

Public Comment

The Board welcomes virtual and in-person public comments during its meetings. It has set aside 25 minutes for public comments. Up to eight people will be invited to speak for up to three minutes each.

Four spots are reserved for virtual comments. Four spots are reserved for in-person comments. Any virtual comment spots that are not filled will become available for in-person comments.

Written Public Comment

The written public comment window closes at 2 p.m. on the day of the board meeting. Comments and materials are collected via email at public.comment@springfield.k12.or.us

Commenters are asked to clearly label the subject line as “Written Public Comment” and provide:

- Name (first and last name or last name initial)
- District residency
- Email address and/or phone number (optional) so that staff can follow up, if necessary.
- Agenda item or topic

Oral Public Comment – In-Person, or Virtual

The window to sign up to present oral public comments opens on Thursday at noon prior to the board meeting and closes at 2 p.m. on the day of the board meeting. Requests are collected via email at public.comment@springfield.k12.or.us

People requesting to speak are asked to provide:

- Name (first and last name or last name initial)
- District residency
- Email address and/or phone number, so staff can confirm details for speaking to the board
- Agenda item or topic
- Commenting “in-person” or “virtually”

Four spots are reserved for virtual comments. If more than four requests to comment are received, speakers will be selected as described below. Selected virtual commenters are notified by email on the afternoon of the meeting and provided with a Zoom link and instructions. Please see commenting guidelines below.

Four spots are reserved for in-person comments. Any virtual comment spots that are not filled will become available for in-person comments for a total of eight speakers.

Space permitting, the Board may allow additional in-person comments. Meeting attendees may fill out a speaker card before the meeting begins. Cards are available at the board room door. If more people submit requests to speak than there are spots available, the Board Chair will select the speakers.

Commenting Guidelines

Groups with a common purpose are encouraged to designate a spokesperson. If a group spokesperson will cover your comments, please indicate so when your name is called.

The Board will not hear comments regarding any school personnel. Please refrain from using names and titles of school personnel. Any complaints regarding a particular employee must be processed through the procedure set forth in Board policy KL, which requires complaints be submitted in writing to the Superintendent. This procedure must be followed before there is any Board involvement with such issues. A compliment involving a staff member should be sent to the superintendent, who will then forward it to the employee, their supervisor and the Board.

Speakers are reminded that their public comments will be limited to three minutes.



Comentario Público

La Junta Directiva agradece los comentarios públicos virtuales y presenciales durante sus reuniones. Ha reservado 25 minutos para comentarios públicos. Se invitará a un máximo de ocho personas a hablar durante un máximo de tres minutos cada una.

Cuatro espacios están reservados para comentarios virtuales. Cuatro lugares están reservados para comentarios en persona. Los espacios de comentarios virtuales que no estén ocupados estarán disponibles para comentarios en persona.

Comentario público por escrito

La ventana de comentarios públicos por escrito cierra a las 2 p.m. el día de la reunión de la junta. Los comentarios y materiales se recopilan por correo electrónico en public.comment@springfield.k12.or.us

Se pide a los comentaristas que etiqueten claramente la línea de asunto como "Comentario público escrito" y proporcionen:

- Nombre (nombre y apellido o inicial del apellido)
- Residencia distrital
- Dirección de correo electrónico y/o número de teléfono (opcional) para que el personal pueda hacer un seguimiento, si es necesario.
- Punto o tema del orden del día

Comentarios Públicos Orales: En persona o Virtuales

La ventana para inscribirse para presentar comentarios públicos orales se abre el jueves al mediodía antes de la reunión de la junta y se cierra a las 2 p.m. el día de la reunión de la junta. Las solicitudes se recogen por correo electrónico en public.comment@springfield.k12.or.us.

A las personas que soliciten hablar se les pide que proporcionen:

- Nombre (nombre y apellido o inicial del apellido)
- Residencia distrital
- Dirección de correo electrónico y/o número de teléfono, para que el personal pueda confirmar los detalles para hablar con la junta
- Punto o tema del orden del día
- Comentar "en persona" o "virtualmente"

Cuatro espacios están reservados para comentarios virtuales. Si se reciben más de cuatro solicitudes para formular observaciones, se seleccionarán los oradores como se describe a continuación. Los comentaristas virtuales seleccionados son notificados por correo electrónico la tarde de la reunión y se les proporciona un enlace de Zoom e instrucciones. Consulte las pautas de comentarios a continuación.

Cuatro lugares están reservados para comentarios en persona. Los espacios de comentarios virtuales que no estén ocupados estarán disponibles para comentarios en persona para un total de ocho oradores.

Si el espacio lo permite, la Junta Directiva puede permitir comentarios adicionales en persona. Los asistentes a la reunión pueden completar una tarjeta de orador antes de que comience la reunión. Las tarjetas están disponibles en la puerta de la sala de juntas. Si más personas presentan solicitudes para hablar que lugares disponibles, el Presidente de la Junta seleccionará a los oradores.

Pautas para Comentar

Se anima a los grupos con un propósito común a designar un portavoz. Si un portavoz del grupo va a cubrir sus comentarios, indíquelo cuando se le llame por su nombre.

La Junta no escuchará comentarios sobre el personal de la escuela. Por favor, absténgase de usar nombres y títulos del personal de la escuela. Cualquier queja relacionada con un empleado en particular debe procesarse a través del procedimiento establecido en la política KL de la Junta, que requiere que las quejas se presenten por escrito al Superintendente. Este procedimiento debe seguirse antes de que la Junta Directiva se involucre en tales asuntos. Se debe enviar un cumplimiento que involucre a un miembro del personal al superintendente, quien luego lo enviará al empleado, a su supervisor y a la Junta.

Se recuerda a los oradores que sus comentarios públicos se limitarán a tres minutos.



BOARD OF EDUCATION
October 9, 2023
Administration Building Board Room
640 A Street, Springfield, OR 97477

[En español](#)

7:00 pm In Person Board Meeting

Streaming Meeting URL: <http://www.vimeo.com/SpringfieldPS>

AGENDA	TAB
1. Call Meeting to Order	Board Chair Jonathan Light
A. Pledge of Allegiance	Chair Light
B. Land Acknowledgement	Board Vice Chair Kelly Mason
2. Approval of the Agenda	Chair Light
3. Introduction of New Student Board Representatives	Mindy LeRoux
4. Public Comments (Three (3) minutes each; maximum time 25 minutes. Speakers may not yield their time to other speakers.)	
5. Action Items	
A. Approve Consent Agenda	
1. August 28, 2023 Board Work Session Minutes	
2. September 11, 2023 Board Business Meeting Minutes	
3. September 25, 2023 Board Work Session Minutes	
4. Financial Reports	Brett Yancy
5. Personnel Report, Resolution #23-24.009	Dustin Reese
B. Approve OSAA Cooperative Sponsorship, Boys Swimming, Thurston High School and Mohawk High School, Resolution #23-24.010	David Collins
C. Approve Out of State Travel, Springfield High School, Miller Integrated Nature Experience (MINE), Resolution #23-24.011	David Collins
D. Approve Out of State Travel, Springfield High School, Girls Basketball, Resolution #23-24.012	David Collins
E. Approve Out of State Travel, Springfield High School, Mariachi Del Sol, Resolution #23-24.013	David Collins
F. Approve Out of State Travel, Thurston High School, Boys Baseball, Resolution #23-24.014	David Collins
G. Approve Lane ESD Transit Dollar Request 2024-2025, Resolution #23-24.015	Superintendent Hamilton
H. Award of Contract, Centennial Roof Replacement, Resolution #23-24.016	Brett Yancey
I. Approve Integrated Application Grant Agreements, Resolution #23-24.017	David Collins
6. Discussion	
A. Compensation of Directors of District School Boards Update	Chair Light
B. (Possible Action Item) Approve HB 2753, Compensation of Directors of District School Boards, Resolution #23-24.018	Chair Light
7. Reports and Information	
A. 2022-2023 Division 22 Assurances Report	David Collins
B. Superintendent Communication	Superintendent Hamilton
C. Board Communication and Comments	
8. Next Meetings:	
October 23, 2023, Board Work Session at 5:30pm	
November 13, 2023, Board business Meeting at 7:00pm	
9. Adjournment	Chair Light



JUNTA DE EDUCACIÓN
9 de Octubre del 2023
Sala de Juntas del Edificio de Administración
640 A Street, Springfield, OR 97477

[In English](#)

7:00 pm Reunión de la Junta en persona

URL de la Reunión en vivo: <http://www.vimeo.com/SpringfieldPS>

AGENDA

TAB

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|--|--|
| 1. Declarar Abierta la Sesión | Presidente de la Junta Jonathan Light |
| A. Juramento de Lealtad | Presidente Light |
| B. Reconocimiento de Tierras | Vicepresidenta de la Junta Kelly Mason |
| 2. Aprobación del Orden del Día | Presidente Light |
| 3. Presentación de los Nuevos Representantes de la Junta de Estudiantes | Mindy LeRoux |
| 4. Comentarios públicos (Tres (3) minutos cada uno; tiempo máximo 25 minutos. Los oradores no pueden ceder su tiempo a otros oradores). | |
| 5. Elementos de acción | |
| A. Aprobar la Agenda de Consentimiento | |
| 1. 28 de agosto de 2023 Minutos para la Sesión de Trabajo de la Junta | |
| 2. 11 de septiembre de 2023 Minutos para la Reunión de Negocios de la Junta | |
| 3. 25 de septiembre de 2023 Minutos para la Sesión de Trabajo de la Junta | |
| 4. Informes financieros | Brett Yancy |
| 5. Informe de Personal, Resolución #23-24.009 | Dustin Reese |
| B. Aprobar OSAA Patrocinio Cooperativo, Natación Masculina, Thurston High School y Mohawk High School, Resolución #23-24.010 | David Collins |
| C. Aprobar Viajes fuera del estado, Springfield High School, Miller Integrated Nature Experience (MINE), Resolución #23-24.011 | David Collins |
| D. Aprobar Viaje fuera del Estado, Springfield High School, Baloncesto femenino, Resolución #23-24.012 | David Collins |
| E. Aprobar Viaje fuera del Estado, Springfield High School, Mariachi del Sol, Resolución #23-24.013 | David Collins |
| F. Aprobar Viaje fuera del Estado, Thurston High School, Béisbol Masculino, Resolución #23-24.014 | David Collins |
| G. Aprobar Solicitud Dólares de Tránsito de Lane ESD 2024-2025, Resolución #23-24.015 | Superintendente Hamilton |
| H. Adjudicación del Contrato, Reemplazo del Techo del Centennial Resolución #23-24.016 | Brett Yancey |
| I. Aprobar los Objetivos Longitudinales de Crecimiento del Desempeño, Resolución #23-24.017 | David Collins |
| 6. Discusión | |
| A. Compensación de Directores de Juntas Escolares de Distrito Actualizar | |
| B. (Posible elemento de acción) Aprobar HB 2753, Compensación de Directores de Juntas Escolares de Distrito, Resolución #23-24.018 | Presidente Light |
| 7. Informes e Información | |
| A. Informe de Garantías de la División 22 2022-2023 | David Collins |
| B. Comunicación del Superintendente | Superintendente Hamilton |
| C. Comunicación y Comentarios de la Junta Directiva | |
| 8. Próximas Reuniones: 23 de octubre del 2023, Sesión de Trabajo de la Junta a las 5:30 p.m.
13 de noviembre del 2023, Reunión de Negocios de la Junta a las 7:00 p.m. | |
| 9. Aplazamiento | Presidente Light |

Las Escuelas Públicas de Springfield son un educador y empleador que ofrece igualdad de oportunidades. Las personas que tengan preguntas o solicitudes de necesidades especiales y alojamiento en las reuniones de la Junta deben comunicarse con la Oficina del Superintendente;

WORK SESSION MINUTES

A Work Session of the Springfield School District No. 19 Board of Education was held on August 28, 2023.

1. CALL MEETING TO ORDER

Board Chair Jonathan Light called the Springfield Board of Education work session to order at 5:36 p.m.

- A. Chair Light led the Pledge of Allegiance.
- B. Chair Light asked Director Emilio Hernandez to share the following Land Acknowledgement:

We acknowledge that we are in the traditional homeland of the Kalapuya people, specifically the community that was known as Chifin, the area that we now call Springfield.

Kalapuya people, who have lived in this region since "[Time Immemorial](#)", were illegally dispossessed of their land and forcibly removed to what are now the Grand Ronde and Siletz reservations over several years, but most notably in treaties between 1851 and 1855.

The Kalapuya are now members of the [Confederated Tribes of the Grand Ronde](#) and the [Confederated Tribes of Siletz Indians](#), and members of the Kalapuya still live, work, study, and thrive in this area, and continue to make important contributions here in Springfield, across the land we now refer to as Oregon, and around the globe.

This information is shared out of a responsibility to honor the heritage and the humanity of all people and to promote unity within our school district.

Attendance

Board Members in attendance included Board Chair Jonathan Light, Board Vice Chair Kelly Mason, Emilio Hernandez, Nicole De Graff and via Zoom (phone) Ken Kohl.

District staff and community members identified included Superintendent Todd Hamilton, David Collins, Brett Yancey, Dustin Reese, Whitney McKinley, Taylor Madden, Brian Richardson, Martie Steigleder, Jonathan Gault, Joan Bolls, Brian Megert, and Nicole Nakayama.

2. DISCUSSION

A. Alternative Education Programs

Special Program Director Brian Megert and Assistant Director Nicole Nakayama shared a presentation with the board regarding the various Alternative Education Programs in the District.

Bridgeway School

This school has two locations. The Camp Creek location serves elementary age students and the downtown Eugene location serves middle and high school age. Grade levels served are K-12+. The program does not offer a high school diploma. The typical profile of students served by Bridgeway are those with either a medical or educational diagnosis of autism. Bridgeway's instructional focus is to support students emotionally, behaviorally, socially, and academically in the context of characteristics of

autism. In addition, they offer applied behavior analysis (ABA). Their overall capacity is around 100, but currently they have 15-20 Springfield students participating. Tuition is \$33,300 per year.

Director Hernandez asked if tuition is an issue for families or if the District is financially responsible.

Ms. Nakayama replied that Bridgeway is a private school. Sometimes families seek it out independently, and then they either pay the tuition themselves or apply for a scholarship. If it is a placement decision, then the referring district is financially responsible for the tuition.

Mr. Megert added that when tuition and expenses exceed \$35,000, the district can apply for high-cost disability reimbursement (ADM), additional resources from the state. Conversations on tuition seldom occur because their team's main concern is simply, to find the best placement for the student.

Circle of Friends

This program is new and is located in Cottage Grove. They serve grade levels K-5 and do not offer a high school diploma. Typical student profiles are of those with significant medical, physical, and cognitive needs (students who typically qualify for an ESD Life Skills Placement). The instructional focus of the program is augmentative communication, basic academic skills, student wellness, and PT/OT. They have an RN on staff and offer a full scope of services. The overall capacity is 12, but currently they have less than 10. Tuition is \$46,200 per year.

Chair Light asked if transportation is the responsibility of the district.

Mr. Megert replied, yes the district holds that responsibility.

Director Hernandez asked who approves the programs' hiring staff.

Mr. Megert answered that the responsibility belongs to Executive Director Jen Davis to hire for their agency. Ms. Davis is a former special educator, who has an extensive background and expertise in her field.

Jasper Mountain & SAFE Center

This program has two separate locations, but are part of the same agency. They offer residential facilities and fall under long-term care and treatment. Private alternative-E.D programs, also known as day-treatment programs are also offered. The typical profile of students served are those experiencing significant psychological needs. They serve K-8 grade levels. The instructional focus is on psychological stabilization, basic academic skills, specially designed instruction, and access to psychiatric care. Overall capacity is 25, but currently they have less than 10. Tuition is \$30,500 per year.

Wellsprings Friends School

This school is for those students who have difficulty engaging in a large, comprehensive high school and might thrive in a smaller setting. They are located in north Eugene and serve grades 9-12. The instructional focus is on individualized, interest-based educational programming with a strong focus on community building. Students must participate in daily Community Circle and Silent Circle to graduate from this school. Overall capacity is 60, but typically there are only 10 per year. Tuition is \$15,100 per year.

Looking Glass - Centerpoint

This program is located in Eugene. They serve grades 6-12. The typical profile is for those students with significant mental health and behavioral concerns. The instructional focus is on mental health treatment,

specially designed instruction, and high school credit. This is the only program that serves high school level students who have these types of needs. The overall capacity is 12, but typically there are only 10 per year. Tuition is \$61,700 per year.

Vice Chair Mason asked if the diplomas given out were traditional ones or something different.

Ms. Nakayama replied that it would depend upon the kind of needs of the student and whether they needed modified coursework, then it may be a type of modified diploma.

Chair Light asked if this is a program that students attend for a while, but then return to a regular school.

Ms. Nakayama commented that it had been their experience that students typically finish out their school career in the program.

Looking Glass - Riverfront

This program is located in Eugene and serves grades 6-12. The typical profile is for those students who thrive in hands-on environments, seeking job-readiness skills, and are credit deficient. The instructional focus is on vocational training, paid summer experiences, basic academic skills, high school credit, and GED preparation. Paid summer experiences are connected to the program through Lane Youth Corp, and also have a Workforce Investment Act program that serves students from 18-24 years old. Overall capacity is 50-80, typically there are 70-80 Springfield students per year. Tuition is \$15,100 per year.

Lane School

This program is located on the Westmoreland Campus and serves student grade levels K-8. The typical profile is for those students with significant social, emotional and behavioral concerns. The instructional focus is on small class size, intensive behavioral support systems with incentive programs. Overall capacity is 45, but they typically have less than 10 students per year. Tuition is \$39,800 per year.

Martin Luther King Jr. Education Center

This program is run in conjunction with the Oregon Youth Authority and the Lane ESD. It is located on the same campus as the Youth Authority jail for juveniles. They serve grade levels 9-12. The typical profile is for those students with current or previous contact with the Youth Authority. The instructional focus is on small class sizes, typical high school academic courses, GED preparation, and vocational support such as culinary, computer and horticulture. The overall capacity is 45 and is expected to be at capacity this school year. Tuition is \$15,100.

B. HB 2753, Compensation of Directors of District School Boards

Superintendent Hamilton discussed the process of House Bill (HB) 2753, Compensation of Directors of District School Boards. Mr. Hamilton briefly reminded the Board of their previous discussions on allowing directors to receive the \$500 stipend and if they were to approve HB 2753, individual board members may choose to opt-out. He explained an additional provision the Board may consider in addition to the stipend, which would be a reimbursement for actual and necessary work expenses. Mr. Hamilton said that he included that particular provision because if they chose to move forward with the stipend, that is something that they would need to explicitly state in the resolution when they move forward. Mr. Hamilton said that whichever way the Board votes, the School Board Association is going to encourage them to look at the following four different areas:

- Board amends, deletes or suspends policy HB 2753 to allow for board member compensation.
- Board ensures that the budget includes adequate funds.
- Board approves a resolution establishing the amount of the stipend.

- District business office follows existing procedures to make payments to participating board members.

The Oregon School Board (OSB) recommends the Board move forward with a resolution and then their best practice would be to annually reaffirm that this is something that they want to move forward with.

The following options in order to move forward are:

- Delete the policy - two meeting process
- Amend the policy - two meeting process
- Suspend - one meeting process
- Suspend and amend - two - three meeting process

The following suggested procedure:

- The Board amends, deletes or suspends policy BHD to allow for board member compensation.
- Board ensures that the budget includes adequate funds.
- Board approves a resolution establishing the amount of the stipend.
- District business office follows existing procedures to make payments to participating board members.

The Board continued a discussion on the matter, concluding that they wished to open the discussion up to the community to gain their input before making a final decision. A discussion item will be brought to the September meeting, with a draft resolution for the Board to take a look at, based on their recent conversation. The public will be invited to offer their feedback that evening.

C. Board Communications

Chair Light suggested the following topics be moved to a Board Communication topic at the September 11, 2023 meeting. He briefly discussed these two items:

- Public Comments - Review of the Public Comments procedure, addressing the issue of how to create an efficient logistics procedure, in which to allow in-person comments.

Chair Light felt the current policy regarding this does not really speak to the logistics of the actual procedure and suggested they look at the procedure first, to ensure that it is in line with their policy and then have a follow-through discussion.

Director Mason added that regarding online speaking, they still need to sign up by noon the day of, to ensure the technology team has time to set them up as presenters and to deliver the appropriate link to them. In-person speakers can show up at the time of the meeting to speak, so there would remain some time stipulations, regardless of how consistent they may try to make it.

Director Kohl asked if they were required to have the same system for those speaking virtually versus in-person.

Chair Light answered that for the ease of the public's understanding, built-in consistency is best. The real issue was how to accommodate those who did not sign up by the deadline.

Superintendent Hamilton offered to bring Director De Graff and Director Kohl up to speed on the previous discussions and proposals surrounding these issues.

- Restructuring of the Board's Agenda - to ensure that all board members have all of the needed information in order to make good decisions.

Chair Light stated that he wanted to ensure Board members are given sufficient time to be involved not only in the design and topics of the agenda, but that they feel comfortable with the information provided. Chair Light said that he and/or Vice Chair Mason may change how and when that information is delivered to the Board members. He asked for input from Board members as to what those topics will be and concluded by suggesting they move Item 2.c to their next business meeting, as an expansion of the Board Communication.

Director Hernandez commented that the community will feel better just knowing that the Board is, for their benefit, continuing to address the matter.

3. NEXT MEETINGS

Business Meeting, September 11, 2023 at 7:00 p.m.
Work Session, September 25, 2023 at 5:30 p.m.

5. ADJOURNMENT

With no further business, Chair Light adjourned the work session at 7:51 p.m.

(Minutes recorded by Trenay Ryan, Lane Council of Governments(LCOG))

BUSINESS MEETING MINUTES

A Business Meeting of the Springfield School District No. 19 Board of Education was held on September 11, 2023.

1. CALL MEETING TO ORDER, FLAG SALUTE AND LAND ACKNOWLEDGEMENT

Board Chair Jonathan Light called the Springfield Board of Education meeting to order at 7:00 p.m. and led the Pledge of Allegiance. Following the Pledge of Allegiance, Director Ken Kohl read the following Land Acknowledgement:

We acknowledge that we are in the traditional homeland of the Kalapuya people, specifically the community that was known as Chifin, the area that we now call Springfield.

Kalapuya people, who have lived in this region since "Time Immemorial", were illegally dispossessed of their land and forcibly removed to what are now the Grand Ronde and Siletz reservations over several years, but most notably in treaties between 1851 and 1855.

The Kalapuya are now members of the Confederated Tribes of the Grand Ronde and the Confederated Tribes of Siletz Indians, and members of the Kalapuya still live, work, study, and thrive in this area, and continue to make important contributions here in Springfield, across the land we now refer to as Oregon, and around the globe.

This information is shared out of a responsibility to honor the heritage and the humanity of all people and to promote unity within our school district.

Attendance

Board Members attending the meeting included Board Chair Jonathan Light, Board Vice Kelly Mason, Director Emilio Hernandez, Director Ken Kohl and Director Nicole De Graff.

District staff and community members identified included Superintendent Todd Hamilton, David Collins, Dustin Reese, Brett Yancey, Martie Steigleder, Brian Richardson, Jeff Michna, Whitney McKinley, Johnathan Gault, Brian Reece, Mindy LaRoux, Brian Watson, Matt O'Reilly, Armando Garcia, Kimberlee Pelster, Lacey Macdonald, Andy Price, Jose da Silva, Megan Knight, Joan Bolls, Violet Olsayk, Sasha Chang, Lonnie Usrey, Arne Beard and Daniel Pestle.

2. APPROVAL OF THE AGENDA

Chair Light asked for a motion to approve the September 11, 2023 agenda as presented.

MOTION: Director Kohl moved, seconded by Director Mason, to approve the September 11, 2023 agenda as presented.

Chair Light called for a roll call vote. Chair Light asked each Board member to indicate if they supported the motion in favor of approving the August 14, 2023 agenda as presented: Director Hernandez – Yes, Director Kohl – Yes, Director De Graff – Yes, Vice Chair Mason – Yes and Chair Light – Yes.

Motion passed, 5:0.

3. INTRODUCTIONS OF NEW ADMINISTRATORS

Three new secondary administrators were highlighted and welcomed.

1. Brian Watson is the new Assistant Principal at Briggs Middle School.
2. Matt O'Reilly is the new Assistant Principal at Hamlin Middle School.
3. Daniel Pestle is the new Assistant Principal at Thurston High School.

4. PUBLIC COMMENT

Chair Light read the following statement concerning public comment:

This is the portion of our agenda for public comment. The board provides three ways for community members to share public comment: written public comment, in person oral public comment and virtual public comment. Written public comment is received via email. Public comment received via email for this evening has been reviewed by the Board and has also been posted on the District's website. The deadline for submitting a request for oral public comment was today at noon. Those who requested an opportunity to speak this evening were notified by the board secretary about their request.

We encourage groups with a common purpose to designate a spokesperson. If your comments will be covered by a group spokesperson, please indicate so when your name is called. I want to remind those members of the public who have indicated a desire to make comments that our policy provides for a limitation of three (3) minutes per person.

The Board will not hear comments regarding any school personnel. We ask those speaking to refrain from using names and titles of school personnel. Any complaints regarding a particular employee must be processed through the procedure set forth in Board policy KL, which requires that complaints be submitted in writing to the Superintendent. This procedure must be followed before there is any Board involvement with such issues. A compliment involving a staff member should be sent to the superintendent, who will forward it to the employee, their supervisor and the Board.

Speakers are reminded that their public comments will be limited to three (3) minutes.

Springfield resident and retired teacher, Colleen Hunter spoke virtually. She was pleased to see the subject of public comment procedures on the night's agenda. Ms. Hunter spoke briefly on many topics, such as the newly launched district website, previous board meetings, as well as her previous public comments.

5. ACTION ITEMS

A. Approve Consent Agenda

1. August 14, 2023 Board Meeting Minutes
2. Financial Statement
3. Personnel Report, Resolution # 23-24.006

Brett Yancey
Dustin Reese

MOTION: Director Mason moved, Director Kohl seconded the motion to approve the Consent Agenda.

Chair Light called for a roll call vote. Chair Light asked each Board member to indicate if they supported the motion in favor of approving the Consent Agenda: Director Hernandez – Yes, Director Kohl – Yes, Director De Graff – Yes, Vice Chair Mason – Yes and Chair Light – Yes.

Motion passed, 5:0.

B. Teacher Growth and Evaluation, Resolution #23-24.007

Dustin Reese

MOTION: Director Kohl moved, Director De Graff seconded the motion to approve the updated Teacher Growth and Evaluation, Resolution.

Motion passed, 5:0.

C. Alternative Education Program Approval, Resolution #23-24.008

David Collins

MOTION: Director Kohl moved, Director De Graff seconded the motion to approve the Alternative Education Program Resolution.

Motion passed, 5:0.

6. DISCUSSION

A. HB 2753, Compensation of Directors of District School Boards

Superintendent Hamilton stated that a draft resolution was being presented to the Board, clarifying that it was at this time, for their consideration only.

The Board discussed and agreed upon the following:

- The stipend would help to diversify the Board.
- The importance of gathering public input and feedback regarding this decision.
- The provision of multiple avenues for the public to contact Board members with questions.
- The necessity of reaching as many people as possible through the use of a variety of methods of communication, announcing a date and time and to provide clear sign-up instructions for the public to offer feedback and to voice their opinions.

B. Public Comment

Chair Light stated that the value of public comment is to have as much participation as possible. Chair Light had submitted a proposal to the Board that would require pre-registration for both virtual and in-person speaking, which would guarantee that person an opportunity to speak. The cut-off period would be at 4:00 p.m. Once closed, any unused positions would be subject to sign-up when they attend the meeting, allowing them to speak publicly.

- Chair Light had submitted a proposal for public speaking.
- Board members voiced their thoughts and concerns with one another, regarding the public speaking proposal.
- The discussion was concluded with each Board member in support of Chair Light's proposal, with the agreement that they would monitor the results and revisit the topic if needed.

C. Board Communication Processes

Chair Light

Chair Light polled each Board member's information need and their preferred format, in which to receive communications and information. He suggested these conversations also be held in a public format enabling the community and staff to be made aware of the Board members individual interests and any information that they are seeking. Chair Light suggested they share the following items during these representations:

- Acknowledgement of community events attended, either as an official or unofficial district representative.
- Meetings or conversations with community, state or federal leaders.
- Media articles, OSBA press releases or similar thoughts or comments of interest to share.
- Future topics for discussion as agenda items or within board communications.

D. School Board Representation – Agencies & Civic Organizations

Chair Light

Chair Light confirmed each Board member's representation of the following agencies/organizations:

1. Ken Kohl - Lane Council of Governments (LCOG)
2. Emilio Hernandez - Lane ESD
3. Nicole De Graff - Springfield Education Foundation (SEF)
4. Kelly Mason - Wildish Theatre

7. Reports and Information

A. Superintendent Communication

Superintendent Hamilton thanked staff for all their hard work that went into preparing for a wonderfully successful first day of school.

- Over 1,500 staff members worked hard to prepare for the first day of school.
- The Springfield Block Party at the Mural Celebration was attended by many of the school staff, labor workers and city and local government officials.
- The OSBA Legislative Roadshow will be held on September 18, 2023. Dinner will be provided.
- Team Springfield elected officials will meet on September 28, 2023 to discuss System Development Charges.
- The Springfield Education Foundation (SEF) fundraiser, "Night of Stars" will be held on Saturday, October 7, 2023.

B. Board Communication

- Board Committee Reports

Chair Light shared that the Block Party was incredible and reminded him of the early days of the Eugene Celebration. He had fun seeing the community come together. He noted that it was great to see district staff at the unveiling of the mural and offered a shout-out to teacher Ame Beard and her staff. Chair Light was able to visit Ridgeview, Riverbend, Mount Vernon and Maple schools. The staff and the students were so excited to receive the large amount of free school supplies. Chair Light concluded by offering a shout-out to the custodians who had seamlessly maintained the buildings through Summer School and then had successfully readied it for the first day of school.

- The National School Board Association (NSBA) conferences will be held in New Orleans on April 6-8, 2023. Early registration is currently open and strongly recommended. Contact Chair Light for more information.
- The consideration of a Board Retreat, possibly in November or December. This will provide the opportunity to discuss current strategic direction and vision of the district, as well as the discussion of some items the Board may wish to modify.

Director Hernandez expressed appreciation for his fellow Board members who have displayed understanding and a genuine concern for him, in addition to their continued support through difficult times.

Director Kohl attended the Mural Celebration and enjoyed the Block Party, as well.

Director De Graff shared that her goal has been to increase her involvement and interact more with her community. She really enjoyed Meet the Teacher Night and also had the opportunity to connect with the principals. She noted that it was good to hear the teachers talk about their excitement for the school year and also in discussing their needs.

Vice Chair Mason shared that she had fun at the SEF Summer Celebration, celebrating the hard work of other Board members and Superintendent Hamilton. She represented Wildish Theatre at the Block Party

and had worked the booth with Todd. She enjoyed having had good conversations that brought awareness of Springfield's beautiful downtown theater.

8. NEXT MEETINGS

September 25, 2023 - Board Work Session, 5:30 p.m.

October 9, 2023 - Board Business Meeting, 7:00 p.m.

Chair Light thanked everyone for attending.

9. ADJOURNMENT

With no other business, Chair Light adjourned the meeting at 8:37 p.m.

(Minutes recorded by Trenay Ryan, Lane Council of Governments (LCOG))

WORK SESSION MINUTES

A Work Session of the Springfield School District No. 19 Board of Education was held on September 25, 2023.

ATTENDANCE:

Board Members in attendance included Board Chair Jonathan Light, Board Vice Chair Kelly Mason, Emilio Hernandez, Ken Kohl, and Nicole De Graff.

District staff and community members identified included Superintendent Todd Hamilton, David Collins, Brett Yancey, Dustin Reese, Whitney McKinley, Taylor Madden, Brian Richardson, Martie Steigleder, Nicole Nakayama, Jonathan Gault, Jeff Fuller, Joyce Johnson, Brian Megert, Mindy Leroux and Whitney McKinley.

1. CALL MEETING TO ORDER

Board Chair Jonathan Light called the Springfield Board of Education work session to order at 5:30 p.m.

- A. Chair Light led the Pledge of Allegiance.
- B. Chair Light read the following Land Acknowledgement:

We acknowledge that we are in the traditional homeland of the Kalapuya people, specifically the community that was known as Chifin, the area that we now call Springfield.

Kalapuya people, who have lived in this region since "[Time Immemorial](#)", were illegally dispossessed of their land and forcibly removed to what are now the Grand Ronde and Siletz reservations over several years, but most notably in treaties between 1851 and 1855.

The Kalapuya are now members of the [Confederated Tribes of the Grand Ronde](#) and the [Confederated Tribes of Siletz Indians](#), and members of the Kalapuya still live, work, study, and thrive in this area, and continue to make important contributions here in Springfield, across the land we now refer to as Oregon, and around the globe.

This information is shared out of a responsibility to honor the heritage and the humanity of all people and to promote unity within our school district.

2. PRESENTATION

A. Longitudinal Performance Growth Targets

David Collins shared a presentation with the board regarding Longitudinal Performance Growth Targets in the district. The district implemented various programs to support student success, including high school graduation and college readiness, mental health support, and continuous improvement planning. He shared historical perspectives and offered background on the following district programs and goals:

- High School Success (HSS)
- Student Investment Account (SIA)
- Continuous Improvement Planning (CIP)
- Career and Technical Education
- Every Day Matters
- Early Indicator and Intervention Systems

Oregon School District's Funding and Initiatives

The district plans to invest \$23 million in schools over the next biennium to improve student outcomes and prioritizes mental health support, in addition to continuous improvement planning.

Common goals of these programs are:

- Well-rounded Education
- Equity Advanced
- Engaged Community
- Strengthened Systems and Capacity

State Funding for Student Success Programs

Districts will align their efforts with state High School Success areas, including Workforce Development and Quality Education. The Oregon Department of Education (ODE) provides a holistic summary of integrated guidance processes for reporting and assessing outcomes. District officials prioritize targeted student populations for funding, in order to address gaps and improve outcomes. Much of what is in these programs had already aligned with areas that the Springfield School District identified locally as a need. Brian Megert explained how the state measures success for local communities and districts through multiple elements, including budgeting, decision-making, eligibility requirements, and annual reporting. The state recognizes that data is missing due to the pandemic and will address this by including footnotes in the report.

The District's Intended Outcomes:

- Implement a K-12 multi-tiered system of support, to meet the academic and behavioral needs of all students.
- Increase access to academic programs by meeting students' academic, physical, and social-emotional/mental health needs; hire licensed clinical staff, hire academic interventionists, and develop building-based student success teams.
- Increase student achievement by increasing the ratio of adults-to-students-teachers, interventionists, and classified support staff.

Context for Longitudinal Performance Growth Targets (LPGTs)

- The final stage of the Application Process
- Statutorily Required under the Student Investment Account
- Embedded in the Grant Agreement
- Reported on Annually
- Performance Review Required every Four Years

Required 5-year LPGTs Targets

- Baseline - the minimum level of realistic growth
- Stretch - more ambitious, still realistic
- Gap Closing - reduction of academic disparities for local student groups

ODE focused on Graduation, High School Completion, 3rd-grade English Language Arts (ELA), Arts, 9th-grade On Track, and Regular Attenders surrounding Chronic Absenteeism. Superintendent Hamilton explained that they were expected to know where each of these areas currently measure, where they are expected to measure in three years, then in five years, and then goal setting around Closing Gaps with the traditionally and historically underserved populations. ODE then reports their findings to the legislature. Mr. Collings explained that this data work of the district is the same that they have always done, but now they are being asked to report on it for six programs instead of reporting six times on it.

Graduation

Mindy Leroux listed the required twenty-four credits for a Regular Diploma.

The breakdown is as follows; ELA - 4 years, Math - 3 years, Science - 3 years, Social Sciences -3 years, Physical Education (PE) -1 year, Health Education - 1 year, World Languages, Arts, Career and Technical Education - 3 years, and six credits of electives.

- A four-year graduation includes all of the students who began in ninth-grade and who finished in four years with a regular or modified diploma.

Brian Megert listed the required twenty-four credits for a Modified Diploma.

The breakdown is as follows; ELA - 3 years, Math - 2 years, Science - 2 years, Social Sciences -2 years, Physical Education (PE) -1 year, Health Education - 1 year, World Languages, Arts, Career and Technical Education - 1 year, and twelve credits of electives.

- Four-year universities do not accept a Modified Diploma. The Military, depending upon the need, may or may not accept a modified diploma.
- A five-year completion includes all of the students who receive their regular or modified diploma in four years, in addition to all who received a modified or regular diploma in five years, in addition to those who received an extended diploma and GED.

Upon the Board's request, Mr. Megert will ask ODE how they are tracking students after the five-year completion and what they are doing with that data. He will then follow up with the Board.

Investments at High School

Joyce Johnson discussed investments.

- AVID: Advancement Via Individual Determination
- Career Technical Education Pathway Development
- Instructional Coaching
- Co-Teaching - Special Education/General Education
- Just in Time Supports: After School Study
- Credit Recovery Options: Night School, Summer School, and Online

Thurston High School and Springfield High School are in the third year of the implementation of AVID, which includes both special elective classes. They have one per grade level at each of the schools. Moving forward, there will be 23 pathways.

Co-Developed Targets - 9th on Track

- Transition Assistants
- Forecasting Showcases
- Strong Start 8th to 9th Summer
- Early Warning System
- AVID Elective Classes
- Data Teams

Co-Developed Targets - 3rd Grade ELA

- Third graders ELA proficiency increases by 2% per year, with a target of closing the gap by 1%.
- The district is prioritizing early literacy by increasing certified staff in elementary schools, investing in classroom support staff, and providing mental health resources.

Investments at Elementary

Multi-year professional learning plan focused on high impact literacy practices.

- Alignment of building action plans
- Building Professional Learning Teams
- High quality instructional materials
- Instructional Coaches
- Increased K-1 Staffing

Math and science outcomes are being monitored and regular attendance is a priority, as well as in creating safe, trustworthy learning environments. There is a separate Early Literacy Plan that will be brought to the Board for approval in November, so that it can be submitted by January 9, 2024. ODE is trying to bundle these new initiatives together.

Co-Developed Targets - Regular Attenders

Nicole Nakayama discussed Investments & Practice.

A team-based approach is used when viewing attendance rates and identifying students who could use an additional boost. Family Resource Educational Assistants have been placed in each school, to reach out to those students in need of an additional boost of support.

- Climate and Culture
- Quality Instruction & Engagement
- Teams Focused on Attendance
- Response - Family Resource EAs
- Mental Health Partnerships, McKinney Verta Liaisons

Regular attenders are students that attend school 90% of the time. Each school has a mental health partner agency. The current partners are Looking Glass Options, River View Center For Growth, and Roseburg Therapy Stronger Oregon. McKinney Verta Liaisons connect with students and families who are experiencing homelessness. Besides helping them to secure housing, they and the Family Resource Support, connect them with community resources that will support the rest of their needs.

7:07 p.m. **Break** 7:14 p.m.

3. DISCUSSION

A. Consider Board Conference Attendance at NSBA

Chair Light comically stated that NSBA is OSBA on steroids! It is on a national level, along with other participating agencies. The conference focuses on nationwide information. Each session allows for time to interact with board members and others, creating valuable connections within OSBA. Chair Light commented that the wealth of information is almost overwhelming, but not even one session is a waste of time. The numerous sessions offered deal with a wide variety of topics, which provide useful thoughts and ideas to the listener and are also of great value to the district. Chair Light feels that it is of great benefit when the Superintendent attends the conference along with Board members. Hotel reservations go quickly so he encouraged Board members to make their decision as soon as possible so that reservations may be secured.

B. Discuss Board Brochure Content

Chair Light discussed with the Board, items that he would like to see included in the contents of the brochure.

- An overview of board responsibilities
- Types of meetings: Business, Work Session, and Executive Sessions and each of their meanings.
- Various ways the public can communicate with the Board.

- Stay away from anything that dates the brochure.
- The use of Director Kohl's suggestion of adding QR codes.

Director Hernandez would like to see information regarding the new Educational Equity Advisory Committee that Taylor Madden is overseeing.

Director Kohl reminded the Board to consider who the defined audience is and what they wish to convey.

Vice Chair Mason recommended some extreme wordsmithing to correct some of the current phrasing.

C. Board Retreat Discussion

Chair Light mentioned that they needed to narrow down a Saturday date to hold the Board Retreat.

- Would like to see an opportunity to have a discussion around next-step goals they may want to set for the year conversations, on topics that are important to each of them.
- Would rather complete the retreat on Saturday instead of spreading it out over two weekends.
- Prefers having a facilitator from outside of OSBA.
- Student Achievement is their main job. Chair Light would like to have more conversations around what that may look like to each of them.

4. NEXT MEETINGS

Business Meeting, Monday, October 9, 2023 beginning at 7:00 p.m.

Work Session, Monday, October 23, 2023 at 5:30 p.m.

5. ADJOURNMENT

With no further business, Chair Light adjourned the work session at 7:40 p.m.

(Minutes recorded by Trenay Ryan (LCOG Recorder))

**SPRINGFIELD PUBLIC SCHOOLS
2022-2023 Revenue/Expenditure Forecast
As of June 30, 2023
Please see attached report**

Note: *This report is preliminary to the Annual Comprehensive Financial Report and may not reflect final adjustments made by the municipal auditing firm. Information reported is not audited.*

REVENUES:

- 2022-2023 fiscal year property tax collections total \$30,368,890, which is 102.99% of the adopted revenue source in the 2022-23 operating budget. Collections for the 2022-23 year were approximately 96.0%, which is a stronger rate than in years prior. (Collection rates for 2020-21 = 95.83%, 2021-22 = 95.75%)
- Prior year tax collections were significantly stronger than prior years and anticipated and 131% of the adopted revenue source in the 2022-23 operating budget. Total prior years property tax collection was \$458,624, which is the highest collection level since 2013-14. This report is based on the information received through the Lane County Tax and Assessment office.
- The district's most significant portion of revenue is the district's scheduled Basic School Support payments through the Oregon Department of Education. The district received \$84,708,838 for the year based on 2022-23 projected enrollment and the allocation designated by the Oregon Department of Education (5/08/2023 update). This estimate also includes the final SSF reconciliation from prior year (21-22) totaling \$386,530, and the reconciliation of (21-22) high-cost disability totaling \$346,058, as well as the initial 22-23 allocation of high-cost disability revenue totaling \$996,888. As District enrollment is below projections for the 2022-23 year, the SSF allocation is based on the prior year's enrollment (2021-22).
- Other local sources include a very strong receipt of interest on investments, which is due to high yield returns and much greater than originally allocated in the 2022-23 General Fund operating budget.
- The district received \$345,014 (budgeted \$300,000) in County School Funds and \$437,617 in Federal Forest Fees (budgeted \$400,000).
- The district originally projected to receive approximately \$1.05 million in Common School Funds. Actual funds received totaled 1,336,642.

EXPENDITURES:

- Projected salary expenditures are based upon staff allocations adopted during the budgeting process and is calculated using actual data. The current projection is 96.0% expenditures for salary related items. This is primarily due to ongoing unfilled positions, predominantly within classified staffing allocations, as well as reclassification of expenses in order to spend down expiring grant funds. The reclassification of expenses to grants are in compliance with fund guidelines.
- Benefit amounts are tied directly to staffing expenditures and salary assumptions. These budgets are currently anticipated to be 89.6% expended (prior to audit). Under expenditures are primarily in two areas (insurance and PERS). The insurance plan selection allocations, which are not know at the time of the budgeting process, as insurance contracts and rates are negotiated in late summer for an October 1st plan year beginning. Regarding PERS; the budgeting assumption is that all employees working at least 600 hours per year will be eligible for PERS, however PERS status is not known (active, waiting periods, etc.) at the time of the budgeting process.
- The purchased services, supplies and capital outlay expenditure projections are slightly over budget, with resources available through under expended salary and payroll cost budgets. Understanding that there would be some under expenditures; circumstances allowed for getting additional materials to staff and students.
- Other objects include the cost for property and liability insurance and is based upon premiums negotiated after the 2022-2023 adopted budget, as well as deductibles that were required.
- Fund transfers allocated during the 2022-23 budget process include \$1.8 million (Co-Curricular Fund), \$1.0 million (Instructional Materials Fund), \$1.0 million (Technology Fund) and \$434,246 (Debt Service Fund).

Additional Notes: For the 2022-2023 budget year the current estimate of ending fund balance is \$19,759,871. Included in this number is the audited ending fund balance from the 2021-2022 fiscal year (\$19,648,105). As with previous years, this is an estimate and accounts for the reductions/adjustments and assumptions made in the current year operating budget, as well as the use of reserves as a strategy for adjusting to the unanticipated loss of enrollment.

Submitted by:

Brett M. Yancey
Chief Operations Officer

SPRINGFIELD SCHOOL DISTRICT 19
2022-2023 REVENUE/EXPENDITURE FORECAST
as of
6/30/23

	BUDGET	ACTUAL through 06/30/23	ESTIMATED from 06/30/23 to year end	PROJECTED 2022-2023	PROJECTED as % of BUDGET
REVENUES:					
Property taxes - current	29,488,180	30,368,890	0	30,368,890	102.99%
Property taxes - prior years	350,000	458,624	0	458,624	131.04%
Other local sources	608,000	2,013,867	0	2,013,867	331.23%
Lane ESD Apportionment	35,000	0	0	0	0.00%
County School Fund	300,000	345,014	0	345,014	115.00%
State School Fund	83,073,888	84,708,838	0	84,708,838	101.97%
Federal Forest Fees	400,000	437,617	0	437,617	109.40%
Common School Fund	1,054,017	1,336,642	0	1,336,642	126.81%
Total revenues	115,309,085	119,669,493	0	119,669,493	103.78%
Beginning fund balance	19,103,159	19,648,105	0	19,648,105	102.85%
Total Beginning fund balance	19,103,159	19,648,105	0	19,648,105	102.85%
Total resources	134,412,244	139,317,598	0	139,317,598	103.65%
EXPENDITURES:					
Personal services	66,114,967	63,469,100	0	63,469,100	96.00%
Employee benefits	39,131,699	35,063,617	0	35,063,617	89.60%
Purchased services	9,951,251	9,816,021	0	9,816,021	98.64%
Supplies & materials	3,626,802	3,949,923	0	3,949,923	108.91%
Capital outlay	1,603,500	1,713,672	0	1,713,672	106.87%
Other objects	1,191,018	1,311,147	0	1,311,147	110.09%
Fund transfers	4,234,246	4,234,246	0	4,234,246	100.00%
Total expenditures	125,853,483	119,557,727	0	119,557,727	95.00%
Unappropriated	7,558,761	0	0	0	-
Contingency	1,000,000	0	0	0	0.00%
Total appropriations	134,412,244	119,557,727	0	119,557,727	88.95%
Total resources		139,317,598	0	139,317,598	
Total appropriations		119,557,727	0	119,557,727	
Ending fund balance		19,759,871	0	19,759,871	
Less: contingency		0	0	0	
Net fund balance		19,759,871	0	19,759,871	

**SPRINGFIELD PUBLIC SCHOOLS
2023-2024 Revenue/Expenditure Forecast
As of September 30, 2023
Please see attached report**

REVENUES: *Due to the early nature of the school year, projections are preliminary and will likely change significantly over the course of the year.*

- Both current year and prior year tax collections are projected for 100% collection. To date there has been no current year tax revenue received, however prior year tax revenue received totals \$38,696. The first major current year tax payment is anticipated to be collected in November. This report is based on the information received through the Lane County Tax and Assessment office.
- The district's most significant portion of revenue is the district's scheduled Basic School Support payments through the Oregon Department of Education. To date, the district has received \$28.3 million. The district projects to receive approximately \$86.4 million for the current year based on 2023-24 projected enrollment and the allocation designated by the Oregon Department of Education. As the district continues to decline in enrollment, these numbers may be adjusted over the course of the year.
- The district is anticipating receiving approximately \$190,000 in County School Funds. To date the district has not received anticipated funds.
- The district is anticipating receiving approximately \$1.48 million in Common School Funds. To date the district has received \$712,503 of anticipated funds.

EXPENDITURES: *Due to the early nature of the school year, projections are preliminary and will likely change significantly over the course of the year.*

- Projected salary expenditures are based upon staff allocations adopted during the budgeting process and is estimated using actual and projected data (per previous year-end estimates). The (conservative) current projection of 100% expenditures for salary related items.
- Benefit amounts are based upon projected staffing expenditures and are directly tied to the salary assumptions and are currently anticipated to be 100% expended. This projection will change as the year advances.
- The purchased services, supplies and capital outlay expenditure projections are based upon budgeted expenditures and anticipated to be expended similar to past trends, however are shown at 100% expended at this early point in the year.
- Other objects include the cost for property and liability insurance and is based upon premiums negotiated after the 2023-2024 adopted budget.

- Fund transfers allocated during the 2023-24 budget process include \$1.8 million (Co-Curricular Fund), \$1.0 million (Instructional Materials Fund), \$1.0 million (Technology Fund) and \$431,896 (Debt Service Fund).

Additional Notes: For the 2023-2024 budget year the current estimate of ending fund balance is \$10.58 million, assuming all revenue is received and all expenditures are 100% expended. Included in this number is the preliminary unaudited ending fund balance from the 2022-2023 fiscal year (\$19,760,000). As with previous years, this is an early estimate and accounts for the assumptions made in the current year operating budget, as well as the use of reserves as a strategy for adjusting to the unanticipated loss of enrollment.

Submitted by:

Brett M. Yancey
Chief Operations Officer

SPRINGFIELD SCHOOL DISTRICT 19
2023-2024 REVENUE/EXPENDITURE FORECAST
as of
9/30/23

	BUDGET	ACTUAL through 09/30/23	ESTIMATED from 09/30/23 to year end	PROJECTED 2023-2024	PROJECTED as % of BUDGET
REVENUES:					
Property taxes - current	31,518,746	0	31,518,746	31,518,746	100.00%
Property taxes - prior years	350,000	38,696	311,304	350,000	100.00%
Other local sources	767,000	138,947	628,053	767,000	100.00%
County School Fund	190,000	0	190,000	190,000	100.00%
State School Fund	86,231,208	28,256,855	58,157,730	86,414,584	100.21%
Common School Fund	1,481,364	712,503	768,861	1,481,364	100.00%
Total revenues	120,538,318	29,147,001	91,574,693	120,721,694	100.15%
Beginning fund balance	18,299,843	19,760,000	0	19,760,000	107.98%
Total Beginning fund balance	18,299,843	19,760,000	0	19,760,000	107.98%
Total resources	138,838,161	48,907,001	91,574,693	140,481,694	101.18%
EXPENDITURES:					
Personal services	69,795,917	7,784,947	62,010,970	69,795,917	100.00%
Employee benefits	39,285,659	3,832,938	35,452,721	39,285,659	100.00%
Purchased services	9,805,590	1,154,652	8,650,938	9,805,590	100.00%
Supplies & materials	3,830,915	995,928	2,834,987	3,830,915	100.00%
Capital outlay	1,601,500	0	1,601,500	1,601,500	100.00%
Other objects	1,347,979	1,278,759	69,220	1,347,979	100.00%
Fund transfers	4,231,896	0	4,231,896	4,231,896	100.00%
Total expenditures	129,899,456	15,047,224	114,852,232	129,899,456	100.00%
Unappropriated	7,938,705	0	0	0	-
Contingency	1,000,000	0	0	0	0.00%
Total appropriations	138,838,161	15,047,224	114,852,232	129,899,456	93.56%
Total resources		48,907,001	91,574,693	140,481,694	
Total appropriations		15,047,224	114,852,232	129,899,456	
Ending fund balance		33,859,777	(23,277,539)	10,582,238	
Less: contingency			0	0	
Net fund balance		33,859,777	(23,277,539)	10,582,238	

PERSONNEL ACTION

RELEVANT DATA:

Each month the board of Directors is asked to approve personnel action involving licensed employees. Tonight the Board is being asked to approve the attached new hires, leave of absence, resignation and retirements. If the Board of Directors would like to discuss any of these recommendations in executive session, in accordance with ORS 192.660(2)(f) Exempt Public Records, the employee should be identified by the number and it will be withdrawn pending further instruction from the Board. Dustin Reese is available for questions.

RECOMMENDATION:

It is recommended the Board of Directors approve the personnel action for licensed employees as reflected in this resolution and any addendum presented along with this resolution. Categories include:

- New Hires
- Leave of Absence
- Resignation
- Retirements

SUBMITTED BY:

Dustin Reese
Director of Human Resources

APPROVED BY:

Todd Hamilton
Superintendent

NO	NAME OR EMPLOYEE ID	CURRENT STATUS	FTE	EFFECTIVE DATE	NOTES
	NEW HIRES				
1	CRITCHETT, REBECCA	TEMPORARY TEACHER	FT	09/28/2023	TEMPORARY HIRE
2	GLEY, SEAN	TEMPORARY TEACHER	FT	09/07/2023	TEMPORARY HIRE
3	FRANCOIS, ANGELA	TEMPORARY TEACHER	FT	09/18/2023	TEMPORARY HIRE
4	LOMICA, CODY	TEMPORARY TEACHER	FT	09/21/2023	TEMPORARY HIRE
5	VAN FLANDERN, CONSTANCE	TEMPORARY TEACHER	FT	09/20/2023	TEMPORARY HIRE
6	WAKEEN, SARAH	TEMPORARY TEACHER	FT	09/18/2023	TEMPORARY HIRE
	LEAVE OF ABSENCE				
7	2087502	CONTRACT TEACHER	FT	09/20/2023	FULL YEAR LEAVE OF ABSENCE
	RESIGNATION				
8	1879146	CONTRACT TEACHER	PT	09/20/2023	RESIGNED

	RETIREMENTS				
9	384585	CONTRACT ADMINISTRATOR	FT	11/01/2023	RETIREMENT
10	394475	CONTRACT SPECIALIST	FT	09/30/2023	RETIRED AND REHIRED ON TEMPORARY CONTRACT
11	499102	PROBATIONARY 3	FT	09/30/2023	RETIREMENT

OSAA COOPERATIVE SPONSORSHIP

RELEVANT DATA:

Full member schools, located in the same geographic area, may apply for cooperative sponsorship for an OSAA activity when a school has difficulty sponsoring the activity by itself.

For the 2023-24 academic year, the following program is applying for cooperative sponsorship:

- Boys Swimming – Thurston High School and Mohawk High School

Support for this application will make activities available for students that would not be available in their resident school because of a lack of numbers if joint sponsorship did not occur. This agreement would be valid until 2025-2026.

RECOMMENDATION:

It is recommended that the Board of Directors support the OSAA Cooperative Sponsorship Application for Boys Swimming between: Thurston High School and Mohawk High School.

SUBMITTED BY:

David Collins
Assistant Superintendent

APPROVED BY:

Todd Hamilton
Superintendent

RESOLUTION #23-24.011
OUT-OF-STATE TRIP REQUEST

DATE: OCTOBER 9, 2023

SPRINGFIELD HIGH SCHOOL'S
MILLER INTEGRATED NATURE EXPERIENCE (MINE)

RELEVANT DATA:

This is the fifth time in six years that Springfield High School's (SHS) journalism program has been nominated for a Pacemaker award, the National Scholastic Press Association's (NSPA) top honor for best specialty magazine in the United States. SHS has already won four times and this would make three consecutive years. We have established ourselves as one of the top journalism programs in the country, despite not having anywhere near the same resources as some of the other programs that are nominated, and our students deserve the opportunity to attend the national journalism convention just as much as anyone else. This would be a great opportunity for current students to learn from some of the best journalists in the country and capture an inspiring story to travel to Boston.

RECOMMENDATION:

It is recommended the Board approve Springfield High School MINE's request to travel to Boston, MA to participate in the National High School Journalism Convention. Dates of travel will be November 2 - 5, 2023.

Students will miss no school days.

The MINE students have fundraised \$6,500 of the \$12,100 needed to cover the cost of this trip. We are confident we will have the remaining \$5,600 prior to the trip.

There is no cost to the district for this trip.

José da Silva and Ivan Miller will be available to answer questions.

SUBMITTED BY:

David Collins
Assistant Superintendent

RECOMMENDED BY:

Todd Hamilton
Superintendent

Springfield School District

OUT-OF-STATE TRAVEL REQUEST

School: SHS Contact: Ivan Miller Date: 9/28/23

Club/Organization Going on Trip: MINE # of Students (M/F): 4/4

Number of Faculty Chaperones: 1 Number of Parent/Other Chaperones: 1

Names of Chaperones: Kelsi Miller

School Staff Chaperones: Ivan Miller

Destination: Boston, MA Dates of Trip: November 2-5, 2023

Estimated Total Cost: \$12,100 Cost to the Program/Building*: \$0.00
(Includes substitute teacher cost.)

Amount Fundraised to Date: \$6,500

Fundraising Activities: \$5,000 community donation, \$1,500 trip budget

Lodging: Hampton Inn & Suites Crosstown Center

Food: Breakfast provided by hotel, other meals factored into budget

Method of travel: Delta Airlines to Boston, MA, shuttle to hotel. Convention center is within walking distance.
(Note: District vehicles **are not** available for out-of-state travel)

of School Days Missed: 0
(If more than two school days will be missed, please attach additional rationale to justify absences)

Special insurance, if applicable: (Company) N/A Type of Coverage _____ Cost per Person _____

Applicable forms on file: (please check)

X Parent Permission Form X Medical Release Form X Student Fundraising Agreement

Purpose for the trip and a tentative Itinerary must be included with this form.

Approval, once granted, is contingent upon the club/organization raising all funds required to cover all costs, including substitute teacher costs, associated with the trip. The building principal will report to the Board no less than 30 days prior to the trip of the club/organization's status raising all required funds.

Approved: √ Denied: _____ Principal: Jose DaSilva Date: 10/2/23

Approved: √ Denied: _____ Secondary Director: Mindy LeRoux Date: 10/2/23

IMPORTANT NOTE

Out of State Trip request forms must be submitted and approved at least 90 days prior to date of proposed trip before any commitment can be made to parents, students, etc. Any changes to this trip request must be covered and resubmitted to the Board in an Addendum.

**Springfield High School Miller Integrated Nature Experience (MINE)
Fall National High School Journalism Convention
Boston, MA
November 2-5, 2023**

PURPOSE OF THE TRIP

What are the objectives of the trip and how are the experiences provided related to class or school program?

This is the fifth time in six years that Springfield High School's (SHS) journalism program has been nominated for a Pacemaker award, the National Scholastic Press Association's (NSPA) top honor for best specialty magazine in the United States. SHS has already won four times and this would make three consecutive years. We have established ourselves as one of the top journalism programs in the country, despite not having anywhere near the same resources as some of the other programs that are nominated, and our students deserve the opportunity to attend the national journalism convention just as much as anyone else. This would be a great opportunity for current students to learn from some of the best journalists in the country and capture an inspiring story to travel to Boston.

How will the activities on the trip provide opportunities for students to obtain new skills, insights, knowledge, or appreciation? How will the trip provide opportunities for students to use those skills they have already acquired?

The NSPA hosts two conventions every year and invites professional journalists and advisors to teach breakout sessions on graphic design, reporting, editing, feature writing, photography, and more. It would provide SHS students with a chance to learn from the very best in the industry. In addition, traveling to Boston would allow current students to document the trip and share inspiring stories about the experience with current SHS students, potentially inspiring others to get involved in SHS' media pathways.

How will the experience motivate students for further learning?

This will inspire students to continue to put maximum effort into the program, which truly captures all the admirable qualities of SHS students. A sense of competition might further spark a sense of motivation in students to achieve their journalistic goals. Collaboration with peers across the country will help attendees build a stronger team environment in-house, and the experience of traveling with teammates will create memories students will never forget, therefore strengthening their ability to work together with their peers on campus.

Does the trip make best use of available time and money?

Yes

What effect does the trip have on other classes or programs?

None. No school days will be missed.

What arrangements for transportation and other factors pertaining to supervision of students have been considered to ensure maximum safety?

Delta Airlines Eugene to Boston. Shuttle from Airport to Hotel. The convention center is within walking distance or the group will take the subway.

Have all monies required to cover the cost of this trip been fundraised?

We have fundraised \$6,500 of the \$12,100 needed to cover the cost of this trip. We are confident we can raise the remaining \$5,600 prior to the trip.

**Springfield High School Miller Integrated Nature Experience (MINE)
Fall National High School Journalism Convention
Boston, MA
November 2-5, 2023**

ITINERARY

Departure Date & Time: Thursday, November 2, 2023 Leave Eugene

Return Date & Time: Monday, November 5, 2023 Leave Boston

November 2 nd	8:30 am – 5:00 pm	Pre-convention workshops and JEA Outreach Academy
	8:30 am – 3:00 pm	JEA Board meeting
	1:00 pm – 7:00 pm	Convention check-in
		Desks for JEA National Student Media Contests and NSPA Best of Show Open Trade show
	6:15 pm	First time attendee orientation for advisors
	7:00 pm – 9:00 pm	Opening ceremony & awards
		Keynote speaker
	9:00 pm – 10:30 pm	Advisor kickoff reception
	Midnight	Curfew
November 3 rd	7:30 am – 5:00 pm	Advisor hospitality
	8:30 am – 4:00 pm	Convention check-in, Trade show
	8:00 am	JEA membership meeting
	8:00 am	Several JEA NSMC broadcast contests begin
	8:00 am – 10:00 am	JEA NSMC contest desk open
	9:00 am – 3:30 pm	Breakout sessions
	9:00 am – 11:00 am	Break with a pro
	Noon – 3:30 pm	NSPA on-site critiques
	1:00 pm	NSPA Best of Show deadline

RESOLUTION #23-24.012
OUT-OF-STATE TRIP REQUEST

DATE: OCTOBER 9, 2023

SPRINGFIELD HIGH SCHOOL'S
GIRLS' BASKETBALL TEAM

RELEVANT DATA:

The purpose of this trip is to allow our student athletes the opportunity to engage in a highly competitive and learning experience that will advance the individual student athletes and team. The lessons student athletes learn outside of the classroom as part of a team are valuable to learn: growth mindset, goal setting, work ethic, leadership, teamwork and persistence. This experience will encourage our girls' basketball student athletes to be leaders in the school and to connect the value of working hard in all aspects of their student and athletic lives to achieve high level outcomes. This tournament is a high-level tournament that draws coaches from all over the country to come and watch these young ladies play.

RECOMMENDATION:

It is recommended the Board approve Springfield High School Girls' Basketball Team's request to travel to Phoenix, Arizona to participate in the Nike Tournament of Champions. Dates of travel will be December 17 - 22, 2023.

Students will not miss any school days.

The Girls' Basketball Team has fundraised \$15,000 of the \$20,000 needed to cover the cost of this trip. We are confident we will have the remaining \$5,000 prior to the trip.

There is no cost to the district for this trip.

Audrea Shelley and Joe Williamson will accept liability and purchase full coverage insurance for van rentals once in Arizona.

José da Silva and Audrea Shelley will be available to answer questions.

SUBMITTED BY:

David Collins
Assistant Superintendent

RECOMMENDED BY:

Todd Hamilton
Superintendent

Springfield School District

OUT-OF-STATE TRAVEL REQUEST

School: SHS Contact: Audrea Shelley Date: 9/29/23

Club/Organization Going on Trip: Springfield Girls Basketball # of Students (M/F): 0/13

Number of Faculty Chaperones: 4 Number of Parent/Other Chaperones: 4

Names of Chaperones: Darrel & Evette Wright, Luis Romero, Jolene Hutsell

School Staff Chaperones: Audrea Shelley, Joe Williamson, Jermaine Robinson, Josie Williamson

Destination: Phoenix, Arizona Dates of Trip: December 17-22, 2023

Estimated Total Cost: \$20,000 Cost to the Program/Building*: \$0.00
(Includes substitute teacher cost.)

Amount Fundraised to Date: \$15,000

Fundraising Activities: UO Concessions, Hour-A-Thon, Free Throw Contest

Lodging: Arizona Grand Resort, 8000 S Arizona Grand Pkwy, Phoenix AZ 85044

Food: Food is budgeted per diem each day

Method of travel: SW Airlines to Sky Harbor Airport. Renting two 12-passenger vans. Audrea & Joe will drive vans.
(Note: District vehicles **are not** available for out-of-state travel)

of School Days Missed: Zero
(If more than two school days will be missed, please attach additional rationale to justify absences)

Special insurance, if applicable: (Company) N/A Type of Coverage _____ Cost per Person _____

Applicable forms on file: (please check)

X Parent Permission Form X Medical Release Form X Student Fundraising Agreement

Purpose for the trip and a tentative Itinerary must be included with this form.

Approval, once granted, is contingent upon the club/organization raising all funds required to cover all costs, including substitute teacher costs, associated with the trip. The building principal will report to the Board no less than 30 days prior to the trip of the club/organization's status raising all required funds.

Approved: √ Denied: _____ Principal: Jose DaSilva Date: 10/2/23

Approved: √ Denied: _____ Secondary Director: Mindy LeRoux Date: 10/2/23

IMPORTANT NOTE

Out of State Trip request forms must be submitted and approved at least 90 days prior to date of proposed trip before any commitment can be made to parents, students, etc. Any changes to this trip request must be covered and resubmitted to the Board in an Addendum.

**Springfield High School Girls Basketball
Nike Tournament of Champions
Phoenix, Arizona
December 17-22, 2023**

PURPOSE OF THE TRIP

What are the objectives of the trip and how are the experiences provided related to class or school program?

The purpose of this trip is to allow out student athletes the opportunity to engage in a highly competitive and learning experience that will advance the individual student athletes and team. The lessons student athletes learn outside of the classroom as part of a team are valuable to learn: growth mindset, goal setting, work ethic, leadership, teamwork and persistence. This experience will encourage our girls' basketball student athletes to be leaders in the school and to connect the value of working hard in all aspects of their student and athletic lives to achieve high level outcomes. This tournament is a high-level tournament that draws coaches from all over the country to come and watch these young ladies play.

How will the activities on the trip provide opportunities for students to obtain new skills, insights, knowledge, or appreciation? How will the trip provide opportunities for students to use those skills they have already acquired?

During this trip, the girls' basketball team will be demonstrating all the skills they have developed as SHS athletes through our season in games and practices. Additionally, they will be representing our school and student body as leaders and student athletes. This is an opportunity for our young athletes to compete outside of their comfort zones and compete at the highest level.

How will the experience motivate students for further learning?

In Arizona at the Nike Tournament of Champions, our student athletes will have the opportunity to be seen by Division I college level coaches and programs and possibly access college scholarships. Our goal is to prepare our student athletes for success after high school both academically and athletically and this is a valuable experience that prepares them for college and helps them understand college expectations and process.

Does the trip make best use of available time and money?

The SHS girls' basketball program is the best in the state. Coming off winning a state championship title. These opportunities do not come along very often. We are utilizing funds that were fundraised by each individual going on this trip, coaches and donations made in the name of Springfield High School girls' Basketball. We are choosing to leave a day later than other teams due to keeping our student athletes in class

What effect does the trip have on other classes or programs?

This will not affect any classes because no class time will be missed.

What arrangements for transportation and other factors pertaining to supervision of students have been considered to ensure maximum safety?

We will be flying to Arizona and renting two 12-passenger vans once on the ground in Arizona. Audrea Shelley and Joe Williamson (girls basketball coach) will be driving the vans and will accept liability and purchase full coverage insurance for van rentals once in Arizona.

Have all monies required to cover the cost of this trip been fundraised?

We have fundraised \$15,000 of the \$20,000 needed for this trip. We are confident we can fundraise the remaining \$5,000 prior to leaving on this trip.

**Springfield High School Girls Basketball
Nike Tournament of Champions
Phoenix, Arizona
December 17-22, 2023**

ITINERARY

Departure Date & Time: Sunday December 18, 2023 Leave Eugene

Return Date & Time: Friday December 22, 2023 Leave Phoenix

December 18 th	7:45 am	Meet for Breakfast – Conference Room
	9:30 am	Leave for game
	11:00 am	Game
December 19 th	9:00 am	Meet for Breakfast – Conference Room
	11:00 am	Leave for game
	1:00 pm	Game
	3:00 pm	Head to hotel, shower, relax
	6:30 pm	Dinner – Pizza in Conference Room
	10:00 pm	Lights out
December 20 th	9:00 am	Meet for Breakfast – Conference Room
	10:30 am	Leave for game to watch game prior to ours
	2:00 pm	Game
	4:30 pm	Head to hotel, shower, relax
	7:00 pm	Dinner – TBD
	10:00 pm	Lights out
December 21 st		Sleep in
	10:00 am	Breakfast
	Noon	Head to Gym
	3:00 or 5:00 pm	Game TBD
	TBD	Head to hotel, shower, change, go to dinner
	7:30 pm	Dinner – TBD
	11:30 pm	Lights out
December 22 nd	7:00 am	Leave for airport, drop of vans
	9:15 am	Depart Phoenix
	9:45 am	Arrive in Burbank
	11:05 am	Depart Burbank
	1:20 pm	Arrive in Eugene

Parents will meet at the airport to pick up students. All meals will be paid for by the basketball program, other than lunch. Students will be responsible for their own lunches.

RESOLUTION #23-24.013
OUT-OF-STATE TRIP REQUEST

DATE: OCTOBER 9, 2023

SPRINGFIELD HIGH SCHOOL'S
MARIACHI DEL SOL

RELEVANT DATA:

Students will have the opportunity and honor of representing the State of Oregon and Springfield High School in the National Memorial Day Parade in Washington, D.C. based on the nomination of the Oregon Governor's Office. The trip will also include visits to numerous culturally relevant and significant monuments, museums, concerts, and memorials. These experiences will create lifelong impressions and memories for our students

RECOMMENDATION:

It is recommended the Board approve Springfield High School Mariachi del Sol's request to travel to Washington, D.C. to participate in the National Memorial Day Parade. Dates of travel will be May 24-28, 2024.

Students will miss two (2) school days.

The Mariachi students have fundraised \$6,500 of the \$100,000 needed to cover the cost of this trip. We are confident we will have the remaining \$93,500 prior to the trip.

There is no cost to the district for this trip. Costs for subs will be covered by fundraised monies.

José da Silva and Jon Bridges will be available to answer questions.

SUBMITTED BY:

David Collins
Assistant Superintendent

RECOMMENDED BY:

Todd Hamilton
Superintendent

Springfield School District

OUT-OF-STATE TRAVEL REQUEST

School: SHS Contact: Jon Bridges Date: 9/28/23

Club/Organization Going on Trip: Mariachi del Sol # of Students (M/F): 24/24

Number of Faculty Chaperones: 4 Number of Parent/Other Chaperones: 0

Names of Chaperones: _____

School Staff Chaperones: Jon Bridges, Jacob Steinberger, José da Silva, Elena Espinoza

Destination: Boston, MA Dates of Trip: May 24-28, 2024

Estimated Total Cost: \$100,000 Cost to the Program/Building*: \$0.00
(Includes substitute teacher cost.)

Amount Fundraised to Date: \$6,500 (sponsorship)

Fundraising Activities: Calendar sales, sponsorship request letters to community/companies, paddle raise at Night of 11,000 stars, fundraising performances, pizza nights, Autzen seatback sales, candles. Students will pay monthly amounts to reach final goal.

Lodging: 4-star hotel arranged by travel agency

Food: 9 meals provided through travel agency. Students will purchase other needed meals

Method of travel: District bus to airport. Flight/Charter bus in DC
(Note: District vehicles **are not** available for out-of-state travel)

of School Days Missed: 2
(If more than two school days will be missed, please attach additional rationale to justify absences)

Special insurance, if applicable: (Company) Provided through travel agency. _____
Type of Coverage Cost per Person

Applicable forms on file: (please check)

X Parent Permission Form X Medical Release Form X Student Fundraising Agreement

Purpose for the trip and a tentative Itinerary must be included with this form.

Approval, once granted, is contingent upon the club/organization raising all funds required to cover all costs, including substitute teacher costs, associated with the trip. The building principal will report to the Board no less than 30 days prior to the trip of the club/organization's status raising all required funds.

Approved: √ Denied: _____ Principal: Jose DaSilva Date: 10/2/23

Approved: √ Denied: _____ Secondary Director: Mindy LeRoux Date: 10/2/23

IMPORTANT NOTE

Out of State Trip request forms must be submitted and approved at least 90 days prior to date of proposed trip before any commitment can be made to parents, students, etc. Any changes to this trip request must be covered and resubmitted to the Board in an Addendum.

Springfield High School Mariachi Del Sol
National Memorial Day Parade
Washington, D.C.
May 24-28, 2024

PURPOSE OF THE TRIP

What are the objectives of the trip and how are the experiences provided related to class or school program?

Students will have the opportunity and honor of representing the State of Oregon in the National Memorial Day Parade in Washington D.C. based on the nomination of the Oregon Governor's Office. The trip will also include visits to numerous culturally relevant and significant monuments, museums, concerts, and memorials. These experiences will create lifelong impressions and memories for our students.

Students will learn self-discipline, cooperation, responsibility and patience by spending four (4) nights and five (5) days with a group of peers and chaperones.

They will be responsible for getting themselves up and ready for the day, their performances, meals, etc. They will also need to manage their money so that they have enough to pay for meals throughout the trip.

They will need to work on cooperation and patience by living very closely with three other people in their hotel room and sitting next to someone on the bus and airplane. They will need to continue to follow directions given by directors and chaperones as well as airline, bus, hotel and travel agency representatives.

Students will need to exhibit self-discipline by acting responsibly with good attitudes, correct language and good hygiene.

Self-discipline, cooperation, responsibility and patience are things that students are asked to work on in their classes as well. Learning these things is an ongoing process. By taking students out of their normal environment and entering another environment, students are challenged to put what they have learned at school with people skills as well as musical skills to the test.

How will the activities on the trip provide opportunities for students to obtain new skills, insights, knowledge, or appreciation? How will the trip provide opportunities for students to use those skills they have already acquired?

Activities on the trip will help students learn many different things.

Being in close proximity to other students for extended amount of time will provide students with the opportunity to learn a different type of cooperation and flexibility than they are use to.

Performing in the parade will give students the opportunity to perform in front of 100,000-200,000 parade attendees and many more on TV and be treated as professionals. There are many rules that must be followed while on a trip of this magnitude. There are consequences if the rules aren't followed.

The Mariachi will learn to march while playing music in traditional Mexican styles of music.

We will visit many memorials and museums that will challenge students to deal with past history and present events in a way not possible in the classroom or through virtual experiences.

Students will have the opportunity to observe other performing groups and see how others view the importance of stage presence, literature and musicality.

Most students will have a bank of skills to pull from in order to be successful on this trip. Others may need to work very hard. This trip will enable them to develop those skills.

How will the experience motivate students for further learning?

Students will gain motivation for further learning by having a positive social, as well as working, experience with a large group of peers. Also, motivation and inspiration may be gained by observing high quality performing groups as well as delivering a successful performance themselves. Experiencing these monuments, museums, and events will lead to a life changing experience and educational value.

Does the trip make best use of available time and money?

The cost of the trip has been carefully put together by a very highly regarded travel agency who takes care of all details. This is accomplished through deals with airlines, charter bus companies, and hotels, along with the actual Memorial Day Parade Event group

What effect does the trip have on other classes or programs?

The trip is scheduled over a holiday weekend, with travel planned to have the smallest impact possible on other classes and programs. Students will have built in time during travel to work on missed homework.

What arrangements for transportation and other factors pertaining to supervision of students have been considered to ensure maximum safety?

At least one chaperone per 15 students will be provided to ensure maximum supervision. Chaperone rooms will be spread out between students' rooms. Four buses will transport students to and from all activities.

Have all monies required to cover the cost of this trip been fundraised?

Students will fundraise or pay for a portion of the trip on their own. Sponsorships will be sought out from multiple sources to offset about half of the cost for the students. Fundraising has not begun at this time, but future fundraisers are already in place for next year.

RATIONALE*

There will be no better opportunity for our students to experience the history and culture of the United States than through a trip of this magnitude with all of the planned visits throughout the weekend. This trip will be a life-long memory and full of educational opportunities for staff and students alike.

Springfield High School Mariachi Del Sol
National Memorial Day Parade
Washington, D.C.
May 24-28, 2024

ITINERARY

Departure Date & Time: Friday, May 24, 2024 Leave Eugene

Return Date & Time: Tuesday, May 28, 2024 Leave Washington, D.C.

Day 1 May 24th

Arrive in Washington, D.C. Meet the tour manager, who will escort the group through the duration of the tour. Sightseeing may include a panoramic motorcoach tour of historic Washington, D.C., including Lafayette Square for a photo opportunity of the White House. Check into hotel. Dinner at a local restaurant. Visit the Marine Barracks for the official Evening Parade in resplendent Full-Dress Marine uniforms (pending confirmation). Return to hotel.

Day 2 May 25th

Breakfast at hotel. Sightseeing may include one of the Smithsonian Institution Museums. Lunch, on own. Visit the Library of Congress, tour Capitol Hill; seeing the Supreme Court and Capitol buildings. Dinner at a local restaurant. Evening walking tour of the Lincoln, Korean, Martin Luther King Jr, Vietnam, National world War II Memorial, a view of the outside of the Washington Monument as well as the Thomas Jefferson Memorial. Return to hotel.

Day 3 May 26th

Breakfast at hotel. Self-guided tour the United States Holocaust Memorial Museum. Lunch, on own. Afternoon free for sightseeing. Dinner at a local restaurant. Attend the official National Memorial Day Concert on the West Lawn of the U.S. Capitol. Return to hotel.

Day 4 May 27th

Breakfast at hotel. Morning check-out and board motorcoach. Morning sightseeing may include one of the Smithsonian Institution Museums. Transfer to parade-staging area on the National Mall where boxed lunch is provided. Participate in the National Memorial Day Parade on Historic Constitution Avenue. Afternoon visit to one of the Smithsonian Institution Museums. Dinner at a local restaurant. Evening walking tour of the Iwo Jima Marine Memorial. Return to hotel.

Day 5 May 28th

Breakfast at hotel. Check-out of hotel and board motorcoach. Visit the hallowed grounds of Arlington National Cemetery and witness the Changing of the Guard ceremony at the Tomb of the Unknown Soldier. Depart for home.

THURSTON HIGH SCHOOL'S
BASEBALL TEAM

RELEVANT DATA:

The objective of our trip is for THS Baseball team to travel to Phoenix, Arizona to work on teamwork, skill building and team bonding. It allows our team to play new teams and be productive in different environments and learn tolerance working with a variety of personalities.

RECOMMENDATION:

It is recommended the Board approve Thurston High School Baseball Team's request to travel to Phoenix, Arizona to participate in the Coach Bob National Invitational tournament. Dates of travel will be March 23-30, 2024.

Students will not miss any school days.

The Baseball Team has already fundraised all monies needed to cover the cost of this trip.

There is no cost to the district for this trip.

Dennis Minium, Matt Wolf and Tony Corgain will accept liability and purchase full coverage insurance for van rentals once in Arizona.

Kimberlee Pelster and Dennis Minium will be available to answer questions.

SUBMITTED BY:

David Collins
Assistant Superintendent

RECOMMENDED BY:

Todd Hamilton
Superintendent

Springfield School District

Leadership Mtng Date/Decision: 9/18/23 aprvd

Board Mtng Date/Decision: 10/9/23

OUT-OF-STATE TRAVEL REQUEST

School: THS Contact: Dennis Minium Date: 9/18/2023

Club/Organization Going on Trip: THS Baseball # of Students (M/F): 16 / M

Number of Faculty Chaperones: 7 Number of Parent/Other Chaperones: _____

Names of Chaperones: Dennis Minium. Jim Rise. Cason Cunningham. Chase Elliott, Tony Corgain, Glen Macdonald.,
Matt Wolf

School Staff: _____

Destination: Phoenix, Arizona Dates of Trip: 3/25/2024 to 3/30/2024

Estimated Total Cost: \$35,434.52 Cost to the Program/Building*: \$0
(Includes substitute teacher cost.)

Amount Fundraised to Date: \$35,434.52

Fundraising Activities: Apple/pear sales, summer tournaments, concessions, field signs, 100 inning game
fundraiser, text-a-thon

Lodging: Hyatt Place, Phoenix/Chandler Fashion Center

Food: Hotel provides breakfast; lunch, and dinner as a team (kids pay). One team dinner provided by program

Method of travel: Alaskan Airlines to Phoenix. We will have 2-15 passenger vans waiting at the airport
(Note: District vehicles **are not** available for out-of-state travel)

of School Days Missed: Zero
(If more than two school days will be missed, please attach additional rationale to justify absences)

Special insurance, if applicable: (Company) N/A Type of Coverage _____ Cost per Person _____

Applicable forms on file: (please check)

X Parent Permission Form X Medical Release Form N/A Student Fundraising Agreement

Purpose for the trip and a tentative Itinerary must be included with this form.

Approval, once granted, is contingent upon the club/organization raising all funds required to cover all costs, including substitute teacher costs, associated with the trip. The building principal will report to the Board no less than 30 days prior to the trip of the club/organization's status raising all required funds.

Approved: √ Denied: _____ Principal: Kimberlee Pelster Date: 9/18/23

Approved: √ Denied: _____ Secondary Director: Mindy LeRoux Date: 9/18/23

IMPORTANT NOTE

Out of State Trip request forms must be submitted and approved at least 90 days prior to date of proposed trip before any commitment can be made to parents, students, etc. Any changes to this trip request must be covered and resubmitted to the Board in an Addendum.

Regarding our out of state request, for us to meet the timelines, we are asking to be on the September or October School Board meeting.

**Thurston High School Baseball
Coach Bob National Invitational
Phoenix, Arizona
March 23-30, 2024**

PURPOSE OF THE TRIP

What are the objectives of the trip and how are the experiences provided related to class or school program?

Teamwork, Skill Building, team bonding, play new teams from other states, experience different cultures. Be productive in different environments. Get along with a variety of different personalities, learning tolerance.

How will the activities on the trip provide opportunities for students to obtain new skills, insights, knowledge, or appreciation? How will the trip provide opportunities for students to use those skills they have already acquired?

With a small group of kids learning to live with others. Learn tolerance of different habits and quirks. Learn to deal with stress. Real world experiences make learning more meaningful and memorable.

How will the experience motivate students for further learning?

Reward for working hard for student athletes per school GPA guidelines of 2.0 GPA.

Does the trip make best use of available time and money?

Yes, spring break for student athletes using fundraising money.

What effect does the trip have on other classes or programs?

Student athletes will not miss any school.

What arrangements for transportation and other factors pertaining to supervision of students have been considered to ensure maximum safety?

Coaches will be at everything we do. Hotel rooms are blocked together. Team meetings, curfew and bed checks every night.

Have all monies required to cover the cost of this trip been fundraised?

Yes.

**Thurston High School Baseball
Coach Bob National Invitational
Phoenix, Arizona
March 23-30, 2024**

ITINERARY

Departure Date & Time: Saturday March 23, 2024 1:00 pm

Return Date & Time: Saturday March 30, 2024 2:05 pm

Please note we will be together at everything we will do; we will have team bonding/meetings every night along with bed checks.

Saturday March 23: Leave Thurston HS at 8:00 am, bus ride to Portland for flight at 1:00 pm. Arrive in Phoenix, AZ at 3:38 pm. Check into hotel, swimming and relaxing. Dinner and team bonding/meeting.

Sunday March 24: practice in the morning. MLB spring training game in the afternoon. Breakfast, lunch, and dinner. Pool time and team bonding/meeting

Monday 25: practice in the morning. Game day 7 pm. Breakfast, lunch, and dinner. Team bonding, meeting.

Tuesday March 26: short hitting practice in the morning. Game day 4 pm and 7 pm. Breakfast, lunch, and dinner. Team bonding/meeting.

Wednesday March 27: practice in the morning. Pool time. Team activity. Breakfast, lunch, and dinner. Team bonding/meeting.

Thursday March 28: game day at 12 pm. Pool time after game. Breakfast, lunch, and program team dinner. Team bonding/meeting

Friday March 29: game day at 12 pm. Pool time after game. Breakfast, lunch and program team dinner. Clean rooms, pack and be ready to leave Saturday morning.

Saturday March 30: leave Phoenix at 11:30 am and arrive back to Portland airport at 2:05 pm. Bus ride back to Thurston HS, arriving around 5 pm.

RESOLUTION: #23-24.015

OCTOBER 9, 2023

LANE ESD TRANSIT DOLLAR REQUEST FOR FISCAL YEAR 2024-2025

RELEVANT DATA:

Pursuant to ORS 334.177, as amended by 2013 House Bill 3401, a component school district board may request that a percentage of the state formula revenue received by Lane Education Service District be distributed to the school district for any purpose identified by the District school board. The request for these “Transit Dollars” will be distributed on an ADMw basis.

Since 2015, Springfield School District has requested up to 50% of our transit dollars and utilized the resource to support Special Education programming for students in our district. If needed, we will utilize the transit dollars in 2024-2025 to support Special Education programming in Springfield Public Schools. The ORS requires that the Board submit the request to Lane ESD no later than November 1, 2023.

RECOMMENDATION:

It is recommended that the Board of Directors approve the Lane Education Service District – School District Transit Request for fiscal Year 2024-2025. Specifically, it is recommended that the Board of Directors request does not exceed 50% of the Transit Dollars pursuant to ORS 334.177.

SUBMITTED BY:

David Collins
Assistant Superintendent

RECOMMENDED BY:

Todd Hamilton
Superintendent

**Lane Education Service District
School District Transit Dollar Request for Fiscal Year 2024-25**

Pursuant to ORS 334.177, as amended by 2013 House Bill 3401, a component school district board may request that a percentage of the state formula revenue received by Lane ESD be distributed to the school district for any purpose identified by the school district board. The request for these "Transit Dollars" will be distributed on an ADMw basis.

The ORS requires that the component school district Board submit the request to the Lane Education Service District Board no later than November 1, 2023. The percentage of funds requested may affect the school district's ability to participate in the formal governance of Lane Education Service District.

The following school district requests the amount of funds identified below for Fiscal Year 2024-25.

Name (Number) of District: Springfield Public Schools, SD19

Date of Board Action: October 9, 2023

District Representative: Todd Hamilton

Signature: _____

Date Submitted: _____

Select One

X	Not to Exceed 50% <i>The school district may request up to 50% of their funds without having any impact on their ability to participate in the formal governance of Lane ESD.</i>
	More than 50% to 75% <i>The school district may request up to 75% of their funds but may only act in an advisory capacity for decisions made in relation to the governance of Lane ESD. This precludes the school district from voting for the Lane ESD local service plan.</i>
	More than 75% to 85% <i>The school district may request up to 85% of their funds but may only act in an advisory capacity for decisions made in relation to the governance of Lane ESD. This precludes the school district from voting for the Lane ESD local service plan. The percentage requested that exceeds 75% must be used to purchase services from one or more ESDs, not including Lane ESD.</i>

RESOLUTION: #23-24.016

DATE: OCTOBER 9, 2023

**CENTENNIAL ELEMENTARY SCHOOL
RE-ROOFING PROJECT**

RELEVANT DATA:

This Request for Proposal (RFP) was advertised in the Daily Journal of Commerce, Oregonbuys.gov and our district website. Nine (9) potential contractors attended the non-mandatory pre-bid meeting on August 31, 2023 at the construction site. Three (3) responses were received to this RFP, however only two (2) were deemed to be responsive.

This project consists of the removal of the existing built-up roofing system (23 years old) and installation of a new PVC membrane roofing system. Work will begin during March 2024 (spring break), while students are not on campus. The project is anticipated to be completed early summer 2024. The objective to have the work as least disruptive to the learning environment as possible, however with the upcoming HVAC work at Centennial Elementary School there will be coordination and timing challenges. Work will be provided through a single standard general construction contract, with details outlined in the specification manual developed by the consulting architect.

The original solicitation documents and specifications were developed by Glas Architects, in cooperation with District staff. The submissions that were found to be responsive ranged from \$620,835 to \$705,818.

Board Vice-Chair Kelly Mason reviewed the procurement file prior to the Board meeting. Funding to support this project is identified in the general operating fund (function 4150), which is adequately allocated in the current fiscal year's operating budget.

Brett Yancey will be available to answer questions.

RECOMMENDATION:

It is recommended that the Board of Directors approve the award of construction for the Centennial Elementary re-roofing project to Roof Toppers from Vancouver, WA. The total base bid for the project is \$620,835.

SUBMITTED BY:

Brett Yancey
Chief Operations Officer

RECOMMENDED BY:

Todd Hamilton
Superintendent

2023 Aligning for Student Success:
Integrated Applications Grant Agreements

RELEVANT DATA:

In 2022, the Oregon Department of Education (ODE) implemented a new initiative referred to as *Aligning for Student Success: Integrated Guidance for Six ODE Initiatives*, requiring Oregon school districts to undergo a comprehensive needs assessment and application process to continue receiving funds from six key grants. The intent of the Integrated Guidance initiative is to streamline the grant application process while simultaneously aligning strategies to provide better outcomes for students. The six grants that are a part of the initiative include:

- High School Success (HSS) is focused on improvement of graduation rates and career and college readiness.
- Student Investment Account (SIA) is focused on reducing academic disparities while increasing academic achievement and meeting the mental and behavioral health needs of students.
- Continuous Improvement Planning (CIP) is focused on continuous improvement of educational opportunities.
- Career and Technical Education (CTE/Perkins) is focused on development of academic knowledge in addition to technical and employability skills for secondary students.
- Every Day Matters (EDM) is focused on addressing chronic absenteeism through increased attention on student engagement, school culture, climate and safety, culturally sustaining pedagogy, and family and community involvement.
- Early Indicator and Intervention Systems (EIIS) is focused on creating and supporting cohesive systems of data collection and analysis, interventions, and supports.

ODE is using targeted universalism as a guiding framework. We developed a plan that can benefit all students while targeting investments for our historically underserved students.

In March 2023, the Board approved the plan, process, and investments outlined in our Integrated Application. SPS submitted our Application to ODE for review and approval. We completed the final step in the Integrated Guidance application process to co-develop Longitudinal Performance Growth Targets (LPGTs) with ODE. We presented background information and our LPGTs during the September 2023 work session.

The last step in the ODE process requires Board approval of the Integrated Applications Grant Agreements.

RECOMMENDATION:

It is recommended that the Board of Directors approve the Springfield Public Schools *Integrated Applications Grant Agreements* as presented.

SUBMITTED BY

David Collins
Assistant Superintendent

RECOMMENDED BY:

Todd Hamilton
Superintendent

– PLACEHOLDER –

SPS is awaiting grant agreements from the Oregon Department of Justice (DOJ).

Grant agreements will be uploaded to the board packet upon receipt from the DOJ.

Board Stipend Approval

WHEREAS, board members provide many hours of valuable service to the district;

WHEREAS, the Oregon Legislature authorized payments of stipends to be paid to voting board members by passing [HB 2753 \(2023\)](#), amending ORS 332.018;

WHEREAS, individual board members may opt out of receiving the stipend by notifying the business office in writing;

WHEREAS, the district's adopted budget includes funds to cover the cost of the stipend;

WHEREAS, board members will still be eligible for reimbursement of actual and necessary expenses incurred or paid by the board member in the performance of the duties of the board member in accordance with district policies;

AND WHEREAS, board members do not become employees of the district by acceptance of the stipend;

BE IT THEREFORE RESOLVED that the **Springfield Public Schools Board of Directors** authorizes a monthly stipend to be paid to board the member representing position [1][2][3][4][5] in the amount of **\$500** for the **fiscal year 2023-24**.

ADOPTED by the **Springfield Public Schools Board of Directors**, Lane County, Oregon, at the regular meeting thereof, held this **9th** day of **October, 2023**.

ATTEST: Board of Directors:



Oregon

Tina Kotek, Governor

Government Ethics Commission

3218 Pringle Rd SE, Ste 220

Salem, OR 97302-1680

Telephone: 503-378-5105

Fax: 503-373-1456

E-mail: mail@ogec.oregon.gov

Website: www.oregon.gov/ogec

September 20, 2023

Sent via e-mail and USPS

Patrick Maguire
Hillsboro School District 1J
3083 NE 49th Place
Hillsboro, Oregon 97124

Re: Advice 23-3421

Dear Mr. Maguire:

This letter of advice is provided in response to your request, which presented a question regarding application of the Oregon Government Ethics Law to school board members who may need to vote on awarding themselves stipends, per HB 2753. This analysis and advice is being offered under the authority provided in ORS 244.284 as guidance on how the current provisions of Oregon Government Ethics Law may apply to the specific circumstances presented.

HB 2753

House Bill 2753 (HB 2753) passed in the most recent legislative session and became effective July 1, 2023. Previously, ORS 332.018 prohibited school board members from receiving any compensation from their school districts. HB 2753 removes this prohibition and allows each school district board of directors (School Board) to choose to provide each voting member with a monthly stipend in an amount not to exceed \$500 per month, as adjusted based on changes in the Consumer Price Index for All Urban Consumers, West Region. If the School Board provides a stipend, they must allow individual Board Members to choose not to receive the stipend, and they may provide, in addition to the stipend, reimbursement for actual and necessary expenses incurred or paid by a Board Member in the performance of their official duties. If the School Board does not provide a stipend, the School Board must provide reimbursement for actual and necessary expenses incurred or paid by a Board Member in the performance of their official duties. Finally, HB 2753 includes a provision that states: "A stipend provided to a [Board Member] constitutes part of the [Board Member's] official compensation package for purposes of ORS 244.040, but a [Board Member] who receives a stipend is not considered an employee of the school district."

You provided a link to guidance provided to School Boards by the Oregon School Boards Association (OSBA), indicating that the OSBA has advised School Boards to vote annually on the amount of the stipends by resolution, and that the stipends



can be immediate or retroactive. You have asked for confirmation from the Oregon Government Ethics Commission (Commission) on whether School Board Members can vote annually to establish or increase their own stipends, given the conflict of interest concerns views expressed in the Commission's recent Advice No. 22-297I to the Lake Oswego City Council.

OSBA's Frequently Asked Questions (FAQs) indicates that if a School Board wants to authorize a stipend for Board Members, it could follow a process where the School Board: (1) amends, delete or suspends policy BHD to allow for Board Member compensation; (2) ensures the budget includes adequate funds; and (3) approves a resolution establishing the amount of the stipend. The FAQs note that while ORS 244.040 prohibits using one's official position to receive a financial benefit, School Board Members are allowed to receive official compensation and HB 2753 specifically classifies the stipend as part of their official compensation package. The FAQs add that the School Board Members must vote on the stipends as the School Board "is the decision maker regarding stipends." Finally, the FAQs note that the School Board "could decide to hold off on implementation of the stipends until next year, after the next election or another time in the future. OSBA recommends that the stipends be available to all board members at the same time."

Prior Commission Advice

As noted in your request, the Commission has previously issued several pieces of advice concerning governing body members voting on their own compensation and benefits:

- Staff Advisory Opinion 14S-001, issued on March 7, 2014, addressed a People's Utility District Board wanting to vote on a policy for reimbursement of legal fees for Board Members. The Opinion explained that the Board Members would be met with actual conflicts of interest if the policy provided benefits to current Board Members, and with potential conflicts of interest if the policy provided benefits to future Board Members. The Opinion further noted that ORS 244.040(1) would prohibit Board Members from conferring benefits upon themselves. The Opinion advised the Board Members could adopt the policy for future holders of their positions. If they were eligible for re-election, they would need to disclose potential conflicts of interest.
- Advice No. 20-167I, issued on July 7, 2020, addressed a City Council seeking to extend workers compensation insurance to its members. Noting that the Council members would have actual or potential conflicts of interest, depending on whether the policy went into effect before or after their current terms expired, the Commission advised that the Council could refer the matter to the voters (declaring potential conflicts of interest). Alternatively, the current Council could vote on the policy for future Council members, and those Councilors eligible for re-election would need to disclose potential conflicts of interest.

- Advice No. 22-297I, issued on December 5, 2022, addressed the Lake Oswego City Council needing to vote on a Code Amendment changing the price index used to calculate adjustments to Councilors' stipends. The Commission advised that the Council Members would have actual conflicts of interest, as well as possible ORS 244.040(1) violations. The solution advised by the Commission was for the Councilors to announce potential conflicts of interest and adopt the Code Amendment but require that any changes in the stipend amount go into effect only after an intervening election for each of their positions.

Analysis

ORS 244.040(1) prohibits public officials from using or attempting to use their official positions to gain a financial benefit or avoid a financial detriment if that financial benefit/avoidance of detriment would not otherwise be available but for their holding their official positions. ORS 244.040(2)(a) provides an exception that permits public officials to accept any part of an official compensation package without violating ORS 244.040(1).

In this case, HB 2753 expressly makes the School Board Member stipends part of their official compensation packages, for purposes of ORS 244.040. Thus, the School Board Members would not violate ORS 244.040(1) in adopting or accepting these stipends.

While HB 2753 explicitly addresses the prohibition in ORS 244.040, it does not address or modify other provisions of ORS 244. Specifically, HB 2753 does not exempt School Board Members from having to comply with the conflict of interest disclosure requirements in ORS 244.120(2).

A conflict of interest arises when a public official takes any action, or makes a decision or recommendation, the effect of which could be (potential conflict of interest) or would be (actual conflict of interest) to the private financial benefit or detriment of the public official, their relative, or a business with which the public official or their relative is associated. [ORS 244.020(1) and (13)]. School Board Members voting on providing themselves with stipends would be met with actual conflicts of interest, as the stipends would provide a certain financial benefit.

When met with a conflict of interest, an elected public official, such as a School Board Member, must publicly announce the nature of their conflict of interest on each occasion it arises. Then, if it is a potential conflict of interest, after making the public announcement, they may continue to participate and vote. If it is an actual conflict of interest, after making the public announcement, they must refrain from any participation in the matter giving rise to their conflict of interest. [ORS 244.120(2)].

Given the apparent legislative intent in HB 2753 to provide School Board Members with stipends, the Commission has considered a number of options for how School Board Members could adopt the stipends without violating ORS 244.120(2):

- A. In keeping with the prior Commission advice, the School Boards could adopt the stipends for future Board Members. Any Board Members who are eligible for re-election would need to announce a potential conflict of interest before participating in any discussion or vote on the stipends, and the stipends would only go into effect for future holders of their positions, after an intervening election.
- B. The School Boards could consider and vote on separate stipend resolutions for each individual School Board position. This appears consistent with the statutory language in HB 2753, Section 1(3) to allow a school board to choose “to provide each director who is a voting member of the board with a stipend” and “allow individual directors to choose to not receive the stipend.” When the item for a Board Member’s position comes up on the agenda, that Board Member would need to disclose an actual conflict of interest and then refrain from any participation in the discussion and vote on the matter. The remaining Board Members could discuss the matter and vote on awarding the stipend to the conflicted School Board Member. Then the School Board would move on to a resolution for the next School Board position, repeating the process with each Board Member making an actual conflict of interest disclosure and refraining from participation when the matter involved their own position. This option is limited to the specific facts presented by the current circumstances and considering the statutory language presented in HB 2753.
- C. The School Boards could draft a resolution to refer the issue of the stipends to the voters in their districts. The School Board Members would need to disclose potential conflicts of interest before deciding to refer the resolution to the voters. If the stipends are approved by the voters, the School Board Members would then vote to adopt the voter-approved resolution. This would just be formalizing the vote of the people, so the School Board Members would not have a conflict of interest in doing so.
- D. The School Boards, or the OSBA, could seek a legislative fix to clarify the process related to the conflict of interest requirements in ORS 244.120.

Any of these options could resolve the School Board Members’ conflicts of interest. In the absence of one of these resolutions, School Board Members who vote to adopt their own stipends would have actual conflicts of interest and would be violating ORS 244.120(2).

Patrick Maguire
Advice No. 23-342I
September 20, 2023
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If you have any additional questions or need further clarification regarding this matter, please feel free to contact me directly.

Sincerely,



Ronald A. Bersin
Executive Director

RAB/sm

*****DISCLAIMER*****

This staff advice is provided under the authority given in ORS 244.284(1). This opinion offers guidance on how Oregon Government Ethics law may apply to the specific facts described in your request. This opinion is based on my understanding and analysis of the specific circumstances you described and should not be applied to circumstances that differ from those discussed in this request.

DATE: October 9, 2023

DIVISION 22 ASSURANCES REPORT

RELEVANT DATA:

Each district in Oregon is required to adhere to the requirements for public education outlined in OAR Chapter 581, Division 22.

In response to requests from districts to Oregon Department of Education to lessen the reporting burden, the 2022-23 Assurance submission includes responses to questions about Oregon Administrative Rules.

The attached document indicates areas of compliance with OARs for Springfield Public Schools.

Springfield Public Schools has met compliance standards in all areas for the 2022-23 school year.

SPRINGFIELD SCHOOL DISTRICT #19

Report on Compliance with Public School Standards

2022-23 School Year

By November 1 of each year, school district superintendents are required by [OAR 581-022-2305: District Assurances of Compliance with Public School Standards](#) to report to their community on the district's status with respect to all of the Standards for Public Elementary and Secondary Schools. The Standards are adopted by the State Board of Education and set out in Oregon Administrative Rules Chapter 581, Division 22.

The table below contains a summary of Springfield School District's compliance with each of the requirements of Oregon's administrative rules found in [DIVISION 22 - STANDARDS FOR PUBLIC ELEMENTARY AND SECONDARY SCHOOLS](#) during the 2022-23 school year. For each rule reported as out of compliance, Springfield School District has provided an explanation of why the school district was out of compliance and the school district's proposed corrective action plan to come into compliance. The corrective action must be approved by ODE and completed by the district by the beginning of the 2024-25 school year.

What are the requirements of the standards? For a general overview of what each rule/standard requires, consult this high-level [Rules at a Glance summary](#). For specific, comprehensive requirements, use the links below for each individual rule.

Category: Teaching & Learning

Subcategory: Curriculum & Instruction

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2030 District Curriculum	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2045- Prevention Education in Drugs and Alcohol	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2050 Human Sexuality Education	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2055 Career Education	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2060 Comprehensive School Counseling	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2263 Physical Education Requirements *Elementary Grades	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2263 Physical Education Requirements *Middle Grades	In Compliance with both 2022-23 requirements (225/week) and revised requirements (150/week average)	The district has met all of the requirements for this rule.	Not applicable
581-022-2320 Required Instructional Time	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2340 Media Programs	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2500 Programs and Services for TAG Students	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2350 Independent Adoptions of Instructional Materials	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2355 Instructional Materials Adoption	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2360 Postponement of Purchase of State-Adopted Instructional Materials	In compliance	The district has met all of the requirements for this rule.	Not applicable

Subcategory: Assessment & Reporting

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2100 Administration of State Assessments	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2110 Exception of Students with Disabilities from State Assessments	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2115 Assessment of Essential Skills: Diploma Requirements	Waived for 2022-23 school year	Not applicable	Not applicable
581-022-2115(2) Assessment of Essential Skills: Local Performance Assessment Requirement	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2120 Essential Skill Assessments for English Language Learners	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2270 Individual Student Assessment, Recordkeeping and Reporting	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2445 Universal Screenings for Risk Factors of Dyslexia	In compliance	The district has met all of the requirements for this rule.	Not applicable

Subcategory: Program & Service Requirements

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2315 Special Education for Children with Disabilities	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2325 Identification of Academically Talented and Intellectually Gifted Students	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2330 Rights of Parents of TAG Students	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2505 Alternative Education Programs	In compliance	The district has met all of the requirements for this rule.	Not applicable

Subcategory: High School Diploma

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2000 Diploma Requirements	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2005 Veterans Diploma	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2010 Modified Diploma	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2015 Extended Diploma	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2020 Alternative Certificate	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2025 Credit Options	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: Health & Safety

Subcategory: Policies & Practices

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2205 Policies on Reporting of Child Abuse	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2220 Health Services	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2310 Equal Education Opportunities	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2312 Every Student Belongs	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2345 Auxiliary Services	In compliance	The district has met all of the requirements for this rule.	Not applicable

Subcategory: Plans & Reports

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-0107 Operational Plans for the 2022-23 School Year	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2223 Healthy and Safe Schools Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2225 Emergency Plans and Safety Programs	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2230 Asbestos Management Plans	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2267 Annual Report on Restraint and Seclusion	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2510 Suicide Prevention Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable

Subcategory: Athletics & Interscholastic Activities

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2210 Anabolic Steroids and Performance Enhancing Substances	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2215 Safety of School Sports – Concussions	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2308 Agreements Entered Into with Voluntary Organizations	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: District Performance & Accountability

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2250 District Improvement Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2255 School and District Performance Report Criteria	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2260- Records and Reports	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2265 Report on PE Data	Waived for 2022-23 school year	Not applicable	Not applicable
581-022-2300 Standardization	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2305 District Assurances of Compliance with Public School Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2370 Complaint Procedures	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: Human Resources/Staffing

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2335 Daily Class Size	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2400 Personnel	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2405 Personnel Policies	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2410 Teacher and Administrator Evaluation and Support	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2415 Core Teaching Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2420 Educational Leadership - Administrator Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2430 Fingerprinting of Subject Individuals in Positions Not Requiring Licensure as Teachers, Administrators, Personnel Specialists, School Nurses	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2440 Teacher Training Related to Dyslexia	In compliance	The district has met all of the requirements for this rule.	Not applicable