

**MINUTES  
BOARD OF EDUCATION  
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS  
August 21, 2023 - Committee Meetings**

The Elizabeth City-Pasquotank Board of Education met at the Education Building and via livestream, on Monday, August 21, 2023, at 5:00 p.m. The following Board members were present and constituted a quorum:

Angela Cobb, Chair (Not present)  
Pam Pureza, Vice-Chair  
Dr. Shelia Williams  
Tommy Old

Valerie Bagues  
Rodney Walton  
Sharon Warden

The following staff members were present:

Dr. Keith Parker, Superintendent  
Rhonda James-Davis, Associate Superintendent of Human Resources & Auxiliary Services  
Rachael Haines, Assistant Superintendent of Finance  
Sammy Fudge, Assistant Superintendent of Curriculum and Instruction  
Dr. Katina Waples, Executive Director of Elementary Education  
Bert Lane, Executive Director of Federal Programs  
Meredith Collins, Executive Director of Accounting Services  
Pam Parker, Executive Assistant to the Superintendent and Board of Education

Others in attendance:

Johnny Hallow, School Board Attorney

Prior to the Committee meetings, Valerie Bagues, was officially sworn in as a board member. A reception followed. The official committee meetings began at 5:18 p.m.

**1. Meeting Called to Order by Chair**

Vice-Chair Pureza called the meeting to order at 5:18 p.m.

**2. Roll Call**

Pam Parker called the roll and recorded members in attendance for the meeting.

**3. Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest**

Tommy Old read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. The record reflects that no conflicts exist.

**4. Approval of Agenda**

A motion was made by Sharon Warden, seconded by Rodney Walton, and carried, as confirmed by roll call, to approve the agenda for August 21, 2023, as presented. Chair Cobb was not present.

**5. Agenda Items**

**Financial, Business, and Technology Committee**

**Sharon Warden, Chair**

Rachael Haines, Assistant Superintendent of Finance presented FBT-01 (Rental Report); FBT-02 (Purchasing Report); FBT-03 (Fundraisers); FBT-04 (Revised Schedule of Fees); FBT-05 (Contracts for EC Department); and FBT-06 (Contract for Curriculum & Associates).

A motion was made by Sharon Warden and seconded by Rodney Walton, and carried, as confirmed by roll call, to approve FBT-03 (Fundraisers); FBT-04 (Revised Schedule of Fees); FBT-05 (Contracts for Speech and Nursing Services); and FBT-06 (Contract for Curriculum & Associates Quote 314529.6). Chair Cobb was not present

### **Closed Session**

A motion was made by Dr. Shelia Williams seconded by Rodney Walton, and carried, as confirmed by roll call, for the Board to go into closed session as allowed by N.C. General Statute 143-318.11(a)(6) for the purpose of considering one or more personnel matters that are confidential under N.C. General Statute 115C-320; and as allowed by N.C. Statute 143-318.11(a)(3) to consult with the Board Attorney regarding matters protected by the attorney/client privilege and to preserve that privilege.

Board will resume the open session following the closed session.

### **Excellent Educators Committee**

#### **Dr. Shelia Williams, Chair**

Dr. Shelia Williams requested approval of the Superintendent's Report and Recommendation for Personnel as presented in closed session. A motion was made by Dr. Shelia Williams, seconded by Rodney Walton, and carried, as confirmed by roll call vote, to accept the Superintendent's Report and Recommendation for Personnel as presented. Chair Cobb was not present

### **6. Other**

### **7. Adjournment**

A motion was made by Dr. Shelia Williams, seconded by Sharon Warden, and carried to adjourn the meeting. The meeting ended at 7:17 p.m.

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Chair

Secretary