



# October 10, 2023

## Board of Education Meeting Agenda

### BOARD OF EDUCATION

Mrs. Sabrena Rodriguez– President  
Dr. Jerry Dannenberg – Vice President  
Mr. Calvin Peterson  
Mr. James Forsythe  
Mrs. Alicia LaVere

### SUPERINTENDENT & CLERK OF THE BOARD

Dr. Antonio Castro

**For the future of every student**

**WELCOME TO THE**  
**VENTURA UNIFIED SCHOOL DISTRICT**  
**BOARD OF EDUCATION MEETING**

The Board of Education holds their meetings on the second and fourth Tuesdays of each month at 6:00 p.m. unless otherwise noticed.

The Board may consider and act on an agenda item in a different order or an item may be considered earlier or later than the estimated time. Additionally, discussion of the agenda items may be postponed to a future meeting.

Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, or any individual requiring an interpreter, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.

**POSTING INFORMATION**

The agenda for regularly scheduled Board meetings will be posted 72 hours prior to the meeting. The agenda for the special board meetings will be posted 24 hours in advance. The Board of Education Agenda is posted at the following locations:

- Ventura Unified School District, Education Service Center (Always)  
255 W. Stanley Avenue, Suite 100, Ventura, CA, (Guard shack)  
*This serves as the main posting location pursuant to the Brown Act,  
Government Code §54954.2(a)*
- District Webpage: <https://www.venturausd.org/about/board-agendas-minutes>
- Ventura Adult and Continuing Education (Main Entrance)  
5200 Valentine Road, Ventura, CA



**AGENDA**  
**BOARD OF EDUCATION REGULAR MEETING**  
**VENTURA UNIFIED SCHOOL DISTRICT**  
**Tuesday, October 10, 2023**  
Ventura Unified School District  
ESC - Board Room  
255 W. Stanley Ave. Suite 100  
Ventura, CA 93001

1. **OPENING PROCEDURE - Board Room- 5:00 p.m.**  
Streaming at <https://www.venturausd.org/board-meetings-live>
  
2. **Call to Order**
  
3. **Adoption of Agenda**  
Moved:  
Seconded:  
  
ROLL CALL VOTE:  
LaVere\_\_\_, Forsythe\_\_\_, Peterson\_\_\_, Dannenberg\_\_\_, Rodriguez \_\_\_
  
4. **Public Comment on Closed Session Items**
  
5. **CLOSED SESSION**
  - 5.a Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957(b)
  
  - 5.b Conference with Labor Negotiators, Pursuant to Government Code Section 54957.6
    - a. District Negotiators: Gina Wolowicz  
Ahsan Mirza  
Andrea Crouch
    - Employee Organizations: Ventura Unified Education Association (VUEA)  
Ventura Education Support Professionals Association (VESPA)
  
6. **Motion to go to Closed Session**  
Moved:  
Seconded:  
  
ROLL CALL VOTE:  
LaVere\_\_\_, Forsythe\_\_\_, Peterson\_\_\_, Dannenberg\_\_\_, Rodriguez \_\_\_
  
7. **REGULAR SESSION - Board Room - 6:00 p.m.**
  
8. **Pledge of Allegiance**

9. **Roll Call:**  
**Sabrina Rodriguez, President \_\_\_\_, Dr. Jerry Dannenberg, Vice-President \_\_\_\_, Calvin Peterson \_\_\_\_, James Forsythe \_\_\_\_, Alicia LaVere \_\_\_\_, Dr. Antonio Castro \_\_\_\_, Divina Miranda (BHS) \_\_\_\_, Dan Mendoza (PHS) \_\_\_\_, Emily Sehati (VHS) \_\_\_\_,**

10. **Report of Actions Taken in Closed Session**

11. **Superintendent's Report**

- Good News
  - Introduction of the Board Trustee for Area 3, Mrs. Alicia LaVere
  - Gratitude Awards
- Student Board Reports
  - Divina Miranda - BHS
  - Dan Mendoza - PHS
  - Emily Sehati - VHS

12. **Correspondence**

13. **Public Comments**

Public comments are welcome and encouraged by the Board within reasonable meeting time considerations in order to conduct the District's business. During this time, the President of the Board may acknowledge visitors' requests to speak on a topic not on the regular Board agenda. Persons wishing to address the Board should complete a "speaker form" and turn it into the recording secretary. Individual speakers shall be allowed three minutes on any agenda item with a cumulative total of five minutes for all agenda items. The Board may limit the total time for public input on each item to 20 minutes. Also, speakers will not be allowed to give their time to other speakers. The Board is prohibited from taking action on any item that is not part of the printed and published agenda. Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.

14. **PUBLIC HEARING(S)**

14.a [PUBLIC HEARING - Regarding Sufficiency of Textbooks or Instructional Materials or both for the 2023-24 School Year](#)

Ventura Unified School District is holding a public hearing on October 10, 2023, at 6:30 p.m., regarding the sufficiency of textbooks or instructional materials or both, for the 2023-24 school year, that are aligned to the content standards adopted by the state board as required by Education Code 60119. Notice of the public hearing was published in the Ventura County Star newspaper and posted in three public locations in the Ventura Unified School District.

**Dr. Greg Bayless, Assistant Superintendent, Educational Services**

14.b [PUBLIC HEARING - Regarding the Board of Education's Appointee to the Personnel Commission](#)

In accordance with California Education Code 45246, the Ventura Unified School District Board of Trustees announced its intended appointee to the Personnel Commission, Anne Campbell, on August 29, 2023. A public hearing is being held on October 10, 2023 at 6:30pm for the purpose of taking public comments in which the public, employees, and employee organizations may express their views on the nominee. After the hearing, the Board of Trustees will make its appointment to the Personnel Commission.

**Ms. Andrea Crouch, Director, Classified Human Resources**

**15. ACTION ITEMS**

- 1. Staff presentation
- 2. Board questions
- 3. Public comment
- 4. Board deliberation
- 5. Board action

15.a [Resolution #23-33 Regarding Sufficiency of Textbooks or Instructional Materials or both for the 2023-24 School Year \(First Reading\)](#)

Board Approval of the attached Resolution #23-33, regarding Sufficiency of Textbooks or Instructional Materials or both for the 2023-24 school year, is requested.

Moved:  
Seconded:

ROLL CALL VOTE:  
LaVere \_\_\_\_, Forsythe \_\_\_\_, Peterson \_\_\_\_, Dannenberg \_\_\_\_, Rodriguez \_\_\_\_

**Dr. Greg Bayless, Assistant Superintendent, Educational Services**

15.b [Request for Approval of Contracts Exceeding \\$25,000 \(First Reading\)](#)

Board approval of contracts exceeding \$25,000 is requested; see attached list.

Period: September 22, 2023 to October 05, 2023

Moved:  
Seconded:

ROLL CALL VOTE:  
LaVere \_\_\_\_, Forsythe \_\_\_\_, Peterson \_\_\_\_, Dannenberg \_\_\_\_, Rodriguez \_\_\_\_

**Mr. Ahsan Mirza, Assistant Superintendent, Business Services**

15.c [Board of Education's Appointee to the Personnel Commission \(First Reading\)](#)

After holding a public hearing on October 10, 2023, the Ventura Unified School District Board of Education is asked to approve its appointee to the Personnel Commission per Education Code §45246. The appointed Commissioner will begin their three-year term beginning December 1, 2023 at noon through December 1, 2026 at noon.

Moved:  
Seconded:

ROLL CALL VOTE:  
LaVere \_\_\_\_, Forsythe \_\_\_\_, Peterson \_\_\_\_, Dannenberg \_\_\_\_, Rodriguez \_\_\_\_

**Ms. Andrea Crouch, Director, Classified Human Resources**

- 15.d [California Commission on Teacher Credentialing \(CTC\) Accreditation for New VUSD Teacher and Administrator Induction Programs \(First Reading\)](#)  
VUSD Human Resources seeks Board approval to pursue California Commission on Teacher Credentialing (CTC) Accreditation for New VUSD Teacher and Administrator Induction Programs.

Moved:  
Seconded:

ROLL CALL VOTE:

LaVere \_\_, Forsythe \_\_, Peterson \_\_, Dannenberg \_\_, Rodriguez \_\_

**Ms. Gina Wolowicz, Assistant Superintendent, Human Resources; Ms. Nannette Pecel, Induction Coordinator**

### CONFERENCE ITEMS

1. Staff presentation
2. Board questions
3. Public comment
4. Board deliberation

### 16. CONFERENCE - EDUCATIONAL SERVICES

- 16.a [2023 Student Academic Performance Update](#)

Staff will present data on recent academic performance metrics.

**Dr. Greg Bayless, Assistant Superintendent, Educational Services**

### 17. CONFERENCE - HUMAN RESOURCES - Certificated

- 17.a [Report Regarding Williams Uniform Complaint Procedures Quarterly Report Pursuant to AR 1312.4 For Quarter Ending September 30, 2023](#)

The Superintendent or designee shall report summarized data on the nature and resolution of all Williams Uniform Complaints to the Board of Education and the County Superintendent of Schools on a quarterly basis. For the quarter ending September 30, 2023, no complaints were filed with any school in the district.

**Ms. Gina Wolowicz, Assistant Superintendent, Human Resources**

### CONSENT CALENDAR

1. Staff presentation
2. Board questions
3. Public comment
4. Board deliberation
5. Board action

It is recommended that the department item numbers **18 to 21** below be approved as presented. All items listed under consent are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the Board and acted upon separately.

Moved:  
Seconded:

ROLL CALL VOTE:

## 18. CONSENT- EDUCATIONAL SERVICES

### 18.a [Overnight, Out of the Tri-County and Ratification Field Trips](#)

Ratification of the Superintendent's approval for students from **Buena High School boys water polo team** to travel overnight and out of the tri-county to a match on September 29-30, 2023 is requested. This event was held at **Saddleback High School, Santa Ana, CA**, Orange County. Thirteen students and three chaperones attended. **At least one teacher or other certificated personnel accompanied students on this trip according to Administrative Regulation 6153.** Transportation was provided by personal vehicles. All required paperwork was on file at the school before departure.

**Buena High School** is requesting permission to send students from their school to travel out of the tri-county for an **Environmental Science field trip to Channel Islands National Park**. The trip will take place on November 1, 2023. Board approval is requested to send thirteen students and two chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation to Channel Islands Expeditions will be provided by district vehicles and transportation to Channel Islands National Park will be provided by Channel Islands Expeditions, Inc. All required paperwork will be on file at the school before departure.

**Buena High School** is requesting permission to send students from their school to travel out of the tri-county for an **Environmental Science field trip to Channel Islands National Park**. The trip will take place on November 14, 2023. Board approval is requested to send thirteen students and two chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation to Channel Islands Expeditions will be provided by district vehicles and transportation to Channel Islands National Park will be provided by Channel Islands Expeditions, Inc. All required paperwork will be on file at the school before departure.

**Foothill Tech High School** is requesting permission to send students from their school to travel overnight and out of the tri-county to a youth mental health conference (Youth 2 Youth) to be held at Madera County Superintendent of Schools, **Madera, CA**, Madera County. The trip will take place on November 16-17, 2023. Board approval is requested to send ten students and two chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by personal vehicles. All required paperwork will be on file at the school before departure.

**Ventura High School** is requesting permission to send yearbook and journalism students from their school to travel overnight and out of the tri-county to the JEA/NSPA National High School Journalism Convention to be held at the **Hynes Convention Center, Boston, Massachusetts**. The trip will take place on November 2-6, 2023. Board approval is requested to send twenty students and two chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by personal vehicles. All required paperwork will be on file at the school before departure.

**Foothill Tech High School** is requesting permission to send students from their **cross-country**

**team** to travel overnight and out of the tri-county to a meet to be held at **Woodward Park, Fresno, CA**, Fresno County. The trip will take place on November 24-25, 2023. Board approval is requested to send thirty students and three chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

**Buena High School** is requesting permission to send students from their **boys basketball team** to travel overnight and out of the tri-county to a competition to be held at **Rancho Mirage High School, Rancho Mirage, CA**, Riverside County. The trip will take place on December 7-9, 2023. Board approval is requested to send twelve students and three chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

**Foothill Tech High School** is requesting permission to send students from their **boys basketball team** to travel out of the tri-county to a competition to be held at **Avalon High School, Avalon (Catalina Island), CA**, Los Angeles County. The trip will take place on January 3, 2024. Board approval is requested to send fourteen students and two chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

**Foothill Tech High School** is requesting permission to send journalism students from their school to travel overnight and out of the tri-county to the JEA/NSPA National High School Journalism Convention to be held at the **Sheraton Crown Center, Kansas City, Missouri**. The trip will take place on April 3-7, 2024. Board approval is requested to send twenty students and two chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by personal vehicles. All required paperwork will be on file at the school before departure.

**Dr. Greg Bayless, Assistant Superintendent, Educational Services**

**19. CONSENT - HUMAN RESOURCES - Certificated**

19.a [Ratification of Administration's Approval of Resignations, Retirements and Release for Certificated Personnel for the 2023-24 School Year](#)

Ratification of administration's approval of resignations, retirements and release for certificated personnel on the attached list.

**Ms. Gina Wolowicz, Assistant Superintendent, Human Resources**

19.b [Ratification of Administration's Approval for Leave of Absence for Certificated Personnel for the 2023-24 School Year](#)

Ratification of administration's approval for leave of absence for certificated personnel on the attached list.

**Ms. Gina Wolowicz, Assistant Superintendent, Human Resources**

19.c [Ratification of Administration's Approval of Employment and Reemployment of Certificated Personnel for the 2023-24 School Year](#)

It is recommended that the Board of Education ratify the administration's approval to employ the individuals on the attached list for certificated positions as indicated. All will have temporary status unless otherwise noted.

**Ms. Gina Wolowicz, Assistant Superintendent, Human Resources**

19.d [Ratification of Administration's Approval of Assignments Through Various Education Codes](#)

Current statutes and regulations recognize that there may be situations of a temporary nature in which a teacher with the appropriate credential is not available to the School District or the assignment is part-time and not conducive for recruitment. Senate Bill 435 has made it possible to assign staff with their permission to these areas in several ways:

- **Education Code 44256(b)** states that the holder of a self-contained type credential may be assigned, with his or her consent, teach any subject in departmentalized classes, below grade 9, in which the teacher has 12 semester hours of coursework in the subject area.

The board is asked to approve the individuals on the attached list per the Education Code noted.

**Ms. Gina Wolowicz, Assistant Superintendent, Human Resources**

**20. CONSENT - HUMAN RESOURCES - Classified**

20.a [Classified Personnel Changes](#)

The Personnel Commission approved the attached list of Classified Personnel Changes at its September 20, 2023 meeting. It is recommended that the Board of Education approve the changes at this time.

**Ms. Andrea Crouch, Director, Classified Human Resources**

20.b [Classified Position Changes](#)

Based on staffing needed to best meet the needs of our students and the services provided by the District, the following position changes are needed; see attached list. Note: Position(s) being reduced or abolished are currently vacant, and no action is required to issue a layoff notice. An incumbent will not be affected as a result of the change. It is requested that the Board of Education approve the attached Classified position changes for the 2023-2024 fiscal year.

**Ms. Andrea Crouch, Director, Classified Human Resources**

**21. CONSENT - BUSINESS SERVICES**

21.a [Ratification of Purchase Orders and Contracts](#)

Purchase orders are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Purchase orders have been processed and approved in accordance with applicable regulations, approved by the department administrator as a necessary expense for the instruction or support program(s), and the availability of funds and allowability of expenditures is verified before purchase orders may be issued.

New contracts are issued under action items before issuing and creating ratification item per Board request. Ratification of the attached purchase orders and changes is requested.

Period: September 19 to September 27, 2023

Purchase Orders:	\$4,037,778
Change Orders:	\$17,231
<b>Grand Total:</b>	<b>\$4,055,009</b>

**Mr. Ahsan Mirza, Assistant Superintendent, Business Services; Mrs. Sonia Magana, Director, Fiscal Services**

21.b [Ratification of Check Payments](#)

Check payments are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Check payments have been processed and approved in accordance with applicable regulations, processed against previously ratified purchase orders and/or appropriate accounting processes. Any payment item that reaches audit thresholds undergoes additional review and approval by VCOE before any payments can be processed. Ratification of the attached check payment list is requested.

Period: September 19 to September 27, 2023

**Mr. Ahsan Mirza, Assistant Superintendent, Business Services; Mrs. Sonia Magana, Director, Fiscal Services**

**22. BOARD REPORTS**

**23. COMING EVENTS**

**24. FUTURE BOARD ITEMS**

- Joint Use Agreements - 11/14/2023
- Budget, SBM - 12/8/2023
- Arts Master Plan Update - 1/23/2024
- PLA/CWA - TBD
- Historic Preservation, Washington School - TBD

**25. BOARD/SUPERINTENDENT COMMENTS - (No official action will be taken)**

**26. CLOSED SESSION**

**27. ADJOURNMENT**

Moved:

Seconded:

ROLL CALL VOTE:

LaVere \_\_, Forsythe \_\_, Peterson \_\_, Dannenberg \_\_, Rodriguez \_\_