

**ROCHESTER SCHOOL COMMITTEE MEETING
ROCHESTER PUBLIC SCHOOLS
Rochester, Massachusetts
16 Pine Street - Rochester, MA 02770**

**MEETING MINUTES
August 31, 2023**

Regular meeting of the Rochester School Committee was held on Thursday, August 31, 2023 at 6:30pm. This meeting was held full in-person and there was also a zoom link available.

COMMITTEE MEMBERS PRESENT: Sharon Hartley (in-person), Chairperson, Jason Chisholm (in-person), Anne Fernandes (in-person), Robin Rounseville (in-person) and Katherine Duggan (in-person).

COMMITTEE MEMBERS NOT PRESENT: None

OTHERS PRESENT: Michael S. Nelson, Superintendent of Schools (in-person); Howard Barber, Assistant Superintendent of Finance & Operations (in-person); Sharlene Fedorowicz, Assistant Superintendent of Teaching & Learning (in-person); Kristine Lincoln, Interim Director of Student Services (in-person); Heidi Letendre, Interim Principal (in-person); Charles West, Assistant Principal (in-person); Melissa Wilcox, Executive Assistant to the Superintendent (in-person).

Meeting was called to order at 6:31pm by Chairperson Hartley. Ms. Hartley stated in accordance with Massachusetts Open Meeting Law, the Agenda has been set, the meeting is being recorded.

The school committee, administration and everyone present stood and recited the Pledge of Allegiance.

RECOGNITION

The administration recognized and welcomed the following new staff.

Heidi Letendre – Interim Principal

Kristine Lincoln – Interim Director of Student Services

Teah Keog – ELL Specialist

Jackie St. Thomas – School Psychologist

Caitlyn Coelho – Special Education Teacher

Alexia Pacheco – Classroom Teacher (Pre K)

Lauren Harper – Classroom Teacher (5th)

Catherine Staier – Classroom Teacher (1st)

Leigh Beson – Classroom Teacher (1st)

Bridget Houlihan – Classroom Teacher (5th)

Erin Sharp – Instructional Assistant

TOUR OF BUILDING

Facilities Director, Eugene Jones, toured the facility with all school committee members.

I. Approval of Minutes

A. Approval of Minutes – Regular Session: June 6, 2023

MOTION: Ms. Fernandes to approve the June 6, 2023 minutes as presented

SECOND: Ms. Rounseville

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville: yes

IV. General

A. Opening Day Update

Recommendation:

That the School Committee hear an update from administration.

Superintendent Nelson made the following statement: *This past Monday we welcomed back our faculty and staff members to the 2023-2024 school year.*

Following tradition - all staff members were greeted at the ORR Campus for light refreshments and an opportunity to catch up with one another from 7:30 - 8:20am. It is always exciting when the staff from all six of our schools can come together in one place. Many of our students who serve as Ambassadors or Project 351 Influencers were present on campus to welcome back staff members.

Next, the faculty and staff members transitioned to the high school auditorium for our opening day ceremony.

First, I had the privilege of offering opening remarks to our incredible team. My comments focused on our purpose as educators and the opportunities that a new school year brings. Dr. Fedorowicz then shared with the audience the happenings in teaching and learning and what the upcoming year will bring from a teaching and learning perspective.

Next, we spent time recognizing the service of our educators and staff members from across our schools. Kim Amato hit her 15 year milestone and Lynne Arruda has met the 25 years of service milestone for Rochester Memorial School. Of particular note, Margaret DeMello at Old Hammondtown School is currently at 49 years of service and counting!

We also spent time introducing new members of the faculty and staff during our opening day ceremony - as it is important to provide a warm welcome to our new colleagues.

From there, Niah Gonzales, a 6th grade student from Sippican School took over the podium. Niah is a Project 351 Influencer and simply an amazing young lady. Simply put, she provided a powerful keynote speech to the audience regarding the important roles our faculty play in the lives of our students. After watching Niah speak - I have no doubt that our community will continue to hear more and more about this young leader. Niah also introduced our closing speaker Mr. Steve Gross from the Life is Good Company. Steve spent valuable time with our educators discussing the power of optimism - while acknowledging the incredibly hard and complex work our teachers and staff take on each day for our students. Just as planned - Mr. Gross met the mark by setting a positive tone for the school year - challenging us all to look for the opportunities in all situations that can lead to positive outcomes.

B. MASC Division Discussion

Recommendation:

That the School Committee discuss moving Rochester to MASC's Division 3 from Division 7 to align with Marion, Mattapoisett and ORR districts.

Superintendent Nelson made the following statement:

Last year, Member Duggan brought to the committee's attention that the Rochester School District is currently designated by MASC as Division 7 compared to Marion, Mattapoisett, and Old Rochester School Districts - they are designated as Division 3. Since this initial discussion, my office has obtained additional information from MASC regarding this matter, which is included in your backup information. Moreover, there is a recommended motion for the committee to consider that would foster a change for the Rochester School District from Division 7 to Division 3.

School Committee Feedback:

The committee discussed the history and confirmed that nothing changes except moving divisions to better align with Marion, Mattapoisett and Old Rochester School Districts.

MOTION to approve changing MASC designation from Division 7 to MASC Division 3

MOTION: Ms. Rounseville

SECOND: Mr. Chisholm

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville: yes

C. Approval of Grant(s)

Recommendation:

That the School Committee review for approval an OpenSciEd grant for grade 5 in the amount of \$4,100.

Superintendent Nelson made the following statement:

Tonight it is recommended that the Rochester School Committee accept an OpenSciEd Grant Fund Code 599 in the amount of \$4,100. The grant allocation allows for training costs, covers substitute costs, and supplies and materials.

Dr. Fedorowicz explained that OpenSciEd is currently being practiced in grades 6-8 and the state opened this grant to continue with lower grades. Her office applied and was awarded. She confirmed the grant covers professional development, materials and supplies for the class and lab.

MOTION to approve the Fund Code 599 OpenSciEd Grant in the amount of \$4,100 as presented

MOTION: Mr. Chisholm

SECOND: Ms. Rounseville

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville: yes

D. Solar Canopy Update and Discussion

Recommendation:

That the School Committee hear an update on the Solar Canopy Project.

Superintendent Nelson made the following statement:

At one of our recent meetings, I shared with the committee an update regarding the solar canopy project that has been in the works for some time. Since that update, it is my understanding that due to increased costs related to the solar canopy project at Rochester Memorial School - the Select Board and Solar Company are currently negotiating the terms of the contract. In my most recent conversations with the town administrator, the Select Board intends to discuss this matter at their September 5th meeting.

Chairperson Hartley added that the Select Board must decide to approve an amendment to the contract. The contract was previously approved, but the costs have increased. She added that the solar company representatives are very dedicated to this project and the town, and have already put in a lot of time. The committee agreed with Chairperson Hartley attending the meeting on their behalf.

V. New Business

C. Business

1. Financial Report

Mr. Barber reported that the Rochester School District has closed its Fiscal Year June 30, 2023 year-end with remaining funds in the amount of \$23,553.03 in the Bristol County Agricultural High School fund and the general funds were spent to the penny.

2. Food Service Director Report

Mr. Barber also reported the following from Food Service Director Jill Henesey:

- It is my pleasure to announce that the state of Massachusetts is 8th in the country to provide Universal Free School Meals to All students regardless of income permanently.
- Extra items will be available for purchase this year; limited snacks, beverages and second entrees at an extra cost.
- We had a successful summer feeding all of the district students during the Acceleration Program.
- I am happy to announce that the two new Fresh Fruit & Veggie Bars have been installed over the summer.
- The Food service team participated in a full day of professional development training on 08/29.
- Friendly reminder to visit the food service website orrschoolmeals.com or access the page via the school website to check out the interactive menus, add/transfer funds, or apply for meal benefits.
- We look forward to a great new school year ahead and feeding all of our children!
- Fun Fact: SY 22-23 served 22,069 breakfast meals and 49,989 lunch meals for the year!

3. Facilities Director Report

Mr. Barber also reported the following Facilities Report from Eugene Jones, Director of Facilities:

- All firefighting systems have been inspected and tested including the ANSUL (kitchen fire suppression system), fire sprinkler, kitchen hoods and stationary fire extinguishers.
- The boilers have been cleaned, serviced and inspected.
- Installed new food service serving line.
- Fire and Building inspections completed.
- Conducted routine maintenance on all facility systems.

D. Personnel

The following staff members were hired for the 2023-2024 school year.

Heidi Letendre – Interim Principal

Kristine Lincoln – Interim Director of Student Services

Teah Keog – ELL Specialist

Jackie St. Thomas – School Psychologist

Caitlyn Coelho – Special Education Teacher

Alexia Pacheco – Classroom Teacher (Pre K)

Lauren Harper – Classroom Teacher (5th)

Catherine Staier – Classroom Teacher (1st)

Leigh Beson – Classroom Teacher (1st)

Bridget Houlihan – Classroom Teacher (5th)

Erin Sharp – Instructional Assistant

The following staff changed positions.

Name	Old Position	New Position
Tess Hedblom	Special Education	Classroom Teacher (2 nd)
Lea Sims	Lunch/Aide	Instructional Assistant

The following staff members retired/resigned/non-renewal.

Derek Medeiros – Principal

Craig Davidson – Director of Student Services

Kathy Dranchak – ELL Specialist

Debora Bacchiocchi – Classroom Teacher (K)

Debbie Lucas – Classroom Teacher (1st)

Diane Alexander – Classroom Teacher (1st)

James Della Cioppa – Classroom Teacher (6th)

Dana Stupalski – Classroom Teacher (2nd)

Lorraine Taylor – Special Education Teacher

Joanne Smith – Art Teacher

Laurene Sherman – Instructional Assistant

Jenna Tavares – Classroom Teacher (5th)

CHAIRPERSON'S REPORT

Chairperson Hartley discussed that as mentioned she will follow up with leaders from the solar company about the solar project. She informed the committee that she met regularly with Superintendent Nelson during the summer and appreciates all of the time he spent giving the school committee members information and planning for the district to start the school year.

CENTRAL OFFICE ADMINISTRATOR'S REPORT

Superintendent Nelson discussed one of the projects over the summer being a new website for all of the schools, which was successfully launched last month and will continue to provide streamlined, current information to families. He thanked the staff that worked with him on the new website including Mr. Barber, Erin Bednarczyk and Melissa Wilcox, along with ORCTV for their drone footage. The Superintendent's newsletter and Principal's newsletters are also available on the website. The next step is meeting to implement a district-wide app for families to streamline communication. At the next Joint School Committee, he hopes for the adoption of Vision2028 the next strategic plan along with appointment of Kristine Lincoln, Interim Director of Student Services. He thanked the school community, families, teachers, staff members and all their work for getting everything ready for this school year.

Dr. Fedorowicz, Assistant Superintendent of Teaching & Learning, stated on the following:

Opening Day:

I was at RMS first thing in the morning to kick off the first day of school. What an amazing group of educators and students! The rooms looked fantastic- clean and inviting. Smiles and greetings all around. Students getting to their classrooms and ready to meet their teachers. Mrs. Letendre, Mr. West, teachers, support staff and custodians succeeded in a well-organized and planned first day!

New Teacher Induction:

New Teacher Induction was held last Thursday and we had a terrific turnout. New teachers received an overview of Teaching and Learning, Technology, and Student Support services before heading to their buildings. There were a lot of smiles and engaging conversations before making their way to their classrooms to set up. Mentors were there to support the new teachers along with principals and administrators. Thank you to the new teachers for a great day and a special thank you to the mentors, principals and administrators supporting our new teachers. I also want to thank Kim Read for the time and energy she took by creating a welcoming setup for our new teachers.

Literacy

We are excited to start the year with a brand new reading curriculum and assessment aligned to the Science of Reading and DESE's Curate, which we were able to purchase with the help of a grant last year. The new literacy materials arrived before the summer, inventoried and distributed over summer. Teachers arrived to school with brand new aligned curriculum in their classrooms!

In terms of supports and training, initial voluntary virtual training was available before summer on June 27th where we had close to 50 teachers between all 3 districts attend. For those that were not available to attend, we offered four different sessions on our first full PD day this past Tuesday. The sessions were Getting Started grades K-2, and Getting Started for grades 3-6. We also had a part II training for those that were able to attend over the summer that were also broken out by a K-2 session and 3-6 on Planning, Prioritizing, and Pacing. We are continuing to partner with the HILL and IntoReading to provide supports all year long for teachers which will include implementation supports of IntoReading, modeling and coaching, data analysis and teacher leadership meetings. Educators will also receive professional development this year on the Science of Reading. This is a very well rounded and thorough rollout for a new literacy curriculum.

We also had DIBELS training on our PD day for all literacy teachers. This new DESE approved literacy assessment will be administered K-6. We have a consistent assessment schedule along with dyslexia screening. We will be working with the HILL throughout the year to conduct data analysis and support small group instruction. Our new Director of Student Services will be collaborating with us throughout the year.

In walking around this week, the teachers seemed really excited about the new literacy program. I want to thank Mrs. Letendre, Mr. West, Kim Read, teachers and the custodial staff for all of their hard work and organization this summer to ensure that all the materials were ready to go for the teachers and students! I also want to extend a thank you to School Committee for all of your support. It was a big undertaking last year to get us where we are today...and we will be continuing support for teachers over the next 2-3 years.

I am looking forward to the continued work and support with all of you for this coming year! I think it will be a wonderful year!

Kristine Lincoln, Interim Director of Student Services, stated on the following:

I would like to thank Mr. West and Mr. Letendre for their leadership in running the SAIL program and commend them on their hard work organizing, collaborating and building a successful team. This summer courses addressed topics of science, mathematics, reading and writing. Activities supported building skills in the areas of team building, communication, collaboration, creativity and critical thinking. Together with the staff, they provided a positive and engaging learning environment over 6 weeks this summer.

As we open the school year, our special education team is collaborating with classroom teachers to implement accommodations and supporting access to the curriculum. They are working with students, setting a positive learning environment for the new school year.

PRINCIPAL'S REPORT:

Ms. Letendre reported on the following:

I first would like to thank the faculty and staff, the administrative team and the RMS families for a warm welcome. Everyone has been very helpful, positive and welcoming. Since the beginning of August, I have been meeting with the faculty and staff of Rochester Memorial School. As of today, I have met with 25 faculty members individually for about 15 minutes to get to know them better and learn what they love most about Rochester Memorial School. I have several more meetings lined up with a goal of sitting with everyone in the next month or two.

The first day for faculty and staff went very well and the day started off with a guest speaker from Life is Good. The feedback from the staff has been that this was one of the best speakers we have had. As a school, we will share the theme of Optimism during our first month of school. Most recently, Ms. Jenna Tavares resigned from her 5th grade position. We wish her well in her new district. At this time, we are still looking to hire a 3rd grade paraprofessional. This year Rochester Memorial School has welcomed 8 new staff members to our team. Our new faculty include:

- In 5th grade, we hired Ms. Lauren Harper and Ms. Bridget Houlihan was hired this past Saturday. Both Lauren and Bridget are excited to begin her new role as 5th grade teachers.
- Mrs. Caitlin Staier is now a first grade teacher and was a substitute teacher for a year at RMS.
- Mrs. Leigh Beson was hired to teach first grade and she comes to us with a reading certification and her elementary education license.
- Ms. Caitlin Coehlo is our new 6th grade special education teacher and she is currently going for her master's degree in curriculum and instructional design.
- In Project Grow, we have hired Ms. Alexia Pacheco and she worked our summer SAIL Program.
- We also hired a new School Psychologist Jacquelyn St. Thomas and before becoming a School Psychologist, Jackie was a ski instructor in Colorado.
- In addition, we recently hired Mrs. Erin Sharp as one of our Project Grow paraprofessionals.

We have had a wonderful start to the school year at Rochester Memorial School. We welcomed 501 students in grades K-6 and 18 students in Project Grow. Our school has been buzzing with excitement between opening day and Open House for grades 1-6 on Wednesday, August 30th. Our teachers and students have filled the hallways with laughter, expectations and a warm welcome.

- The first day of kindergarten is Friday, September 1, 2023
- The Project Grow Preschool has their Parent/Guardian Orientation this evening. Project Grow students start Tuesday, September 5 for our Tuesday/Thursday students and Wednesday, September 6 for our Monday/Wednesday/Friday

Curriculum and Instruction Updates:

- Teachers received their new reading program instructional materials for Into Reading.
- Professional Development took place on Tuesday, August 29th for the new reading program and for the implementation of DIBELS 8th Edition Assessment.
- Our 5th grade teacher Emily Campbell and our 6th grade teacher Tracey Forns are continuing their science training with OpenSciEd
- Many teachers worked on the Curriculum Review Cycle and engaged in grade level/content work

Shout Outs:

~A big thank you to Ms. Alison Guard and Mrs. Kim Amato, our Administrative Assistants, for her work preparing for a successful start to the new school year.

~Thank you to our custodian team, led by Mr. Gilly Leonardo, who worked all summer to prepare our classrooms from top to bottom.

~We would like to thank Mr. Bill Simmons and the technology team for their dedicated work in setting up our iPads, Chromebooks, and phone extensions.

Upcoming Dates:

Friday, September 1st is an Early Release Day. Dismissal begins at 12:25 PM.

September 21st and 22nd is School Picture Day

Wednesday, September 27th is an Early Release Day.

VIII. School Committee

B. Committee Reports

1. Budget Subcommittee- No report.

- 2. ORR District School Committee** – Mr. Chisholm reported the next meeting is September 6th.
- 3. SMEC-** Ms. Fernandes reported they met on June 20th and approved minutes, staff appointments and resignations. They had the second reading of the FY24 spending plan and reviewed FY24 tuition which were approved. FY23 spending plan line items were adjusted. They reviewed two policies and approved. They also discussed the new property 267 Samuel Barnett Boulevard in New Bedford. The next meeting will be September 26th or 27th.
- 4. READS-** Mr. Nelson reported that Ms. Dina Medeiros was hired and met with Ms. Lincoln and himself during the summer.
- 5. Tri-town Foundation-** no report.
- 6. Early Childhood Council-** Ms. Duggan reported they will hold the first meeting of the 2023-2024 academic year on October 18.
- 7. Policy Subcommittee-** Ms. Duggan reported they last met on June 21. They reviewed the policy recommendations for sections J (students) and K (Community Relations), as well as the edits made to policy BEDH, Public Comment at School Committee meetings, by our legal counsel. The Policy subcommittee voted to forward all of these policies to the Joint Committee for consideration for approval. These votes will be taken at the upcoming Joint committee meeting on September 28. The next meeting of the Policy Subcommittee will be held on October 12.
- 8. Equity Subcommittee-** Mr. Chisholm reported they meet on September 28th.

VIII. School Committee

C. School Committee Reorganization

Superintendent Nelson informed the committee that first he will take nominations for Chairperson.

MOTION to nominate Sharon Hartley as Chairperson

MOTION: Mr. Chisholm

SECOND: Ms. Rounseville

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville; yes

MOTION to nominate Kate Duggan as Vice-Chairperson

MOTION: Ms. Rounseville

SECOND: Ms. Hartley

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville; yes

The School Committee discussed and updated the following items.

School Committee Secretary

Melissa Wilcox

Recording Secretary

Melissa Wilcox/Diana Russo/Toni Bailey

READS

Michael Nelson

Sick Leave Bank

Robin Rounseville

Anne Fernandes

SMEC

Anne Fernandes

Early Childhood Advisory Council

Kate Duggan

Sole Signatory

Sharon Hartley

Kate Duggan (previously Robin Rounseville)

MASC Delegate/Legislative Liaison

Kate Duggan

School Physician

Dr. Reynolds/Dr. Mendes

Health & Safety Committee

Jason Chisholm (previously vacant)

Collective Bargaining (Select Board)	VACANT
Grievance Subcommittee	Committee as a whole
Capital Planning Committee	Anne Fernandes
Warrant Review Committee	Committee as a whole
Tri-Town Education Foundation Committee	Robin Rounseville
Budget Subcommittee	Committee as a whole
Town Liaison	Sharon Hartley
Superintendent's Goals Subcommittee	Sharon Hartley Anne Fernandes
Equity Subcommittee	Jason Chisholm

MOTION to accept the changes to the subcommittee list as discussed, excluding the ORR, Union and Policy positions.

MOTION: Mr. Chisholm

SECOND: Ms. Rounseville

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville; yes

Next, the committee discussed the ORR District School Committee position. Mr. Chisholm would like to stay and Ms. Fernandes is interested.

MOTION to nominate Jason Chisholm as ORR District School Committee representative

MOTION: Ms. Rounseville

SECOND: Mr. Chisholm

MOTION PASSED (4:1): Duggan: yes, Chisholm: yes, Fernandes: abstain, Hartley: yes, Rounseville; yes

Next, the committee discussed the Mass. School Supt. Union No. 55 positions.

MOTION to nominate Anne Fernandes, Robin Rounseville and Sharon Hartley to the Mass. School Supt. Union No. 55 positions

MOTION: Ms. Rounseville

SECOND: Ms. Fernandes

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville; yes

Lastly, the committee discussed the Policy Subcommittee. Ms. Duggan would like to stay and Ms. Fernandes is interested.

MOTION to nominate Kate Duggan to the Policy Subcommittee

MOTION: Mr. Chisholm

SECOND: Ms. Rounseville

MOTION PASSED (4:1): Duggan: yes, Chisholm: yes, Fernandes: abstain, Hartley: yes, Rounseville; yes

IX. Future Business

A. Timeline

Chairperson Hartley reported:

The next meeting of the Rochester School Committee is October 5, 2023 @ 6:30pm at Rochester Memorial School. The next meeting of the Joint School Committee is September 28, 2023 @ 6:30pm at the Media Room at the Jr. High School.

X. Open Comments

Chairperson Hartley read the following statement:

Public comment is governed by approved school committee policy. Per the committee's policy we will offer up to 15 minutes for public comments this evening. Public comment is not a discussion, debate, or dialogue between individuals and the school committee. However, the committee takes any public comment made seriously and appreciates hearing from the public. Anyone looking to provide a public comment must be acknowledged by the Chairperson before addressing the committee. Those making a public comment will have up to three minutes to address the committee and must start their comment by stating their name and the town they reside in. For those in person there is a sign in sheet for those looking to make a public comment located on side wall and those on zoom, you can send a message in the chat with your name and the town you reside in. The chairperson will alternate between in-person and zoom participants. The school committee reserve the right to address any comment that present incorrect information at our next meeting.

There were no public comments.

XII. Executive Session

MOTION to enter executive session at 8:27pm for the purposes of exception #3, to discuss strategy with respect to collective bargaining or non-union personnel and #7, to comply with the provisions of any general or special law or federal grant-in-aid requirements only to return to the regular meeting to adjourn

MOTION: Ms. Fernandes

SECOND: Ms. Rounseville

MOTION PASSED

Roll Call (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville; yes

MOTION to exit Executive Session at 8:51pm to return to regular session only to adjourn

MOTION: Ms. Duggan

SECOND: Ms. Rounseville

MOTION PASSED

Roll Call (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville; yes

MOTION to adjourn regular session at 8:51pm

MOTION: Ms. Fernandes

SECOND: Ms. Rounseville

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville; yes

Submitted,

Melissa Wilcox

School Committee Secretary

**ROCHESTER SCHOOL COMMITTEE MEETING
ROCHESTER PUBLIC SCHOOLS
REGULAR MEETING
Rochester Memorial School
16 Pine Street, Rochester, MA 02770**

August 31, 2023 at 6:30 PM

ZOOM LINK:

<https://oldrochester-org.zoom.us/j/96815845547?pwd=MIJtRVFXOVlPTWVHaUIlcEg3U21lQT09>

Meeting ID: 968 1584 5547

Passcode: 146869

This meeting will be conducted in a hybrid format. School Committee, Administrators and public will have the option of meeting in person in the Band Room located at the Rochester Memorial School at 16 Pine Street, Rochester, MA 02770 or via zoom.

MEETING TO ORDER

PLEDGE OF ALLEGIANCE

TOUR OF BUILDING

RECOGNITION OF ACHIEVEMENT – NEW STAFF

- I. Approval of Minutes**
 - A. Regular Session: June 6, 2023**
 - B. Executive Session: June 6, 2023**
- II. Consent Agenda**
- III. Agenda Items Pending**
- IV. General**
 - A. Opening Day Update**
 - B. MASC Division Discussion**
 - C. Approval of Grant(s)**
 - D. Solar Canopy Update and Discussion**
- V. New Business**
 - A. Policy Review**
 - B. Curriculum**
 - C. Business**
 - 1. Financial Report**
 - 2. Food Service Director Report**
 - 3. Facilities Director Report**
 - 4. Budget Transfers**
 - D. Personnel**
- VI. Special Topic Report**
- VII. Unfinished Business**

CHAIRPERSON'S REPORT

CENTRAL OFFICE ADMINISTRATORS REPORT

PRINCIPAL'S REPORT

- VIII. School Committee**
 - A. School Committee Goals**
 - B. Committee Reports**
 - 1. Budget Subcommittee**
 - 2. ORR District School Committee**
 - 3. SMEC**
 - 4. READS**
 - 5. Tri-Town Foundation**
 - 6. Early Childhood Council**
 - 7. Policy Subcommittee**
 - 8. Equity Subcommittee**
 - C. School Committee Reorganization**
- IX. Future Business**
 - A. Timeline**
 - B. Future Agenda Items**
- X. Open Comments**
- XI. Information Items**
- XII. Executive Session**

ADJOURNMENT

**ROCHESTER SCHOOL COMMITTEE MEETING
ROCHESTER PUBLIC SCHOOLS**

TO: Rochester School Committee
FROM: Michael S. Nelson, Superintendent of Schools
DATE: August 29, 2023
RE: Agenda Items

The following items are on the agenda for August 31, 2023.

I. Approval of Minutes

I.A. Approval of Minutes – Regular Session

Recommendation:

That the School Committee review and approve the minutes of June 6, 2023. Please refer to “RSC 08312023 June Minutes”.

I.B. Approval of Minutes – Executive Session

Recommendation:

That the School Committee review and approve the minutes of June 6, 2023.

IV. General

A. Opening Day Update

Recommendation:

That the School Committee hear an update from administration.

B. MASC Division Discussion

Recommendation:

That the School Committee discuss moving Rochester to MASC’s Division 3 from Division 7 to align with Marion, Mattapoisett and ORR districts.

C. Approval of Grant(s)

Recommendation:

That the School Committee review for approval an OpenSciEd grant for grade 5 in the amount of \$4,100. Please refer to “RSC 08312023 OpenSciEd grant”.

D. Solar Canopy Update and Discussion

Recommendation:

That the School Committee hear an update on the Solar Canopy Project.

V. New Business

1. Financial Report

Recommendation:

That the School Committee hear a report from Mr. Barber. Please refer to “RSC 08312023 Final Financial Report Closeout FY23”.

2. Food Services Report

Recommendation:

That the School Committee hear a report from Mr. Barber. Please refer to “RSC 08312023 Food Service Report”.

3. Facilities Report

Recommendation:

That the School Committee hear a report from Mr. Barber. Please refer to “RSC 08312023 Facilities Director Report”.

D. Personnel

The following staff members were hired for the 2023-2024 school year.

Heidi Letendre – Interim Principal

Kristine Lincoln – Interim Director of Student Services

Teah Keog – ELL Specialist

Jackie St. Thomas – School Psychologist

Caitlyn Coelho – Special Education Teacher

Alexia Pacheco – Classroom Teacher (Pre K)

Lauren Harper – Classroom Teacher (5th)
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The following staff changed positions.

<u>Name</u>	<u>Old Position</u>	<u>New Position</u>
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Lea Sims	Lunch/Aide	Instructional Assistant

The following staff members retired/resigned/non-renewal.

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Craig Davidson – Director of Student Services
Kathy Dranchak – ELL Specialist
Debora Bacchiocchi – Classroom Teacher (K)
Debbie Lucas – Classroom Teacher (1st)
Diane Alexander – Classroom Teacher (1st)
James Della Cioppa – Classroom Teacher (6th)
Dana Stupalski – Classroom Teacher (2nd)
Lorraine Taylor – Special Education Teacher
Joanne Smith – Art Teacher
Laurene Sherman – Instructional Assistant
Jenna Tavares – Classroom Teacher (5th)

VIII. School Committee

C. School Committee Reorganization

Recommendation:

That the School Committee reorganize for the 2023-2024 school year. Please refer to “RSC 08312023 Reorganization”.

IX. Future Business

A. Timeline

The next meeting(s) of the School Committee will be held as follows:

Rochester School Committee

October 5, 2023
Rochester Memorial School
16 Pine Street
Rochester, MA 02770

Joint School Committee

September 28, 2023 (tentative)
ORR Jr. High School
133 Marion Road
Mattapoisett, MA 02739

B. FUTURE AGENDA ITEMS

- School Committee Reorganization (September)
- Approval of School Council Goals (September/October)
- MCAS Results Report (November/December)
- Initial Budget Review (January)
- Approval of Chairperson’s Annual Report (February)
- Health Unit Application (February)
- Budget Approval Public Hearing (March)
- School Choice Public Hearing (May)
- Administrator Contracts (May)
- School Council Goals Update (June)
- Approval of Leases (June)

If you have questions about any of the recommendations above please feel free to call me.

Rochester Memorial School Recognition



15 years

Kimberly Amato
Special Education Secretary

25 years

Lynne Arruda
Paraprofessional





Welcome to
the **TEAM**



Administration



Heidi Letendre

Interim Principal Rochester Memorial School



Summer Highlights:

Attended the Barefoot Country Music Festival at the Jersey Shore and getting hired as the RMS Interim Principal.

Fun Facts:

- Has twin boys who are almost 21.
- Twirled baton since she was 8 and loves to twirl **fire** batons and 2 batons!
- Was a student teacher at Rochester Memorial School 30 years ago this September.



Administration



Kristine Lincoln

Interim Director of Student Services



Summer Highlight:

Spending time with my cousins.

Fun Facts:

- Hobbies include flower photography and scrapbooking
- Star Trek/Star Wars fan
- avid audiobook reader



District-Wide



Teah Keogh ELL Specialist

Summer Highlight:

Trip to Colorado - crossed the Royal Gorge!

Fun Facts:

- This was my old position.
- My daughter is starting kindergarten.
- I love going to the movies alone.



Rochester Memorial School



Leigh Beson Grade 1 Teacher

Summer Highlight:

Time with my kids outside and at the beach.

Fun Facts:

- This will be my 14th year teaching.
- I have 3 children:
 - Molly - 6
 - Lucy - 4
 - Michael - 8 months
- I love playing tennis and swimming!



Rochester Memorial School



Caitlyn Coelho Grade 6 Special Education Liaison

Summer Highlight:

Traveling to Portugal.

Fun Facts:

- Going into my 10th year of teaching.
- I am a cat mom.
- I own my own home.



Rochester Memorial School



Lauren Harper Grade 5 Teacher

Summer Highlight:

Taking my ten month old to Disney World.

Fun Facts:

- I am in my 4th year of teaching.
- I have a ten month old daughter named Charlotte.
- My favorite hobbies are writing and pickleball.



Rochester Memorial School



Bridget Houlihan Grade 5 Teacher

Summer Highlights:

Spending time at the beach, going to horse shows, and going to Heritage Gardens.

Fun Facts:

- I dress up as historical figures for my students.
- Have two pets a German shepherd and a horse.
- Enjoy crocheting in spare time.



Rochester Memorial School



Alexia Pacheco Project Grow Teacher



Summer Highlights:

- Spent so much time with family.
- Going to country concerts

Fun Facts:

- I have a toy poodle named Easton after the town I went to school in.
- I love to cook and bake.
- My partner is currently deployed and set to return this fall.



Rochester Memorial School



Jacquelyn St. Thomas Psychologist

Summer Highlights:

- My sister got married!
- Beach days!

Fun Facts:

- I have a one-year old at home.
- I love yoga and have done my yoga teacher training.
- I have lived in MA, RI, DC, AZ, & CO.



Rochester Memorial School



Erin Sharp Instructional Assistant

Summer Highlight:

- Every summer my husband and I vacation in Ogunquit Maine for my birthday and our anniversary.

Fun Facts:

- I enjoy going to the beach.
- I love spending time with my niece.
- In my free time I love to paint.



Rochester Memorial School



Catherine Staier
Grade 1 Teacher



Summer Highlight:

My daughter visited for a family wedding.

Fun Facts:

- I have 2 kids.
- I love to exercise.
- I grew up in Mattapoisett.

**ROCHESTER SCHOOL COMMITTEE MEETING
ROCHESTER PUBLIC SCHOOLS
Rochester, Massachusetts
16 Pine Street - Rochester, MA 02770**

**MEETING MINUTES
June 6, 2023**

Regular meeting of the Rochester School Committee was held on Tuesday, June 6, 2023 at 6:30pm. This meeting was held full in-person and there was also a zoom link available.

COMMITTEE MEMBERS PRESENT: Sharon Hartley (in-person), Chairperson, Jason Chisholm (in-person), Anne Fernandes (in-person), Robin Rounseville (in-person) and Katherine Duggan (in-person).

COMMITTEE MEMBERS NOT PRESENT: None

OTHERS PRESENT: Michael S. Nelson, Superintendent of Schools (in-person); Howard Barber, Assistant Superintendent of Finance & Operations (in-person); Sharlene Fedorowicz, Assistant Superintendent of Teaching & Learning (in-person); Craig Davidson, Director of Student Services (in-person); Derek Medeiros, Principal (in-person); Charles West, Assistant Principal (in-person); Melissa Wilcox, Executive Assistant to the Superintendent (in-person).

Meeting was called to order at 6:33pm by Chairperson Hartley. Ms. Hartley stated in accordance with Massachusetts Open Meeting Law, the Agenda has been set, the meeting is being recorded.

The school committee, administration and everyone present stood and recited the Pledge of Allegiance.

RECOGNITION

Chairperson Hartley stated the following:

Tonight we have the bittersweet task of honoring six teachers who are retiring from our school. At RMS we have a tradition of honoring those who retire by dedicating a book to our library. Each book is selected with special significance for the person who is retiring. This year, I am very grateful for the assistance of our Librarian, Mrs. Sollauer, who selected these special books and described the special reason each book was selected.

Diane Alexander: *The book donated to the RMS library on behalf of Ms. Alexander is, Tiny Cedric by Sally Lloyd-Jones. This is a tale of a tiny king, who banishes anyone taller than he is from the palace. Subsequently, that's everyone. Only babies are left behind, and, as Cedric quickly learns, babies are always the boss. The theme of the book surrounds fairness, mutual respect, and kindness...all things that are very important to Ms. Alexander.*

Deb Lucas: *The book donated to the RMS library on behalf of Ms. Lucas is, There is a Tribe of Kids by Lane Smith. It's a story about a young boy and the many animals he meets on his adventure through the jungle. The story is whimsical, fun, expressive, and embodies imagination. These are things important to Ms. Lucas...advocating for wildlife animals, encouraging her students to use their imaginations, and always filling the school day with fun.*

Dana Stupalski: *The book donated to the RMS library on behalf of Ms. Stupalski is, I'm Trying to Love Math by Bethany Barton. This funny picture book is about the wondrous ways in which math infuses our world. A friendly purple alien in a flying saucer points out the unexpected places where math can be found, from the strings on a guitar to cookie recipes. Ms. Stupalski loves numbers and has always loved teaching math. She was an expert at making numbers relatable and fun!*

Jim DellaCioppa: *The book donated to the RMS library on behalf of Mr. DellaCioppa is, The NFL Encyclopedia by Brendan Flynn. Mr. DellaCioppa is a sports enthusiast and enjoys football greatly. This encyclopedia starts with the history of the NFL and the formation of formal competition. It also includes the backstories, best players, and lifetime stats of each individual team. Mini bios of star athletes are followed by*

lists of all-time leaders across a variety of statistical categories. Before becoming a teacher, Mr. DellaCioppa was a sportswriter. He has shared his passion for the written word with his students over the years.

Deb Bacchiocchi: The book donated to the RMS library on behalf of Ms. Bacchiocchi is, *I Did It* by Michael Emberley. This is a story about a little creature who tries and tries again to learn to ride a bicycle while all her friends provide words of encouragement. The theme of the book surrounds determination, perseverance, self-confidence, and the bravery to try new things. As a kindergarten teacher, these are all traits Ms. Bacchiocchi has worked to instill in her students. Additionally, bicycling is one of Ms. Bacchiocchi's passions. She has participated in the Pan Mass Challenge for many years and has raised large sums of money annually for the charity.

Lorianne Taylor: The book donated to the RMS library on behalf of Ms. Taylor is, *The Complete Baking Book for Young Chefs*. Ms. Taylor enjoys baking and when science and math are integrated, she is one happy teacher! This book offers recipes for everything from mini muffin-tin doughnut holes and Middle Eastern za'atar bread to Brazilian cheese bread and Mexican wedding cookies. By empowering young chefs to make their own choices in the kitchen, a new generation of confident cooks, engaged eaters, and curious experimenters will flourish.

Superintendent Nelson congratulated and thanked each retiree. He recognized a 'hall of fame' retirement class and appreciated their dedication to the Rochester students over the years.

Farewell and best wishes to Craig Davidson, our Director of Student Services

Craig, we are very sorry to have you leave us so soon... although we know that this is a move that will enable you to be closer to your home and your family. We will miss you. So, as I prepared for this meeting, I found myself thinking about the many ways you have contributed to the School District.

- *You have a great sense of humor and you have a wonderful way with people of all ages.*
- *You are good with technology and a great support for our Committee meetings.*
- *You are a well –organized, responsive and knowledgeable Director of Student Services.*
- *While not over-arching all these great attributes --- but still very important -- You are really good at snacks and taking care of those around you. I remember a night of a very long meeting --- when you left for a few minutes and came back with a bag full of drinks and snacks to share with us.*

So, as we wish you the very best, we have a small gift for your new office.

- *Something symbolic of your skills....*
- *The apple is a symbol ... is a symbol of love and caring and of wisdom and knowledge. And, for you, it is also a symbol of nourishment!*

I. Approval of Minutes

A. Approval of Minutes – Regular Session: May 4, 202

MOTION: Ms. Rounseville to approve the May 4, 2023 minutes as presented

SECOND: Mr. Chisholm

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville; yes

Superintendent Nelson asked Chairperson Hartley to move one donation to the top of the agenda. Chairperson Hartley agreed.

IV. General

D. Approval of Donation(s)

Recommendation:

That the School Committee review a donation from Mr. Sims, parent and Old Colony Carpentry instructor of the Free Little Library constructed by Old Colony students in collaboration with Ms. Nelson's class.

Mr. Medeiros explained that Ms. Nelson's class was inspired by the previous free little library and worked with Mr. Sims and his students at Old Colony to build a new one. He stated there would be a presentation and more information in the school improvement plan update this evening.

MOTION: Ms. Rounseville to accept the Free Little Library donation as presented

SECOND: Ms. Duggan

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville: yes

I. Approval of Minutes

A. Approval of Minutes – Regular Session: May 4, 2023

MOTION: Ms. Rounseville to approve the May 4, 2023 minutes as presented

SECOND: Mr. Chisholm

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville: yes

IV. General

A. School Improvement Plan Update

Superintendent Nelson made the following statement: *With the close of the school year upon us - Rochester Memorial School's two-year school improvement plan will also come to a close. I want to thank all those who have been involved with the work the past two years including the school council, administration, faculty, staff members, and most importantly our students. At this time, Principal Medeiros will brief you on this year's outcomes.*

Mr. Medeiros discussed a presentation, which illustrated current updates and evidence of the school improvement goals. Please see Appendix A. During the presentation, 1st grade student Austin Sims and his father read Austin's opinion on the need for the Free Little Library. *"Let me tell you why RMS needs another free library. First, the shelves were too high for Pre-K to reach. Second, they were for the fourth, fifth and sixth grade books. Third, we need the library to be colorful so it stands out. Our class is going to go to Old Colony to build a school bus, the school bus little library for Pre-K to grade 2 students."* Superintendent Nelson commended Austin for his bravery in speaking at the meeting. Principal Medeiros thanked the Sims family as well.

School Committee Feedback:

Ms. Fernandes asked if the kids that feel that they don't belong are the same that stated they do not feel safe on the survey and how the trusted adults activity is facilitated. Mr. Medeiros said there is a presentation at their morning meeting, in class and at lunch. It is done one on one with the SEL team so students can give honest answers and the staff can ensure they fully understand the activity.

Chairperson Hartley asked if all grade teams worked together on the project based learning. Mr. Medeiros explained that yes, they did. In addition, different grades worked with each other as well.

Chairperson Hartley said she is very impressed by the technology the students and the staff are using which was shown throughout the presentation.

B. Approval of 2023-2024 Leases

Superintendent Nelson made the following statement:

There are two leases for review and approval tonight. The first is between the Rochester School Committee and Countryside Daycare and the second is between the Rochester School Committee and Southeastern Massachusetts Educational Collaborative (SMEC).

Mr. Barber reviewed the two leases noting there were no significant changes in the agreements. The Countryside fees remain the same and the SMEC fees are established by SMEC. Each district has representation on the SMEC board to participate in the fee agreements.

MOTION to approve the Memorandum of Agreement between the Rochester School Committee and the Southeastern Massachusetts Educational Collaborative for the rental of classroom space at the Rochester Memorial School for Fiscal Year June 30, 2024.

MOTION: Ms. Fernandes

SECOND: Ms. Duggan

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville: yes

MOTION to approve the Memorandum of Agreement between the Rochester School Committee and the Bonnie A. Morrison, Countryside Child Care Center, Inc. for the rental of classroom space at the Rochester Memorial School for the Fiscal Year June 30, 2024.

MOTION: Ms. Duggan

SECOND: Mr. Chisholm

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville: yes

C. Approval of Grant(s)

Superintendent Nelson made the following statement:

There are two grants this evening related to literacy, the FY23 FC586 Early Literacy Universal Screen Grant and the FY23 FC730 Accelerating Literacy Learning with High Quality Instructional Materials.

Dr. Fedorowicz explained that Rochester Public Schools was awarded two, highly competitive literacy grants by the state to assist us with the funding to purchase an early literacy screener and a core literacy program which are aligned with and approved by DESE. The first grant, FC586 Early Literacy Universal Screening Grant for grades K - 3, in the amount of \$5,076, is to purchase the DESE approved Early Literacy Screening Assessment DIBELS 8th Edition for grades Kindergarten-Grade 3 by June 30, 2023. DIBELS 8th Edition is highly rated and meets expectations of all DESE's required criteria in an Early Literacy Screener including RAN (Rapid Automated Naming) for Dyslexia screening. This grant will also provide PD for teachers and the first screening will start in the fall of 2023.

MOTION to approve the FC586 Early Literacy Universal Screening Grant for \$5,076 as presented

MOTION: Ms. Fernandes

SECOND: Ms. Rounseville

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville; yes

Dr. Fedorowicz explained the second grant, which was extremely competitive, was the FC730 Accelerating Literacy Learning through High Quality Instructional Materials Grant for the amount of \$162,000 to support Rochester Memorial School with assistance in purchasing a new core literacy program grades K-6. The maximum amount a district could apply for was up to 50% of the purchase price of a new core literacy program, and up to the entire cost of the initial professional development for educators to implement those materials by June 30, 2023. During the grant writing process, knowing we were going to have a District Leadership Team review DESE approved core literacy programs but not knowing which program, Dr. Fedorowicz reached out to some approved vendors on the DESE list to receive estimated quotes for the grant in order to determine our maximum purchase eligibility. This was a fast process this year. Dr. Fedorowicz reminded the committee it will take multiple years and professional development to roll out such an important core literacy program curriculum.

MOTION to approve the FC730 Accelerating Literacy Learning through High Quality Instructional Materials Grant for \$162,000 as presented

MOTION: Mr. Chisholm

SECOND: Ms. Rounseville

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville; yes

Superintendent Nelson added that each of the district's were awarded similar amounts and approximately \$490,000 in total to help with the new literacy program expenses.

D. Approval of Donation(s)

Superintendent Nelson made the following statement:

This evening there are two more donations to review for approval. The following books purchased at the Scholastic Book Fair by the Duggan family for the RMS Library: Sal & Gabi Break the Universe by Carlos Alberto Hernandez and Squished by Lloyd by Megan Wagner.

MOTION to approve the donation by the Duggan family of Sal & Gabi Break the Universe by Carlos Alberto Hernandez and Squished by Lloyd by Megan Wagner as presented

MOTION: Ms. Rounseville

SECOND: Mr. Chisholm

MOTION PASSED (4:1): Duggan: abstain, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville; yes

Superintendent Nelson continued:

The next donation is the following books purchased at the Scholastic Book Fair by the RMS PTO for the RMS Library: The Beatryce Prophecy by Kate DiCamillo, Coral Reefs: Cities of the Ocean (Science Comics) by Maris Wicks, Volcanoes: Fire and Life (Science Comics) by Jon Chad, Hawk Rising by Maria Gianferrari, Beep! Beep! Go to Sleep! By Todd Tarpley, Motor Goose: Rhymes That Go! Poems by Rebecca Colby, We Don't Lose Our Class Goldfish (Penelope Rex) by Ryan Higgins (2 copies), Inky's Amazing Escape: How a Very Smart Octopus Found His Way Home by Sy Montgomery, Superlative Birds by Leslie Bulion, Sergeant Reckless: The True Story of the Little Horse Who Became a Hero by Patricia McCormick, Are We There Yet? By Dan Santat,

Neighborhood Sharks: Hunting with the Great Whites of California's Farallon Islands by Katherine Roy and The Truth as Told by Mason Buttle by Leslie Connor.

MOTION to approve the donation from the RMS PTO of the books The Beatryce Prophecy by Kate DiCamillo, Coral Reefs: Cities of the Ocean (Science Comics) by Maris Wicks, Volcanoes: Fire and Life (Science Comics) by Jon Chad, Hawk Rising by Maria Gianferrari, Beep! Beep! Go to Sleep! By Todd Tarpley, Motor Goose: Rhymes That Go! Poems by Rebecca Colby, We Don't Lose Our Class Goldfish (Penelope Rex) by Ryan Higgins (2 copies), Inky's Amazing Escape: How a Very Smart Octopus Found His Way Home by Sy Montgomery, Superlative Birds by Leslie Bulion, Sergeant Reckless: The True Story of the Little Horse Who Became a Hero by Patricia McCormick, Are We There Yet? By Dan Santat, Neighborhood Sharks: Hunting with the Great Whites of California's Farallon Islands by Katherine Roy and The Truth as Told by Mason Buttle by Leslie Connor as presented

MOTION: Ms. Fernandes

SECOND: Ms. Rounseville

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville: yes

E. Solar Project Update

Superintendent Nelson stated the following:

This evening we wanted to provide the school committee a brief update on the projected Rochester Memorial Solar Canopy Project. Mr. Jones, our Director of Facilities has provided a tentative schedule of the project that is tentatively scheduled to start this summer.

School Committee Feedback:

Ms. Rounseville asked if the work would disrupt school. Superintendent Nelson explained that the contractor has worked with multiple schools and understands the logistical requirements. The project should not affect teaching and learning.

F. MASC Training Discussion

Superintendent Nelson stated the following:

The Chairperson(s) have asked me to reach out to Massachusetts Association of School Committees to discuss the possibility of holding a school committee training retreat towards the end of the summer/early fall of 2023. MASC routinely works with school committees to hold such events and I am confident I will be able to schedule such an opportunity. More information to come.

School Committee Feedback:

Chairperson Hartley added she thinks this would be beneficial due to the district's unique structure and multiple school committees. Superintendent Nelson said the chairs discussed arranging something late summer or early fall and it would be posted as an open meeting workshop model. The committee agreed that he should continue to work on it and get more information to share with the chairs.

G. Policy IGD Curriculum Adoption Discussion

Superintendent Nelson stated the following:

This item was requested by Member Fernandes for discussion. Policy IGD - Literacy Program Curriculum Adoption. Dr. Fedorowicz has been hard at work this year working with the administrative team and teachers from our schools to review potential literacy programs for all three of our elementary schools. This evening, Dr. Fedorowicz building off the exciting news of the grants that were accepted this evening will present to the committee on the process that has taken place to review literacy program curriculums and will make a recommendation for formal adoption.

Ms. Fernandes read the policy: *The School Committee will rely on the professional staff to design and implement instructional programs and courses of study that will forward the educational goals of the school district.*

The Superintendent will have authority to approve new programs and courses of study after they have been thoroughly studied and found to support educational goals. The Committee itself will consider, and officially adopt, new programs and courses when they constitute an extensive alteration in instructional content or approach.

The Committee wishes to be informed of all new courses and substantive revisions in curriculum. It will receive reports on changes under consideration. Its acceptance of these reports, including a listing of the high school program of studies, will constitute its adoption of the curriculum for official purposes.

Ms. Fernandes stated she is looking for clarification on the middle paragraph

Mr. Chisholm said he feels it is straightforward and if the superintendent deems it is in alignment with the goals then they have the authority to approve new programs.

Ms. Fernandes asked what would be an example of an extensive alteration. Superintendent Nelson explained that when the frameworks change from the state, such has been done in the district in the past; it is brought to the school committee for their approval. Another example is the new literacy program.

Mr. Fernandes asked if the faculty are using internet programs such as Lexia or Reading Live and if these are approved by the school committee. Superintendent Nelson said they are supplemental resources and do not require approval by the committee.

Ms. Fernandes asked for further clarification as to who is doing what, the school committee versus the superintendent. Superintendent Nelson said he supports the professional judgment of the licensed professionals employed in the district to find appropriate supplemental resources for the curriculum.

H. Literacy Program Curriculum Adoption

Dr. Fedorowicz presented to the school committee the process and supporting data from the core literacy program curriculum review process which was conducted this school year and led to the selection of IntoReading by the team to bring to the school committee for approval. Please see Appendix B.

School Committee Feedback:

Ms. Fernandes asked if Foundations will still be used or if use will be discontinued. Dr. Fedorowicz said the team is going to continue working with the Hill for Literacy to make a determination and the phonics component of IntoReading is supposed to be one of the top programs. They are reviewing Tier II and III supports and determining which integrations to maintain.

Ms. Fernandes asked if the Science of Reading professional development happened for the staff. Dr. Fedorowicz said the introduction occurred earlier this school year but in working with the Hill, professional development will occur in the roll out of the new curriculum and it will be coupled with targeted science of reading professional development.

Ms. Fernandes asked if the Hill will provide the training. Dr. Fedorowicz confirmed yes, they will.

MOTION to accept the Literacy Program Curriculum IntoReading as presented by Dr. Fedorowicz

MOTION: Mr. Chisholm

SECOND: Ms. Duggan

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville: yes

V. New Business

C. Business

2. Food Service Director Report

Mr. Barber also reported the following the Food Service Report:

- Meal participation continues to be strong and we continue to navigate supply chain issues.
- There are no official updates available at this time regarding the extension of Universal Free Meals for SY 23-24. As of right now, Universal Free Meals is set to expire on June 30, 2023 and we will be required to revert to Application based Free/Paid/Reduced as of July 01, 2023.
- I am actively engaged and advocating for Universal Free Meals. As soon as there is a final decision made, I will provide an update.

Students Receiving Free and Reduced Meals:

Free: 109 → 22%

Reduced: 8 → 2%

3. Facilities Director Report

Mr. Barber also reported the following Facilities Report from Eugene Jones, Director of Facilities:

- Met with Solar Canopy Project Manager to discuss traffic flow in upcoming construction.
- Town approved our two submitted Capital Improvements requests (HVAC & Security).
- Hosted Town for Annual Town Meeting.
- Inventoried and acquired supplies for summer projects and deep cleaning.
- Conducted routine maintenance on all facility equipment and systems.

CHAIRPERSON'S REPORT

Chairperson Hartley made the following statement:

During the past month, I represented the Committee at the following meetings and in the following ways: I represented the Committee at the ORR Strategic Planning Retreat--- Vision 2028 --- on May 18th. The Strategic Planning Sessions have featured meaningful discussions about the future of our schools. I encourage you to attend one of the Public Forums on June 12th or June 13th to share your values, priorities and feedback. I attended the Old Rochester High School Graduation. The end of year events for the Senior class were joyful, poignant, wonderful celebratory events. Congratulations to the Senior Class and thank you to Mr. Devoll and the staff at the ORR for all their work and support for the students. These events are always amazing. With that, we do have some work to do this summer with filling positions and such and Superintendent Nelson we all look forward to supporting that work. Thank you.

CENTRAL OFFICE ADMINISTRATOR'S REPORT

Superintendent Nelson discussed the following:

Superintendent Nelson thanked the school committee for their work and support this school year, even when it was not easy at times. He explained that there has been a lot of great work that has taken place this year, including the literacy program action discussed tonight. Regarding the strategic plan, Vision 2023 is coming to a close, and great progress has been made working through the voted and approved Planning for Success model. Currently, feedback is being solicited from the community at large through online surveys and multiple public forums. He thanked Mr. Davidson for his leadership for the past three years and his advocating for the students that need the most support. Lastly, reluctantly he has accepted the resignation of Principal Medeiros who has been an educational pillar the past decade here in Rochester. Superintendent Nelson supports his decision and understands this is a positive decision for his family. He explained that it is not an ideal time to hire for a principal so he will consult with the Chairperson and continue working through a plan for the fall.

Mr. Davidson, Director of Student Services, reported on the following:

Recently, an email went out to all families regarding the SAIL program. There is still some availability this summer. An email also went out regarding the enrichment academy, which is running again this summer on top of sail. It starts around 12:00pm. We are still looking for a few high school students as mentors. We have 12 students secured so far and they work as camp counselors during the program. Please contact my office with any questions.

Dr. Fedorowicz, Assistant Superintendent of Teaching & Learning, reported on the following:

Good evening - a quick update on learning walks. I am excited to report; we have fully completed our administrative learning walks for the year with a commitment to 2 per building. This was a productive learning opportunity for the administrative team to calibrate our teaching and learning. We are looking forward to continuing this work next year. The Instructional Council is meeting monthly as well as the subgroup developing the Curriculum Review Cycle. We have completed our first draft of the Curriculum Review Cycle document and look forward to presenting it to SC in the near future. We had a great celebration last week with our new teachers and mentors for our last meeting. Instead of a skit for their mentors, they were rescued from that and shared a challenging moment that turned successful, and any tips or tricks they learned this year and wanted to share. They did a fantastic job their first year and it was nice to celebrate their first successful year in the district.

PRINCIPAL'S REPORT:

Mr. Medeiros reported on the following:

- *We are so proud of our grade 4 students and our 5th and 6th grade students for their wonderful performance at the beginner instrumental concert as well as the spring concert. I would like to thank Mrs. Laprise, Mrs. Audette and our accompanist Ms. Sparklin for their direction and support of our band and chorus.*
- *I would like to thank Mr. Huckabee, Mrs. Hemenway, Mrs. Audette, our grade 3 team, Mrs. Mazucca, Mrs. Sollauer and Ms. Lisa for an outstanding STEAMapalooza and Recorder Concert! It was truly wonderful to see our building filled with so many students and families.*
- *The Plumb Memorial Library and Rochester Memorial School Summer Reading Program will begin Friday, June 16th. Explore and discover this summer with our Summer Library Program: Find Your Voice! This year's theme combines outdoor adventures, creativity, and personal challenges. There will*

be many fun activities at the Plumb Memorial Library for everyone during the summer and prizes can be earned!

- *Fitness Fun Day which includes our Boosterthon Fun Run will take place rain or shine on Tuesday June 6th. Below is the Fun Run schedule for each grade level:*
- *Project Grow/SMEC 9:15am-10am*
- *Grades K-2 10:15am-11:15am*
- *Grades 3-4 11:30am-12:30pm*
- *Grades 5-6 1:15pm-2:15pm*
- *Grade 6 Promotion Ceremony will take place on Thursday June 15h at 9:30am in the gymnasium. Doors open at 9:00am*

VIII. School Committee

B. Committee Reports

1. Budget Subcommittee- No report.

2. ORR District School Committee – Mr. Chisholm reported the next meeting is June 21st.

3. SMEC- Ms. Fernandes reported they met on May 30th and approved minutes, staff appointments and resignations. FY24 classroom rates were discussed and approved. They had the first reading of the FY24 spending plan and reviewed FY24 tuition. They reviewed two policies and executive director goals were discussed and approved. The next meeting is June 20th.

4. READS- Mr. Nelson reported that they met earlier in June and reported successful negotiations with teachers. The search continues for a new executive director with interviews being conducted tomorrow for the two finalists. They also approved minutes, staff appointments and resignations.

5. Tri-town Foundation- Ms. Rounseville reported they met on May 17th and approved three Lighthouse Book Awards; Brian Almeida, Richard Laprise and Allison Barker. They next meet on September 19th.

6. Early Childhood Council- Ms. Duggan reported they last met on May 17, 2023. At that meeting, we discussed the Early Childhood Fair at the Junior High gym that ultimately took place on Saturday, May 20. Local care providers and nonprofits signed up to host tables with resources and offered activity, all around the theme of “Let’s get going outside.” There was a magician, a bear themed play space, and I know we came home with a few planted seeds that have since sprouted. We look forward to this annual event continuing next year!

Kindergarten screening took place at RMS on May 31 and June 1. On the grants front, the DEEC releases their grant opportunities in March/April/May so this is peak grant writing season. The Parent Child + grant requested has increased from \$54k to \$75; we should know the final amount allotted this month, but 6 families are already enrolled. The next set of screening dates have been established; they will be October 17, 2023 at Center School; January 24, 2024 at Sippican School; and March 14, 2024 at Rochester Memorial School.

The 2023-2024 Early Childhood Council Meeting Dates and Locations are:

- 10/11/2023 Rochester Memorial School, Rochester
- 1/17/2024 Sippican School, Marion
- 3/20/2024 Center School, Mattapoisett
- 5/15/2024 Central Office, Mattapoisett

7. Policy Subcommittee- Ms. Duggan reported they met on May 10 and May 31. On May 10, we reviewed 7 policies in section A, Foundations and Basic Commitments, and forwarded them to the Joint School Committee for consideration and possible adoption. These were AA-1 Regional School District Legal Status; AA School District Legal Status; AB the People and Their School District; ACA Nondiscrimination On The Basis Of Sex; AD Mission Statement; ADC Tobacco Products on School Premises Prohibited; and ACE - Nondiscrimination On The Basis Of Disability. We reviewed two community member requests for policy revisions, but the proposed changes were unclear and the subcommittee voted to dismiss them. We also made a plan to review the over 100 policies with revisions recommended by MASC by scheduling a follow up meeting on May 31. On May 31, the Policy Subcommittee met again and reviewed 72 of the 102 policies that MASC advised be revised, added, or deleted. These included policies in Section B - Board Governance And Operations; Section C - General School Administration; Section E - Support Services; Section G – Personnel; Section H – Negotiations; And Section K - Community Relations; for a full list, please see the Old Rochester Policy Subcommittee Google site, or the meeting materials for the June 20 Joint School Committee meeting, as that is where these policies are headed next for discussion and possibly adoption. We will next be meeting on June 21 to review the last 30 policies recommended for review by MASC.

8. Equity Subcommittee- Mr. Chisholm reported they last met on May 15th and the next meeting is in the fall.

IX. Future Business

A. Timeline

Chairperson Hartley reported:

The next meeting of the Rochester School Committee is August 31, 2023 @ 6:30pm at Rochester Memorial School. The next meeting of the Joint School Committee is June 27, 2023 @ 6:30pm at the Media Room at the Jr. High School.

X. Open Comments

Chairperson Hartley read the following statement:

Public comment is governed by approved school committee policy. Per the committee's policy we will offer up to 15 minutes for public comments this evening. Public comment is not a discussion, debate, or dialogue between individuals and the school committee. However, the committee takes any public comment made seriously and appreciates hearing from the public. Anyone looking to provide a public comment must be acknowledged by the Chairperson before addressing the committee. Those making a public comment will have up to three minutes to address the committee and must start their comment by stating their name and the town they reside in. For those in person there is a sign in sheet for those looking to make a public comment located on side wall and those on zoom, you can send a message in the chat with your name and the town you reside in. The chairperson will alternate between in-person and zoom participants. The school committee reserve the right to address any comment that present incorrect information at our next meeting.

There were no public comments.

XI. Information Items

Superintendent Nelson explained that the final amended READS Collaborative agreement was supplied in the back-up information, which was previously approved and signed by the committee.

XII. Executive Session

MOTION: Mr. Chisholm to enter executive session at 8:46pm for the purposes of #3 and #7 only to return to the regular meeting to adjourn

SECOND: Ms. Rounseville

MOTION PASSED

Roll Call (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville; yes

MOTION: by Mr. Chisholm to exit Executive Session at 9:16 pm to return to regular session only to adjourn

SECOND: by Ms. Duggan

MOTION PASSED

Roll Call (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville; yes

MOTION: Ms. Rounseville to adjourn at 9:17 p.m.

SECOND: Ms. Fernandes

MOTION PASSED (5:0): Duggan: yes, Chisholm: yes, Fernandes: yes, Hartley: yes, Rounseville; yes

Submitted,

Melissa Wilcox

School Committee Secretary

ROCHESTER MEMORIAL

School Improvement Plan Update
June 6, 2023

21st Century Learning for all Students

- Students will experience two project or problem based learning experiences in which they showcase their work to an audience beyond their classroom teacher. During these showcases students will have demonstrated: flexibility and adaptability, initiative and self direction, social and cross-cultural skills, productivity and accountability, and leadership and responsibility.
- Opportunities for the 4Cs are fully integrated into standards-based grade level units that integrate subject areas. Moreover, the two PBL learning showcases also evidence the 4Cs.
- Curricula on Atlas will include 21st Century interdisciplinary Units. These interdisciplinary Units will incorporate more than one of the following: Global Awareness, Financial, Economic, Business and Entrepreneurial Literacy, Civic Leadership, Health Literacy, Environmental Literacy.

Social Emotional Learning

- Students will be able to identify at least two trusted staff members to promote a sense of belonging. Measure students' data points on Panorama to ensure higher engagement and connectedness based on SEL programming.
- Common student handbook language will be used across all elementary schools in the district. Discipline methods foster Responsive Classroom and CASEL competencies for all students.
- Rochester Memorial School will have a current and operational crisis plan, which incorporates research-based best practices. All buildings will have enhanced campus communication capabilities. Based on survey data, all stakeholders will report an increased sense of safety in their buildings.

Global Citizenship

- Atlas will have curriculum units with links and resources in each curriculum area that provide learning experiences for global/multicultural learning used by all teachers at Rochester Memorial School.
- All teachers will have increased competence with digital tools that broaden access to world languages and cultures through professional development. These tools will be used with students each year.
- All Old Rochester Regional District and Superintendency Union #55 teachers will have participated in training that increases knowledge and understanding of cultures including LGBT so that all students throughout the District feel safe and have a sense of belonging.

PROJECT BASED LEARNING EXPERIENCES

Rochester Memorial 2022-2023 School Year

Grade 1 Animal Project



Grade 1 Animal Project



GRADE 1 PROJECT BASED LEARNING

RMS Free Little Library for grades
Project GROW to Second Grade



Why this PBL?



*In December, we read a book called *A Library of Our Own* in our reading groups. The book sparked a discussion about free libraries.

*We visited the original RMS Free Library and agreed that it was tailored more for older students (ex. height of the library and types of books). Then we discussed how we could solve this problem!

Process-Step One

*We discussed how we can solve the problem and the students agreed that we should build one for younger students.

*My student Austin suggested that we ask his father (Mr. Sims) who is a carpentry instructor at Old Colony Vocational High School for help with this project.



**OLD
COLONY**
Regional Vocational Technical High
School

*I met with Mr. Sims in January and we came up with a game plan.

Process-Step Two

*In February, during our literacy block, we wrote about why we were building the library. We also came up with an idea (school bus) and drew a design for the library.

*Then we visited the STEM Lab with Mr. Huckabee and used cardboard to build a prototype for the library.



Process-Step Three

*In March, we visited Old Colony and worked with Mr. Sims and OC staff to cut the wood, paint it, and build the library.

*Mr. Sims finished the painting and final touches for us and prepared for installation.



Final Step

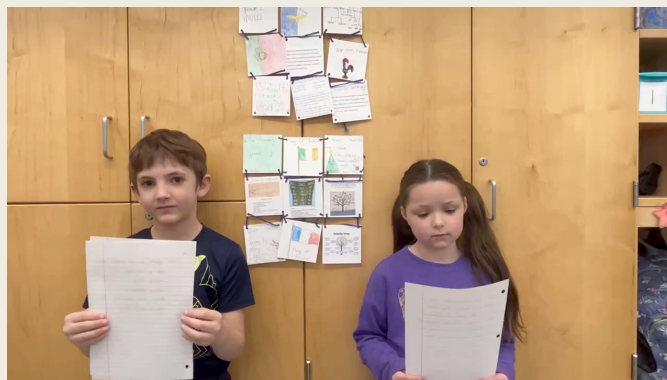
*On May 9, 2023, Mr. Sims and his carpentry team from OC (including four juniors) came to RMS and helped install our Free Little Library Bus.



*Students helped dig the hole, pour cement, and nail down the bus. Books geared for ages 3-9 are now available to borrow outside of school hours.



Grade 2 Ancestry Project



Grade 2 Ancestry Project



Grade 3 Black History Project



Grade 3 Artic Animals

Arctic Animals



Life science
3-LS4-4

Analyze and interpret given data about changes in a habitat and describe how the changes may affect the ability of organisms that live in that habitat to survive and reproduce



During our Life Science unit students had an opportunity to collaborate with their peers to research an Arctic animal and design and construct a habitat for their animal. During the research process the students focused on the animal's habitat, the changes that happen within their environment, and how that affects the animals ability to survive.

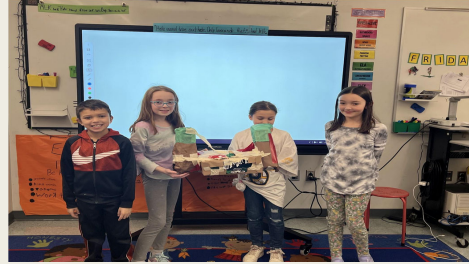
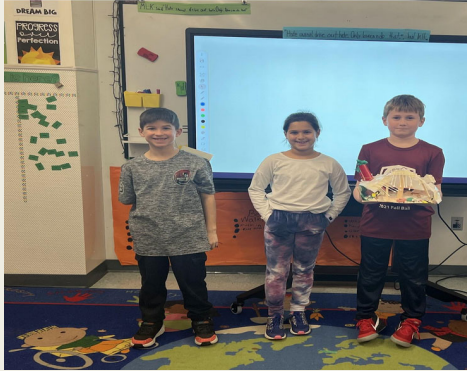
After several days of research and planning the students worked together using recycled materials to construct a habitat for their chosen animal. After they finished they presented their project to the class. During the presentation they focused on what they learned about the animal's habitat and how their environments impacts their ability to survive.

The reason I chose a PBL activity to go along with this unit was to increase engagement in order to foster collaboration/teamwork, critical thinking skills, as well as communication skills.

Grade 3 Artic Animals



Grade 3 Artic Animals



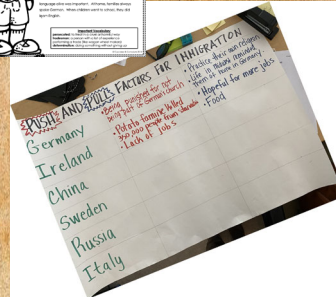
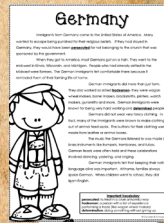
Grade 4 Takes a JOURNEY TO ELLIS ISLAND



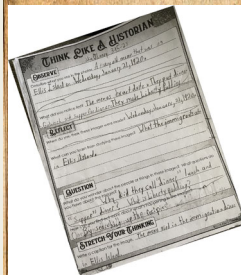
©2016 Kiki's Classroom

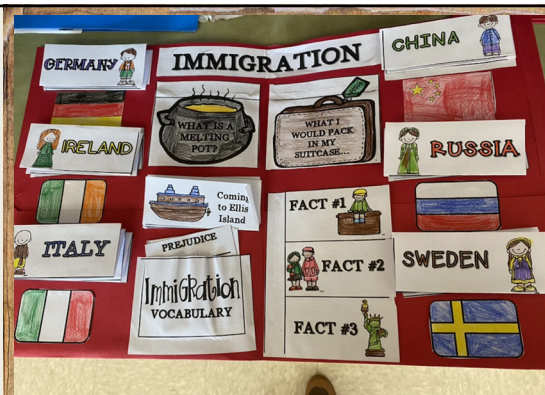
One of the first things we focused on were the reasons why so many people immigrated to America during that time period. We explored the Push and Pull Factors by doing some research.

Then, created a class anchor chart to compare some of those reasons.



We used Primary Sources to accompany the information we were learning. This was to try to see through the eyes of an immigrant. This provided for rich discussion and some fun writing activities.

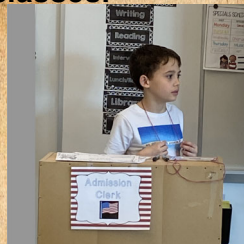




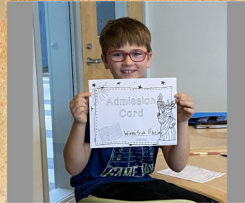
Using research and creativity, the students created lap books to display the information they learned.

The students really enjoyed this activity and appreciated their hard work when it was done.

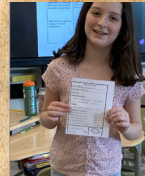
One of the best things we did was participate in a simulation of the Immigration Experience through Ellis Island. The students played the roles of Immigration Officers, Doctors, Admission Clerks, Legal Inspectors, and Immigrants of all classes.



Some were granted admission into the United States.



Some were not so fortunate.

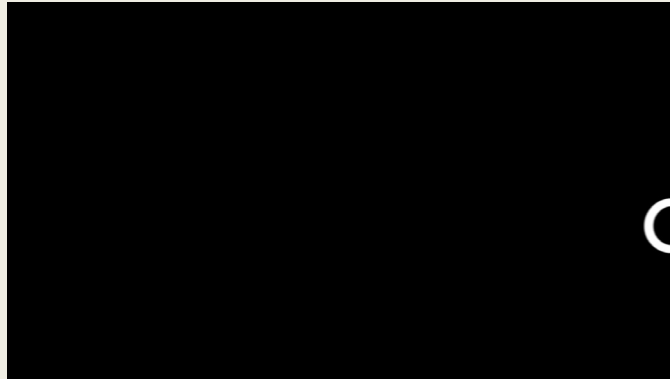


By far the best part was having Mr. O'Leary come share his Immigration Experience with us. Mr. O'Leary lived in Ireland until he graduated from college. He spoke about his own personal Push and Pull factors and even answered questions from the kids.

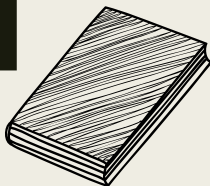


His visit was great way to wrap up this learning experience.

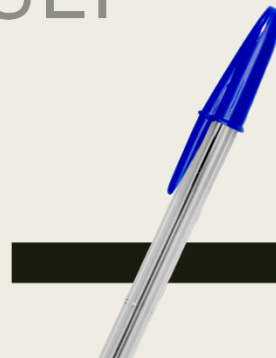
5th Grade Compost Project

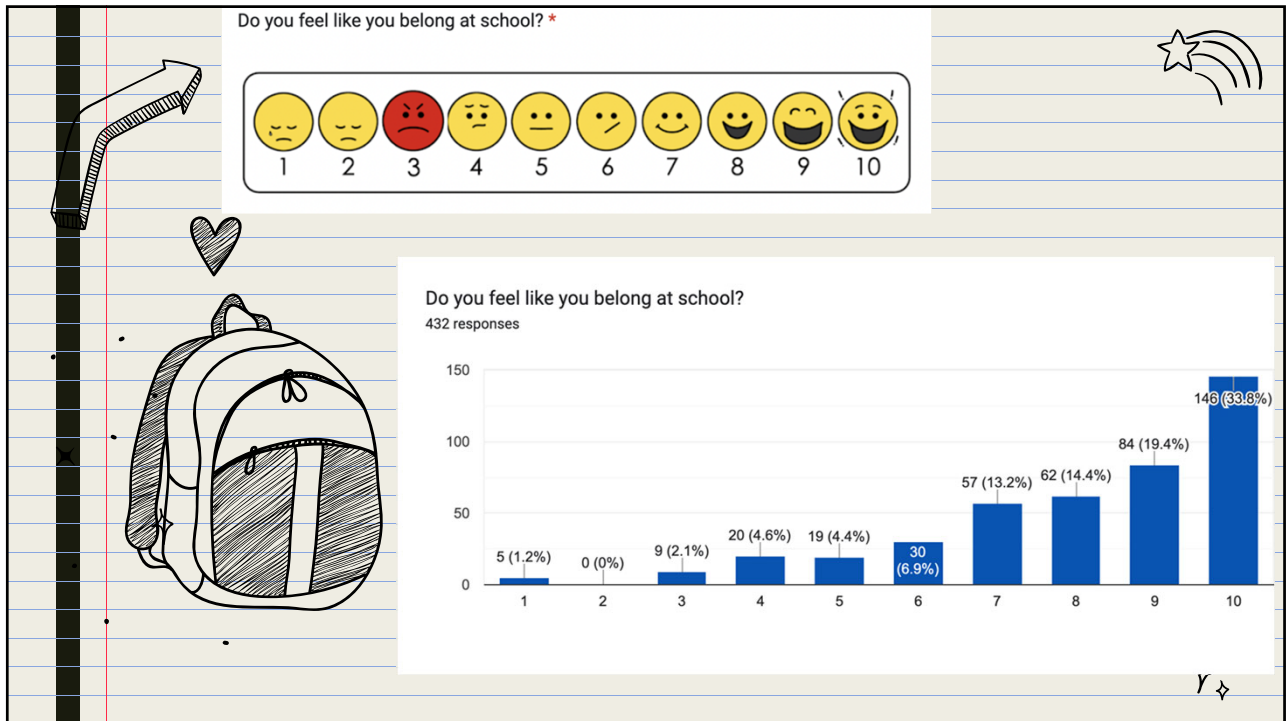
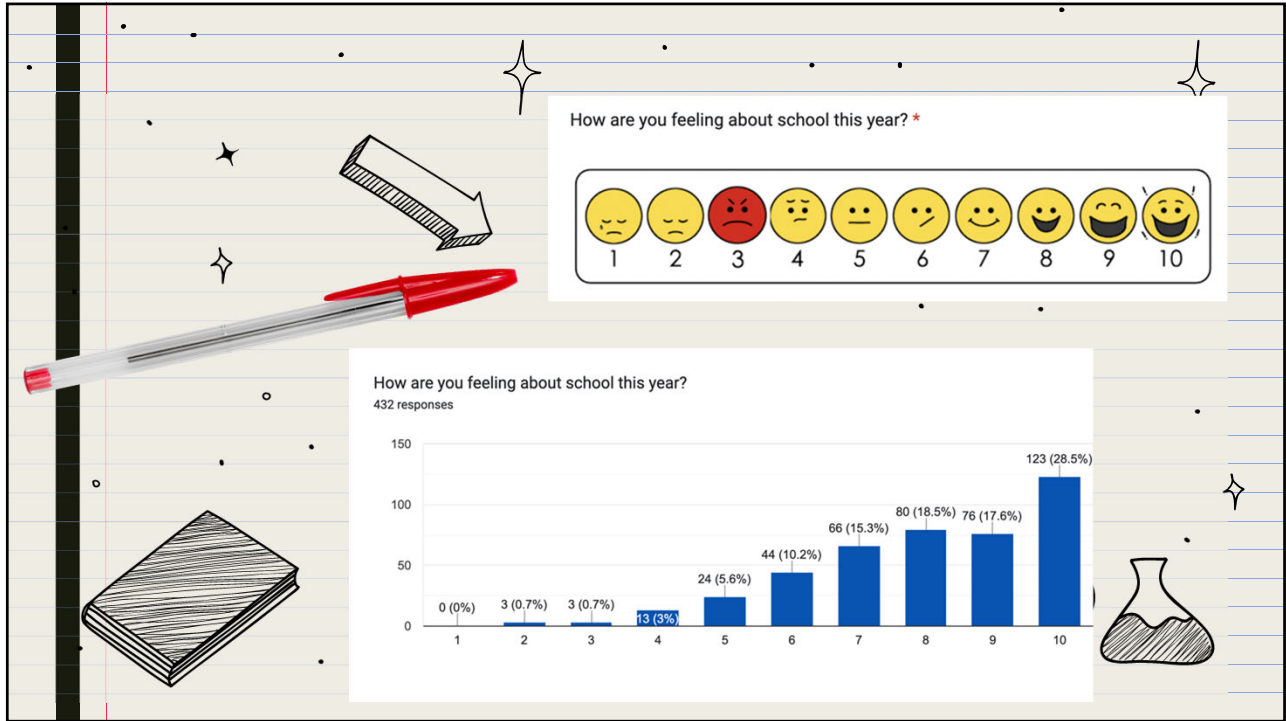


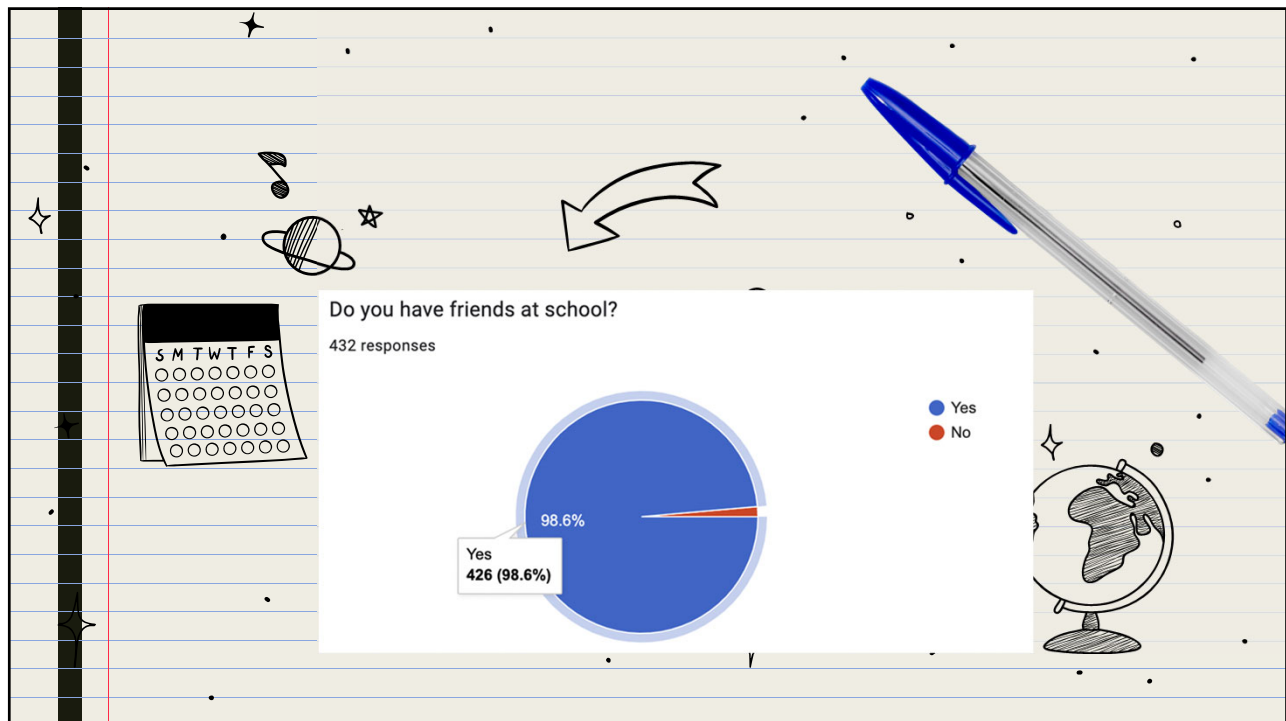
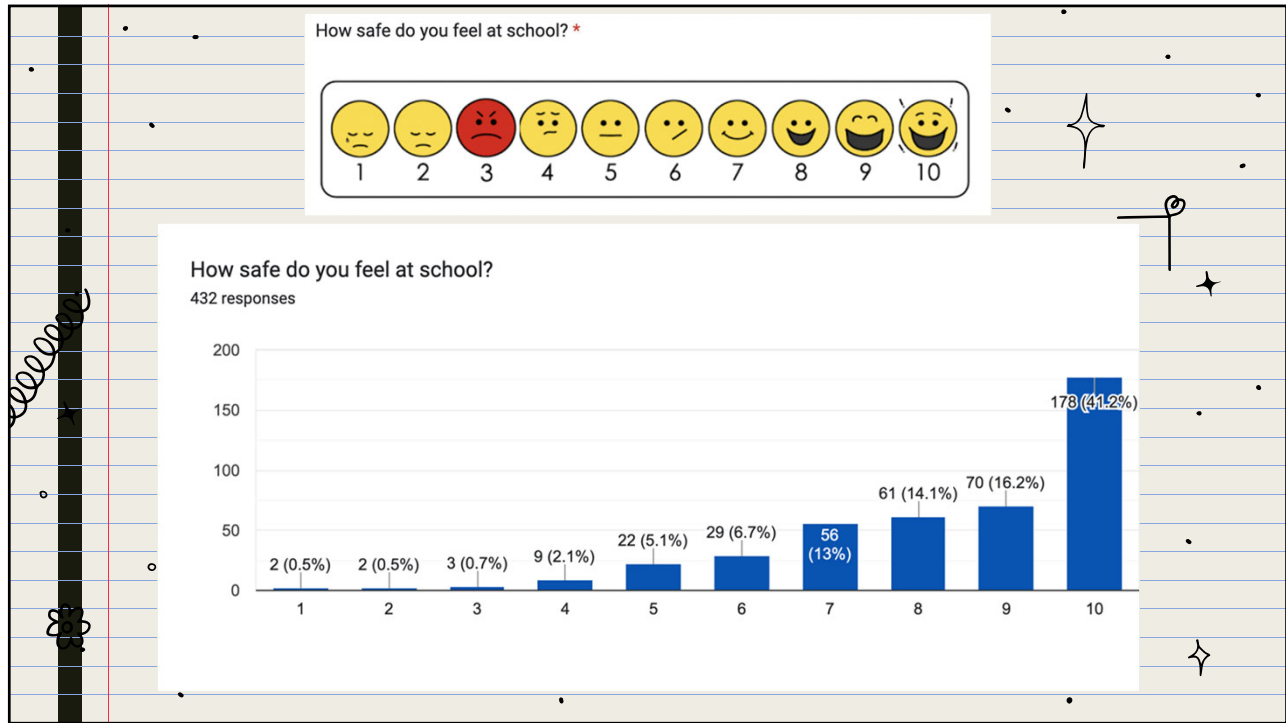
RMS SENSE OF BELONGING/ TRUSTED ADULT

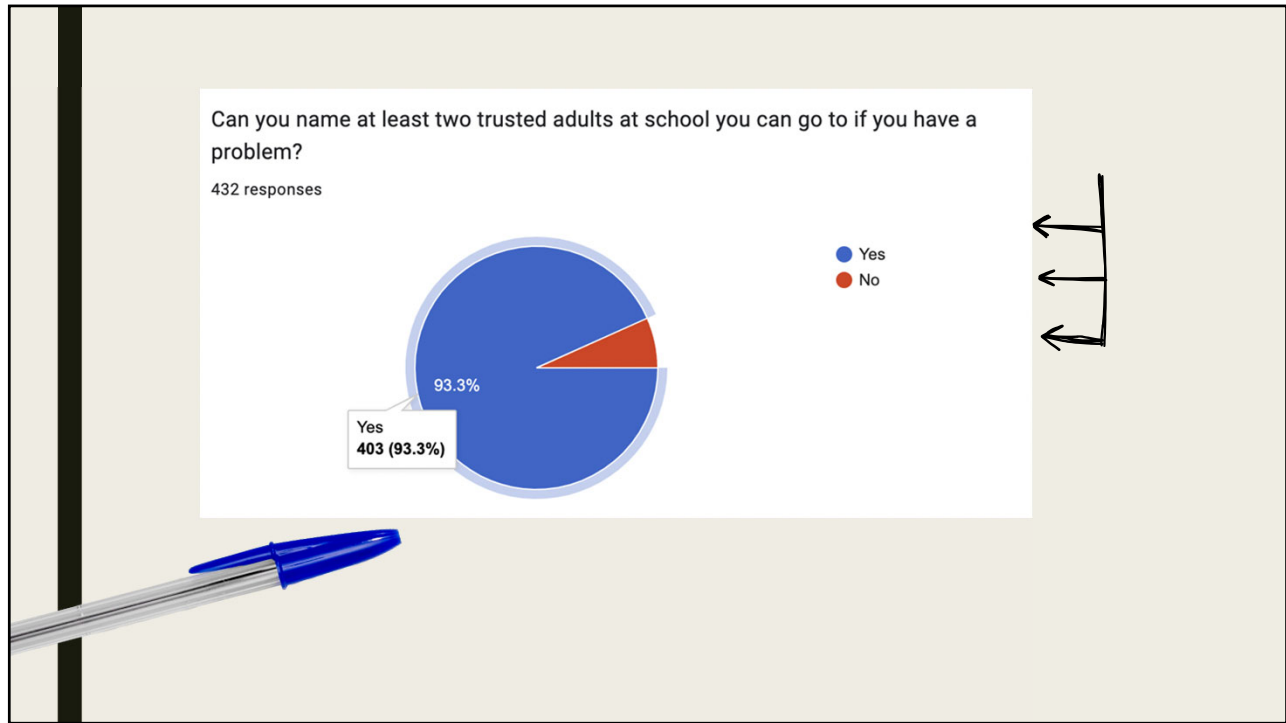


SEL Survey-May 2023



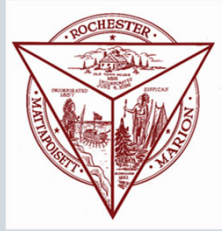






QUESTIONS
or
Comments

Appendix B



Core Literacy Program Curriculum Review

SHARI FEDOROWICZ, PH.D.
ASSISTANT SUPERINTENDENT OF TEACHING & LEARNING

DEREK MEDEIROS, PRINCIPAL, RMS

CHARLEY WEST, ASSISTANT PRINCIPAL, RMS

JUNE 2023

Core Literacy Program Curriculum Review Timeline

Fall 2022

- DESE Approved Partnership with HILL for Literacy to conduct a K-6 Literacy Needs Assessment in all three elementary districts
 - *Marion, Mattapoisett, Rochester*

Winter 2022/2023

- Results of Needs Assessment to District Leadership Team (DLT), teachers, and School Committees

Winter 2023

- Development of Literacy Action Plan draft by DLT from Needs Assessment
- Action Items for Phase II with the HILL:
 - *DESE Approved Early Literacy Screener*
 - *DESE Approved New Core Literacy Program Curriculum*
- Grant Applications to Support Literacy:
 - *FC 586 Early Literacy Screener \$5,076*
 - *FC730 Accelerating Literacy Learning through High Quality Instructional Materials \$162,000*

Core Literacy Program Curriculum Review Timeline

February 2023

- DLT met to finalize program curriculum for review and Early Screener
 - Three Core Program Curricula selected from DESE Curate list that follow the Science of Reading
- Invitation for all teachers to voluntarily participate in Core Literacy Review

Educator Role	Number of Participants
Early Elementary: PreK-3 (GenEd/SPED)	13
Upper Elementary: 4 - 6 (GenEd/SPED)	12
Reading Specialists/Interventionists	7
ELL Teacher	1
S/L Pathologist	1
Administrators	6
TOTAL	40

Core Literacy Program Curriculum Review Process

Comprehensive and Thorough Process:

- Quantitative Data Collection and Analysis
 - Comprehensive Rubric from HILL for Literacy
 - Final Survey Vote
- Qualitative Data Collection and Analysis
 - Months of collaborative team work
 - Publishers sent K-6 samples and access to digital components
 - Teachers reviewed and used program curriculum
 - Publisher demonstrations
 - Publisher panels, roundtables, and Q & A
 - Teachers met collaboratively after every round for input, feedback and discussion
 - Final round discussions

Core Literacy Program Curriculum Review Timeline

March 2023



- Vertical Core Literacy Review Team meets
- Round 1:** CKLA (*Amplify*) Reviewed

April 2023



- Round 2:** IntoReading (*Houghton Mifflin Harcourt*) Reviewed

May 2023

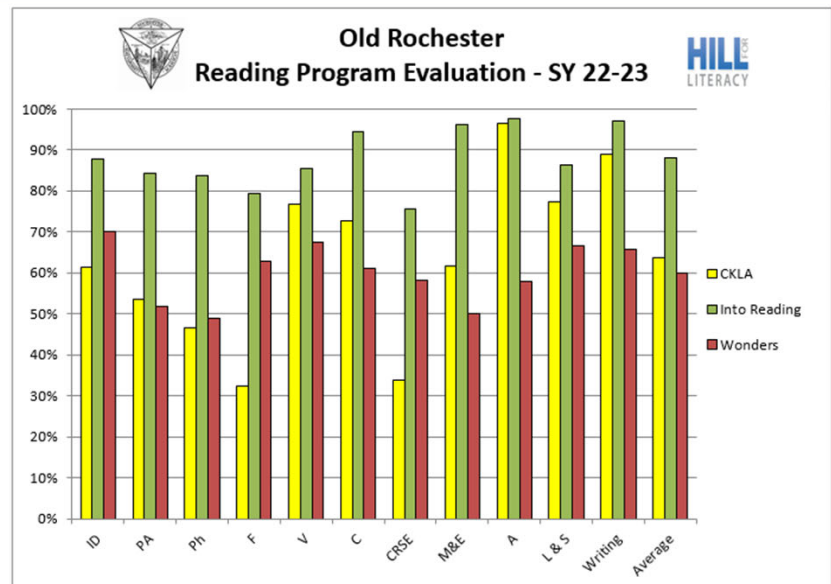


- Round 3:** Wonders (*McGraw-Hill Education*) Reviewed

June 2023

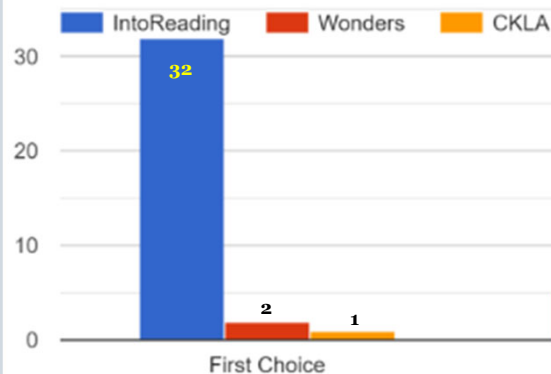
- Review of quantitative and qualitative data by team
- Final discussion rounds
- Final vote
- Grants awarded for both Early Screener and Core Literacy Program Curriculum

Overall Totals			
Section	CKLA	Into Reading	Wonders
ID	61%	88%	70%
PA	54%	84%	52%
Ph	47%	84%	49%
F	32%	79%	63%
V	77%	85%	67%
C	73%	94%	61%
CRSE	34%	76%	58%
M&E	62%	96%	50%
A	97%	98%	58%
L & S	77%	86%	67%
Writing	89%	97%	66%
Average	64%	88%	60%



K-6 Teachers Vote for Core Literacy Program Curriculum

Rank the 3 Core ELA Programs:



MA Districts using IntoReading

- Ashburnham Westminster Reg School District
- Attleboro Public School District
- Berlin-Boylston Reg School District
- Fitchburg Public Schools
- Franklin Public School District
- Hingham Public School District
- Lunenburg School District
- Marlborough Public Schools
- Narragansett Reg School District
- New Bedford Public School District
- Norwell School District
- Oxford Public Schools
- Peabody Public School District
- Quabbin Regional School District
- Southwick-Tolland-Granville School District
- Tyngsborough Public Schools
- West Springfield Public Schools
- Westfield Public School District
- Whitman-Hanson Regional School District

Core Literacy Program Curriculum Review Process

Early Literacy Screener Selected by DLT: DIBELS 8th Edition

- DIBELS 8th Edition is highly rated
- “Meets Expectations” of all DESE's required criteria in an Early Literacy Screener
- Includes Dyslexia screening (Rapid Automatized Naming “RAN” score)



Impact Across the District in the Review Process

- Educator input, voice and buy-in
- Comprehensive evaluation of multiple literacy program curriculum
- Data Analysis
- Follows Science of Reading
- Collaborative teaming
 - Vertically
 - Horizontally
 - United decision across all 3 schools!
- Reviewed and approved by Instructional Council
- Grants to support Literacy and Assessment implementation
- Support learning needs of all students

Next Steps

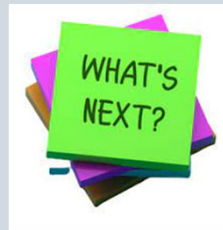


Prior to Summer 2023:

- Purchase Core Literacy Program Curriculum
- Plan PD introduction before summer

2023-2024 School Year:

- Work with IntoReading trainers and HILL for PD
 - Rollout, Implementation and Supports
 - Science of Reading
 - DIBELS assessments



Thank You!



District Leadership Team
Volunteer Core Literacy Team
Administrators
Superintendent
School Committee
HILL for Literacy



**OLD ROCHESTER REGIONAL SCHOOL DISTRICT
MASSACHUSETTS SUPERINTENDENCY UNION #55**

Marion - Mattapoisett - Rochester
135 Marion Road
Mattapoisett, MA 02739

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Assistant Superintendent of Teaching & Learning

Howard Barber, CPA, SFO, MCPPO
Assistant Superintendent of Finance & Operations

Kristine Lincoln, M.Ed.
Interim Director of Student Services

STATEMENT ON BACK TO SCHOOL 2023-2024

Yes, our summer is coming to a close, but what drives us all as professionals is calling us once again - and that is the call to educate our students and create meaningful opportunities for memorable learning and social emotional growth to take place. There is no greater contribution one can make than choosing to serve our children as educators.

For me - the start of the school year is an opportunity to renew our educational efforts with a deep sense of purpose and optimism.

During our Opening Day Ceremony - Mr. Steve Gross from the Life is Good Company will share with us the power of investing in the ideology of optimism and utilizing it as a tool and strategy.

We will hear that optimism is not just a philosophical viewpoint that is irrational or simply blinded by positivity.

Instead - optimism can be a powerful and pragmatic strategy for accomplishing our individual and collective goals...to maximize our purpose. The thought process is this...by acknowledging obstacles and opportunities - but focusing more heavily on the opportunities - optimism enables us to embrace solutions, progress, and growth.

Being an educator is not easy work and requires a dynamic skill set with a matching mindset that believes all students deserve high expectations. I know that talented educators - who truly believe that all students can learn, and that all students deserve the best education we can give them, occupy our hallways, classrooms, and schools.

As our school community embarks on a new strategic plan that will guide our collaborative work together during the next five years - I feel as optimistic as ever about being an educator in our school-system.

This school year I challenge us all to acknowledge the obstacles, but spend most of our time and efforts capitalizing on the opportunities that surround us - on behalf of our students. By doing so - I have no doubt that *we will inspire all students to think, to learn, and to care.*

In closing, I feel intensely grateful to serve all of you as your Superintendent of Schools.

Thank you for being educators – our work matters.

Michael S. Nelson

Superintendent of Schools

The mission of our school system is to inspire all students to think, to learn and to care. The Old Rochester Regional School District and Massachusetts Superintendency Union #55 does not discriminate on the basis of race, color, sex, sexual orientation, gender identity, religion, disability, age, genetic information, active military/veteran status, marital status, familial status, pregnancy, or pregnancy-related condition, homelessness, actual or perceived shared ancestry, ethnic background, national origin, or any other category protected by state or federal law in administration of its educational and employment policies, or in its programs and activities.



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**OPENING DAY AGENDA
August 28, 2023**

Breakfast (7:30am – 8:30am) – Meet & Greet

Coffee and breakfast food items will be made available during this time in the Old Rochester Regional School District's Cafeteria. Please also use this time to reconnect with your colleagues.

Opening Remarks & Recognitions (8:30am) – The Leadership Council

All staff members are expected to report to the high school auditorium for opening remarks and to listen to our keynote speaker.

**Keynote Presentation (9:15am) – The Healing Power of Optimism
Mr. Steve Gross, Founder and Chief of the Life is Good Playmaker Project**

Keynote Presentation Overview

Optimism is powerful. When human beings strengthen their ability to see and focus on the goodness and value in themselves, others, and the world around them, their social, emotional, and cognitive superpowers emerge. Optimism, however, is fragile. Chronic stress, fear and overwhelming adversity can weaken and destroy our capacity for optimism. This inspiring presentation by Steve Gross, helps Educators discover the power of optimism to create safe, connecting, joyful, and engaging environments where kids can heal, learn, and thrive. Using research, humor, and personal stories from 30+ years of work with kids and Educators, Steve will share how practicing optimism can bring out the best in ourselves, our colleagues and our students.

Biography of Keynote Speaker

Steve Gross has dedicated his career to leading healing efforts in communities impacted by trauma. His unique approach, called the Playmaker Practice, emphasizes joy, social connection, optimism, engagement, and empowerment - all elements that serve as the foundation for creating healing, life-changing relationships with our most vulnerable kids. The lessons he learned in the field now helps Educators across the globe grow through challenging and uncertain times, emerging stronger, more connected, and joyful than they were before. Steve's talk speaks to the individual - with tools on building life-changing relationships and connecting with their deeper purpose, so they can truly help the children and families they work with heal, grow, and reach their full potential. Steve's high energy, humor, and simple delivery of these deep, life-altering ideas leave audiences feeling inspired and empowered to leverage the power of optimism in their personal and professional lives.



Dismissal – Return to School Buildings

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Memo

To: Rochester School Committee Members

From: Michael S. Nelson, Superintendent of Schools

Date: August 31, 2023

Re: Motion – MASC Division Change

MASC member communities are divided into seven geographical divisions plus a vocational-technical division, an urban division, and a minority caucus. MASC believes that these groupings make it more convenient for school committee members to attend area meetings at which topics for discussion can focus on their specific needs and interests. Hopefully, this will encourage members to develop a network that will help them to work more effectively toward common education goals.

Motion:

The Rochester School Committee approves changing MASC designation from Division 7 to MASC Division 3.

The mission of our school system is to inspire all students to think, to learn and to care. The Old Rochester Regional School District and Massachusetts Superintendency Union #55 does not discriminate on the basis of race, color, sex, sexual orientation, gender identity, religion, disability, age, genetic information, active military/veteran status, marital status, familial status, pregnancy, or pregnancy-related condition, homelessness, actual or perceived shared ancestry, ethnic background, national origin, or any other category protected by state or federal law in administration of its educational and employment policies, or in its programs and activities.



**OLD ROCHESTER REGIONAL SCHOOL DISTRICT
MASSACHUSETTS SUPERINTENDENCY UNION #55**

Marion - Mattapoisett - Rochester
135 Marion Road
Mattapoisett, MA 02739

www.oldrochester.org

**Phone: 508-758-2772
Fax: 508-758-2802**

Michael S. Nelson, M.Ed.
Superintendent of Schools

Sharlene Fedorowicz, Ph.D.
Assistant Superintendent of Teaching & Learning

Howard Barber, CPA, SFO, MCPPO
Assistant Superintendent of Finance & Operations

Kristine Lincoln, M.Ed.
Interim Director of Student Services

Memo

To: Rochester School Committee Members

From: Howard G. Barber, Assistant Superintendent of Finance & Operations

Cc: Michael S. Nelson, Superintendent of Schools

Date: August 28, 2023

Re: Motion – OpenSciEd Grant

DESE recently approved the Fund Code 599 Grant Application for OpenSciEd Elementary Field Test. All expenses must be incurred as of June 30, 2024.

Motion:

The School Committee is voting to approve the Fund Code 599 OpenSciEd Grant in the amount of \$4,100 as presented.

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Rochester Public Schools

FY22-23 APPROVED BUDGET - GENERAL FUNDS

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To Date: 6/30/2023

Fiscal Year: 2022-2023

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

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☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.305.001.1100.02.02	CLERICAL - SCHOOL COMMITTEE	\$800.00	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.001.1100.04.35	LEGAL COUNSEL	\$875.00	\$875.00	\$875.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.001.1107.06.37	CONFERENCE EXPENSE	\$90.00	\$90.00	\$90.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.001.1110.04.36	MASC	\$1,622.07	\$1,622.07	\$1,622.07	\$0.00	\$0.00	\$0.00	0.00%
01.305.001.1110.05.36	MISCELLANEOUS	\$572.19	\$572.19	\$572.19	\$0.00	\$0.00	\$0.00	0.00%
01.305.001.1110.06.36	ADVERTISING	\$1,160.71	\$1,160.71	\$1,160.71	\$0.00	\$0.00	\$0.00	0.00%
01.305.001.1110.06.37	CONFERENCE EXPENSE	\$535.00	\$535.00	\$535.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.001.1111.04.36	DOE AUDIT	\$327.84	\$327.84	\$327.84	\$0.00	\$0.00	\$0.00	0.00%
01.305.001.1125.06.36	ADVERTISING	\$140.00	\$140.00	\$140.00	\$0.00	\$0.00	\$0.00	0.00%
	Dept: SCHOOL COMMITTEE - 001	\$6,122.81	\$6,122.81	\$6,122.81	\$0.00	\$0.00	\$0.00	0.00%
01.305.004.1200.04.02	Contracted Service for Superin	\$2,076.42	\$2,076.42	\$2,076.42	\$0.00	\$0.00	\$0.00	0.00%
01.305.004.1207.06.37	TRAVEL & CONFERENCES	\$2,403.86	\$2,403.86	\$2,403.86	\$0.00	\$0.00	\$0.00	0.00%
01.305.004.1210.01.02	SUPERINTENDENT	\$29,835.23	\$29,835.23	\$29,835.23	\$0.00	\$0.00	\$0.00	0.00%
01.305.004.1210.02.02	EXEC ASST TO SUPT	\$14,021.33	\$14,021.33	\$14,021.33	\$0.00	\$0.00	\$0.00	0.00%
01.305.004.1210.04.33	ASSOCIATIONS & DUES	\$4,216.63	\$4,216.63	\$4,216.63	\$0.00	\$0.00	\$0.00	0.00%
01.305.004.1210.05.21	POSTAGE	\$660.94	\$660.94	\$660.94	\$0.00	\$0.00	\$0.00	0.00%
01.305.004.1210.06.36	MISCELLANEOUS	\$210.31	\$210.31	\$210.31	\$0.00	\$0.00	\$0.00	0.00%
01.305.004.1210.06.37	TRAVEL & CONFERENCES	\$636.01	\$636.01	\$636.01	\$0.00	\$0.00	\$0.00	0.00%
01.305.004.1220.01.02	ASST SUPT OF CURRICULUM	\$21,531.15	\$21,531.15	\$21,531.15	\$0.00	\$0.00	\$0.00	0.00%
01.305.004.1220.02.02	CLERICAL	\$8,151.12	\$8,151.12	\$8,151.12	\$0.00	\$0.00	\$0.00	0.00%
01.305.004.1230.05.21	SUPPLIES	\$10,649.13	\$10,649.13	\$10,649.13	\$0.00	\$0.00	\$0.00	0.00%
01.305.004.1410.01.02	ASST SUPT FINANCE & OPERATIONS	\$31,963.40	\$31,963.40	\$31,963.40	\$0.00	\$0.00	\$0.00	0.00%
01.305.004.1410.03.02	FINANCE OFFICE	\$30,141.36	\$30,141.36	\$30,141.36	\$0.00	\$0.00	\$0.00	0.00%
01.305.004.1420.03.02	HUMAN RESOURCES	\$12,562.51	\$12,562.51	\$12,562.51	\$0.00	\$0.00	\$0.00	0.00%
01.305.004.1450.04.27	COMPUTER SERVICES	\$737.79	\$737.79	\$737.79	\$0.00	\$0.00	\$0.00	0.00%
01.305.004.2356.06.37	PROFESSIONAL DEVELOPMENT	\$231.68	\$231.68	\$231.68	\$0.00	\$0.00	\$0.00	0.00%
01.305.004.4130.04.15	TELEPHONE	\$1,763.00	\$1,763.00	\$1,763.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.004.5300.04.21	COPIER RENTAL	\$680.66	\$680.66	\$680.66	\$0.00	\$0.00	\$0.00	0.00%
	Dept: SUPERINTENDENTS OFFICE - 004	\$172,472.53	\$172,472.53	\$172,472.53	\$0.00	\$0.00	\$0.00	0.00%
01.305.007.2210.01.02	PRINCIPAL	\$128,123.41	\$128,123.41	\$128,123.41	\$0.00	\$0.00	\$0.00	0.00%
01.305.007.2210.01.06	ASSISTANT PRINCIPAL	\$110,791.10	\$110,791.10	\$110,791.10	\$0.00	\$0.00	\$0.00	0.00%
01.305.007.2210.02.09	CLERICAL	\$44,146.75	\$39,052.85	\$39,052.85	\$5,093.90	\$5,093.90	\$0.00	0.00%
01.305.007.2210.03.08	CAFE AIDES SUPERVISORY	\$13,688.28	\$11,250.54	\$11,250.54	\$2,437.74	\$2,437.74	\$0.00	0.00%
01.305.007.2210.04.33	ASSOCIATION DUES	\$239.00	\$239.00	\$239.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.007.2210.05.22	SUPPLIES ADMINISTRATION	\$910.51	\$910.51	\$910.51	\$0.00	\$0.00	\$0.00	0.00%
01.305.007.2210.05.23	SUPPLIES COPYING	\$7,862.87	\$7,375.89	\$7,375.89	\$486.98	\$486.98	\$0.00	0.00%
01.305.007.2210.05.24	SUPPLIES GENERAL SCHOOL	\$14,805.17	\$14,805.17	\$14,805.17	\$0.00	\$0.00	\$0.00	0.00%
01.305.007.2210.05.25	POSTAGE	\$2,096.97	\$2,096.97	\$2,096.97	\$0.00	\$0.00	\$0.00	0.00%
01.305.007.2210.06.37	TRAVEL & CONFERENCES	\$527.40	\$527.40	\$527.40	\$0.00	\$0.00	\$0.00	0.00%
01.305.007.2356.06.37	PROFESSIONAL DEVELOPMENT	\$6,470.00	\$6,470.00	\$6,470.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.007.4230.04.28	MAINTENANCE OF EQUIPMENT	\$504.00	\$504.00	\$504.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.007.5204.06.38	POSITION BONDS	\$100.00	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.007.5300.04.28	COPIER RENTAL	\$7,708.80	\$7,708.80	\$7,708.80	\$0.00	\$0.00	\$0.00	0.00%
	Dept: ADMINISTRATION REG DAY - 007	\$337,974.26	\$329,955.64	\$329,955.64	\$8,018.62	\$8,018.62	\$0.00	0.00%
01.305.010.2305.01.03	TEACHERS	\$1,916,946.82	\$1,626,799.50	\$1,626,799.50	\$290,147.32	\$290,147.32	\$0.00	0.00%
01.305.010.2325.03.34	SUBSTITUTES	\$55,540.96	\$55,540.96	\$55,540.96	\$0.00	\$0.00	\$0.00	0.00%
01.305.010.2350.05.23	SUPPLIES	\$1,113.42	\$1,068.95	\$1,068.95	\$44.47	\$44.47	\$0.00	0.00%
01.305.010.2350.06.37	TRAVEL,TRANS,CONFERENCES	\$5,862.56	\$5,862.56	\$5,862.56	\$0.00	\$0.00	\$0.00	0.00%

Rochester Public Schools

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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.305.010.2356.01.03	PROFESSIONAL DEVELOPMENT	\$1,920.00	\$1,920.00	\$1,920.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.010.2356.04.03	TUITION REIMBURSEMENT	\$10,989.84	\$10,989.84	\$10,989.84	\$0.00	\$0.00	\$0.00	0.00%
	Dept: CLASSROOM TEACHERS - 010	\$1,992,373.60	\$1,702,181.81	\$1,702,181.81	\$290,191.79	\$290,191.79	\$0.00	0.00%
01.305.013.2305.01.03	TEACHERS	\$255,664.00	\$216,965.98	\$216,965.98	\$38,698.02	\$38,698.02	\$0.00	0.00%
01.305.013.2330.03.08	PARAPROFESSIONALS	\$103,186.97	\$87,536.75	\$87,536.75	\$15,650.22	\$15,650.22	\$0.00	0.00%
01.305.013.2430.05.23	SUPPLIES - KINDERGARTEN	\$211.26	\$211.26	\$211.26	\$0.00	\$0.00	\$0.00	0.00%
	Dept: KINDERGARTEN - 013	\$359,062.23	\$304,713.99	\$304,713.99	\$54,348.24	\$54,348.24	\$0.00	0.00%
01.305.016.2305.01.03	TEACHERS	\$96,898.00	\$82,326.00	\$82,326.00	\$14,572.00	\$14,572.00	\$0.00	0.00%
01.305.016.2430.05.23	SUPPLIES & MATERIALS	\$1,473.21	\$1,473.21	\$1,473.21	\$0.00	\$0.00	\$0.00	0.00%
	Dept: ART PROGRAM - 016	\$98,371.21	\$83,799.21	\$83,799.21	\$14,572.00	\$14,572.00	\$0.00	0.00%
01.305.022.2303.02.08	AIDES CLASSROOM	\$825.00	\$825.00	\$825.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.022.2305.01.03	TEACHERS	\$105,099.07	\$93,877.77	\$93,877.77	\$11,221.30	\$11,221.30	\$0.00	0.00%
01.305.022.2356.06.37	TRAVEL & CONFERENCES	\$714.11	\$714.11	\$714.11	\$0.00	\$0.00	\$0.00	0.00%
01.305.022.2430.05.23	SUPPLIES	\$1,768.83	\$1,768.83	\$1,768.83	\$0.00	\$0.00	\$0.00	0.00%
	Dept: READING - 022	\$108,407.01	\$97,185.71	\$97,185.71	\$11,221.30	\$11,221.30	\$0.00	0.00%
01.305.024.2305.01.03	TEACHERS	\$13,189.75	\$13,189.75	\$13,189.75	\$0.00	\$0.00	\$0.00	0.00%
01.305.024.2356.06.37	TRAVEL & CONFERENCES	\$261.79	\$261.79	\$261.79	\$0.00	\$0.00	\$0.00	0.00%
	Dept: ELL PROGRAM - 024	\$13,451.54	\$13,451.54	\$13,451.54	\$0.00	\$0.00	\$0.00	0.00%
01.305.037.2430.05.23	SUPPLIES	\$299.75	\$299.75	\$299.75	\$0.00	\$0.00	\$0.00	0.00%
	Dept: MATHEMATICS - 037	\$299.75	\$299.75	\$299.75	\$0.00	\$0.00	\$0.00	0.00%
01.305.040.2305.01.03	PROFESSIONAL SALARIES	\$250.00	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.040.2340.01.03	LIBRARIAN	\$103,290.00	\$87,506.34	\$87,506.34	\$15,783.66	\$15,783.66	\$0.00	0.00%
01.305.040.2430.05.23	SUPPLIES	\$150.67	\$150.67	\$150.67	\$0.00	\$0.00	\$0.00	0.00%
01.305.040.2501.05.23	BOOKS & MAGAZINES	\$192.70	\$192.70	\$192.70	\$0.00	\$0.00	\$0.00	0.00%
01.305.040.2503.05.23	RESOURCE MATERIALS	\$2,085.00	\$2,085.00	\$2,085.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.040.4230.04.29	MAINTENANCE OF EQUIPMENT	\$26.99	\$26.99	\$26.99	\$0.00	\$0.00	\$0.00	0.00%
	Dept: MEDIA SERVICES - 040	\$105,995.36	\$90,211.70	\$90,211.70	\$15,783.66	\$15,783.66	\$0.00	0.00%
01.305.043.2305.01.03	TEACHERS	\$137,430.20	\$116,784.92	\$116,784.92	\$20,645.28	\$20,645.28	\$0.00	0.00%
01.305.043.2430.05.23	SUPPLIES	\$508.43	\$508.43	\$508.43	\$0.00	\$0.00	\$0.00	0.00%
01.305.043.4230.04.29	MAINTENANCE OF EQUIPMENT	\$96.19	\$96.19	\$96.19	\$0.00	\$0.00	\$0.00	0.00%
	Dept: MUSIC - 043	\$138,034.82	\$117,389.54	\$117,389.54	\$20,645.28	\$20,645.28	\$0.00	0.00%
01.305.049.2305.01.03	TEACHERS	\$124,968.80	\$106,069.94	\$106,069.94	\$18,898.86	\$18,898.86	\$0.00	0.00%
01.305.049.2430.05.23	SUPPLIES	\$1,574.12	\$1,574.12	\$1,574.12	\$0.00	\$0.00	\$0.00	0.00%
	Dept: PHYSICAL EDUCATION - 049	\$126,542.92	\$107,644.06	\$107,644.06	\$18,898.86	\$18,898.86	\$0.00	0.00%
01.305.052.2305.01.03	TEACHERS	\$104,395.00	\$88,611.34	\$88,611.34	\$15,783.66	\$15,783.66	\$0.00	0.00%
01.305.052.2430.05.23	SUPPLIES	\$5,988.65	\$5,988.65	\$5,988.65	\$0.00	\$0.00	\$0.00	0.00%
	Dept: SCIENCE - 052	\$110,383.65	\$94,599.99	\$94,599.99	\$15,783.66	\$15,783.66	\$0.00	0.00%
01.305.055.2430.05.23	SUPPLIES	\$5,851.20	\$5,851.20	\$5,851.20	\$0.00	\$0.00	\$0.00	0.00%
	Dept: SOCIAL STUDIES - 055	\$5,851.20	\$5,851.20	\$5,851.20	\$0.00	\$0.00	\$0.00	0.00%
01.305.061.2351.04.03	CURRICULUM - PROGRAMING & DEVE	\$24,356.16	\$24,356.16	\$24,356.16	\$0.00	\$0.00	\$0.00	0.00%

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01.305.061.2351.05.23	SUPPLIES	\$1,180.01	\$1,180.01	\$1,180.01	\$0.00	\$0.00	\$0.00	0.00%
01.305.061.2356.01.03	PD Stipends - Curriculum	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.061.2356.01.35	PD STIPENDS - CURRICULUM	\$775.14	\$775.14	\$775.14	\$0.00	\$0.00	\$0.00	0.00%
01.305.061.2358.04.35	CURRICULUM - PROFESSIONAL DEVE	\$87.94	\$87.94	\$87.94	\$0.00	\$0.00	\$0.00	0.00%
01.305.061.2430.05.23	ACADEMIC SUPPLIES	\$20.00	\$20.00	\$20.00	\$0.00	\$0.00	\$0.00	0.00%
	Dept: CURRICULUM DEVELOPMENT - 061	\$34,419.25	\$34,419.25	\$34,419.25	\$0.00	\$0.00	\$0.00	0.00%
01.305.076.2305.01.03	PROFESSIONAL SALARIES	\$250.00	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.076.3200.01.11	NURSE	\$81,586.00	\$69,126.94	\$69,126.94	\$12,459.06	\$12,459.06	\$0.00	0.00%
01.305.076.3200.05.23	SUPPLIES	\$1,345.29	\$1,345.29	\$1,345.29	\$0.00	\$0.00	\$0.00	0.00%
01.305.076.3202.01.11	NURSE	\$270.00	\$270.00	\$270.00	\$0.00	\$0.00	\$0.00	0.00%
	Dept: HEALTH SERVICES - 076	\$83,451.29	\$70,992.23	\$70,992.23	\$12,459.06	\$12,459.06	\$0.00	0.00%
01.305.079.3300.06.14	TRANSPORTATION REG DAY K-6	\$792.00	\$792.00	\$792.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.079.3300.06.40	REGULAR EDUCATION - PUPIL K-6	\$326,103.72	\$326,103.72	\$326,103.72	\$0.00	\$0.00	\$0.00	0.00%
01.305.079.3300.06.41	FUEL ESCULATION COST	\$42,374.33	\$42,374.33	\$42,374.33	\$0.00	\$0.00	\$0.00	0.00%
	Dept: TRANSPORTATION REG DAY - 079	\$369,270.05	\$369,270.05	\$369,270.05	\$0.00	\$0.00	\$0.00	0.00%
01.305.085.3520.05.23	SUPPLIES - STUDENT ACTIVITY BA	\$1,149.40	\$1,149.40	\$1,149.40	\$0.00	\$0.00	\$0.00	0.00%
01.305.085.3520.06.36	STUDENT ACTIVITIES - OTHER	\$6,389.86	\$6,389.86	\$6,389.86	\$0.00	\$0.00	\$0.00	0.00%
	Dept: MISCELLANEOUS - 085	\$7,539.26	\$7,539.26	\$7,539.26	\$0.00	\$0.00	\$0.00	0.00%
01.305.088.4110.01.02	DISTRICT FACILITIES MANAGER	\$16,751.11	\$16,751.11	\$16,751.11	\$0.00	\$0.00	\$0.00	0.00%
01.305.088.4110.03.10	CUSTODIAL SUPERVISOR	\$49,894.15	\$49,894.15	\$49,894.15	\$0.00	\$0.00	\$0.00	0.00%
01.305.088.4110.04.10	CUSTODIAL CONTRACT SVCS	\$122,133.23	\$122,133.23	\$122,133.23	\$0.00	\$0.00	\$0.00	0.00%
01.305.088.4120.04.17	HEAT	\$83,310.03	\$83,310.03	\$83,310.03	\$0.00	\$0.00	\$0.00	0.00%
01.305.088.4130.04.15	TELEPHONE	\$6,981.21	\$6,981.21	\$6,981.21	\$0.00	\$0.00	\$0.00	0.00%
01.305.088.4130.04.16	ELECTRICITY	\$122,855.54	\$122,855.54	\$122,855.54	\$0.00	\$0.00	\$0.00	0.00%
01.305.088.4130.04.19	MAINTENANCE OF WATER SYSTEM	\$50.00	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.088.4210.04.32	MAINTENANCE OF GROUNDS	\$13,819.75	\$13,819.75	\$13,819.75	\$0.00	\$0.00	\$0.00	0.00%
01.305.088.4220.04.32	MAINTENANCE OF BLDG ONGOING	\$45,239.05	\$45,239.05	\$45,239.05	\$0.00	\$0.00	\$0.00	0.00%
01.305.088.4220.05.26	CHEMICALS	\$18,599.21	\$18,599.21	\$18,599.21	\$0.00	\$0.00	\$0.00	0.00%
01.305.088.4220.05.27	PAPER	\$10,229.16	\$10,229.16	\$10,229.16	\$0.00	\$0.00	\$0.00	0.00%
01.305.088.4224.05.26	MISCELLANEOUS SUPPLIES	\$370.00	\$370.00	\$370.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.088.4230.04.32	MAINTENANCE OF EQUIPMENT	\$860.00	\$860.00	\$860.00	\$0.00	\$0.00	\$0.00	0.00%
	Dept: OPERATION & MAINTENANCE - 088	\$491,092.44	\$491,092.44	\$491,092.44	\$0.00	\$0.00	\$0.00	0.00%
01.305.093.2130.03.04	NETWORK TECHNICIANS	\$60,516.64	\$60,516.64	\$60,516.64	\$0.00	\$0.00	\$0.00	0.00%
01.305.093.2300.05.23	SUPPLIES SOFTWARE	\$10,395.17	\$10,395.17	\$10,395.17	\$0.00	\$0.00	\$0.00	0.00%
01.305.093.2430.05.23	SOFTWARE	\$6,944.38	\$6,944.38	\$6,944.38	\$0.00	\$0.00	\$0.00	0.00%
01.305.093.2450.05.23	EDUCATIONAL EQUIPMENT	\$64,609.00	\$64,609.00	\$64,609.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.093.2451.05.23	EDUCATIONAL EQUIPT	\$699.27	\$699.27	\$699.27	\$0.00	\$0.00	\$0.00	0.00%
01.305.093.4130.04.15	TELEPHONE	\$12,451.30	\$12,451.30	\$12,451.30	\$0.00	\$0.00	\$0.00	0.00%
01.305.093.4230.04.29	MAINTENENCE OF EQUIPMENT/WEB	\$500.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
	Dept: COMPUTER PROGRAM - 093	\$156,115.76	\$156,115.76	\$156,115.76	\$0.00	\$0.00	\$0.00	0.00%
01.305.100.1104.04.36	LEGAL SERVICES	\$5,124.50	\$5,124.50	\$5,124.50	\$0.00	\$0.00	\$0.00	0.00%
01.305.100.1435.04.36	LEGAL EXPENSE - SPEC ED	\$3,375.50	\$3,375.50	\$3,375.50	\$0.00	\$0.00	\$0.00	0.00%
01.305.100.2105.04.33	ASSOCIATION DUES	\$88.78	\$88.78	\$88.78	\$0.00	\$0.00	\$0.00	0.00%
01.305.100.2107.06.37	TRAVEL	\$201.57	\$201.57	\$201.57	\$0.00	\$0.00	\$0.00	0.00%
01.305.100.2110.01.02	DIRECTOR OF STUDENT SERVICES	\$21,857.18	\$21,857.18	\$21,857.18	\$0.00	\$0.00	\$0.00	0.00%

Rochester Public Schools

FY22-23 APPROVED BUDGET - GENERAL FUNDS

From Date: 7/1/2022

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☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.305.100.2110.02.09	ADMIN ASST STUDENT SVCS	\$10,915.18	\$10,915.18	\$10,915.18	\$0.00	\$0.00	\$0.00	0.00%
01.305.100.2110.06.37	TRAVEL & CONFERENCES	\$2,550.00	\$2,550.00	\$2,550.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.100.4130.04.15	TELEPHONE	\$93.80	\$93.80	\$93.80	\$0.00	\$0.00	\$0.00	0.00%
01.305.100.4230.04.31	SOFTWARE LICENSE	\$1,324.00	\$1,324.00	\$1,324.00	\$0.00	\$0.00	\$0.00	0.00%
	Dept: SPECIAL NEEDS ADMINISTRATION - 100	\$45,530.51	\$45,530.51	\$45,530.51	\$0.00	\$0.00	\$0.00	0.00%
01.305.102.2305.01.03	TEACHERS	\$46,022.04	\$39,137.06	\$39,137.06	\$6,884.98	\$6,884.98	\$0.00	0.00%
01.305.102.2330.03.08	PARAPROFESSIONALS	\$62,183.63	\$52,790.43	\$52,790.43	\$9,393.20	\$9,393.20	\$0.00	0.00%
01.305.102.2351.06.37	PROJECT GROW TRAVEL	\$32.88	\$32.88	\$32.88	\$0.00	\$0.00	\$0.00	0.00%
01.305.102.2356.01.03	PROFESSIONAL DEVELOPMENT	\$89.00	\$89.00	\$89.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.102.2430.05.24	SUPPLIES & MATERIALS	\$824.10	\$824.10	\$824.10	\$0.00	\$0.00	\$0.00	0.00%
	Dept: PROJECT GROW - 102	\$109,151.65	\$92,873.47	\$92,873.47	\$16,278.18	\$16,278.18	\$0.00	0.00%
01.305.103.2305.01.03	TEACHERS	\$618,005.00	\$523,674.64	\$523,674.64	\$94,330.36	\$94,330.36	\$0.00	0.00%
01.305.103.2330.03.08	PARAPROFESSIONALS	\$63,558.48	\$54,813.99	\$54,813.99	\$8,744.49	\$8,744.49	\$0.00	0.00%
01.305.103.2356.01.03	PROFESSIONAL DEVELOPMENT	\$167.50	\$167.50	\$167.50	\$0.00	\$0.00	\$0.00	0.00%
01.305.103.2430.05.24	SUPPLIES	\$547.47	\$547.47	\$547.47	\$0.00	\$0.00	\$0.00	0.00%
01.305.103.3300.02.08	BUS MONITORS	\$31,666.75	\$31,666.75	\$31,666.75	\$0.00	\$0.00	\$0.00	0.00%
	Dept: LEARNING SUPPORT CENTER - 103	\$713,945.20	\$610,870.35	\$610,870.35	\$103,074.85	\$103,074.85	\$0.00	0.00%
01.305.106.4230.04.31	MAINTENANCE OF EQUIPMENT	\$1,537.74	\$1,537.74	\$1,537.74	\$0.00	\$0.00	\$0.00	0.00%
	Dept: LEARNING SUPPORT CENTER - 106	\$1,537.74	\$1,537.74	\$1,537.74	\$0.00	\$0.00	\$0.00	0.00%
01.305.118.2305.01.03	TEACHERS	\$208,045.00	\$176,477.59	\$176,477.59	\$31,567.41	\$31,567.41	\$0.00	0.00%
01.305.118.2356.01.03	PROFESSIONAL DEVELOPMENT	\$259.00	\$259.00	\$259.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.118.2420.05.24	SPEECH THERAPY ED EQUIPMENT	\$52,597.32	\$52,597.32	\$52,597.32	\$0.00	\$0.00	\$0.00	0.00%
01.305.118.2430.05.24	SUPPLIES	\$2,201.36	\$2,201.36	\$2,201.36	\$0.00	\$0.00	\$0.00	0.00%
01.305.118.2800.04.35	SPEECH THERAPY	\$304.40	\$304.40	\$304.40	\$0.00	\$0.00	\$0.00	0.00%
	Dept: SPEECH - 118	\$263,407.08	\$231,839.67	\$231,839.67	\$31,567.41	\$31,567.41	\$0.00	0.00%
01.305.121.2100.02.09	CLERICAL	\$36,706.62	\$32,471.17	\$32,471.17	\$4,235.45	\$4,235.45	\$0.00	0.00%
01.305.121.2110.02.09	CLERICAL	\$555.00	\$555.00	\$555.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.121.2305.01.03	TEACHER VISUALLY IMPAIRED	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.121.2415.05.24	SUPPLIES	\$265.53	\$265.53	\$265.53	\$0.00	\$0.00	\$0.00	0.00%
01.305.121.2440.04.35	EXTENDED YEAR SERVICES	\$33,219.70	\$33,219.70	\$33,219.70	\$0.00	\$0.00	\$0.00	0.00%
01.305.121.2710.04.03	SPECIALIZED INSTRUCTION	\$15,300.00	\$15,300.00	\$15,300.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.121.2800.04.35	THERAPY	\$94,438.32	\$94,438.32	\$94,438.32	\$0.00	\$0.00	\$0.00	0.00%
	Dept: SUPPORT SERVICES - 121	\$186,485.17	\$182,249.72	\$182,249.72	\$4,235.45	\$4,235.45	\$0.00	0.00%
01.305.127.2305.01.03	PROFESSIONAL SALARIES	\$500.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.127.2356.01.03	PROFESSIONAL DEVELOPMENT	\$100.00	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.127.2710.01.03	ADJUSTMENT COUNSELOR	\$189,989.00	\$161,040.98	\$161,040.98	\$28,948.02	\$28,948.02	\$0.00	0.00%
01.305.127.2800.01.03	PSYCHOLOGY	\$25,876.36	\$25,876.36	\$25,876.36	\$0.00	\$0.00	\$0.00	0.00%
01.305.127.2800.05.24	SUPPLIES	\$1,625.19	\$1,625.19	\$1,625.19	\$0.00	\$0.00	\$0.00	0.00%
01.305.127.2800.06.13	PSYCHOLOGICAL EVALUATIONS	\$7,728.00	\$7,728.00	\$7,728.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.127.2801.01.03	PSYCHOLOGIST	\$9,820.00	\$9,820.00	\$9,820.00	\$0.00	\$0.00	\$0.00	0.00%
	Dept: PSYCHOLOGICAL SERVICES - 127	\$235,638.55	\$206,690.53	\$206,690.53	\$28,948.02	\$28,948.02	\$0.00	0.00%
01.305.130.3300.06.43	TRANSPORTATION - COLLABORATIVE	\$36,072.00	\$36,072.00	\$36,072.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.130.3300.06.44	TRANSPORTATION - DAY PROGRAMS	\$27,422.82	\$27,422.82	\$27,422.82	\$0.00	\$0.00	\$0.00	0.00%
01.305.130.3300.06.47	TRANSPORTATION - INTREGATED	\$29,508.75	\$29,508.75	\$29,508.75	\$0.00	\$0.00	\$0.00	0.00%

Rochester Public Schools

FY22-23 APPROVED BUDGET - GENERAL FUNDS

From Date: 7/1/2022

To Date: 6/30/2023

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☐ Include pre encumbrance

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Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	Dept: SPED TRANSPORTATION - 130	\$93,003.57	\$93,003.57	\$93,003.57	\$0.00	\$0.00	\$0.00	0.00%
01.305.133.9300.06.13	TUITION - DAY SCHOOLS	\$72,763.00	\$72,763.00	\$72,763.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.133.9306.06.13	TUITION RESIDENTIAL (502.6)	\$30,893.40	\$30,893.40	\$30,893.40	\$0.00	\$0.00	\$0.00	0.00%
01.305.133.9400.06.13	TUITION - COLLABORATIVES	\$168,206.66	\$168,206.66	\$168,206.66	\$0.00	\$0.00	\$0.00	0.00%
	Dept: PROGRAMS W/OTHERS SPED - 133	\$271,863.06	\$271,863.06	\$271,863.06	\$0.00	\$0.00	\$0.00	0.00%
Grand Total:		\$6,637,793.47	\$5,991,767.09	\$5,991,767.09	\$646,026.38	\$646,026.38	\$0.00	0.00%

End of Report

Rochester Public Schools

FY22-23 APPROVED BUDGET - BCAHS

From Date: 7/1/2022

To Date: 6/30/2023

Fiscal Year: 2022-2023

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.307.079.3300.06.14	Transportation - Bristol Count	\$45,000.00	\$28,440.00	\$28,440.00	\$16,560.00	\$0.00	\$16,560.00	36.80%
	Dept: TRANSPORTATION REG DAY - 079	\$45,000.00	\$28,440.00	\$28,440.00	\$16,560.00	\$0.00	\$16,560.00	36.80%
01.307.097.9100.06.36	Tuition - Bristol County Agric	\$244,698.30	\$237,705.27	\$237,705.27	\$6,993.03	\$0.00	\$6,993.03	2.86%
	Dept: PROGRAMS W/OTHERS REG DAY - 097	\$244,698.30	\$237,705.27	\$237,705.27	\$6,993.03	\$0.00	\$6,993.03	2.86%
	Grand Total:	\$289,698.30	\$266,145.27	\$266,145.27	\$23,553.03	\$0.00	\$23,553.03	8.13%

End of Report



Old Rochester Regional School District Massachusetts Superintendency Union #55

"Serving the towns of Marion, Mattapoisett, & Rochester"

Food Service Director's Report: Aug/Sept 2023
Rochester Memorial School

Directors Update:

- It is my pleasure to announce that the state of Massachusetts is 8th in the country to provide Universal Free School Meals to All students regardless of income permanently.
- Extra items will be available for purchase this year; limited snacks, beverages and second entrees at an extra cost.
- We had a successful summer feeding all of the district students during the Acceleration Program.
- I am happy to announce that the two new Fresh Fruit & Veggie Bars have been installed over the summer.
- The Food service team participated in a full day of professional development training on 08/29.
- Friendly reminder to visit the food service website orrschoolmeals.com or access the page via the [school website](#) to check out the interactive menus, add/transfer funds, or apply for meal benefits.
- We look forward to a great new school year ahead and feeding all of our children!
- Fun Fact: SY 22-23 served 22,069 breakfast meals and 49,989 lunch meals for the year!

SY 23					SY 24			
	Breakfast Counts	%	Lunch Counts	%	Breakfast Counts	%	Lunch Counts	%
August	161	17%	425	45%				
September	2552	28%	5328	58%				
October	2547	28%	5678	62%				
November	2127	27%	4837	62%				
December	1921	26%	4746	64%				
January	2147	25%	5377	62%				
February	1725	25%	4211	62%				
March	2799	27%	6570	62%				
April	1843	28%	3979	61%				
May	2900	29%	6190	61%				
June	1347	29%	2648	57%				

Jill Henesey
Director of Food and Nutrition Services
Office: 508-758-2772 x1543
Mobile: 774-320-0801
Email: jillhenesey@oldrochester.org
<https://www.facebook.com/ORRnutrition4kids>



Facilities Director's Report: August 2023

Rochester Memorial Elementary School

- All firefighting systems have been inspected and tested including the ANSUL (kitchen fire suppression system), fire sprinkler, kitchen hoods and stationary fire extinguishers.
- The boilers have been cleaned, serviced and inspected.
- Installed new food service serving line.
- Fire and Building inspections completed.
- Conducted routine maintenance on all facility systems.

Sincerely,

Eugene Jones

District Facilities Director

Office: 508-758-2772 x1954

Cell: 508-509-6763

E-Mail: eugenejones@oldrochester.org



Rochester Memorial School

16 Pine Street
Rochester, MA 02770
(508) 763-2049



Heidi J. Letendre, Interim Principal
heidiletendre@oldrochester.org

Charles West, Assistant Principal
charleswest@oldrochester.org

To: Superintendent Michael Nelson
Members of the Rochester Memorial School Committee
Administrative Team Members

From: Heidi Letendre, Interim Principal
Re: Principal's Report-Meeting August 31, 2023
Date: August 29, 2023

I first would like to thank the faculty and staff, the administrative team and the RMS families for a warm welcome. Everyone has been very helpful, positive and welcoming. Since the beginning of August I have been meeting with the faculty and staff of Rochester Memorial School. As of today, I have met with 25 faculty members individually for about 15 minutes to get to know them better and learn what they love most about Rochester Memorial School. I have several more meetings lined up with a goal of sitting with everyone in the next month or two.

The first day for faculty and staff went very well and the day started off with a guest speaker from *Life is Good*. The feedback from the staff has been that this was one of the best speakers we have had. As a school, we will share the theme of Optimism during our first month of school.

Most recently, Ms. Jenna Tavares resigned from her 5th grade position. We wish her well in her new district. At this time we are still looking to hire a 3rd grade paraprofessional.

This year Rochester Memorial School has welcomed 8 new staff members to our team.

Our new faculty include:

- In 5th grade we hired Ms. Lauren Harper and Ms. Bridget Houlihan was hired this past Saturday. Both Lauren and Bridget are excited to begin her new role as 5th grade teachers.
- Mrs. Caitlin Staier is now a first grade teacher and was a substitute teacher for a year at RMS.
- Mrs. Leigh Beson was hired to teach first grade and she comes to us with a reading certification and her elementary education license.



Rochester Memorial School

16 Pine Street
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(508) 763-2049



Heidi J. Letendre, Interim Principal
heidiletendre@oldrochester.org

Charles West, Assistant Principal
charleswest@oldrochester.org

- Ms. Caitlin Coehlo is our new 6th grade special education teacher and she is currently going for my masters degree in curriculum and instructional design.
- In Project Grow, we have hired Ms. Alexia Pacheco and she worked our summer SAIL Program.
- We also hired a new School Psychologist Jacquelyn St. Thomas and before becoming a School Psychologist, Jacie was a ski instructor in Colorado.
- In addition, we recently hired Mrs. Erin Sharp as one of our Project Grow paraprofessionals.

We have had a wonderful start to the school year at Rochester Memorial School. We welcomed 501 students in grades K-6 and 18 students in Project Grow.

Our school has been buzzing with excitement between opening day and Open House for grades 1-6 on Wednesday, August 30th. Our teachers and students have filled the hallways with laughter, expectations and a warm welcome.

- The first day of kindergarten is Friday, September 1, 2023
- The Project Grow Preschool has their Parent/Guardian Orientation this evening. Project Grow students start Tuesday, September 5 for our Tuesday/Thursday students and Wednesday, September 6 for our Monday/Wednesday/Friday

Curriculum and Instruction Updates:

- Teachers received their new reading program instructional materials for *Into Reading*.
- Professional Development took place on Tuesday, August 29th for the new reading program and for the implementation of DIBELS 8th Edition Assessment.
- Our 5th grade teacher Emily Campbell and our 6th grade teacher Tracey Forns are continuing their science training with OpenSciEd
- Many teachers worked on the Curriculum Review Cycle and engaged in grade level/content work

Shout Outs:



Rochester Memorial School

16 Pine Street
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Heidi J. Letendre, Interim Principal
heidiletendre@oldrochester.org

Charles West, Assistant Principal
charleswest@oldrochester.org

~A big thank you to Ms. Alison Guard and Mrs. Kim Amato, our Administrative Assistants, for her work preparing for a successful start to the new school year.

~Thank you to our custodian team, led by Mr. Gilly Leonardo, who worked all summer to prepare our classrooms from top to bottom.

~We would like to thank Mr. Bill Simmons and the technology team for their dedicated work in setting up our iPads, Chromebooks, and phone extensions.

Upcoming Dates:

Friday, September 1st is an Early Release Day. Dismissal begins at 12:25 PM.

September 21st and 22nd is School Picture Day

Wednesday, September 27th is an Early Release Day.

New Faculty for 2023-2024 School Year





Rochester Memorial School

16 Pine Street
Rochester, MA 02770
(508) 763-2049



Heidi J. Letendre, Interim Principal
heidiletendre@oldrochester.org

Charles West, Assistant Principal
charleswest@oldrochester.org

Each New Teacher with their Mentor



Welcome to Rochester Memorial School



Third Grade Mrs. Banno and Ms. Higgins



Rochester School Committee Subcommittee 2023-2024 DRAFT

Chairperson	Sharon Hartley
Vice Chairperson	Robin Rounseville
School Committee Secretary	Melissa Wilcox
Recording Secretary	Melissa Wilcox/Diana Russo/Toni Bailey
ORR District School Committee	Jason Chisholm (alt: Kate Duggan)
Mass. School Supt. Union No. 55	Anne Fernandes Robin Rounseville Sharon Hartley
READS	Michael Nelson
Sick Leave Bank	Robin Rounseville Anne Fernandes
SMEC	Anne Fernandes
Early Childhood Advisory Council	Kate Duggan
Sole Signatory	Sharon Hartley Robin Rounseville
MASC Delegate/Legislative Liaison	Kate Duggan
School Physician	Dr. Reynolds/Dr. Mendes
Health & Safety Committee	VACANT
Collective Bargaining (Board of Selectmen)	VACANT
Grievance Subcommittee	Committee as a whole
Capital Planning Committee	Anne Fernandes
Policy Subcommittee	Kate Duggan
Warrant Review Committee	Committee as a whole
Tri-Town Education Foundation Committee	Robin Rounseville
Budget Subcommittee	Committee as a whole
Town Liaison	Sharon Hartley
Superintendent's Goals Subcommittee	Sharon Hartley Anne Fernandes
Healthy Tri-Town	Robin Rounseville Sharon Hartley
Equity Subcommittee	Jason Chisholm