

NOTICE TO BIDDERS

October 5, 2023

Sealed Bids on behalf of City of Richmond Public Schools, will be received in the Procurement and Property Management Department, 2325 Maury Street, Richmond, VA 23224, until but no later than **2:00 p.m.** local time prevailing, **November 7, 2023** and then publicly opened and read immediately thereafter for the following:

Invitation for Bid #23-7053-10, William Fox Elementary School Reconstruction

Scope of Work: Fox Elementary is a historic building built in 1911 that will be completely reconstructed and restored following a structural fire that occurred in February 2022. Much of the third level was destroyed or significantly damaged in the fire and lower levels were impacted. The roof structure has been rebuilt and covered with a roof membrane to protect the interior and stabilize the structure for reconstruction. There is approximately 63,500 sf of existing gross building area. William Fox Elementary is included on the National Register of Historic Places as a Multiple Property Listing of Public Schools of Richmond, VA, 1869-1930, and is located in the historic Fan district. All work is subject to approval by the Virginia Department of Historic Resources as this project will be pursuing Virginia Historic Tax Credits.

Please direct any and all questions regarding the Invitation for Bid and/or Invitation for Bid Documents in writing to Melissa Wease, Procurement & Property Management Director, at mwease@rvaschools.net. Questions must be received no later than Thursday, October 26, 2023.

Pre-Bid Conference:

A non-mandatory pre-bid conference will be held on **October 18, 2023 at 10:00 a.m.** The conference will be held at: 2300 Hanover Ave, Richmond, VA 23220. Attendees will meet at the North-West corner of Strawberry Street and Hanover Ave. A site visit walk will follow. Contractors will be given full access to the building to review existing conditions. Additional Site Visits may be arranged by contacting Jon Balasa at jbalasa@rvaschools.net.

Attendance is encouraged; however, it is not mandatory in order for your bid to be considered for award.

Invitation for Bid Documents:

Drawings and Invitation for Bid Documents will be provided electronically via download link at no cost to the bidder here: <https://infoexchange.quinnevans.com>

Electronic Documents: Project documents (Invitation for Bids, Project Manuals, Drawings, and any other applicable documents) provided electronically are solely for use by the Bidder for the convenience of preparing a bid response for the project. Electronic documents shall not be altered, and shall not be reproduced for any purpose other than the express purpose stated above. Any conclusion or information obtained or derived from such electronic files will be at the Bidder's risk. If there is a discrepancy between the electronic files and the hard copies on file with the County, the hard copies govern. If CAD files are available, RPS does not release, nor authorize its engineering and design consultants to release them prior to execution of the Notice to Proceed.

Prepared By:
Melissa Chasteen, NIGP-CPP, CPPB, VCCO, VCO
Procurement and Property Management Director
Richmond Public Schools Operations