



# TOWN OF GREENWICH

Old Greenwich School Building Committee

Tuesday, September 19, 2023

7:00am

Old Greenwich School Media Center and via Zoom

## Meeting Notes

Committee Roster

Name	Present	Absent
<b>Voting Members</b>		
James Waters (Chair)	P	
Jackie Welsh (Vice Chair)	P	
Barbara O'Neill (Secretary)	P	
Jason Brown	Zoom	
Cristina Dawson	P	
Leigh Erin Izzo	P	
Leander Krueger	P	
Stephen Selbst (BET Rep)	P	
Michael Joseph Mercanti-Anthony (BOE Rep)	Zoom	
<b>Ex Officio Members</b>		
Jennifer Bencivengo (Principal)	P	
Janet Stone McGuigan (BOS)	P	
Molly Saleeby (RTM)	P	
Jim Michel (DPW)		A
Peter Lowe (P&Z)	P	
<b>Liaisons</b>		
Peter Schweinfurth (Liaison, EMAC)	Zoom	
Alan Gunzburg (Liaison, FSAC4PWD)		A
<b>Project Team</b>		
David Stein (Silver Petrucelli & Associates)	Zoom	
Paul Jorgensen (Silver Petrucelli & Associates)	Zoom	
Dean Petrucelli (Silver Petrucelli & Associates)		A
Amanda Cleveland (Silver Petrucelli & Associates)		A
Lawrence Rosati (Morganti Group)	Zoom	
Jeff Anderson (Downes Construction Company)	Zoom	
Joe Devine (Langan)	Zoom	
Kristen Mitchell (Langan)	Zoom	
<b>Guests</b>		

Agenda Item	TOPIC	Description
1.00	Call to Order	<ul style="list-style-type: none"> <li>Meeting was called to order at 7:05am.</li> </ul>
2.00	Housekeeping	<ul style="list-style-type: none"> <li>Committee agreed to continue meeting every two weeks for the time being to allow design team to keep making important progress.</li> </ul>
3.00	Approve minutes from September 5, 8, and 13 meetings	<ul style="list-style-type: none"> <li>Motion to approve minutes by Leander Krueger, second Cristina Dawson, Vote 8-0-0.</li> </ul>
4.00	<p>Project Team Update</p> <p>a. Discuss and vote on submission of Municipal Improvement Application, Preliminary Site Plan to P&amp;Z</p> <p>b. Design Development update from Silver Petrucelli + Associates</p>	<ul style="list-style-type: none"> <li>SP+A and Langan reported that the MI application and preliminary site plan submission is advanced from Schematic Design. Langan has added information about stormwater, utilities, and grading. SP+A reported that ¾ of items on site plan checklist have been satisfied and that stormwater design and a full drainage report is still ongoing and progressing. SP+A will use narrative from SD for MI narrative.</li> <li>Motion from Stephen Selbst to submit MI application and preliminary site plan application to P&amp;Z, second Michael Mercanti-Anthony, Vote 9-0-0.</li> <li><b>Chair proposed to take the subsequent items out of order as listed on agenda, with no objection raised. Items below listed in order in which they were discussed.</b></li> </ul>
7.00	<p>Public Relations Update</p> <p>a. Prep for parent and neighbor meetings on September 19 and 20 and OGA event on September 21</p>	<ul style="list-style-type: none"> <li>SP+A presented the Powerpoint for the parent meeting, which includes updated site plans and floor plan. Only minor comments from the committee.</li> </ul>
6.00	<p>Financial &amp; Consultant Selection Update</p> <p>b. Discuss and vote on CMR contract</p> <p>c. Discuss and vote on Morganti Invoice #5 for \$3,150</p> <p>d. Discuss and vote on Shipman &amp; Goodwin Invoice #632988 for \$900</p>	<ul style="list-style-type: none"> <li>Motion to approve CMR contract by Leigh Izzo, second Cristina Dawson, Vote 9-0-0.</li> <li>Motion by Cristina Dawson to approve Morganti and Shipman &amp; Goodwin invoices as listed on agenda, second Jackie Welsh, Vote 9-0-0.</li> <li>Chair brought up added scope item: Aquarion to conduct fire flow test for \$493. No objections to taking the item up. Motion to place purchase order for fire flow by Stephen Selbst, second Jackie Welsh, Vote 9-0-0.</li> </ul>
5.00	Executive Session to discuss Commissioning Agent interviews and scorecard	<ul style="list-style-type: none"> <li>8:06am Motion to go into Executive Session, and invite Owner's Rep, by Jackie Welsh, second by Chair, Vote 9-0-0.</li> <li>Discussion of Commissioning Agent interviews and scorecards.</li> <li>8:10am Motion to come out of Executive Session by Cristina Dawson, second Leigh Izzo, no objections.</li> </ul>
6.00	<p>Financial &amp; Consultant Selection Update</p> <p>a. Discuss and vote on Commissioning Agent selection</p>	<ul style="list-style-type: none"> <li>Motion by Barbara O'Neill to select AKF as Commissioning Agent, second Jackie Welsh, Vote 8-0-1. Michael Mercanti-Anthony abstained as he had been unable to participate in interviews.</li> </ul>
8.00	Adjourn	<ul style="list-style-type: none"> <li>8:12am Motion to Adjourn by Barbara O'Neill, second Jackie Welsh.</li> </ul>