie suggested that SHS educates parents further on the drill as part of next steps.**