

# GISD Financial Report Card

An Overview of GISD's Finance Performance Results

GREENVILLE INDEPENDENT SCHOOL DISTRICT → JANUARY 2013

Just as shareholders in a business are entitled to assurance that the business is operating in an ethical and fiscally responsible manner, we believe that those who invest their children and tax dollars in Greenville Independent School District are entitled to that same level of accountability.

Because school district finance differs from business and personal finance in so many ways, people often find it a challenge to assess whether a district is being a good steward of the tax dollars entrusted to them. We hope this report will prove to be a valuable tool in your evaluation of our financial performance.

## What the Experts Say about GISD's Financial Strength and Standards

### **GISD Awards for Budget Excellence**

ASBO and GFOA award Districts who demonstrate the continuing commitment of the school district, the Board of Trustees, and staff in achieving the highest standards of school district budgeting. GISD was awarded the MBA from ASBO in 2011-12. The Finance Department again applied for the award in 2012-13 in addition to the Distinguished Budget Award from GFOA.







### **Texas Leadership Circle Gold Award**

The Comptroller Leadership Circle program recognizes local governments across Texas that are striving to meet a high standard for financial transparency online. For FY 2011-12, Greenville ISD was awarded the "GOLD" member designation, the highest rating awarded, which demonstrates GISD's continued efforts to provide taxpayers a transparent look at where their dollars go.



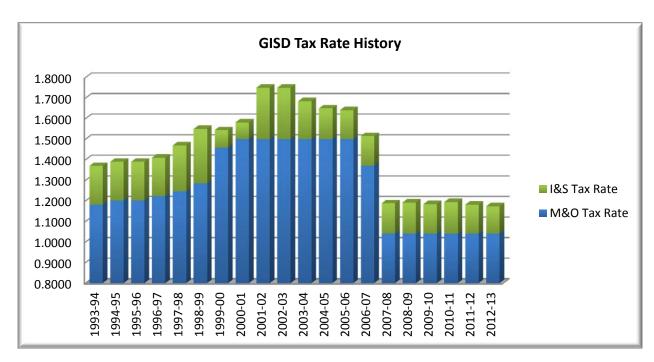
### **TASBO Award of Merit for Purchasing**

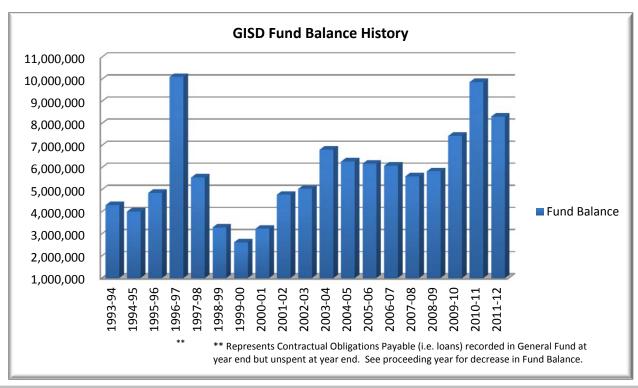
The District recently applied to the Texas Association of School Business Officials (TASBO) for the **Award of Merit (AOM)**. Recipients of the AOM demonstrate their continuous ability to utilize sound purchasing management policies and promote effective use of school resources. The District was awarded the AOM for the 2<sup>nd</sup> year in a row in December 2012.

## **Greenville Independent School District Financial Strength & Taxpayer Accountability**



## GISD with One of Highest Fund Balances AND Lowest Tax Rate in 20 Years!!







#### 2012-13 General Operating Budget Instruction \$ 19.43 56.3% **Instructional Leadership** \$4.12 11.9% Guidance/Counseling & Social Work Services \$1.17 3.4% **Health Services** \$0.29 0.8% **Student Transportation** \$1.18 3.2% Extracurricular Activities \$1.18 3.2% **General Administration** 4.9% \$1.67 **Support Services** \$3.61 10.5% **Security Services** \$0.19 0.6% **Information Technology** \$0.82 2.4% Other \$0.96 2.8% Total (in millions) \$34.49

### 2012-13 General Operating Budget by Object

Total (in millions)	\$34.49	
Other Operating	<u>\$1.72</u>	1.7%
Supplies & Materials	\$1.46	1.4%
Contracted Services	\$2.81	8.1%
Payroll	\$28.50	82.6%

## Greenville Independent School District 2012-13 Budget Highlights

	General Operating Fund	Debt Service Fund	Child Nutrition Fund	
Revenues				
Locally Funded	\$17,616,978	\$2,029,031	\$ 519,111	
State Funded	15,440,465	-	16,000	
Federally Funded	764,588		1,898,250	
Total	33,822,031	2,029,031	2,433,361	
Expenditures	34,496,625	2,029,031	2,364,640	
Other Sources (Uses)	-	-	-	
	4 (	<b>A</b>	\$ 68,721	
Net Change in Fund Balance	\$ (674,594)	\$ - 	\$ 68,721	
	e			
• Total Taxable Propert  2012-13 Adopted Tax Rate	<b>e</b> y Value		\$1.55 Billion	
• Total Taxable Property  • Total Taxable Propert  2012-13 Adopted Tax Rate  • Maintenance & Opera	e y Value		\$1.55 Billion	
• Total Taxable Property  • Total Taxable Propert  2012-13 Adopted Tax Rate  • Maintenance & Opera  • Debt Service	e y Value		\$1.55 Billion \$1.0400 \$0.1337	
2012 Assessed Property Value  Total Taxable Propert  2012-13 Adopted Tax Rate  Maintenance & Opera  Debt Service	e y Value		\$1.55 Billion \$1.0400 \$0.1337 \$1.1737	
• Total Taxable Property  • Total Taxable Propert  2012-13 Adopted Tax Rate  • Maintenance & Opera  • Debt Service	e y Value		\$1.55 Billion \$1.0400 \$0.1337 \$1.1737	
• Total Taxable Property  • Total Taxable Propert  2012-13 Adopted Tax Rate  • Maintenance & Opera  • Debt Service	e y Value ations ations 2010-11		\$1.55 Billion \$1.0400 \$0.1337 \$1.1737	
2012 Assessed Property Value  Total Taxable Propert  2012-13 Adopted Tax Rate  Maintenance & Opera  Debt Service	e y Value ations asse from 2010-11		\$1.55 Billion \$1.0400 \$0.1337 \$1.1737 \$0.0079	

#### GISD Salary & Benefits Package

- TASB performed in-depth study of GISD's salary structures. In conjunction with that study the following adjustments were approved by the Board of Trustees, effective for 2011-12:
  - o Increasing beginning teacher's base salary to \$38,000
  - o Providing equity adjustments to teacher's pay scale
  - o Providing adjustments to employee pay structures
  - Health Insurance Plan:
    - Maintained Monthly Health Insurance contribution to \$325.00/month

## Greenville Independent School District Multi-Year Budget Reductions



### **2010-11 BUDGET REDUCTIONS & REVENUE ENHANCEMENTS**

- 5<sup>th</sup> year of operating with Low Target Revenue)
- Reduction Relocated Travis Elementary to SGC ~\$250,000
- Reduction Continued staff Reductions through attrition ~\$500,000
- Reduction Implemented Campus/Departmental budget reductions of 7 % ~\$100,000
- Reduction Implemented Other budget consolidations and reductions ~\$200,000
- Reduction Froze District's health insurance contribution amount ~\$50,000
- Reduction Entered into Energy Performance Contract reducing utility costs paid with \$3,050,000 in QSCB bonds at 0.0% interest at no cost to taxpayer \$250,000 per year utility savings
- Reduction Transportation Director consolidation of duties ~\$35,000
- Reduction Student Services Director consolidation of duties ~\$35,000
- Revenue Enhancement Applied and was awarded the ACE grant ~\$5,000,000 over 5 years

### **2011-12 BUDGET REDUCTIONS & REVENUE ENHANCEMENTS**

- CUT ~\$1,700,000 by 82<sup>nd</sup> State Legislative session
- Reduction Implemented Campus/Departmental budgets reductions of 5% ~\$150,000
- Reduction Continued staff reductions through attrition ~\$700,000
- Reduction Implemented hiring freeze for non-critical positions contributed to savings above
- Reduction Implemented salary freeze contributed to savings above
- Reduction Offered Early Exit Incentive program contributed to savings above
- Reduction Kept non-critical positions open for 30 days ~\$40,000
- Reduction Reviewed all stipends/reduced all stipends by 10% ~\$50,000
- Reduction Reduced sub pay to align with others in county/surrounding area ~\$70,000
- Reduction Eliminated Parent Center ~\$30,000
- Reduction Required 100% of staff to enroll in Direct Deposit ~\$10,000
- Reduction Eliminated software application overlaps ~\$10,000
- Reduction Refunded Series 2001 bonds for lower interest rate ~\$225,000 in savings over life of bonds
- Reduction Opened less campus sites for summer school ~\$10,000
- Reduction Adjusted maintenance vehicle usage ~\$10,000
- Revenue Enhancement Applied and was awarded the TLI grant ~\$7,000,000 over 5 years
- Revenue Enhancement Claimed indirect costs on federal funds ~\$120,000
- Revenue Enhancement Claimed indirect costs on student nutrition fund \$185,000

### **2012-13 BUDGET REDUCTIONS & REVENUE ENHANCEMENTS**

- CUT ~\$800,000 by 82<sup>nd</sup> State Legislative session
- Reduction Developed and implemented staffing ratios to efficiently staff campuses ~\$700,000
- Reduction Continued staff reductions through attrition contributed to savings above
- Reduction Implemented salary freeze contributed to savings above
- Reduction Offered Early Exit Incentive program contributed to savings above
- Reduction Froze District's health insurance contribution amount ~\$75,000
- Reduction Mid-year reconciliation of campus enrollment allotments TBD
- Reduction Re-structured Librarian positions to Media Specialist paraprofessional positions ~\$60,000



## Greenville Independent School District Multi-Year Budget Reductions

### (CONT.) – 2012-13 BUDGET REDUCTIONS & REVENUE ENHANCEMENTS

- Reduction Re-structured Instructional Technologist position to Technician position ~\$20,000
- Reduction Reviewed stipends and made adjustments ~\$40,000
- Reduction Implemented employee absence tracking system TBD
- Reduction Reduced administrative staff development ~\$10,000
- Reduction Used GEUS grant money and QSCB funds to take office area off of GHS water loop ~\$30,000
- Reduction Moved Cabinet Administrator to half-time \$50,000
- Reduction Paid off and cut VOIP lease ~\$45,000
- Reduction Cut COPS grant out of budget ~\$50,000
- Revenue Enhancement Claimed indirect costs on federal funds ~\$120,000
- Revenue Enhancement Claimed indirect costs on student nutrition fund ~\$185,000
- Revenue Enhancement Created Bus Advertising Campaign TBD
- Revenue Enhancement Sold T.A. Cotton Ford Stadium sponsorship ~\$25,000 over 3 years
- Revenue Enhancement Launched website advertising campaign TBD
- Revenue Enhancement Entered into apparel contract agreement with CVS and Wal-Mart TBD
- Revenue Enhancement Launched "Spread the Red" advertising/newsletter/t-shirt selling campaign TBD
- Revenue Enhancement Contracted with 'School Spirit Pays' for credit card processing fees TBD
- Revenue Enhancement Contracted with BusGuard to install stop-arm cameras on buses TBD
- Revenue Enhancement Contracted with Ohiopyle Prints for License Fee Revenue for t-shirt sales TBD
- Revenue Enhancement Contracted with Pel Industries for License Fee Revenue for t-shirt sales TBD
- Revenue Enhancement Applied and was awarded TPTA clean school bus grant totaling ~\$282,088
- Revenue Enhancement Applied and was awarded Technology grant for iPads ~\$100,000
- Revenue Enhancement Applied and was awarded Loss Prevention Grant from TASB ~\$4,000

### 2013-14 POSSIBLE REDUCTIONS & REVENUE ENHANCEMENTS

- Revenue Enhancement Continue to apply for TPTA clean school bus grant
- Revenue Enhancement Continue to apply for Loss Prevention Grant from TASB
- Revenue Enhancement Continue bus advertising campaign
- Revenue Enhancement Continue website advertising campaign
- Revenue Enhancement Continue claiming indirect costs on federal funds
- Revenue Enhancement Continue claiming indirect costs on student nutrition fund
- Reduction Review staffing levels with staffing ratios template
- Reduction Continue reviewing for software overlaps than can be eliminated
- Reduction Freeze District's health insurance contribution
- Reduction Review non-critical positions for possible attrition



## Greenville Independent School District Finance Department Projects

### Redesigned Finance Department Webpage for Increased Transparency



With recent funding reductions for Education in the State of Texas, it is more important than ever to make certain that every taxpayer dollar is spent in the most efficient, effective and meaningful way possible. With that goal in mind, it is also extremely important for GISD to be as transparent as possible with its board, staff, parents and community about where the District is spending the dollars it has been entrusted with.

The Finance Department has worked diligently over the last couple of months to redesign the Department webpage to accomplish the aforementioned goals. The revamping of the webpage provides links to budget reports, board presentations, audited financial statements, monthly check registers and much more. We encourage anyone interested in learning more about

GISD's finances to check out the Finance Department webpage at <a href="http://www.greenvilleisd.com/Page/46">http://www.greenvilleisd.com/Page/46</a>

Greenville ISD

### 100% of GISD Employees Enrolled in Direct Deposit

In conjunction with the 2011-12 Budget planning process, requiring 100% of GISD employees to enroll in direct deposit was identified as a cost-saving solution. We are pleased to announce that all GISD employees are enrolled in the direct deposit program with a very few exceptions. We are confident this will continue to save the District and its taxpayers thousands of dollars annually in paper and processing costs.





### Refunded Series 2001 Bond Issuance Saving GISD \$225 K over remaining life of Bonds

Unlimited Tax Re	efunding Bonds			
Series 2011				
<b>Debt Service</b>	Comparison			
Date	Total P + I	Net New D/S	Old Net D/S	Saving
8/31/2011	98,509.44	98,509.44	99,241.25	731.8
8/31/2012	125,050.00	125,050.00	140,932.50	15,882.5
				•••
8/31/2025	129,600.00	129,600.00	143,250.00	13,650.0
8/31/2026	124,800.00	124,800.00	141,750.00	16,950.0
Total	\$ 1,995,684.44	\$ 1,995,684.44	\$ 2,220,816.25	\$ 225,131.8

## Greenville Independent School District Finance Department Projects



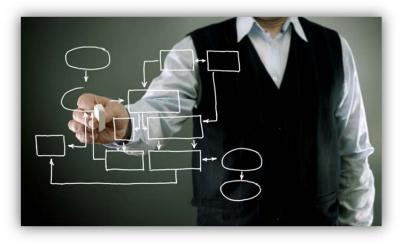
### Annual Investment Report in accordance with Public Funds Investment Act 2256

In compliance with the Public Funds Investment Act of the Texas Government Code Section 2256, the Finance Department prepared the Annual Investment Report for the Board of Trustee's consideration at the February 2013 regularly scheduled board meeting. This report is intended to summarize for the Board and community the performance of the District's investment portfolio over the last fiscal year. Additionally, any changes to the District's investment policy are made during this meeting.

A breakdown of the District's investment portfolio as of 12/31/2012 is show below:

Fund Type	Market Value	Percentage of Portfolio	
Lone Star	\$6,775,672	52.0%	
Texas CLASS	4,858,261	37.3%	
Certificates of Deposit	484,916	3.7%	
Money Market	911,439	7.0%	
TOTALS	\$13,030,288	100.0%	





## Parent Organization Manual Developed Finance Department Policy & Procedures Manual – Booster Club & Parent Organization Manual

The Finance Department recently developed an updated version of its policy and procedures manual in order to consistently and thoroughly monitor the District's financial operations in regards to areas including; finance, purchasing, payroll, competitive bidding, accounting, activity funds, etc.

This document provides in-depth, step-by-step procedures that are tied to applicable board policies and will aide in employees

or departments interpretation of the appropriate procedures that should be followed in GISD. The manual will be made available on the Finance Department's webpage and at trainings offered at the beginning and throughout the school year.

Additionally, the Finance Department recently created and developed a Booster Club & Parent Organization Manual to clearly define the relationship between booster clubs and parent organizations and the school district. This manual provides guidance and best practice recommendations for those clubs regarding fundraisers, handling of funds, etc. Manuals can be found at the following link: <a href="http://www.greenvilleisd.com/Page/225">http://www.greenvilleisd.com/Page/225</a>



## Greenville Independent School District Finance Department Staff

### **Finance Department Organizational Chart**



- \* CPA Certified Public Accountant
- \*\* CTSBO Certified Texas School Business Official
- \*\*\* CTSBS Certified Texas School Business Specialist

### **Finance Department Training Hours**

Chief Financial Officer - ~47 hours

Chief Purchasing Agent - ~20 hours

Finance Supervisor - ~31 hours

Payroll Specialist - ~18 hours

Accounts Payable Specialist - ~18 hours



## Greenville Independent School District Other Financial Highlights

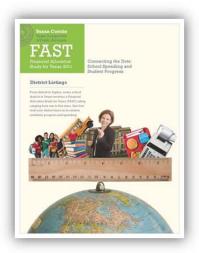
### GISD Receives "Superior" F.I.R.S.T. Rating

Greenville ISD received a "Superior Achievement" rating under the state's Schools FIRST financial accountability rating system. The "Superior Achievement" rating is the state's highest rating that can be obtained by a school district, demonstrating the quality of GISD's financial management and reporting systems. A copy of the District's most recent FIRST report can be found at the following link:

http://www.greenvilleisd.com/Page/224







### **GISD Receives Strong F.A.S.T. Ratings**

The Financial Allocation Study of Texas (FAST) measures how spending in every Texas public school district and campus translates to student academic progress. Updated data for the third year of FAST ratings was released in September 2012. The Comptroller's FAST study also identifies and shares cost-effective practices that could benefit campuses and districts across the state. For 2012, Greenville ISD received 3 stars out of a possible 5 stars.

A copy of the District's most recent FAST report can be found at the following link:

http://www.greenvilleisd.com/Page/224

### GISD Receives Unqualified (Best) Audit Opinion in 2011-12

The District's independent auditors, issued an "unqualified opinion" on Greenville ISD's August 31, 2012 Annual Financial Report. That is the highest level of assurance given by an auditor. It certifies that the District's financial statements are an accurate representation of the District's financial condition and are presented in conformity with generally accepted accounting principles.

The District's audit report was presented to and approved by the Board of Trustees on December 18, 2012. A copy of the audited financial statements can be found at the following link:

http://www.greenvilleisd.com/Page/223





## Greenville Independent School District Other Financial Highlights

## Summary of QSCB Interest Subsidy Reimbursements



Qualified School Construction Bonds (QSCBs) are a U.S. debt instrument created by Section 1521 of the American Recovery and Reinvestment Act (ARRA) of 2009. QSCBs allow school districts to borrow funds at or near zero percent interest through a direct-pay subsidy reimbursement program. In other words, the District receives a refund from the U.S. Treasury for the interest portion of the semi-annual debt payment. The proceeds from the QSCB issuance must be used 100% for the rehabilitation, repair and equipping of schools.

GISD was awarded an allocation totaling \$3,050,000 in QSCBs by TEA in 2009 for the rehabilitation of school facilities. GISD issued the full \$3.05 million in December 2010 and began making payments in August 2011. The following is a summary of the debt service requirements and subsequent reimbursements relating to the QSCB issuance:

### \$ 3,050,000

Greenville ISD 2010 Maintenance Tax Notes QSCB

### **Net Debt Service Schedule**

	Total					
Date	Principal	Coupon	Interest	Payment Amount	Rebate	Total P&I
02/15/11	_	-	-	_	-	-
08/15/11	30,000.00	5.460%	111,020.00	141,020.00	(111,020.00)	30,000.00
02/15/12	105,000.00	5.460%	82,446.00	187,446.00	(82,446.00)	105,000.00
08/15/12	105,000.00	5.460%	79,579.50	184,579.50	(79,579.50)	105,000.00
02/15/13	105,000.00	5.460%	76,713.00	181,713.00	(76,713.00)	105,000.00
•••		•••				
•••	•••	•••	•••	•••	•••	•••
08/15/23	105,000.00	5.460%	16,516.50	121,516.50	(16,516.50)	105,000.00
02/15/24	100,000.00	5.460%	13,650.00	113,650.00	(13,650.00)	100,000.00
08/15/24	100,000.00	5.460%	10,920.00	110,920.00	(10,920.00)	100,000.00
02/15/25	100,000.00	5.460%	8,190.00	108,190.00	(8,190.00)	100,000.00
08/15/25	100,000.00	5.460%	5,460.00	105,460.00	(5,460.00)	100,000.00
02/15/26	100,000.00	5.460%	2,730.00	102,730.00	(2,730.00)	100,000.00
Total	\$3,050,000.00		\$1,339,520.00	\$ 4,389,520.00	\$ (1,339,520.00)	\$ 3,050,000.00

## Greenville Independent School District Financial Outlook for GISD

### Funding Reductions from 82<sup>nd</sup> Legislature

Texas Senators and Representatives reported to Austin in January 2011 to begin the 82<sup>nd</sup> Texas Legislative Session. Awaiting our representatives in Austin was an impending biennium budget deficit estimated as high as \$27 Billion. What did that mean for Public Education? Public Education comprises approximately 40% of the state budget. With such a sizeable portion of the state budget, Public Education began the session facing a proposed \$10 Billion dollar cut to the Foundation School Program. After a full regular session and one special called session Public Education ended up losing \$4.0 Billion in state aid over the next biennium in addition to \$1.4 Billion in state discretionary grants being cut.



The ultimate outcome of all the negotiations was that Texas ISDs would need to absorb an approximate cut to the Foundation School Program (FSP) of \$4.0 Billion in addition to over \$1.4 Billion in state grants being cut. The mechanism for distributing these cuts was the advent of the

Regular Program Adjustment Factor (RPAF). What the RPAF essentially did was reduce <u>every</u> school district's regular program allotment by a factor set in an appropriations committee, including low Target Revenue school districts like GISD. What followed resulted in Public Education not being fully funded according to state formulas for the first time since World War II.

The 82<sup>nd</sup> legislative session did nothing to address the following:

- **1. Equity**, both for students and taxpayers (i.e. low-wealth districts are unable to gain access to the revenues of that highwealth districts have);
- **2.** <u>Arbitrary fund distribution scheme</u> (i.e. target revenue was meant as a temporary solution and has no rationale currently to why one school district receives more revenue than another);
- 3. <u>Adequacy</u> (i.e. school districts should be able to "provide all of their students with a meaningful opportunity to acquire the essential knowledge and skills reflected in...curriculum requirements...such that upon graduation, students are prepped to continue to learn in postsecondary education, training, or employment settings." TEX. EDUC. CODE §28.001; or that
- 4. Tax operates as an unconstitutional state property tax.

### **Greenville ISD 2012-2013 Biennium Funding Reductions:**

- \$2,500,000 loss in state funding over 2012-2013 biennium
- \$130,000/year loss in Technology Allotment funding
- \$450,000/year loss in Other State Discretionary Grants
- > ARRA (Stimulus) Funds \$650,000/year since 2009
- SFSF (Stimulus) Funds \$1,300,000/year since 2009
- Education Jobs Funds \$783,817 for 2010-11









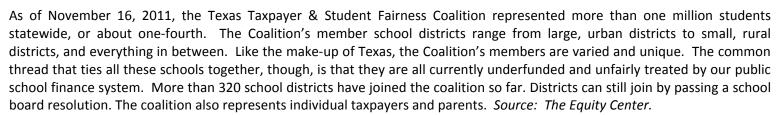
## Greenville Independent School District Financial Outlook for GISD

## School Finance Litigation Update – Texas Taxpayer & Student Fairness Coalition

The Texas Taxpayer & Student Fairness Coalition (or the "Coalition") representing public school districts, taxpayers and parents formally filed a lawsuit against the state in Travis County district court on October 10, 2011. The Coalition argues that the state's public school finance system is unconstitutional because it doesn't treat Texas taxpayers and school children fairly.

The lawsuit intends to attack the legislature's actions on the following four fronts:

- **1.** <u>Equity</u>, both for students and taxpayers (i.e. low-wealth districts are unable to gain access to the revenues of that high-wealth districts have);
- **2.** <u>Arbitrary fund distribution scheme</u> (i.e. target revenue was meant as a temporary solution and has no rationale currently to why one school district receives more revenue than another);
- **3.** <u>Adequacy</u> (i.e. school districts should be able to "provide all of their students with a meaningful opportunity to acquire the essential knowledge and skills reflected in...curriculum requirements...such that upon graduation, students are prepped to continue to learn in postsecondary education, training, or employment settings." TEX. EDUC. CODE §28.001; or that
- **4.** Tax operates as an <u>unconstitutional state property tax</u>.



On September 20, 2011, in a regularly scheduled board meeting, the GISD Board of Trustees unanimously approved and executed a resolution to join the Coalition and authorize appropriations not to exceed \$1 per WADA (i.e. about \$5,600).

The trial began in October 2012 with the plaintiffs presenting their respective cases, most of which deal with the issues numbered above. The state began presenting its case near the end of 2012 and continued through January 2013. A ruling is expected sometime during the month of January 2013. However, whatever decision is reached, it most certainly will be appealed by either party to the Texas Supreme Court for a final ruling. Therefore, a final decision will most likely not be reached until the summer or fall of 2013. If a decision is in favor of Texas ISDs then this will result in a special session being called by Governor Perry to reconvene the legislators to revamp the system to address the rulings by the Texas Supreme Court.



## Greenville Independent School District Financial Outlook for GISD



### 5-year Budget Outlook for GISD

With the most recent legislative funding cuts and the pending school finance litigation, budget projections over the next couple of years will present a challenge. When creating budget projections GISD incorporates many factors and considerations that encompass the projection, including, but not limited to; enrollment changes, current and future legislative changes, property value trends, staffing needs, and compensation and benefit package changes. The following table depicts the most recent budget projections over a 5-year period:

	Audited 2011/12	Revised Budget 2012/13	Projected 2013/14	Projected 2014/15	Projected 2015/16
Total Revenues	31,964,921	33,822,031	33,457,261	33,597,226	33,712,273
Total Expenditures	33,714,516	34,496,625	33,439,428	33,439,428	33,439,428
Other Sources/Uses	182,260	-	-	-	-
NET INCREASE/DECREASE	(1,567,335)	(674,594)	17,833	157,798	272,845
Beginning Fund Balance	9,883,661	8,316,326	7,641,732	7,659,565	7,817,363
ENDING FUND BALANCE	8,316,326	7,641,732	7,659,565	7,817,363	8,090,208

## Fund Balance vs. Fund Balance in Days of Operations

The Texas Education Agency (TEA) recommends that school districts maintain a reserve fund balance equal to between two and three months (60-90 days) of operating expenditures.

At the end of the fiscal year for 2011-12 GISD's fund balance level would support 90 days of operations. With the revised budget for FY 2012-13, the fund balance in days of operations is expected to fall to 81 days of operations. At the end of FY 2015-16, the fund balance in days of operations is expected to be approximately 88 days of operations.

