

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

September 7, 2023

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by Member Peterson at 7:00 p.m. on Thursday, September 7, 2023, at the Forest Lake District Office. Roll was called and the following members were present: Luke Hagglund, Jeff Peterson, Rob Rapheal, Gail Theisen and Superintendent Steve Massey, ex officio. Absent: Jill Christenson, Julie Corcoran, Curt Rebelein

Member Hagglund moved, 2nd by Member Theisen to approve the meeting agenda as presented. All members present voted aye. The motion carried.

4. SCHEDULED / UNSCHEDULED VISITORS:

Listening Session: There were 2 in attendance, discussing busing and the start of the school year.
Green Cards: There were 0 green card speakers.

5. POSITIVE HAPPENINGS:

Scandia Principal Stratton presented on testing results, the school improvement plan and STEM Positive Happenings from around the district were discussed.

6. REPORTS:

Superintendent Report - Dr. Massey gave highlights from the start of the new school year; going over student testing data, positive busing schedules, a successful TEFFLA event, the staff back to school event speaker Doc Brown and the results of a parent survey giving feedback on how our district is viewed by families.

7. CONSENT AGENDA ITEMS:

Member Rapheal moved to approve agenda items 7.1-7.4, the motion was 2nd by Member Hagglund. All members present voted aye. The motion carried.

7.1 Approved the Minutes of August 3 & 17, 2023

7.2 Approved the Bills as of September 7, 2023

7.3 Approved Classified Personnel:

Add/Change of Position(s)

- New 6-hour Special Education Paraprofessional at Forest View Elementary to work 1:1 with student, 30 hours per week and 37 weeks per year, effective September 5, 2023
- EL Paraprofessional II position Districtwide, 30 hours per week and 37 weeks per year
- School Age Childcare Program Aide at Lino Lakes Elementary, 20 hours per week and 37 weeks per year
- School Age Childcare Program Aide at Linwood Elementary, 10 hours per week and 37 weeks per year

- School Age Childcare Program Aide at Linwood Elementary, 6 hours per week and 37 weeks per year
- Two School Age Childcare Program Aide positions at Wyoming Elementary, 10 hours per week and 37 weeks per year

Authorization of Transfer

- Baber, Donald - from Substitute to Regular School Bus Driver, 25 hours per week and 37 weeks per year, effective September 5, 2023
- Besch, Traci - from ECFE Teaching Assistant to Special Education Paraprofessional at Forest Lake Elementary, 30 hours per week and 37 weeks per year, effective September 5, 2023
- Branson, Craig - from Regular to Substitute School Bus Driver, effective August 15, 2023
- Bromert, Madelyn - School Age Childcare Program Aide at Wyoming Elementary, from 10 to 20 hours per week and 52 weeks per year, effective August 28, 2023
- Burns, Diana - from Substitute to Regular School Bus Driver, 37.5 hours per week and 37 weeks per year, effective September 5, 2023
- Chilson, Camille- School Bus Aide from 29.45 to 37.5 hours per week and 37 weeks per year, effective September 5, 2023
- DeYoung, David - from Regular to Substitute School Bus Driver, effective September 5, 2023
- Froberg, Starsha - Early Childhood Family Education Preschool Educator from District Wide to Forest View Elementary, 38 hours per week and 37 weeks per year effective August 28, 2023
- Gaiovnik, Lisa- from Substitute to Regular School Bus Driver, 25 hours per week and 37 weeks per year, effective September 5, 2023
- Hoekstra, Sandra- School Bus Aide from 29.05 to 37.5 hours per week and 37 weeks per year, effective September 5, 2023
- Hommes, Marissa - School Age Childcare Program Aide at Forest View Elementary from 22.5 to 25 hours per week and 52 weeks per year, effective August 23, 2023
- Jents, Patricia - Early Childhood Family Education Preschool Educator at the Education Center, from 26.25 to 16.25 hours per week and 43 weeks per year, effective August 17, 2023
- Kalsnes, James- School Bus Aide from 37.5 to 25 hours per week and 37 weeks per year, effective September 5, 2023
- Laroue, Cody- from Substitute to Regular School Bus Driver, 25 hours per week and 37 weeks per year, effective September 5, 2023
- Larson, Amber - School Bus Aide from 37.5 to 25 hours per week and 37 weeks per year, effective September 5, 2023
- Larson, Angela - School Bus Driver from 34.10 to 25 hours per week and 37 weeks per year, effective September 5, 2023
- Leahy, Kelly - from School Bus Driver to Transportation Safety Coordinator, 40 hours per week and 52 weeks per year, effective August 28, 2023

- Metcalf-Randall, Tara - Early Childhood Family Education Preschool Educator at Wyoming Elementary from 30.5 to 33 hours per week and 41 weeks per year, effective August 17, 2023
- Miller, Johnnie - from Substitute to Regular School Bus Driver, 25 hours per week and 37 weeks per year, effective September 5, 2023
- Monson, Curtis - from Substitute to Regular School Bus Driver, 25 hours per week and 37 weeks per year, effective September 5, 2023
- Nechodom, Mary - School Bus Driver from 29.95 to 37.5 hours per week and 37 weeks per year, effective September 5, 2023
- Overlund, Lizabeth - Cook Helper at the Senior High School from 17.5 to 20 hours per week and 37 weeks per year, effective September 5, 2023
- Peltier, Jeanie - School Bus Driver from 31.70 to 37.5 hours per week and 37 weeks per year, effective September 5, 2023
- Raway, Tracy - Behavior Intervention Specialist from Districtwide to Columbus Elementary, 37.5 hours per week and 37 weeks per year effective August 28, 2023
- Rocker, Diane - from Substitute to Regular School Bus Driver, 25 hours per week and 37 weeks per year, effective September 5, 2023
- Sandstedt, Caitlin- from Substitute to Regular School Bus Driver, 25 hours per week and 37 weeks per year, effective September 5, 2023
- Soule, Michael - from Substitute to Regular School Bus Driver, 25 hours per week and 37 weeks per year, effective September 5, 2023
- Stedje, Shane - School Bus Driver from 31.65 to 37.5 hours per week and 37 weeks per year, effective September 5, 2023
- Stegmeier, Ryan - Behavior Intervention Specialist from Forest View Elementary to Districtwide, 37.5 hours per week and 37 weeks per year, effective September 5, 2023
- Tatro, Mya - School Age Childcare Program Aide at Forest View Elementary from 10 to 20 hours per week and 52 weeks per year, effective August 28, 2023
- Tinney, Brittany - from Special Ed Paraprofessional to Special Ed Paraprofessional/SAC at Forest View Elementary 40 hours per week and 37 weeks per year, effective September 5, 2023
- Ulvin, Ian- Behavior Intervention Specialist from Districtwide to Scandia Elementary, 37.5 hours per week and 37 weeks per year effective August 28, 2023
- VanHolbeck, Mia- Special Education Paraprofessional at Forest View Elementary, from 29.75to 34.25 hours per week and hours per week and 34 weeks per year, effective September 5, 2023
- Wicht, Kelli - Special Education Paraprofessional at Forest View Elementary from 40 to 30 hours per week and 37 weeks per year, effective September 5, 2023
- Winiecki-Ross, Jeanine - from Substitute to Regular School Bus Driver, 37.5 hours per week and 37 weeks per year, effective September 5, 2023

End of Employment / Termination

- Nordquist, Steven - Trainee School Bus Driver, effective August 21, 2023

Recommendation of Employment

- Beamond, Lauren - Special Education Paraprofessional at Forest Lake Elementary, 30 hours per week and 37 weeks per year, effective September 5, 2023
- Berg, Gregory - School Bus Trainee, effective August 7, 2023
- Dwyer, Robert - Transportation Supervisor, 40 hours per week and 52 weeks per year, effective September 18, 2023
- Gerardi, Izabella - Special Education Paraprofessional at Forest View Elementary, 30 hours per week and 37 weeks per year, effective September 5, 2023
- Geving, Tristen - Special Education Office Assistant III at STEP, 30 hours per week and 37 weeks per year, effective September 8, 2023
- Greenhow, Erin - School Age Childcare Program Aide at Scandia Elementary, 22.5 hours per week and 40 weeks per year, effective August 28, 2023
- Holmstrom, Eric - Special Education Paraprofessional at Lino Lakes Elementary, 30 hours per week and 37 weeks per year, effective September 5, 2023
- Huisenga, Jamie - Behavior Intervention Specialist Districtwide, 37.5 hours per week and 37 weeks per year, effective September 5, 2023
- LaCasse, Nicole - School Age Childcare Program Aide at Lino Lakes Elementary, 20 hours per week and 40 weeks per year, effective August 28, 2023
- Langston, Warren - Substitute School Bus Driver, effective August 28, 2023
- Lenthe, Kaleigh - Special Education Paraprofessional at Forest Lake Elementary, 10 hours per week and 37 weeks per year, effective September 5, 2023
- Lesch, Julie - Cook Helper at the Middle School 15 hours per week and 37 weeks per year, effective September 5, 2023
- Lundquist, Jennifer - Noon Duty Supervisor at Forest Lake Elementary, 12.5 hours per week and 37 weeks per year, effective September 5, 2023
- Maharaj, Brian - RESCINDED EMPLOYMENT ~ Custodian at the Senior High School, effective August 14, 2023
- Millerbernd, Alexis - RESCINDED EMPLOYMENT ~ Special Education Paraprofessional at Early Childhood Special Education, 30 hours per week and 37 weeks per year, effective September 5, 2023
- Ott, Audrey - School Bus Trainee, effective August 29, 2023
- Phillips, Amber - Special Education Paraprofessional at the Education Center, 30 hours per week and 37 weeks per year, effective September 5, 2023
- Plante-Schilling, Angie - Special Education Paraprofessional at Wyoming Elementary, 30 hours per week and 37 weeks per year, effective September 5, 2023
- Riepe, Olivia - School Age Childcare Junior Program Aide at Columbus Elementary 10 hours per week and 37 weeks per year, effective August 28, 2023
- Ringwelski, Shelby - School Age Childcare Assistant Site Manager at Forest Lake Elementary, 32.5 hours per week and 52 weeks per year, effective August 28, 2023
- Solberg, Isabelle - School Age Childcare Program Aide at Columbus Elementary, 20 hours per week and 40 weeks per year, effective August 28, 2023
- Voth, Aubree - Special Education Paraprofessional at the Senior High, 30 hours per week and 37 weeks per year, effective September 5, 2023

- Walker, Catherine - Special Education Paraprofessional at Columbus Elementary, 30 hours per week and 37 weeks per year, effective September 5, 2023
- Weber, Jeffrey - School Bus Trainee, effective August 29, 2023
- Wichart, Jennifer - Noon Duty at Lino Lakes Elementary, 12.5 hours per week and 37 weeks per year, effective September 5, 2023

Resignation(s)

- Crosby, Kaylee - Special Education Paraprofessional at Wyoming Elementary, effective July 28, 2023
- Crosby, Kaylee - School Age Childcare Program Aide at Linwood Elementary, effective August 25, 2023
- Kaufman, Kristin - Special Education Paraprofessional at Forest Lake Elementary, effective September 8, 2023
- Mastell, Katie - School Age Childcare Program Aide at Scandia Elementary, effective August 28, 2023
- Meck, Stacy - Special Education Paraprofessional at Wyoming Elementary, effective June 8, 2023
- Nelson, Ellen - Special Education Paraprofessional at Early Childhood Special Education, rescinded resignation effective August 16, 2023
- Randall, Carrie - Special Education Paraprofessional at Wyoming Elementary, effective August 18, 2023
- Randall, Carrie - SAC Program Aide at Columbus Elementary, effective August 14, 2023
- Rowe, Desiree - Special Education Paraprofessional at Wyoming Elementary, effective June 8, 2023
- Sandall, Alicia - Health Office Assistant at Columbus Elementary, effective June 8, 2023
- San Nicholas, Alicia - School Age Childcare Program Aide at Columbus Elementary, effective August 23, 2023
- Schmidt, Julianne - Trainee School Bus Driver, effective July 21, 2023
- Schwartz, Jacob - Custodian at Forest View Elementary, effective September 5, 2023
- Smith, Christine - Health Office Assistant at Scandia Elementary, effective June 8, 2023
- Tillman, Autumn - School Age Childcare Program Aide at Linwood Elementary, effective August 23, 2023
- Titacho, Pascaline - Special Education Paraprofessional at Forest Lake Elementary, effective June 8, 2023

7.4 Approved Licensed Personnel:

Add / Change of Position

- Add Grade 1 Section at Linwood for 23/24 SY

Authorization of Position(s)

- Title I Teacher at FVE for less than 600 hours during 23-24 sy only (K. Ringaman)

Change in Status / FTE & Agreement to Waive CCS

- Bahr, Kerrie - from .68 FTE to .88 FTE for 23-24 sy only
- Honebrink, Serese - from .58 FTE to 1.0 FTE for 23-24 sy only

Non-Curricular Assignment(s)

- Anderson, Brianna - HS Girls' Swim/Dive 1.0 Asst. Coach (HS)
- Bahneman, Benjamin - Football 1.0 Asst. (HS)
- Barten, Nathan - HS Environmental Club .5 Head (HS)
- Bauer, Austin - Football 1.0 Asst. (HS)
- Brett, Amanda - HS Student Council .5 Head & .5 Asst. (HS)
- Degneau, Meghan - HS Girls' Soccer - .5 Asst. Coach (HS)
- Dumonceaux, Duane - Football 9th Grade (Booster Pd.) (HS)
- Fleming, Noah - Football 9th Grade (Booster Pd) (HS)
- Guidry, John - HS Choir Director - Head (HS)
- Harris, Larry - HS DECA - Asst (HS)
- Irish, Casey - Football 1.0 Asst. Coach (HS)
- Johnson, Madisen - HS Girls' Swim/Dive - 9th grade (HS)
- Kigner, Ross - Football 1.0 Asst. (HS)
- Kvam, Erin - Girls' Cross Country Asst Coach (HS)
- Laszczak, James - Football 1.0 Asst. Coach (HS)
- LeTexier, Austin - Football 1.0 Asst. Coach (HS)
- Livermore, David: HS Auditorium Manager & HS Orchestra Director (HS)
- Nellis, Kristen - HS DECA - Head (HS)
- Ososki, Eric - Football 1.0 Asst. (HS)
- Pavek, Aaron - Football 1.0 Asst. Coach (HS)
- Pollock, Jordan - HS FFA .5 Head & .5 Asst. (HS)
- Raabe, Brianna - HS Volleyball - 9th grade (HS)
- Raaen, Philip - HS Girls' Tennis - 7/8 Head Coach (HS)
- Roberts, Jacob - Boys' Cross Country - Asst. Coach (HS)
- Schmidt, Michael - HS Environmental Club .5 Head (HS)
- Schwartz, Keith - HS SADD - Head (HS)
- Swanson, Maria - HS Girls' Soccer .50 Asst. Coach (HS)
- Tazzell, Ann - HS FFA .5 Head & .5 Asst (HS)
- Welch, Deborah - HS Girls' Swim/Dive .50 Asst. Coach (HS)
- Welch, Kellie - HS Girls' Swim/Dive .50 Asst. Coach (HS)
- Wolf, Justin - Football .75 Asst. (Booster Pd.) (HS)
- Zumwalde, Barry - HS Band Director - Head & HS Pep Band - Head (HS)

Recommendation of Employment

- Ballard, Paige - 1.0 FTE effective 23-24 sy contingent upon proper licensure
- Bowker, Jordyn - 1.0 FTE effective 23-24 sy contingent upon proper licensure

- Henkes, Jessica - 1.0 FTE effective 9/5/23 for 23-24 sy contingent upon satisfactory background check and proper licensure
- Hoffmann, Tammy - 1.0 FTE effective 23-24 sy
- Kirchmeier, Chelsea - 1.0 FTE effective 23-24 contingent upon proper licensure
- Lieder, Amanda- 1.0 FTE effective 23-24 sy
- McKenzie, Rochelle - 1.0 FTE effective 23-24 sy contingent upon proper licensure
- Ringaman, Kerri - less than 600 hour Title 1 teacher at Forest View Elementary for 23-24 sy only
- Smith, Raeanna - 1.0 FTE for 23-24 sy effective 9/5/23 contingent upon satisfactory background check and proper licensure

Resignation

- Kipp, Deborah - resign effective end of 22-23 sy

Unpaid Leave(s) of Absence (LOA)

- LeMire, Rebecca - Unpaid LOA for approximate dates 8/28/23 - 12/31/23

8. ACTION ITEMS:

8.1 Donations: Member Rapheal reviewed and thanked the organizations providing donations totaling \$8,811.01 plus goods. Member Rapheal moved, 2nd by Member Haglund to accept donations provided to FLAS. All members present voted aye. The motion carried.

8.2 Member Peterson moved, 2nd by Member Rapheal to approve the FLAS Staff Retirement Notice(s). All members present voted aye. The motion carried.

8.3 Member Theisen moved, 2nd by Member Rapheal to approve the SEC Music Festival Learning Day. All members present voted aye. The motion carried.

8.4 Member Rebelein moved, 2nd by Member Theisen to approve the 2022-2024 Forest Lake Association of Professional Office Personnel (FLAPOP) Contract Benefits Agreement. By roll call vote, all members present voted aye. The motion carried.

8.5 Member Theisen moved, 2nd by Member Hagglund to approve the 2022-2024 FLAS Benefits – General Description Classified Employee Policies. By roll call vote, all members present voted aye. The motion carried.

8.6 Member Rapheal moved, 2nd by Member Theisen to approve Awarding the Milk Bid 2023-2024. By roll call vote, all members present voted aye. The motion carried.

8.7 Member Theisen moved, 2nd by Member Rapheal to approve Awarding the Dishwasher Bid 2023-2024. By roll call vote, all members present voted aye. The motion carried.

8.8 Member Hagglund moved, 2nd by Member Rapheal to approved the Resolution Relating to \$20,035,000 General Obligation Facilities Maintenance Bonds, Series 2023A; Authorizing Issuance, Awarding Sale, Prescribing the Form and Details and Providing for the Payment Thereof. By roll call, all members present voted aye. The motion carried.

9. NEW BUSINESS: None

10. REVIEW OF UPCOMING CALENADAR DATES: The School Board reviewed communications and upcoming calendar dates.

As there was no further business, Member Theisen moved, 2nd by Member Rapheal to adjourn. All members present voted aye and the meeting adjourned at 7:58 pm.

Jeff Peterson, President

Gail Theisen, Clerk

Date: 10/05/2023