



Longwood Junior High School
Washington, DC * Thu - Sat, Apr 11 - 13, 2024

Dear Parents: *CTA is proud to coordinate your student's upcoming trip to Washington, DC. Since 1982, NY schools select CTA for top-quality, educational tours, that are interesting and fun! We are confident that your student will enjoy this exciting and educational trip, filled with memories to last a lifetime.*

Trip Registration and Payment must be submitted ONLINE:

Payment only accepted via PayPal

Student cost: \$547 pp quad occupancy

Payments: \$150.00 (Inclusive of \$85.00 non refundable registration fee) Due 10/27/23, \$130.00 Due 01/12/24, \$130.00 Due 02/09/24, Final Balance Due 03/08/24

- ★ Each installment payment incurs a handling fee of \$5.00*; late payment fee is \$15.00*
- ★ When all available space is filled, a Waitlist may be initiated, but is not guaranteed.
- ★ ICW (Individual Cancellation Waiver) provides a refund of monies paid less the ICW cost, the non-refundable Registration Fee*, and any handling* or late fees* up to the date of cancellation) if passenger is individually cancelled before departure, even for school infractions. See the full details during registration. ICW is available at registration (\$30.00 one-time fee). Without ICW, the Standard Refund Policy applies.

Register Online via our secure website: Registration deadline is 10/27/2023

Go to www.CTAfieldtrips.com, click REGISTER, enter Trip Code " V36WQ " (no quotes; case sensitive), complete all online forms, choose ICW (Yes/No), complete payment using PayPal*.

*Note: If you do not have a PayPal account, you can create one in the PayPal payment screen, linking your payment to an existing debit card, credit card, or bank account. *Trip payments are only accepted using PayPal.*

A separate registration must be completed for each participant.

Trip Registration is confirmed only after payment is received.

Online Security Assurance

- Our website is 100% Verisign® certified secure with all personal and payment data fully encrypted
- Registration with PayPal payment is processed immediately; a confirmation is emailed to you in seconds
- Information supplied online is 100% confidential and never made available to any other source
- Email payment reminders include a "Quick Link" to your trip account with no login required

For questions regarding payments or trip site details, call CTA at 516-342-6200
Please do NOT call school with payment questions.

Trip Parent Meeting at 7:00 pm Wed., October 4, 2023 in Longwood Jr. H.S.

Remember, registration and payment must be submitted Online by October 27, 2023!