

AGENDA

Addison Central School District

Finance Committee

Committee Meeting

Monday, October 9, 2023, 8:30 am - 9:30 pm

49 Charles Avenue, Middlebury VT and Virtual Connection

ACSD District Vision and Mission

OUR VISION

Our vision is for all ACSD students to reach their full learning potential, have a sense of belonging in our schools, and enrich our community and the communities where they live in the future.

OUR MISSION

Our mission is to provide high-quality, equitable, and varied learning environments that inspire a passion for learning and growth among our students.

Link to join Webinar

<https://us06web.zoom.us/j/86374259132>

- A. Call to Order Upon Reaching a Quorum
- B. Introductions: Board Members, Administrators and Staff
- C. Public Comment - Agenda Items
- D. Approve the Minutes of 9/11/2023
- E. Committee Discussion:
 - 1. FY 25 Budget Development
- F. Public Comment - Any topic
- G. Adjournment

***Public Comment Guidelines:**

Public comments are encouraged and welcome at each regular board meeting during the period designated for public comment. Comments are limited to three minutes per person. Citizens will be called to make their statement by the board chair. Public comments regarding personnel, students or legal matters will not be heard by the Board.

MINUTES



Addison Central School District

Finance Committee

Committee Meeting

Monday, September 11, 2023, 8:30 am - 10:00 am

49 Charles Avenue, Middlebury VT

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OUR MISSION

Our mission is to provide high-quality, equitable, and varied learning environments that inspire a passion for learning and growth among our students.

A. Call to Order Upon Reaching a Quorum

Meeting called to order at 8:30 by Malcolm

B. Introductions: Board Members, Administrators and Staff

Present: Chip Malcolm, Jason Chance, Steve Orzech, Director of Finance and Operations Matthew Corrente and Interim Superintendent Tim Williams

C. Public Comment - Agenda Items None

D. Approve the Minutes of June 8, 2023 Minutes approved

without change E. Committee Discussion:

1. FY25 Budget Process and Timeline

Matt Corrente presented the budget formation timeline as included in agenda and the comm approved the timeline and agreed with Matt that presentations by school principals to the entire board was not necessary or helpful.

2. Budget Drivers FY25

The budget driver slide presentation as included in the agenda was shown to the comm and discussed. The comm felt that the slide packet should be shown to the entire board on 9/25 2023 meeting with clarification of the acronyms. A worst

case scenario should also be included. There are a number of unanswered procedural issues that at present are as yet not finalized by the State. Matt Corrente presented the unaudited '23 fund balance to be 1,078,534. In the range of previous estimate.

F. Public Comment - Any Topic None

G. Adjournment

Meeting adjourned at 9:40 AM

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ACSD Budget FY25

Summary of Development Areas by Cost Center

9/27/2003

I. Central Departments

A. Student Services and Special Education

1. Major Revisions to budget format. Potential to skew year to year comparison calcs.
2. Logic model based on centralized services, contracts, personnel.
3. Paraeducator Modeling - how are Paras budgeted?
 - a) Special Ed Paras
 - b) Hybrid Paras
4. Could absorb ESSER funded personnel.
 - a) Prevention (1.0)
 - b) Behavioral Intervention (2.0)
 - c) ELL? (0.5)

B. Facilities

1. Expected to remain level for FY25.
2. Will examine R&M budget usage.
3. Looking to expense a new tractor. (\$60,000)

C. Technology

1. Minor revisions to format
 - a) Recurring software expenses
 - (1) School based
 - (2) District wide
 - b) Copier leases
 - (1) Expensed to buildings to track costs
 - (2) Held in Tech budget
 - c) Revolving device purchases
 - (1) Calibration of 5 year cycle
 - (2) Fewer Chromebooks expected
 - d) Van budget. Shared vehicle with MUHS Athletics. (\$15k)

D. Central Office / School Board

1. Expected to remain level for FY25.
2. No current development zones. Keeping an eye on insurance.
3. Calibration of contingency?

E. Professional Development and Curriculum

1. Expected to show a net increase based on ESSER personnel.

- a) Math and Literacy Interventionists (3.0)
- b) Literacy Curic. Coord. (1.0)
- 2. IB fees will be a reduction.
- 3. Add 1.0 Data Manager to budget
- 4. Expected to show proper calibration of PD tuition, mentorship stipends.
- 5. Food budget for PD and opening week will increase.

II. Schools

A. Bridport

- 1. Para Par
- 2. Reduction in Classroom Teacher (1.0-2.0)?
- 3. Addition of Counselor? (1.0)
- 4. Misc Funds calibration.

B. Cornwall

- 1. Para Par
- 2.
- 3. Misc Funds calibration.

C. Mary Hogan

- 1. Para Par
- 2. Funding 1st Grade Teacher on ESSER
- 3. Misc Funds calibration.

D. MUHS

- 1. Para Par
- 2. Departmental Budget modeling
- 3. Admin Assist model.
- 4. Funding ASPIRE Teacher
- 5. Turf Field
- 6. Athletic Transport: Van
- 7. Misc Funds calibration.

E. Ripton

- 1. Para Par
- 2. Reduction in Classroom Teacher (1.0)? Sections?
- 3. Misc Funds calibration.

F. Salisbury

- 1. Remove vestigial preK and guidance - PES lines.
- 2. Para Par
- 3. Misc Funds calibration.

G. Shoreham

- 1. Para Par

2. Class sections?
3. Misc Funds calibration.

H. Weybridge

1. Para Par
- 2.
3. Class sections?
4. Misc Funds calibration.

I. MUMS

1. Para Par
2. Departmental Budget modeling.
3. Admin Assist model.
4. WLC Funding
5. Cohorts.
6. Funding Dean position
7. Misc Funds calibration.

III. Other Cost Centers

A. Transportation

1. Costs will increase 4.5%

B. Hannaford Career Center

1. Tuition rate increase?

C. Universal PreK

1. Esser funded Coordinator position

D. Debt Service

1. No changes anticipated.

IV. Other Construction Zones

A. Negotiations

B. Healthcare

C. Fed VSTRS - Para Swap

D. Equity rubric/Equity budgeting/Weighting

V. Parameters

FY24 Budget Book

EXPENDITURES	FY22 ACTUAL	FY23 REVISED	FY24 PROPOSED	DIFFERENCE	% DIFF
General Fund:					
Student Instruction, Regular Education	\$22,106,065	\$23,561,931	\$24,581,951	\$1,020,020	4%
Student Services, Special Education	\$4,677,288	\$5,213,829	\$5,594,011	\$380,182	7%
Universal PreK	\$389,718	\$447,860	\$489,320	\$41,460	9%
Technical/Career Center Education	\$1,186,598	\$1,221,482	\$1,392,489	\$171,007	14%
Transportation	\$1,132,821	\$1,253,269	\$1,303,269	\$50,000	4%
Facilities and Maintenance	\$3,587,318	\$3,355,988	\$4,254,272	\$898,284	27%
Technology and IT	\$1,203,504	\$1,131,702	\$1,386,936	\$255,234	23%
School Board and District Administration	\$1,665,615	\$1,983,052	\$2,391,208	\$408,156	21%
Professional Development/Curriculum	\$526,323	\$614,795	\$703,776	\$88,981	14%
Debt Service	\$176,413	\$172,073	\$172,073	\$ -	
GenFund Subtotals	\$36,651,662	\$38,955,982	\$42,269,305	\$3,313,323	8.5%
Other Funds:					
Consolidated Federal Grant Program	\$866,781*	\$883,035	\$856,460	-\$26,575	-3.0%
Special Education Federal Grant Expenditures	\$554,583	\$614,922	\$586,106	-\$28,816	-5.0%
ESSER	\$1,109,117	\$3,366,992	\$917,313	-\$2,449,679	-73.0%
Medicaid/MAC	\$229,839	\$222,092	\$191,707	-\$30,385	-14.0%
Special Funds	\$60,165	\$60,165	\$60,165	\$ -	0.0%
Food Service	\$1,196,995	\$1,135,234	\$1,390,698	\$193,702	16.0%
Total Expenditures:	\$40,880,261	\$45,238,422	\$46,338,984	\$1,100,562	2.0%