



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

School Board Services

Trenace B. Riggs, Chair
District 1 – Centerville

Carolyn D. Weems, Vice Chair
District 9

Beverly M. Anderson
At-Large

Kathleen J. Brown
District 10

Michael R. Callan
District 6

David Culpepper
District 8

Jennifer S. Franklin
District 2 – Kempsville

Victoria C. Manning
At-Large

Staci R. Martin
District 4

Kimberly A. Melnyk
District 2

Jessica L. Owens
District 3 – Rose Hall

Donald E. Robertson, Ph.D., Acting Superintendent

School Board Regular Meeting Proposed Agenda Tuesday, September 26, 2023

Holland Road Annex
2323 Holland Road
Virginia Beach, VA 23453
(757) 263-1000

Public seating is available, and members of the public will also be able to observe the School Board Meeting through livestreaming on schoolboard.vbschools.com/meetings/live, broadcast on VBT Channel 47, and on Zoom through the link below.

Attendee link: https://us02web.zoom.us/webinar/register/WN_NgNv3osYSziXTwwIFAHF6g Call-in (301) 715-8592 ID 876 9456 5439

The School Board's expectations regarding decorum, order and public comments can be found in School Board Bylaws [1-47](#) and [1-48](#). Public comment is always welcome by the School Board through their group e-mail account at SchoolBoard@VBCPSboard.com or by request to the Clerk of the School Board at (757) 263-1016. Requests for accommodations should be discussed with the Clerk of the Board by 9:00 a.m. on September 15, 2023.

1. **Administrative, Informal, and Workshop (Holland Road Annex – Einstein Lab (Band/Room 603) 4:00 p.m.**
 - A. School Board Administrative Matters and Reports
 - B. Summer Work and School Opening Update
 - C. PPEA Interim Agreement Update
 - D. Forecast of Regular School Board Meeting Agenda Topics FY 24 – Second Quarter: October, November, December
2. **Closed Session (as needed)**
3. **School Board Recess 5:30 p.m.**
4. **Formal Meeting (Holland Road Annex – School Board Room/Auditorium) 6:00 p.m.**
5. **Call to Order and Roll Call**
6. **Moment of Silence followed by the Pledge of Allegiance**
7. **Student, Employee and Public Awards and Recognition**
8. **Adoption of the Agenda**
9. **Superintendent's Report (second monthly meeting) and recognitions (first and second monthly meetings)**
10. **Approval of Meeting Minutes**
 - A. September 11, 2023, Special School Board Meeting **Added 09/25/2023**
 - B. September 12, 2023, Regular School Board Meeting **Added 09/25/2023**
11. **Public Comments (until 8:00 p.m.)**

The School Board will hear public comments at the September 26, 2023, School Board Meeting. Citizens may sign up to speak by completing the [online form here](#) or contacting the School Board Clerk at 263-1016 and shall be allocated three (3) minutes each. Sign up for public speakers will close at noon on September 26, 2023. Speakers will be provided with further information concerning how they will be called to speak. In person speakers should be in the parking lot of the Holland Road Annex, 2323 Holland Road, Virginia Beach, Virginia 23453 by 5:45 p.m. September 26, 2023. Speakers signed up to address the School Board through Zoom or by telephone should be signed into the School Board Meeting by 5:45 p.m. All public comments shall meet School Board Bylaws, [1-47](#) and [1-48](#) requirements for Public Comment and Decorum and Order.



12. Information

- A. Superintendent Search Update
- B. Interim Financial Statements – June (unaudited), July and August 2023
- C. WHRO Educational Services Update
- D. Standards of Learning Student Performance, A Closer Look – 2022-2023
- E. Additional Class Allowance: Consideration for Increase **PowerPoint Added 09/25/2023**
- F. Policy Review Committee (PRC) Recommendations:
 - 1. Bylaw 1-14/Compensation and Expenses
 - 2. Bylaw 1-36/Open Meetings
 - 3. Policy 3-71/Public-Private Education Facilities and Infrastructure Act Projects
 - 4. Policy 4-43/Payment to Estate of Deceased Employees
- G. 2023 Model Policy Updates
- H. Local Plan for the Education of the Gifted Update
- I. Bylaw 1-28: Governance Committee Matters – Draft Letter to Citizen **Updated 09/25/2023**
- J. Data Allowance for School Board Members
- K. Recommended Appointments for Vacancies in Citizens’ Advisory Committee – Special Education Advisory Committee

13. Return to public comments if needed

14. Consent Agenda

- A. Resolutions:
 - 1. Filipino American History Month
 - 2. LGBTQIA+ History Month
 - 3. Dyslexia Awareness Month
 - 4. Bullying Prevention Month
 - 5. Disability History and Awareness Month
 - 6. Indigenous Peoples’ Day
- B. Budget Calendar and Revenue Sharing Formula
- C. Recommendation of a General Contractor: Kempsville High School Roof Top Unit Replacement
- D. Religious Exemption(s) **Added 09/22/2023**

15. Action

- A. Personnel Report / Administrative Appointments **Updated 10/5/2023**
- B. Additional Class Allowance
- C. Data Allowance for School Board Members
- D. 2023 Model Policy Updates
- E. Bylaw 1-28: Governance Committee Matters – Draft Letter to Citizen **Updated 09/25/2023**

16. Committee, Organization or Board Reports

17. Return to Administrative, Informal, Workshop or Closed Session matters

18. Adjournment



Subject: Summer Work and School Opening Update **Item Number:** 1B

Section: Workshop **Date:** Sept. 26, 2023

Senior Staff: Jack Freeman, Chief Operations Officer

Prepared by: Jack Freeman, Chief Operations Officer

Melisa Ingram, Executive Director of Facilities Services

Eric Woodhouse, Director of Maintenance Services

Sam Nix, Director of Custodial and Distribution Services

Thomas DeMartini, Director of Security and Emergency Management

James Lash Executive Director of Transportation and Fleet Management Services

Viorica (Vicka) Harrison, Director of Food Services

Presenter(s): Jack Freeman Chief Operations Officer

Melisa Ingram, Executive Director of Facilities Services

Eric Woodhouse, Director of Maintenance Services

Sam Nix, Director of Custodial and Distribution Services

Thomas DeMartini, Director of Security and Emergency Management

James Lash Executive Director of Transportation and Fleet Management Services

Viorica (Vicka) Harrison, Director of Food Services

Recommendation:

That the school board receive updates from the offices within the Department of School Division Services.

Background Summary:

The Department of School Division Services consists of the offices of Facilities Services, Maintenance Services, Custodial and Distribution Services, Security and Emergency Management, Transportation and Fleet Management Services, and Food Services.

Source:

N/A

Budget Impact:

N/A



Subject: PPEA Interim Agreement Briefing **Item Number:** 1C

Section: Workshop **Date:** September 26, 2023

Senior Staff: Jack Freeman, Chief Operations Officer, Department of School Division Services

Prepared by: Melisa A. Ingram, Executive Director, Facilities Services

Presenter(s): Melisa A. Ingram, Executive Director, Facilities Services

Recommendation:

Staff continues to work with the design team from S.B. Ballard Construction Company (SBBCC) regarding the Public-Private Education Facilities and Infrastructure Act (PPEA) Interim Agreement. This update to the School Board is related to the 3 conceptual designs for the replacement of three schools, Princess Anne High School, Williams Elementary School/Bayside 6th Grade Campus, and Bayside High School.

Background Summary:

After receiving responses to Public-Private Education Facilities and Infrastructure Act (PPEA) Request for Proposals (RFP) #5083 and selecting an offeror, S.B. Ballard Construction Company (SBBCC), the School Board approved the PPEA Interim Agreement on February 28, 2023, and City Council approved the PPEA Interim Agreement on March 7, 2023.

Source:

Budget Impact:



Forecast of Regular School Board Meeting Agenda Topics FY 24

Subject: Second Quarter – October, November, December 2022 **Item Number:** 1D

Section: Workshop **Date:** September 26, 2023

Senior Staff: Eugene F. Soltner, Ed.D., Chief of Staff

Prepared by: Eugene F. Soltner, Ed.D., Chief of Staff

Presenter(s): Donald E. Robertson Jr., Ph.D., Superintendent

Recommendation:

That the School Board receive the Administration's forecast of agenda topics to be presented at School Board meetings during the second quarter, October, November, and December, of the 2023-2024 school year.

Background Summary:

Every quarter (July, August, September; October, November, December; January, February, March; April, May, June) topics are discussed by Senior Staff members or recommended by School Board members to be presented at School Board Meetings.

Source:

N/A

Budget Impact:

N/A



Subject: Approval of Minutes **Item Number:** 10A-B

Section: Approval of Meeting Minutes **Date:** September 26, 2023

Senior Staff: N/A

Prepared by: Regina M. Toneatto, School Board Clerk

Presenter(s): Regina M. Toneatto, School Board Clerk

Recommendation:

That the School Board adopt the following set of minutes as presented:

A. September 11, 2023 Special School Board Meeting

B. September 12, 2023 Regular School Board Meeting

Note: Supporting documentation will be provided to the School Board under separate copy and posted to the School Board website.

Background Summary:

N/A

Source:

Bylaw 1-40

Budget Impact:

N/A



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School Board Special Meeting MINUTES

Monday, September 11, 2023

Holland Road Annex
2323 Holland Road
Virginia Beach, VA 23453
(757) 263-1000

- 1. *Call to Order and Verbal Roll Call:*** Chair Riggs convened the Special meeting of the School Board at the Holland Road Annex, Einstein Lab at 3:03 p.m. on the 11th day of September 2023 and stated, pursuant to Bylaw 1-46, and Virginia Code § 2.2-3707, the School Board will hold a special meeting on Monday, September 11, 2023, at 3:00 p.m., at the Holland Road Annex, 2323 Holland Road, Virginia Beach, Virginia 23453 in the Einstein Lab. The purpose of this special meeting is for:
Superintendent search planning meeting and discussion with HYA (Hazard, Young, Attea Associates) regarding calendar, services and related matters. Members of the public will be able to observe the School Board Meeting through livestreaming on schoolboard.vbschools.com/meetings/live, broadcast on VBT Channel 47, and on Zoom. Thank you to those that have joined us in person and online.
The following School Board members were present in the Holland Road Annex, Einstein Lab: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Franklin, Ms. Manning (arrived at 3:15 p.m. due to traffic), Ms. Martin, Ms. Melnyk, and Ms. Owens. School Board member, Mr. Culpepper was not in attendance due to work.
- 2. *Moment of Silence followed by the Pledge of Allegiance:*** Before the Moment of Silence, Chair Riggs mentioned the 22nd anniversary of the 9/11 attacks on this country, to take a moment to reflect on the lives of our fellow citizens who were lost and to give silent thanks to those citizens who serve in our military and first responders for continuing to protect this country after 9/11/01.
- 3. *Adoption of the Agenda:*** Chair Riggs called for any modifications to the agenda as presented. Hearing none, Chair Riggs called for a motion to approve the agenda as presented. Ms. Brown made the motion, seconded by Ms. Franklin. Without discussion, Chair Riggs called for a vote to approve the agenda as presented. The School Board Clerk announced there were nine (9) ayes in favor of the motion to adopt the agenda as presented: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Franklin, Ms. Martin, Ms. Melnyk, and Ms. Owens. The motion passed, 9-0-0.
- 4. *Superintendent Search Planning Meeting and discussion – presentation by HYA:*** Chair Riggs introduced the members from Hazard, Young, Attea, and Associates (HYA): Dr. Brad Draeger, Dr. Ted Blaesing, and Dr. Constance Rupert Collins; discussed an overview of the search calendar and timelines for: advertising, application deadline, leadership profile interviews/focus groups, individual School Board interviews, online survey dates, leadership profile presented to School Board, first round of interviews, chose finalists, interviews finalists, final School Board decision, announcement of appointment, new Superintendent begins; other topics discussed/reviewed – School Board liaison during search – Chair Riggs will serve as the liaison between the School Board and HYA; determination of district staff contact person – key contacts will be Ms. Lannetti, School

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Board Attorney, and Ms. Toneatto, School Board Clerk; confidentiality; schedule times for interviews with School Board members – School Board Clerk to help schedule; individual interviews and focus groups – School Board Clerk will assist in developing, School Board members to send list(s) of groups and individuals to School Board Clerk by September 15; online survey – access to the HYA online survey will be posted on the Virginia Beach City Public Schools website and linked to the HYA website for ease of use and data collection, number of candidates to slate – approximately five to eight candidates; internal candidates – HYA will treat an internal candidate as they would any other candidate; salary and fringe benefits – offering a fair and competitive salary and benefit package will assist in the recruitment of successful candidates; residency expectations, communication with press & community – suggested to place information on VBCPS website for the Superintendent Search.

During the discussion, questions and comments were raised regarding confidentiality; work schedules of School Board members for interviews with HYA for development of leadership profile and interviews with candidates; schedule for first round interviews; having some meetings in the evenings due to work schedules; having all School Board members participate in interviews; community involvement/community input – filling out survey, focus group meetings; identifying focus groups; need for confidentiality during process; Leadership Profile; getting public input; opportunity to hear from public (survey and focus groups); during Public Comments at School Board meetings; getting the word out to the public and staff; how to identify constituents; groups of teachers – every employee asked to take survey; importance of task – superintendent search; School Board members to give School Board Clerk list of community members for focus groups; encourage students to take online survey; group categories for online survey; workforce community input; screening candidates, qualifications; social media; salary and benefits; residency expectations; reminders to take survey – want to hear from staff, community, students, stakeholders; calendar dates/timelines to be sent to School Board members; superintendent search calendar – part of September 26, 2023 School Board meeting.

5. Action on items related to Special Meeting discussions: None.

6. Closed Session: At 4:46 p.m., Vice Chair Weems made the following motion, seconded by Ms. Melnyk that the School Board recess into Closed Session in accordance with the exceptions to open meetings law set forth in Code of Virginia §2.2-3711, Part A, Paragraph 1, 7, 8 and 29, as amended, to deliberate on the following matters:

1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals.

7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

29. Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.

Namely to discuss:

A. Superintendent contract terms, salary and benefits for new Superintendent and how to handle internal candidates.

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Chair Riggs called for a vote. The School Board Clerk announced there were ten (10) ayes in favor of the motion to recess into Closed Session: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Franklin, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens. The motion passed, 10-0-0.

The School Board recessed into Closed Session at 4:48 p.m. in the Holland Road Annex/Einstein Lab.

Individuals present for discussion in the order in which matters were discussed:

A. Superintendent contract terms, salary and benefits for new Superintendent and how to handle internal candidates: School Board members: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Franklin, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens; members from HYA (Hazard, Young, Attea and Associates): Dr. Ted Blaesing, Dr. Constance Rupert Collins, and Dr. Brad Draeger; Kamala H. Lannetti, School Board Attorney; and Regina M. Toneatto, School Board Clerk.

School Board member, Ms. Melnyk stepped out of the Closed Session at 5:15 p.m. and returned to the Closed Session at 5:18 p.m.

The School Board reconvened at 5:23 p.m.

Certification of Closed Session: Vice Chair Weems read the Certification of Closed Session:

WHEREAS, the School Board of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the School Board of the City of Virginia Beach hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

Ms. Melnyk made the motion, seconded by Ms. Martin for Certification of Closed Session. Chair Riggs called for a vote. The School Board Clerk announced there were ten (10) ayes in favor of the motion for Certification of Closed Session: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Franklin, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens. The motion passed, 10-0-0.

7. **Adjournment:** Chair Riggs adjourned the special meeting at 5:25 p.m.

Respectfully submitted:

Regina M. Toneatto, Clerk of the School Board

Approved:

Trenace B. Riggs, School Board Chair



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School Board Regular Meeting MINUTES **Tuesday, September 12, 2023**

Holland Road Annex
2323 Holland Road
Virginia Beach, VA 23453
(757) 263-1000

Closed Session (Student Discipline Hearing): The Closed Session was cancelled due to the appeal being withdrawn for Student Discipline Case No. 05.31.23.1479.

- Administrative, Informal, and Workshop:** Chair Riggs convened the Administrative, Informal, and Workshop session at 3:30 p.m. on the 12th day of September 2023 and announced the members of the public will be able to observe the School Board meeting through live streaming on schoolboard.vbschools.com/meetings/live, broadcast on VBT Channel 47, and on Zoom; welcomed members of the public both in person and online.

In addition to Donald E. Robertson, Ph.D., Acting Superintendent, the following School Board members were present in the Holland Road Annex/Einstein Lab: Chair Riggs, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Manning, Ms. Martin (arrived at 3:31 p.m.), Ms. Melnyk, and Ms. Owens. Note: Vice Chair Weems was at an appointment and arrived at the meeting at 4:30 p.m.

- School Board Administrative Matters and Reports:** Ms. Melnyk mentioned leadership matters and commended the school division for the SOL scores, thanked teachers for all that they do; Chair Riggs mentioned the phone and data allowance for School Board members, yesterday was the first meeting regarding superintendent search, it was a planning meeting and went well, will be sharing the timeline and dates at the next School Board meeting.
- Annual Recruitment, Staffing, and Retention Update:** Anne Glenn-Zeljeznjak, Coordinator, Recruitment and Retention, and Cheryl Woodhouse, Chief Human Resources Officer provided the School Board an annual presentation on recruitment, staffing, and retention; Ms. Woodhouse provided a brief introduction to the presentation, then introduced Ms. Glenn-Zeljeznjak; the presentation continued with a topic overview – market conditions and challenges, staffing results (as of August 25), and recruitment strategies; mentioned alignment with *Compass to 2025* – Goal 4: An Exemplary, Diversified Workforce; market conditions and challenges: fewer students are choosing teaching as a career, negative perception of the teaching profession, inability to earn a competitive and livable wage compared to other college-educated workers, retention of teachers, lack of affordable housing; reviewed supply and demand data; the teacher shortage is a national concern; 2023-2024 critical shortage areas: special education PreK-12, elementary education PreK-6, middle education Grades 6-8, career and technical education, science (secondary), mathematics Grades 6-12 (including Algebra I), English (secondary); housing costs – supply and demand, increase in sale prices, rental property rates; staffing data: 476 new teachers, 13 Virginia Beach Future Teacher Award winners (VTfT), 52 early commitment acceptances, 152 letters of intent; 2022-2023 data – number of teacher retirements and resignations: 511, teacher retention (%): 90.07%; teacher vacancies as of August 25, 2023: 36 (19 elementary, 12 middle school, 5 high school); non-instructional vacancies as of August 25, 2023: 35 (positions include – assistants, office associates, ISS coordinator, nurse); as of August 25, 2023: custodial vacancies: 107 and food service vacancies: 73; transportation vacancies as of August 25, 2023: bus drivers – all routes covered, bus assistants: 40; tuition-free program – as of August 25, 2023: number of employees: 98, number of students: 131; reviewed recruitment

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strategies: QR Codes on printed materials, media outlets, YouTube advertisements, radio campaigns, paid advertising on social media sites, Virginia Employment Commission – Work Force Connection, hiring fairs, recruitment participation (virtually and in-person), student teacher/school counseling interns outreach, international teachers; ways to support recruitment: help elevate the profession; follow, share, like and repost social media posts; speak with family, friends, and peers about employment opportunities, apply for vacant positions at VBSchools.com. The presentation continued with questions and comments regarding supporting international teachers with transportation to school; bus drivers; combining transportation routes; custodial vacancies; substitute initiative for custodial in which non-instructional staff can fill in; substitutes for instruction; special education and provisional licenses; food services vacancies; out-of-state teacher licenses; reducing barriers to hiring from another state/country; tuition reimbursement; and kudos to work done by Food Services and Custodial Services.

- C. **Your Voice, Employee Input Process:** Edie Rogan, Director, Office of Employee Relations provided the School Board information regarding upcoming employee input meetings scheduled for October; reviewed data from 2022-2023 Enhanced Employee Input meetings; total attendees 97 attendees (46 instructional); calendar for Fall 2023: Tuesday, October 17, 2023 from 5:30 p.m. to 6:30 p.m. at Plaza Annex, Thursday, October 19, 2023 from 5:30 p.m. to 6:30 p.m. at Plaza Annex, and Wednesday, October 25, 2023 from 5:30 p.m. to 6:30 p.m. which will be virtual; registration – all active employees are encouraged to participate, registration is currently open for all sessions, employees are asked to register for the meetings using their School Division email account, only registered employees may attend a meeting, employees will not be required to provide their names once they are admitted to the meeting; structure for input meetings: small group facilitated meetings with a focus on glows (what is working) and grows (areas for improvement), feedback cards will be available for employees to submit their ideas; communicating with employees: principal packet memo, flyers, intranet, events at a glance, division-wide email, and reminders. The presentation continued with questions and comments regarding low participation; other ways to express concerns, employee survey, contact HR directly, Teacher Forum; employees have ways to express viewpoints and input; benefits to listening; employees want to feel anonymous; employee survey; employee survey also anonymous.
- D. **2023 Model Policy Work Session:** That the School Board review existing policies and regulations and determine how the School Board intends to proceed with complying with the Virginia Department of Education's Model Policies on Ensuring Privacy, Dignity, and Respect for All Students and Parents in Virginia Public Schools; during the work session School Board members reviewed VDOE 2023 Sample Model Policy along with VBCPS proposed and/or existing policies and regulations; the work session continued with questions and comments regarding gender identity; transgender; defining secondary schools, college; internships and student apprenticeships; cooperative education; needing clarification on post-secondary schools; Policy 5-31; Virginia Human Rights Act; defining eligible student; student guardianship; chosen name and pronoun; informing parents; discussion needed on processes; reviewing what model policies match our VBCPS policies; pronoun usage; bullying; information in student official record; legal documents in student's official record; being in compliance; Chair Riggs mention the work session would continue at the end of the meeting (see agenda item #17).

2. ***Closed Session:*** None during the Administrative, Informal, and Workshop Session. See agenda item #17.
3. ***School Board Recess:*** Chair Riggs adjourned the Administrative, Informal, and Workshop Session at 5:30 p.m.
4. ***Formal Meeting (Holland Road Annex – School Board Room/Auditorium) 6:00 p.m.***
5. ***Call to Order and Roll Call:*** Chair Riggs convened the meeting of the School Board at the Holland Road Annex, School Board Room/Auditorium at 6:04 p.m. on the 12th day of September 2023 and welcomed members of the public both in person and online.

In addition to Donald E. Robertson, Ph.D., Acting Superintendent, the following School Board members were present in the Holland Road Annex, School Board Room/Auditorium: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens.

6. ***Moment of Silence followed by the Pledge of Allegiance***
7. ***Student, Employee and Public Awards and Recognition:*** There were no student, employee, or public awards presented at the meeting.
8. ***Adoption of the Agenda:*** Chair Riggs called for any modifications to the agenda as presented. Ms. Anderson made a motion to remove under the consent agenda item #14A, number #32 (Policy 5-7/Non-discrimination and Non-harassment of Students) and #33 (Policy 5-31/Student Records) under consent agenda to remove from tonight's agenda and that we

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bring those two particular items back at the next meeting on September 26; Ms. Anderson explained her reason because they are still discussing the items and plan to go back to Workshop after formal meeting to have further discussions; Ms. Owens seconded the motion by Ms. Anderson; a discussion followed regarding the motion; suggestions/discussions in workshop are for regulations; more things to discuss regarding policies, unfinished business; clarification on motion; want to bring back policies on September 26, PRC will have chance to talk about those at the PRC meeting on Thursday; Chair Riggs restated the motion: Ms. Anderson asked to bring 14.A.32 and 33 (Policy 5-7 Non-discrimination and Non-harassment of Students and Policy 5-31 Student Records) off of tonight's consent agenda and bring back to the next meeting on September 26, and the motion was seconded by Ms. Owens; the discussion continued; clarification that PRC had meetings on the two policies; why need to defer to another meeting; need to get model policies adopted; going back to Workshop to discuss; bring back under action on September 26; definition of eligible student – still need to discuss; still working on reviewing in workshop; working on clarification of eligible student; policies were discussed at PRC meeting in August; need to move forward – does not support the motion; need to give Superintendent direction.

Chair Riggs called for a vote on the motion. The School Board Clerk announced there were four (4) ayes in favor of the motion to bring 14.A.32 and 33 (Policy 5-7 Non-discrimination and Non-harassment of Students and Policy 5-31 Student Records) off of tonight's consent agenda and bring back to the next meeting on September 26: Chair Riggs, Ms. Anderson, Ms. Martin, and Ms. Owens. There were seven (7) nays opposed to the motion to bring 14.A.32 and 33 (Policy 5-7 Non-discrimination and Non-harassment of Students and Policy 5-31 Student Records) off of tonight's consent agenda and bring back to the next meeting on September 26: Vice Chair Weems, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Manning, and Ms. Melnyk. The motion did not pass, 4-7-0.

Ms. Brown made the following motion to move Policy 5-7 and 5-31 to Action, Mr. Culpepper seconded the motion; there was a brief discussion regarding the definition of eligible student and student in dual enrollment; confirmation of moving items to action; discuss during action with an amendment; option to add an action item after workshop discussion; move forward with vote to place on action agenda; Chair Riggs restated the motion, the motion for the agenda is to move Policy 5-7 and Policy 5-31 to Action as item #15E (Policy 5-7) and item #15F (Policy 5-31). Chair Riggs called for a vote. The School Board Clerk announced there were eleven (11) ayes in favor of the motion to move Policy 5-7 and Policy 5-31 to Action as item #15E (Policy 5-7) and item #15F (Policy 5-31). The motion passed unanimously, 11-0-0.

9. ***Superintendent's Report (second monthly meeting) and recognitions (first and second monthly meetings):*** Chair Riggs noted there was no Superintendent's Report this evening, but there were recognitions. Dr. Robertson, Acting Superintendent, introduced the following appointments which were voted on and approved at the August 22, 2023 School Board meeting: Heather L. Shuler, Administrative Assistant, White Oaks Elementary School as Assistant Principal, Windsor Oaks Elementary School; Marcus Turner, Assistant Principal, Larkspur Middle School as Assistant Principal, Frank W. Cox High School; and Andrea L. Curney, Behavioral Intervention Specialist, Office of Student Support Services as Coordinator, Behavior Intervention, Office of Student Support Services.
10. ***Approval of Meeting Minutes***
 - A. ***August 22, 2023, Regular School Board Meeting:*** Chair Riggs called for any modifications to the August 22, 2023 regular School Board meeting minutes as presented. Hearing none, Chair Riggs called for a motion to approve the August 22, 2023 meeting minutes as presented. Ms. Brown made the motion, seconded by Ms. Franklin. Without discussion, Chair Riggs called for a vote to approve the August 22, 2023 meeting minutes as presented. The School Board Clerk announced there were eleven (11) ayes in favor of the motion to approve the August 22, 2023 meeting minutes as presented. The motion passed unanimously, 11-0-0.
11. ***Public Comments (until 8:00 p.m.)***

Chair Riggs announced the School Board will hear public comments until 8:00 p.m. on matters relevant to PreK-12 public education in Virginia Beach and the business of the School Board and School Division. Chair Riggs mentioned information regarding speaker process and submitting comments via group email. There were thirty-seven (37) in person speakers (including fourteen (14) student speakers) and one (1) online speaker; topics discussed were model policy; Virginia Human Rights Act; preferred name and pronoun; gender identity; medical rights under Code of Virginia; parent rights; confidentiality; age of sovereignty; students' rights to privacy; effect of policy on teachers; safety of students; 14th Amendment; discrimination; to protect and uplift students; school as a safe place; budget; SOL test scores; employee compensation; retention and recruitment; pay scales; job vacancies; gun violence; history curriculum; Oath of Office; Code of Conduct; student speakers; parental rights; parental consent; transgender students; VBCPS Core Values; parental

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relationships; family unit; regulation changes; parent role and teacher role; work of PRC; parental notification; parental involvement; Policy 4-9; and Policy 5-7.

The Public Comments were suspended at 8:02 p.m., to continue with the formal meeting and items on the Information Agenda.

12. Information

- A. Legislative Update: Joel Andrus, Kemper Consulting presented a legislative update to the School Board; special session – budget compromise - Support Cap: \$152.3 million – from 21 per 1,000 ADM to 24 per 1,000 ADM, teacher salary: additional 2% included – effective January 1, specialized supports: not included, flexible funding: \$418.3 million – one-time flexible funding (literacy act, supports, tutoring, etc.), Capital: not included, VA Literacy Act: \$6.7 million in ESSER; looking ahead – 2023 elections; JLARC Report on K-12 Funding: challenges some fundamental funding formulas, LCI is shown to be a relatively good indicator of local ability to pay, budget language creates workgroup to examine JLARC study and make recommendations by November 2024; JLARC Report on Teacher Pipeline: traditional pathways are costly and potential barrier, but generally better prepare teachers, need better data to figure out to improve pipeline; School Health Advisory Committee – meeting September 18; the presentation continued with brief questions and comments regarding teacher salary; language in budget regarding salary increase; waiting for additional guidance and clarity from VDOE; JLARC workgroup; biannual budget; and General Assembly.
- B. Budget Calendar and Revenue Sharing Formula Review: Crystal Pate, Chief Financial Officer shared the Budget Calendar for the FY2024/25 Operating Budget and the 2024/25 – 2029/30 Capital Improvement Program; reviewed some key dates in the calendar; November 21 – a five-year forecast is presented to the School Board and City Council; December 12 – a public hearing is held to solicit stakeholder input for consideration in the development of the Superintendent's Estimate of Needs document; January – the recommended School Operating Budget and the Capital Improvement Program budget are presented to the Superintendent and the Planning and Performance Monitoring Committee; February 6 – the Superintendent's Estimate of Needs and the Capital Improvement Program are presented to the School Board; no later than May 15 – the School Board Operating Budget and the Capital Improvement Program budget are approved by the City Council.
Ms. Pate also presented information on the Revenue Sharing Formula; overview of budgeting basics: under Virginia statute, the budget is developed by the Superintendent for review and approval by the School Board, second approval is required by the City Council before the budget is finalized; VBCPS does not have spending authority unless it is granted through an appropriation by the City Council; an appropriation is the maximum amount of money that can be spent during the fiscal year; schools are not permitted to retain a fund balance, but instead funds lapse at fiscal year end and revert to the source of funds – often referred to as the “reversion process”; reviewed historically notable reference points dates; reviewed current revenue sharing formula points: the City and Schools share the largest least volatile revenue sources, 46.75% of revenue provided to VBCPS and 53.25% retained by City, to request funding above the formula – the School Board must make a formal, written request to the City Council, details steps and process to request “reversion” funds at year-end for re-appropriation; reviewed benefits and challenges of City/School Revenue Sharing Formula; benefits: predictability of resources for long-term planning and priorities, provides flexibility for Schools to allocate future funding between operations and capital, transparency of total local support provided to VBCPS, reduces frictions in budget planning between two independently elected boards, links both City and Schools with economic growth/declines to School funding; challenges: limits flexibility for funding emerging priorities without impacting other entity, does not account for State/Federal aid changes, calculation does not account for changes in demand for services; shared chart of revenue sharing formula comparison with other school districts; recommendation – the administration recommends extending the current Revenue Sharing Formula through June 30, 2025; reasons for recommendation: School Board currently conducting a search for a new Superintendent, there are four new School Board members who began serving on the Board January 1, 2023 which was in the middle of the FY2023/24 budget development process for the division, VBCPS is currently in an interim Public Private Education Act (PPEA) agreement to design three new school facilities.
The presentation continued with questions and comments regarding extending the current Revenue Sharing Formula; some revenue streams will not be included in LCI; what are the revenue streams; process regarding the Budget Calendar, when voting on; support from the City regarding extending the Revenue Sharing Formula; and clarification on the date of the 5-year forecast – November 21.
- C. Data Allowance for School Board Members: Chair Riggs mentioned the data allowance was discussed during workshop at the last School Board meeting; the request to add \$100.00 a month allowance to offset cost for

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technology use on personal home devices to conduct the business of the School Board; a brief discussion on the process to increase the salary of the School Board members; if needs to go to PRC, Bylaw 1-14 governs this; needs to be a Bylaw change; communications allowance is addressed in Bylaw 1-14; consideration of a salary increase; request to add the topic to the PRC meeting agenda for Thursday; effective date of the data allowance; looking forward to continue the discussion regarding School Board salary; need for data allowance; and make the data allowance optional.

- D. School Board Committee Assignments – Sister Cities and VSBA liaison appointments: The recommendation that the School Board approve the School Board Chair’s recommendation for appointment of Beverly Anderson to serve as the School Board liaison to the Virginia Beach Sister Cities Association and for the appointment of Beverly Anderson to serve as alternate to the Virginia School Board Association (VSBA); Chair Riggs mentioned this topic was discussed at the last School Board meeting; Chair Riggs resigned from that position at Sister Cities and is recommending Ms. Anderson to the position; also recommending Ms. Anderson as the alternate for VSBA; Ms. Anderson asked if any other School Board member would like to volunteer for positions; Ms. Franklin inquired about the time commitment for Sister Cities; monthly meetings, time spent on fundraising, Youth Ambassador Event; Ms. Franklin volunteered to be the alternate on the Sister Cities Association; an amendment can be made during the Action item to include Ms. Franklin as the alternate; it was also mentioned to make another amendment during the Action agenda regarding the Data Allowance.
- E. Bylaw 1-28: Governance Committee Matters – Complaint by Citizen: The recommendation that the School Board approve a recommended letter and course of action regarding a citizen’s complaint about comments made after he concluded his public comments to the School Board on June 12, 2023; complaint went to the Governance Committee; Ms. Melnyk read the draft letter; no vote is needed at this time, the letter will be added to the September 26th agenda; there was a discussion regarding the letter; concerns with part of the letter about the School Board Clerk will handle all comments to speakers; Bylaws and the duties of the Chair and Vice Chair – pertains to the management of the meeting; Chair Riggs explained the School Board Clerk will welcome the speakers, will be clarified in the letter; disappointed that nobody on the Board is willing to own up the behavior; other complaints have gone to the Governance Committee, some take longer than others to address; should be a private conversation; not comfortable discussing in public.

13. Return to public comments if needed: The Public Comments resumed at 9:09 p.m., and concluded at 9:25 p.m. See agenda item #11 for topics discussed.

14. Consent Agenda: Chair Riggs read the following items on the Consent Agenda:

- A. Policy Review Committee (PRC) Recommendations: Recommended that the School Board approve Policy Review Committee (PRC) recommendations regarding amendments or reviews of certain policies from its August 10, and August 14, 2023 meetings.
 1. Policy 2-48/Salaries and Compensation: The PRC recommended repealing Policy 2-48 because it was readopted at the 6/8/23 School Board Meeting when it had already been deleted in April 2023. The Policy was already adopted and renumbered as Policy 4-35.
 2. Policy 4-7/Nepotism: Employment/Supervision of Relatives: The PRC recommends changes to clear up sentence structure and clarifies the supervision of family.
 3. Policy 4-9/Health Certifications/Medical Examinations/Communicable Disease Awareness/Fitness for Duty: The PRC recommends changes reflecting recent requirements for Food Service Workers.
 4. Policy 4-10/Conditions of Employment: The PRC recommends updating language throughout the policy to reflect recent changes in law.
 5. Policy 4-11/Appointment: The PRC recommends clarifying eligible positions in question and removing the Editor’s Note.
 6. Policy 4-12/Assignment, Reassignment and Transfer: The PRC recommends changing the waiting period for a new employee to request a transfer to after their first evaluation.
 7. Policy 4-13/Contract Period/Calendar Work Days: The PRC recommends a change in the title of the policy to read “Contract Period/Calendar.”
 8. Policy 4-14/Alternative Work Schedules: 12-Month, Non-Instructional Employees: The PRC recommends spelling out VLDP “Virginia Long term Disability Program” and removing the Editor’s Note.
 9. Policy 4-20/Reduction in Force (RIF): The PRC makes no recommended changes. The policy is being reviewed in order to keep it within the 5 year review period.

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10. Policy 4-23/Conflict of Interests: The PRC recommends adding language that clarifies the responsibility of current employees regarding contracting with family members and removing the Editor's Note.
 11. Policy 4-33/Investigative Procedures: The PRC recommends changes to make consistent with other recently reviewed policies.
 12. Policy 4-38/Travel Expenditures/Reimbursement: The PRC recommends changes to make consistent with other recently reviewed policies.
 13. Policy 4-42/Property Damage/Reimbursement: The PRC recommends changes to make consistent with other recently reviewed policies.
 14. Policy 4-45/Sick Leave Banks: The PRC recommends changes to make consistent with other recently reviewed policies.
 15. Policy 4-49/Military Service: The PRC recommends changes to make consistent with other recently reviewed policies.
 16. Policy 4-51/Lawsuits and Subpoenas: The PRC recommends making changes to update the title and position of City Attorney to School Board Attorney and other language to make consistent with other recently reviewed policies.
 17. Policy 4-57/Licensed Personnel Contracts: The PRC recommends adding clarifying language from the Virginia Code and updating the Legal References.
 18. Policy 4-65/Meetings and Conferences: The PRC makes no recommended changes. The policy is being reviewed in order to keep it within the 5 year review period.
 19. Policy 4-66/Tutoring for Pay: The PRC recommends adding language that limits offering paid tutoring services by teachers.
 20. Policy 4-67/Investigating/Reporting Alcohol or Drug Use: The PRC recommends separating marijuana from illegal drug use to align with new laws and updating the Legal Reference section reflecting those changes.
 21. Policy 4-68/Reporting Child Abuse or Neglect: The PRC recommends updating language to make consistent with other previously reviewed policies.
 22. Policy 4-70/Licensed Personnel: Teacher Salary Scale: The PRC recommends changing language regarding job related experience.
 23. Policy 4-73/Awards for Achievement and Service: The PRC recommends updating language to make consistent with other previously reviewed policies.
 24. Policy 4-83/Evaluation: The PRC recommends updating language to make consistent with other previously reviewed policies.
 25. Policy 4-85/Meetings, Conferences and Conventions: The PRC recommends updating language to make consistent with other previously reviewed policies.
 26. Policy 4-86/Classified Personnel: Compensation: The PRC makes no recommended changes. The policy is being reviewed in order to keep it within the 5 year review period.
 27. Policy 4-87/Overtime: The PRC makes no recommended changes. The policy is being reviewed in order to keep it within the 5 year review period.
 28. Policy 4-91/Student Teachers: The PRC recommends updating the license renewal period from 5 to 10 years and making changes that are in line with changes made in recently reviewed policies.
 29. Policy 4-92/Summer School Teachers Assignment and Placement: The PRC recommends rewriting the policy to clarify its intent.
 30. Policy 4-97/Administrative Intern and Administrative Assistants: The PRC recommends changing VBCPS reference to School Division and other typographical changes to make more consistent with other previously reviewed policies.
 31. Policy 5-9/Age of Entrance/Kindergarten: The PRC recommends adding clarifying language and a new Legal Reference.
 32. Policy 5-7/Non-discrimination and Non-harassment of Students: Item moved to Action as item #15E. See agenda item #8 – Adoption of the Agenda.
 33. Policy 5-31/Student Records: Item moved to Action as item #15F. See agenda item #8 – Adoption of the Agenda.
- B. Program Evaluation Schedule for 2023-2024: Recommended that the School Board approve the schedule of program evaluations that will be completed by the Office of Planning, Innovation, and Accountability (PIA) during the 2023-2024 school year.

After reading the items on the Consent Agenda, Chair Riggs asked if there were any objections to voting on the Consent Agenda items. Hearing none, Chair Riggs called for a motion to approve the items on the Consent Agenda as presented.

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Ms. Brown made the motion, seconded by Ms. Anderson. Chair Riggs called for a vote to approve the Consent Agenda as presented. The School Board Clerk announced there were eleven (11) ayes in favor of the motion to approve the items on the Consent Agenda as presented. The motion passed unanimously, 11-0-0.

15. Action

- A. Personnel Report / Administrative Appointments: Chair Riggs called for a motion to approve the September 12, 2023 personnel report and administrative appointments. Ms. Anderson made the motion, seconded by Ms. Brown that the School Board approve the appointments and the acceptance of the resignations, retirements, and other employment actions as listed on the September 12, 2023 personnel report along with the administrative appointments as recommended by the Acting Superintendent. Without discussion, Chair Riggs called for a vote to approve the September 12, 2023 personnel report and administrative appointments. The School Board Clerk announced there were eleven (11) ayes in favor of the motion to approve the September 12, 2023 personnel report and administrative appointments. The motion passed unanimously, 11-0-0.
Donald E. Robertson, Ph.D., Acting Superintendent, mentioned the following: Kimani K. Vaughan, Principal, White Oaks Elementary School as Director, Elementary Schools, Department of School Leadership.
- B. Data Allowance for School Board Members: Chair Riggs called for a motion to approve the request to add \$100 a month allowance to offset cost for technology use on personal home devices to conduct business of the School Board; Ms. Anderson made the motion, seconded by Ms. Owens; Ms. Manning made a substitute motion to send the topic back to PRC for them to consider it under the Bylaw that is appropriate for this matter, Ms. Melnyk seconded the substitute motion; there was a brief discussion regarding bringing it back to PRC – would not be a problem; would like to bring it back for both information and action at the next School Board meeting; additional support to have the item on both information and action at the next meeting. Without further discussion, Chair Riggs called for a vote on Ms. Manning’s substitute motion. The School Board Clerk announced there were eleven (11) ayes in favor of the substitute motion to send the topic back to PRC for them to consider it under the Bylaw appropriate for this matter. The substitute motion passed unanimously, 11-0-0. Chair Riggs mentioned the Data Allowance topic would be on the PRC agenda at their next meeting on Thursday.
- C. School Board Committee Assignments - Sister Cities and VSBA liaison appointments: Chair Riggs called for a motion to approve the School Board Chair’s recommendation for appointments of Beverly Anderson to serve as the School Board liaison to the Virginia Beach City Sister Cities Association and for the appointment of Beverly Anderson to serve as alternate liaison to the Virginia School Board Association; Ms. Anderson made an amendment to the motion, to include Ms. Jennifer Franklin as the alternate for Sister Cities as well, Vice Chair Weems seconded the amendment to the motion. Without discussion, Chair Riggs called for a vote. The School Board Clerk announced there were eleven (11) ayes in a favor of the motion and amendment to add Ms. Franklin as the alternate to Sister Cities. The motion passed unanimously, 11-0-0.
- D. Bylaw 1-28: Governance Committee Matters – Complaint by Citizen: Chair Riggs called for a motion to approve a recommended letter and course of action regarding a citizen’s complaint about comments made after he concluded his public comments to the School Board on June 12, 2023. Ms. Melnyk made a substitute motion that we draft a letter to the citizen to be presented to the Board at the next meeting; Ms. Manning made a point of order, that there is not a motion on the floor so there cannot be a substitute motion; Ms. Melnyk made the following motion – I move that we draft a letter for the citizen in regards to the complaint that was brought forward, Ms. Anderson seconded the motion made by Ms. Melnyk. There was a brief discussion regarding the letter; clarification on the motion – to draft a letter and bring it back to the School Board; Chair Riggs restated for clarification the motion for the Governance Committee has recommended a letter to be drafted to the citizen that is complaining about a School Board member making a comment after their speech on June 12, 2023; the motion is to draft a letter to bring it back to us (School Board) for a vote. Chair Riggs called for a vote on the letter being drafted and being brought back to the School Board at the next meeting. The School Board Clerk announced there were ten (10) ayes in favor of the motion: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Franklin, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens. There was one (1) nay opposed to the motion: Mr. Culpepper. The motion passed, 10-0-0.
- E. Policy 5-7/Non-discrimination and Non-harassment of Students: See agenda item #8 and #14A32.
Chair Riggs called for a motion to approve Policy 5-7/Non-discrimination and Non-harassment of Students. Ms. Brown made the motion, seconded by Mr. Culpepper. A discussion followed regarding the policy; noted the language in the policy represents a compromise; intention of Policy 5-7; mentioned the resolution from June 13; legal opinion of Attorney General; Code of Virginia 22.1-23.3; Superintendent or designee is directed develop regulations, practices and trainings related to compliance with the Code of Virginia; not objecting to Policy 5-7, stating that the current

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policy directs the Superintendent or designee to make regulations, practices, and trainings related to compliance with the Code of Virginia; need to discuss in workshop or send back to PRC; policy directing the Superintendent to develop regulations, practices, and trainings; leaving out the old Northam policy; fine with policy the way it is; taking out name of previous model policy; does not support policy because of regulations coming out; clarity regarding Policy 5-7 and working on regulations; would passing the policy be helpful for the Superintendent; concerns with regulations; did not adopt Northam's policies in totality; need a level of trust in our Superintendent; clarification on the motion on the floor; Policy 5-7 as presented in the packet with the removal of the old model policy title. Chair Riggs called for a vote on Policy 5-7 as presented. The School Board Clerk announced there were ten (10) ayes in favor of Policy 5-7 as presented: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Manning, Ms. Martin, and Ms. Melnyk. There was one (1) nay opposed to Policy 5-7 as presented: Ms. Owens. The motion passed, 10-1-0.

F. Policy 5-31/Student Records: See agenda item #8 and #14A33.

Ms. Manning called a point of order, in which there was no motion on the floor. Before Ms. Brown made a motion regarding Policy 5-31, there was some background information discussed regarding some changes in the policy; definition of parent; student records in the policy; Ms. Anderson called a point of order, questioning the differences between the two versions of Policy 5-31/Student Records which were given to the School Board; Ms. Brown noted the word "identity" is after the word gender on two occasions. Ms. Brown made the following motion – I move that we adopt Policy 5-31 with the following added to Section A:

"Sex" for the purposes of identifying an individual means biological sex.

"Transgender student" means a VBCPS student whose parent has stated in writing that the student's gender identity differs from the student's sex, or an eligible student who states in writing that his or her gender identity differs from his or her sex. Any writing from the eligible student or parent of a minor student shall be memorialized in the student's official record and be subject to the same retention, disclosure, and confidentiality requirements as the official record itself.

Under Section G, the end of the paragraph:

Student records (i.e. birth certificate, Student Information System, final transcript) that require the use of the student's legal name and sex as designated in the students official records, may not be amended unless the eligible student or the parent of a minor student submits a legal document (such as a birth certificate, state or federal issued identification, passport or court order substantiating the change in the student's legal name or sex.

Also from Section A:

"Parent" or "parents" mean any parent, guardian, legal custodian, or other person having control or charge of a child. A child is determined to be a person under the age of eighteen (18) years of age. Students who are "eligible students" or adult students as used by the School Division, have the right to make decisions regarding their records and education.

Ms. Manning seconded Ms. Brown's motion.

A discussion followed regarding Policy 5-31; reasons for definitions; creating policies more consistent with the 2023 policies; trying to bring policies and regulations into compliance; not enough time to review information; Policy 5-31 and regulations; student records; transgender students using restrooms; eighteen-year-old students ability to change name and gender; transgender identity; single-user restroom; need time to review Policy 5-31 and regulation changes. Ms. Martin made a substitute motion to table 5-31 and do a workshop on the (September) 26th; Ms. Martin restated the substitute motion to bring Policy 5-31 back to the workshop on September 26th, Ms. Owens seconded Ms. Martin's substitute motion.

A discussion followed regarding the substitute motion; voting on something before going back to workshop; mention of the Grimm case; noted the substitute motion is regarding sending the policy back to workshop; there are

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questions that need to be discussed in a workshop; need an understanding of how policy is going to impact regulations; bringing the policy to action at the next meeting; does not want to vote on the policy tonight; Policy 5-31 and the Model Policy; conflict moving forward if not passing Policy 5-31; bringing regulations to the School Board; transparent in the process of developing the regulations with the School Board; resolution from June; need to finish the workshop; would passing the policy be helpful to administration; need to give administration direction; can still discuss regulations even with passing policy – policy and regulations are two different things; Virginia Human Rights Act; the need to finish the workshop; PRC meetings; not supporting substitute motion, need to give direction to administration.

Without further discussion, Chair Riggs asked Ms. Martin to restate the substitute motion – I move to take Policy 5-31 to a workshop and then bring it back for action on September 26, Ms. Owens seconded the motion. Chair Riggs called for a vote on the substitute motion. The School Board Clerk announced there were five (5) ayes in favor of the substitute motion: Chair Riggs, Ms. Anderson, Ms. Martin, Ms. Melnyk, and Ms. Owens. There were six (6) nays opposed to the substitute motion: Vice Chair Weems, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, and Ms. Manning. The substitute motion did not pass, 5-6-0.

Chair Riggs asked Ms. Brown to restate the motion – I move that the Policy 5-31 as previously presented be voted on and be approved tonight, Ms. Manning seconded the motion. A discussion followed regarding the policy; Grimm case; voting on the definitions; Model Policy says we need the definitions; transgender students playing sports, using restrooms; protect female students; use of the words gender and gender identity; language that could adopt into regulations; Human Rights Act; Student Records and Federal Cards; written instruction from parent or eligible student regarding name and pronoun, how we refer to a student, would not change the transcript, report card or student information, see part G of the Policy; definition of transgender student; student rights; nickname; applying definitions to different groups of students (by grade level, K-8, 9-12).

Mr. Culpepper made an amendment motion – I move to amend 5-31 as submitted, in paragraph two where it says, “eligible student” to remove the following six words, “a student attending a post-secondary institution”, under the definition of eligible student. Ms. Manning seconded the amendment. A discussion followed regarding the amendment; clarification on words to be removed; the definition would read...Eligible Student means a student who is 18 years of age or older, or an emancipated student...; defined in Virginia Code; where else does the term “eligible student” come up in policy; throughout other policies; dual enrolled classes; participation at TCC and other institutions; still need to go to workshop; need to set the policy then work on the regulations; the need to take a vote and continue with the workshop. Mr. Culpepper withdrew his amendment, and Ms. Manning agreed.

Without further discussion, Chair Riggs called for a vote on Ms. Brown’s motion. The School Board Clerk announced there were seven (7) ayes in favor of Ms. Brown’s motion: Chair Riggs, Vice Chair Weems, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, and Ms. Manning. There were three (3) nays opposed to Ms. Brown’s motion: Ms. Anderson, Ms. Melnyk, and Ms. Owens. There was one (1) abstention: Ms. Martin. The motion passed, 7-3-1.

- 16. Committee, Organization or Board Reports:** Ms. Franklin announced there is a Gifted CAC advisory meeting, next Monday the 18th at 6:30 p.m. at Salem High School.

Chair Riggs adjourned the regular meeting at 10:56 p.m. The School Board took a short recess. Note: Ms. Manning left the meeting at 10:56 p.m.

- 17. Return to Administrative, Informal, Workshop or Closed Session matters:** The School Board reconvened at 11:07 p.m. in the Einstein Lab to continue the Workshop.

2023 Model Policy Work Session: The workshop continued; Robert Jamison, Ed.S., Executive Director, Office of Student Support Services, mentioned to the School Board items to consider; process to inform parents; shared a scenario; use of names; names can be gender neutral; level of clarification for school staff as to when to notify parents; need to be careful what the matrix looks like – need guardrails; parents rights to know; rules need to be known by all; changing of name, pronoun; the need for consistency from the School Board; parent and student relationship; not trying to keep secrets from parents; situations may put counselors and teachers in a difficult position; language for regulations; would like input from Legal and Dr. Jamison, create something for the School Board to read and review; reviewed parts of the chart

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regarding VDOE 2023 Sample Model Policy and VBCPS Proposed or Existing policies/regulations; need to define terms; mentioned dress codes; need time to complete work; need guidance on certain things; utilizing the PRC for further discussion; coming back on the 26th with some more language; the need for clarification on parts of the Model Policy; passing of 5-31, defined transgender students; opt-out for parents regarding notifications – need to be discussed; parent rights; example of divorced parents, custody of child, custodial rights; impact on school personnel; things need to be discussed and clarified; the School Board reviewed the document and commented on areas for clarification; come back to the School Board with information; hold a special meeting on September 25 at 4 p.m. to discuss model policy.

Closed Session: At 12:26 a.m. on Wednesday, September 13, 2023, Vice Chair Weems made the following motion, seconded by Ms. Melnyk that the School Board recess into Closed Session in accordance with the exceptions to open meetings law set forth in Code of Virginia §2.2-3711, Part A, Paragraphs 2, 7, and 8 as amended, to deliberate on the following matters:

2. Discussion or consideration of admission or disciplinary matters or any other matters that would involve the disclosure of information contained in a scholastic record concerning any student of any public institution of higher education in the Commonwealth or any state school system. However, any such student, legal counsel and, if the student is a minor, the student's parents or legal guardians shall be permitted to be present during the taking of testimony or presentation of evidence at a closed meeting, if such student, parents, or guardians so request in writing and such request is submitted to the presiding officer of the appropriate board.
7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.
8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

Namely to discuss:

- A. Status of pending litigation or administrative cases.
- B. Recommendation of hearing officer for student discrimination complaint.
- C. Student discipline appeal hearing – deliberations as needed.
- D. Consultation with legal counsel regarding probable litigation and pending litigation matters.

Chair Riggs called for a vote. The School Board Clerk announced there were nine (9) ayes in favor of the motion to recess into Closed Session: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Culpepper, Ms. Franklin, Ms. Martin, Ms. Melnyk, and Ms. Owens. Note: Mr. Callan was not present during the vote to go into Closed Session but joined the Closed Session at 12:29 a.m.

The School Board recessed into Closed Session at 12:29 a.m.

Individuals present for discussion in the order in which matters were discussed:

- B. Recommendation of hearing officer for student discrimination complaint; and
- C. Student discipline appeal hearing – deliberations as needed: School Board members: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Martin, Ms. Melnyk, and Ms. Owens; Kamala H. Lannetti, School Board Attorney; Donald E. Robertson, Ph.D., Acting Superintendent; and Regina M. Toneatto, School Board Clerk.

School Board of the City of Virginia Beach
Holland Road Annex
2323 Holland Road
Virginia Beach, VA 23453

Tuesday, September 12, 2023
School Board Regular Meeting
Page 11 of 12

D. Consultation with legal counsel regarding probable litigation and pending litigation matters: School Board members: Chair Riggs. Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Martin, Ms. Melnyk, and Ms. Owens; Kamala H. Lannetti, School Board Attorney; Donald E. Robertson, Ph.D., Acting Superintendent; and Regina M. Toneatto, School Board Clerk.

A. Status of pending litigation or administrative cases: School Board members: Chair Riggs. Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Martin, Ms. Melnyk, and Ms. Owens; Kamala H. Lannetti, School Board Attorney; Donald E. Robertson, Ph.D., Acting Superintendent; and Regina M. Toneatto, School Board Clerk.

The School Board reconvened at 12:59 a.m., on Wednesday, September 13, 2023.

Certification of Closed Session: Vice Chair Weems read the Certification of Closed Session:

WHEREAS, the School Board of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the School Board of the City of Virginia Beach hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

Ms. Melnyk made the motion, seconded by Ms. Brown for Certification of Closed Session. Chair Riggs called for a vote. The School Board Clerk announced there were ten (10) ayes in favor of the motion for Certification of Closed Session: Chair Riggs. Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Martin, Ms. Melnyk, and Ms. Owens. The motion passed, 10-0-0.

Chair Riggs read the following resolution to be voted upon:

RESOLUTION

STUDENT DISCRIMINATION APPEAL 9/12/23

WHEREAS, the parent of a Tallwood High School student filed a racial discrimination complaint in accordance with School Board Policy 5-7 regarding comments made by a staff member to her student in February and March 2023; and

WHEREAS, the School Administration conducted a discrimination investigation and determined that there was insufficient evidence of a violation of Policy 5-7 however, the staff member's actions did not support an inclusive environment and the staff member's actions violated other policies and regulation; and

WHEREAS, the parent of the Tallwood High School Student appealed that determination and the School Board assigned the discrimination appeal to a Hearing Officer to conduct a hearing and provide written findings of fact and a recommendation to the School Board; and

WHEREAS, the Hearing Officer rendered his findings of fact and recommendation on August 31, 2023; and

WHEREAS, on September 12, 2023 the School Board reviewed the Hearing Officer's Findings of Fact and recommendation.

NOW, THEREFORE, IT IS DETERMINED

1. That the School Board adopt the August 31, 2023 Findings of Fact and Recommendation of the Hearing Officer that there insufficient evidence of a violation of Policy 5-7.
2. That the School Administration is ordered to notify the student and parents of this decision and to place a copy of this decision, the supporting documentation, and any recording of the hearing in the student's official files.

Adopted by the School Board of the City of Virginia Beach, Virginia this 13th day of September 2023.

School Board of the City of Virginia Beach
Holland Road Annex
2323 Holland Road
Virginia Beach, VA 23453

Tuesday, September 12, 2023
School Board Regular Meeting
Page 12 of 12

Chair Riggs made the motion, seconded by Ms. Brown. Chair Riggs called for a vote. The School Board Clerk announced there were ten (10) ayes in favor of the motion for the Resolution – Student Discrimination Appeal 9/12/23: Chair Riggs. Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Martin, Ms. Melnyk, and Ms. Owens. The motion passed, 10-0-0.

- 18. Adjournment:** Chair Riggs adjourned the meeting at 1:03 a.m., on Wednesday, September 13, 2023.

Respectfully submitted:

Regina M. Toneatto, Clerk of the School Board

Approved:

Trenace B. Riggs, School Board Chair



Subject: Superintendent Search Update Item Number: 12A

Section: Information Date: September 26, 2023

Senior Staff: Kamala Lannetti, School Board Attorney, Regina Toneatto, School Board Clerk

Prepared by: Dr. Brad Draeger, HYA Senior Associate with Hazard, Young, Attea and Associates

Presenter(s): Trenace B. Riggs, School Board Chair

Recommendation:

That the School Board provide a public review of the Superintendent Search Calendar outlined below. The search calendar was discussed by the search firm during the September 11, 2023 Special School Board meeting. The School Board Chair or designees, the School Board Clerk, and the School Board Attorney will work with HYA to implement the superintendent search process.

Activity	Date(s)
Advertising	September until filled.
Application deadline	Open until filled.
Leadership Profile interviews/focus groups	October 3 rd – October 4 th A virtual forum(s) will also be scheduled.
Online survey dates	September 25 th – October 6 th , 2023.
<i>Leadership Profile Report</i> presented to the board.	November 14 th , 2023, early in regular School Board meeting agenda
Seminar on interviewing, questions determination, and slate of candidates presented to Board.	December 12 th , 2023, at 2:00 p.m.
Board interviews with semi-finalist (round 1)	January 5 th & January 6 th , 2024. Friday evening and Saturday day.
Board meets to identify finalists.	January 6 th , 2024 after last interview.
Board second round interviews with finalists (3)	January 8 th , 10 th & 11 th , 2024
Board meets to identify preferred candidate(s). Initiate background check on finalist(s) and contract negotiations.	January 11 th , 2024 after last interview.
Announcement of appointment	Undetermined
Superintendent assumes responsibilities.	TBD

Background Summary:

On September 11, 2023, the School Board held a Special Meeting for the purpose of working with the School Board's consultant, Hazard Young Attea and Associates (HYA) on the process and timeline for the superintendent search. During the Special Meeting, the School Board and the consultant developed a superintendent search calendar. The School Board Chair or designee, the School Board Clerk and the School Board Attorney will coordinate with HYA to implement the superintendent search process and access School Board and School Division resources.

Source:

Minutes of the June 12, 2023 Regular Meeting
September 11, 2023 Special School Board Meeting

Budget Impact:



Subject: Interim Financial Statements – June (unaudited), July and August **Item Number:** 12B

Section: Information **Date:** September 26, 2023

Senior Staff: Crystal M. Pate, Chief Financial Officer

Prepared by: Daniel G. Hopkins, Director of Business Services

Presenter(s): Crystal M. Pate, Chief Financial Officer
Daniel G. Hopkins, Director of Business Services

Recommendations:

It is recommended that the School Board review the attached financial statements.

1. June 2023 (unaudited)
2. July 2023
3. August 2023

Background Summary:

Pursuant to Section 22.1-115 of the Code of Virginia, as amended, and other applicable sections, the enclosed Interim Financial Statements are presented.

Source:

Section 22.1-115 of the Code of Virginia, as amended

Budget Impact:

None



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

INTERIM FINANCIAL STATEMENTS
FISCAL YEAR 2022-2023
JUNE 2023 (UNAUDITED)

The financial statements include the following:

	<u>Page</u>
School Operating Fund:	
Revenues by Major Source	A1
Expenditures and Encumbrances by Category.....	A3
Expenditures and Encumbrances by Cost Center within Category	A5
Revenues and Expenditures/Encumbrances Summary.....	B1
Balance Sheet	B2
Revenues by Account.....	B3
Special Revenue and Proprietary Funds:	
Athletics	B5
Cafeterias.....	B6
Textbooks	B7
Risk Management	B8
Communication Towers/Technology	B9
Grants	B10
Health Insurance	B13
Vending Operations	B14
Instructional Technology	B15
Equipment Replacement.....	B16
Capital Projects Fund Expenditures and Encumbrances.....	B17
Green Run Collegiate Charter School	B18

The financial statements are reported on a cash basis; however, the financial statements include encumbrances (e.g., purchase orders, construction contracts) and reflect the option-payroll (e.g., 10-month employees starting in September electing to be paid over 12-months (i.e., includes the appropriate amount of the July and August salary payments due)) on a monthly basis (September through June). This salary accrual is reflected in each appropriate salary line item within each cost center and fund for reporting and budgetary control purposes.

School Operating Fund

The School Operating Fund makes up the general operating fund of the School Board. The general fund is used to account for all of the financial resources (except those accounted for in the below funds) that support the Instruction; Administration, Attendance and Health; Pupil Transportation; Operations and Maintenance; and Technology categories.

School Operating Fund Summary (page B1)

Revenues totaled **\$932,240,891** or **100.48%** of the estimated budget for FY 2022-2023. Expenditures and Encumbrances totaled **\$928,570,477** or **97.39%** of the estimated budget for FY 2022-2023 (including debt service). Revenues and the Prior Year Local Contribution (carryover encumbrances from FY 2021-2022 in the amount of **\$25,591,033**) exceeded expenditures and encumbrances by **\$29,261,447**. The total Reversion to the City General fund was **\$30,388,833** (net prepaid items).

School Operating Fund Revenues (pages B1, B3-B4)

Revenues realized this month totaled **\$93.2 million**. Revenues realized to date are **100.5%** of the current fiscal year estimate. Of the amount realized for the month, **\$40.7 million** was realized from the City and **\$35.0 million** was received from the Commonwealth of Virginia for Basic School Aid, Standards of Quality (SOQ) entitlements, and other State revenue. A payment of **\$15.7 million** in state sales tax was received (including the July collection which is applicable to FY 2022-2023) this month.

School Operating Fund Expenditures (page B1)

Of the total expenditures and encumbrances of **\$928,570,477** for FY 2022-2023, outstanding encumbrances totaled **\$15,955,706**. The outstanding encumbrances will be brought forward into the FY 2023-2024 operating budget with a corresponding increase in the operating budget to cover the related payments (when goods/services are delivered/rendered).

Athletics Fund (page B5)

The Athletics Fund accounts for the revenues and expenditures associated with the middle and high school athletic programs. The fund has realized **\$5,432,663** or **99.2%** of the budgeted revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **\$6,118,153** or **99.3%** of the budget for the current fiscal year. Please note that **\$685,490** of the current year budget is funded by the prior year fund balance for encumbrances. **\$264,684** was reverted from the Athletics Fund to the School Operating Fund as part of the Reversion to the City General Fund.

The fund balance decreased by **\$626,639** (from **\$685,490** to **\$58,851**).

Cafeterias Fund (page B6)

The Cafeterias Fund accounts for the revenues and expenditures associated with the school cafeteria operations of the School Division. A total of **\$8,034,670** in revenue (includes from the federal government **\$3,052,021** under the National School Lunch Program, **\$2,458,904** in USDA Commodities, and **\$1,123,086** under the School Breakfast Program) was realized this month. This fund has realized **\$37,411,904** or **101.1%** of the budgeted revenue for the current fiscal year. Expenditures totaled **\$6,615,220** for this

month. This fund has incurred expenditures and encumbrances of **\$36,925,318** or **94.1%** of the budget for the current fiscal year. Please note that **\$2,237,274** of the current year budget is funded by the prior year fund balance (**\$1,746,509**) and prior year fund balance for encumbrances (**\$490,765**).

The fund balance increased by **\$1,545,417** (from **\$19,990,022** to **\$21,535,439**). A total of **\$6,901,953** of the School Cafeterias Fund June 30, 2023 fund balance (**\$21,535,439**) is designated for the FY 2023-2024 School Cafeterias Fund Budget.

Textbooks Fund (page B7)

The Textbooks Fund accounts for the financing and acquisitions of textbooks used in the School Division. Revenues for this month totaled **\$434,155** (includes **\$424,618** from the Department of Education). This fund has realized **\$5,053,007** or **100.3%** of the budgeted revenue for the current fiscal year. Expenditures totaled **\$18,439** for this month. This fund has incurred expenditures and encumbrances of **\$5,909,298** or **83.9%** of the budget for the current fiscal year. Please note that **\$2,007,046** of the current budget is funded by the prior year fund balance (**\$1,859,296**) and prior year fund balance for encumbrances (**\$147,750**).

The fund balance decreased by **\$635,514** (from **\$7,200,693** to **\$6,565,179**). A total of **\$1,572,037** of the Textbook Fund June 30, 2023 fund balance (**\$6,565,179**) is designated for the FY 2023-2024 Textbook Fund Budget.

Risk Management Fund (page B8)

The Risk Management Fund accounts for and provides insurance and the administration thereof for the School Division. Revenues for this month totaled **\$2,652,597** (includes **\$2,125,161** in insurance proceeds). This fund has realized **\$13,926,014** in revenue for the current fiscal year. This fund has incurred expenses and encumbrances of **\$8,169,330** for the current fiscal year.

The retained earnings balance increased by **\$6,166,710** (from **\$4,355,785** to **\$10,522,495**).

Communication Towers/Technology Fund (page B9)

The Communication Towers/Technology Fund accounts for the rent receipts relating to the communication towers constructed on School Board property. This fund has realized **\$647,852** or **125.6%** of the budgeted revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **\$40,000** or **5.0%** of the current fiscal year budget. Please note that **\$284,000** of the current year budget is funded by the prior year fund balance.

The fund balance increased by **\$647,852** (from **\$4,389,770** to **\$5,037,622**). A total of **\$284,000** of the Communication Towers/Technology Fund June 30, 2023 fund balance (**\$5,037,622**) is designated for the FY 2023-2024 Communication Towers/Technology Fund Budget.

Grants Fund (pages B10-B12)

The Grants Fund accounts for certain private, Commonwealth of Virginia, and Federal grants (with matching local funds, if required). A total of **\$104,882,669** in revenue for various grants was realized for FY 2022-2023. This includes **\$12,991,740** from the Commonwealth of Virginia, **\$87,365,262** from the Federal Government, **\$4,235,508** from the School Operating Fund, and **\$290,159** from other sources.

Health Insurance Fund (page B13)

The Health Insurance Fund accounts for the health insurance program and the administration thereof for the City and School Board employees. Revenues for this month totaled **\$12,727,582** (including City and School Board (employer and employee) premium payments). Expenses for this month totaled **\$13,641,824**. This includes medical and prescription drug claim payments for City and School Board employees and the Incurred But Not Reported (IBNR's) claims estimate.

A total of **\$154,691,212** in revenue was realized for FY 2022-2023. Expenses totaled **\$155,124,714** for FY 2022-2023. The retained earnings balance decreased by **\$433,502** (from **\$71,928,178** to **\$71,494,676**).

Vending Operations Fund (page B14)

The Vending Operations Fund accounts for the receipts and expenditures relating to the soft drink vending operations in the School Division. A total of **\$41,509** in revenue (includes **\$40,589** in vending receipts) has been realized this month. This fund had realized **\$157,217** or **249.6%** of the budgeted revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **\$64,198** or **93.0%** of the budget for the current fiscal year. Please note that **\$6,000** of the current year budget is funded by the prior year fund balance.

The fund balance increased by **\$93,019** (from **\$163,815** to **\$262,834**). A total of **\$6,000** of the Vending Operations Fund June 30, 2023 fund balance (**\$262,834**) is designated for the FY 2023-2024 Vending Operations Fund Budget.

Instructional Technology Fund (page B15)

The Instructional Technology Fund accounts for the financing and acquisitions of instructional technology to assist in the integration of Technology into the K-12 curriculum. This fund has realized **\$264,082** in revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **\$48,362** or **7.9%** of the budget for the current fiscal year. Please note that **\$611,696** of the current year budget is funded by the prior year fund balance (**\$560,840**) and prior year fund balance for encumbrances (**\$50,856**).

The fund balance increased by **\$215,720** (from **\$1,335,287** to **\$1,551,007**). A total of **\$560,840** of the Instructional Technology fund balance (**\$1,551,007**) is designated for the FY 2023-2024 Instructional Technology Fund Budget.

Equipment Replacement Fund (page B16)

The Equipment Replacement Fund accounts for the financial resources provided for an equipment replacement cycle for selected capital equipment for schools and central offices. This fund has realized **\$8,438** in revenue for the current fiscal year. Expenditures

for this month totaled **\$4,107**. This fund has incurred expenditures and encumbrances of **\$265,265** or **66.2%** of the budget for current fiscal year. Please note that **\$400,899** of the current year budget is funded by the prior year fund balance (**\$372,300**) and prior year fund balance for encumbrances (**\$28,599**).

The fund balance decreased by **\$86,704** (from **\$699,951** to **\$613,247**). A total of **\$327,651** of the Equipment Replacement Fund June 30, 2023 fund balance (**\$613,247**) is designated for the FY 2023-2024 Equipment Replacement Fund Budget.

Capital Projects Fund (page B17)

The Capital Projects Fund accounts for the financial resources used for the construction of major capital facilities (e.g., schools). A total of **\$14,512,492** in expenditures was incurred for various school capital projects this month. This includes **\$1,442,745** for Energy Performance Contracts, **\$3,349,400** for Re-roofing Phase III Renovation and Replacement projects, **\$1,840,104** for HVAC Phase III Renovation and Replacement projects, **\$1,845,249** for Grounds Phase III Renovation and Replacement projects, and **\$1,645,137** for Lynnhaven Middle School Expansion project.

Green Run Collegiate Charter School Fund (page B18)

The Green Run Collegiate Charter School Fund accounts for the revenues and expenditures of this public charter school. The School Board is acting in the capacity of a third-party administrator/fiscal agent for all of the public charter school's financial transactions in compliance with School Board Policies and Regulations. The fund realized **\$4,144,443** in revenue for the current fiscal year from the School Operating Fund. This fund has incurred expenditures and encumbrances of **\$4,133,310** or **94.7%** of the budget for the current fiscal year. **\$219,486** was reverted from the Green Run Collegiate Charter School Fund to the School Operating Fund as part of the Reversion to the City General Fund.

The fund balance increased by **\$11,161** (from **\$1,421** to **\$12,582**).

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SUMMARY OF OPERATING BUDGET TRANSFERS NOT EXCEEDING \$250,000
June 1, 2023 through June 30, 2023

Batch Entry Name	Description		Account From		Account To	Transfer Amount
230601	To cover audio-visual equipment for graduation.	FROM	Instructional Technology Support Controlled Assets Computer Equipment	TO	Student Activities Other Purchased Services	\$ 76,574
230602	To cover carpet replacement throughout Maintenance Services - Suite 200.	FROM	High Classroom Teacher HS	TO	Facilities and Maintenance Services Repair and Maintenance Services Equipment and Facility	\$ 110,832
230603	To cover the increase in cost for supplies needed for workshops.	FROM	High Classroom Teacher HS	TO	Student Activities Other Materials and Supplies	\$ 17,953
230604	To cover salaries and fringes for Fund 201.	FROM	Green Run Collegiate Charter High Classroom Part Time or Temp Instructional HS	TO	Green Run Collegiate Charter Guidance School Counselors HS	\$ 48,000
230604	To cover salaries and fringes for Fund 201.	FROM	Green Run Collegiate Charter High Classroom VRS Retirement	TO	Green Run Collegiate Charter Special Ed Classroom Teachers HS	\$ 29,000
230604	To cover salaries and fringes for Fund 201.	FROM	Green Run Collegiate Charter High Classroom Instructional Supplies	TO	Green Run Collegiate Charter Special Ed Classroom Teachers HS	\$ 9,000
230604	To cover salaries and fringes for Fund 201.	FROM	Green Run Collegiate Charter High Classroom Instructional Supplies	TO	Green Run Collegiate Charter Guidance VRS Retirement	\$ 23,000
230604	To cover salaries and fringes for Fund 201.	FROM	Green Run Collegiate Charter Teaching and Learning Part Time or Temp Non-Instructional	TO	Green Run Collegiate Charter Alternative Ed Support VRS Retirement	\$ 7,100
230604	To cover salaries and fringes for Fund 201.	FROM	Green Run Collegiate Charter High Classroom Social Security Taxes	TO	Green Run Collegiate Charter Special Ed Classroom Social Security Taxes	\$ 6,000
230604	To cover salaries and fringes for Fund 201.	FROM	Green Run Collegiate Charter High Classroom Instructional Supplies	TO	Green Run Collegiate Charter Special Ed Classroom Social Security Taxes	\$ 7,000
230605	To cover salaries and fringes for Fund 201.	FROM	Green Run Collegiate Charter Library Media Support Library Books and Supplies	TO	Green Run Collegiate Charter Guidance School Counselors HS	\$ 5,000

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SUMMARY OF OPERATING BUDGET TRANSFERS NOT EXCEEDING \$250,000
June 1, 2023 through June 30, 2023

7

Batch Entry Name	Description		Account From		Account To	Transfer Amount
230605	To cover salaries and fringes for Fund 201.	FROM	Green Run Collegiate Charter Library Media Support Library Books and Supplies	TO	Green Run Collegiate Charter Special Ed Classroom Teacher Assistant HS	\$ 1,000
230607	To cover salaries and health insurance.	FROM	High Classroom Teacher HS	TO	School Division Services Asst Superintendent or Executive Asst Health Insurance	\$ 5,275
230608	To cover health insurance.	FROM	Board and Govt Services Technology Supplies	TO	Board and Govt Services Health Insurance	\$ 960
230609	To cover health insurance.	FROM	High Classroom Teacher HS	TO	Office of the Principal - Elementary Health Insurance	\$ 185,400
230610	To cover CHKD athletic trainers.	FROM	High Classroom Teacher HS	TO	Student Activities Other Purchased Services	\$ 200,000
230611	To cover salaries.	FROM	High Classroom Teacher HS	TO	Tech and Career Ed Support Clerical Personnel	\$ 15,745
230612	To cover salaries.	FROM	High Classroom Teacher HS	TO	Student Leadership Directors	\$ 117,345
230613	To cover VRS hybrid blended benefits.	FROM	High Classroom Teacher HS	TO	Remedial Ed Classroom VRS Hybrid Defined Blended Benefit	\$ 15,000
230614	To cover contract with university instructors to provide side by side core instructional support for math.	FROM	Office of the Principal - High Technical Personnel	TO	Middle Classroom Other Purchased Services	\$ 100,000

VIRGINIA BEACH CITY PUBLIC SCHOOLS
INTERIM FINANCIAL STATEMENTS
SCHOOL OPERATING FUND

REVENUES

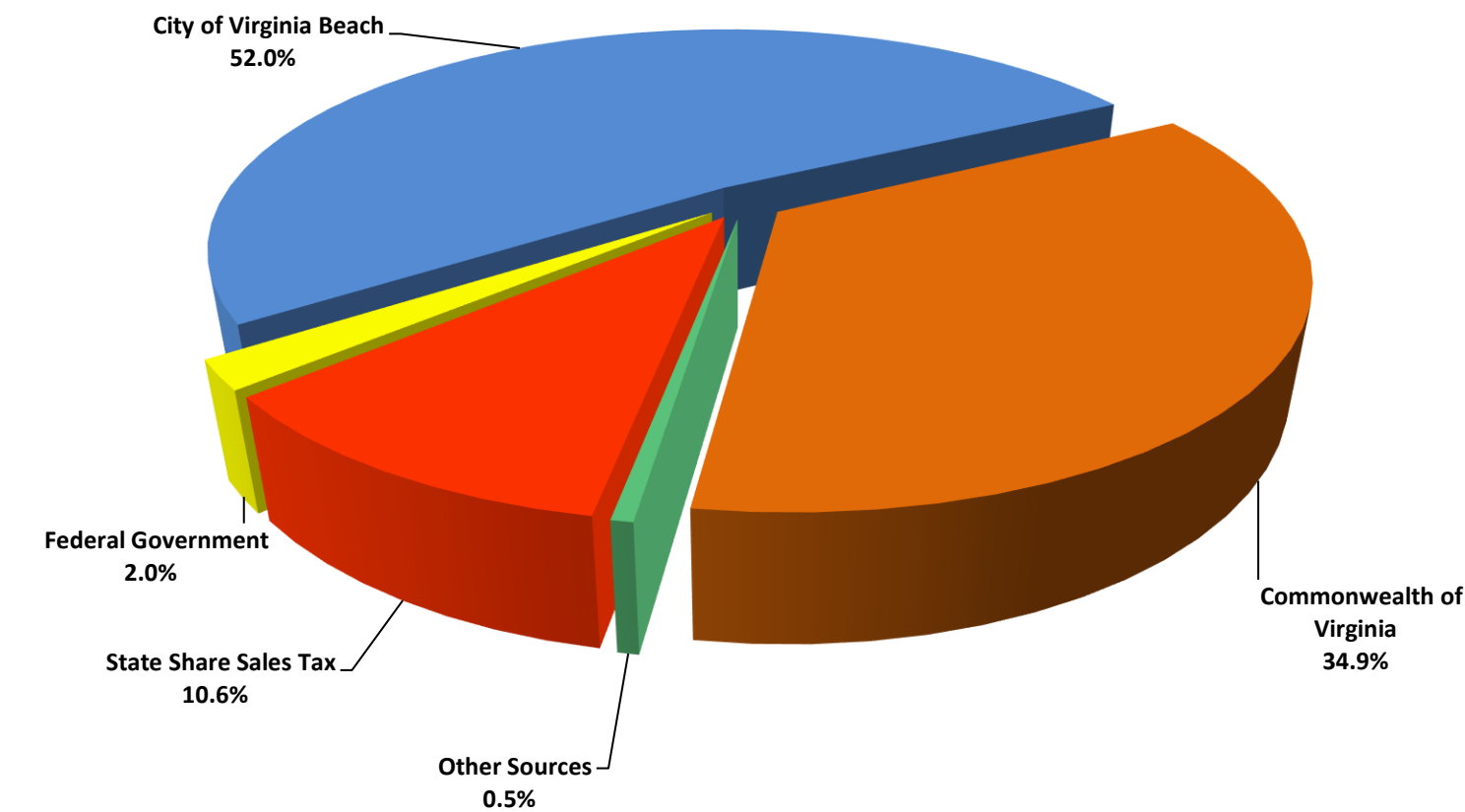
JUNE 2023 (UNAUDITED)

BY MAJOR SOURCE	FISCAL YEAR	(1) BUDGET	(2) ACTUAL THROUGH JUNE	(3) ACTUAL THROUGH MONTH	% OF (3) TO (1)	TREND *
COMMONWEALTH OF VIRGINIA	2023	334,908,997	<-----	325,809,562	97.28%	U
	2022	317,437,827	296,840,759	296,840,759	93.51%	
	2021	297,791,599	295,922,940	295,922,940	99.37%	
STATE SALES TAX	2023	91,767,957	<-----	98,633,260	107.48%	F
	2022	81,922,118	98,227,243	98,227,243	119.90%	
	2021	79,209,739	87,120,778	87,120,778	109.99%	
FEDERAL GOVERNMENT	2023	13,500,000	<-----	18,437,704	136.58%	F
	2022	13,500,000	17,115,879	17,115,879	126.78%	
	2021	13,500,000	18,243,225	18,243,225	135.14%	
CITY OF VIRGINIA BEACH	2023	484,473,810	<-----	484,473,810	100.00%	A
	2022	467,563,377	467,563,377	467,563,377	100.00%	
	2021	460,646,169	460,496,169	460,496,169	99.97%	
OTHER SOURCES	2023	3,182,803	<-----	4,886,555	153.53%	F
	2022	3,132,803	4,747,277	4,747,277	151.53%	
	2021	3,082,803	2,578,886	2,578,886	83.65%	
SCHOOL OPERATING FUND TOTAL	2023	927,833,567	<-----	932,240,891	100.48%	F
	2022	883,556,125	884,494,535	884,494,535	100.11%	
	2021	854,230,310	864,361,998	864,361,998	101.19%	

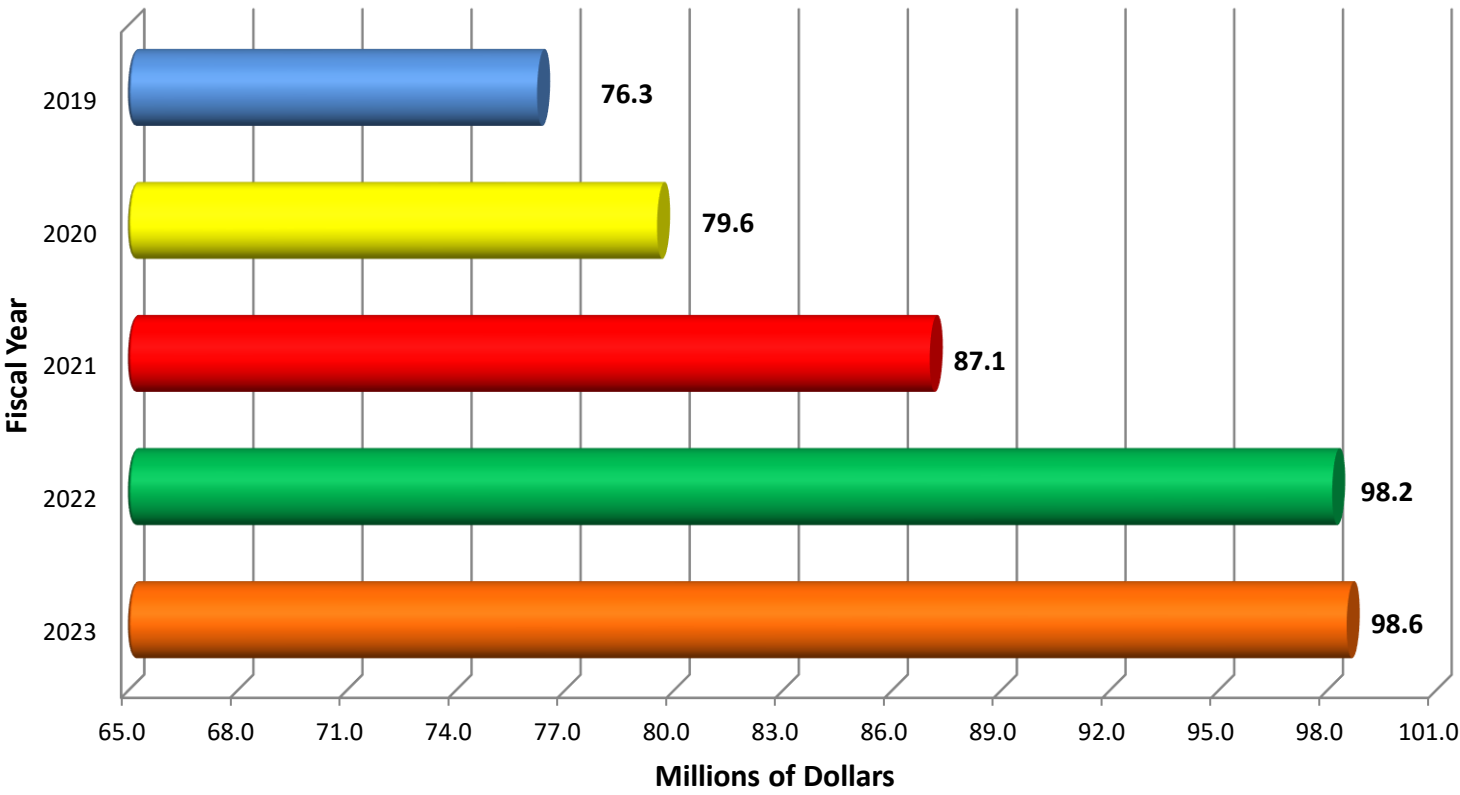
* F=FAVORABLE, U=UNFAVORABLE, A=ACCEPTABLE

VIRGINIA BEACH CITY PUBLIC SCHOOLS
INTERIM FINANCIAL STATEMENTS
SCHOOL OPERATING FUND

Fiscal Year 2023
Revenue Actual by Major Source



State Sales Tax Revenue through June 30, 2023



VIRGINIA BEACH CITY PUBLIC SCHOOLS
INTERIM FINANCIAL STATEMENTS
SCHOOL OPERATING FUND

EXPENDITURES/ENCUMBRANCES

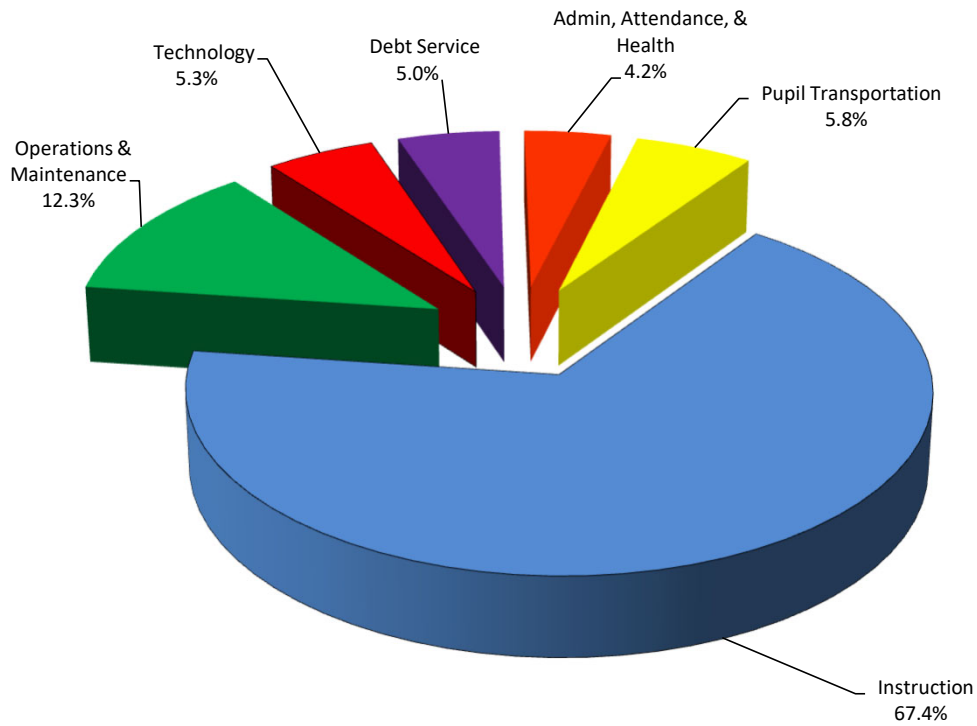
JUNE 2023 (UNAUDITED)

BY UNIT WITHIN CATEGORY	FISCAL YEAR	(1) BUDGET	(2) ACTUAL THROUGH JUNE	(3) ACTUAL THROUGH MONTH	% OF (3) TO (1)	TREND *
INSTRUCTION	2023	635,274,513	<-----	625,322,355	98.43%	A
CATEGORY	2022	614,402,062	604,384,659	604,384,659	98.37%	
	2021	586,718,111	580,254,096	580,254,096	98.90%	
ADMINISTRATION,	2023	43,371,357	<-----	39,297,434	90.61%	A
ATTENDANCE & HEALTH	2022	39,967,923	37,191,274	37,191,274	93.05%	
CATEGORY	2021	39,954,023	37,155,488	37,155,488	93.00%	
PUPIL TRANSPORTATION	2023	56,397,547	<-----	53,710,672	95.24%	A
CATEGORY	2022	57,952,661	56,231,592	56,231,592	97.03%	
	2021	53,105,367	51,195,223	51,195,223	96.40%	
OPERATIONS AND	2023	117,860,247	<-----	114,588,676	97.22%	A
MAINTENANCE	2022	111,720,045	109,086,784	109,086,784	97.64%	
CATEGORY	2021	99,258,335	98,132,773	98,132,773	98.87%	
TECHNOLOGY	2023	50,387,282	<-----	49,479,819	98.20%	A
CATEGORY	2022	45,370,400	45,104,048	45,104,048	99.41%	
	2021	40,931,369	40,273,374	40,273,374	98.39%	
SCHOOL OPERATING FUND	2023	903,290,946	<-----	882,398,956	97.69%	A
TOTAL	2022	869,413,091	851,998,357	851,998,357	98.00%	
(EXCLUDING DEBT SERVICE)	2021	819,967,205	807,010,954	807,010,954	98.42%	
DEBT SERVICE	2023	50,133,654	<-----	46,171,521	92.10%	A
CATEGORY	2022	49,442,812	45,696,047	45,696,047	92.42%	
	2021	47,630,328	45,227,006	45,227,006	94.95%	

* F=FAVORABLE, U=UNFAVORABLE, A=ACCEPTABLE

VIRGINIA BEACH CITY PUBLIC SCHOOLS
INTERIM FINANCIAL STATEMENTS
SCHOOL OPERATING FUND

Fiscal Year 2023
Actual by Category
(Includes Debt Service Category)



VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL OPERATING FUND
JULY 1, 2022 THROUGH JUNE 30, 2023 (UNAUDITED)

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INSTRUCTION CATEGORY:	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
ELEMENTARY CLASSROOM	178,611,118	16,965,334	174,099,050	673,319	3,838,749	97.9%
MIDDLE CLASSROOM	65,518,417	6,909,660	64,394,374	1,023,149	100,894	99.8%
HIGH CLASSROOM	85,006,662	8,759,685	84,500,905	287,681	218,076	99.7%
SPECIAL ED CLASSROOM	104,380,295	8,327,589	103,585,217	54,708	740,370	99.3%
TECH AND CAREER ED CLASSROOM	19,069,263	1,971,116	18,337,271	52,860	679,132	96.4%
GIFTED CLASSROOM	16,137,279	1,652,446	16,066,577	19,959	50,743	99.7%
ALTERNATIVE EDUCATION CLASSROOM	6,328,208	591,244	5,778,415	42,694	507,099	92.0%
REMEDIAL ED CLASSROOM	9,936,827	997,700	9,902,397		34,430	99.7%
SUMMER SCHOOL CC	1,600,057	25,350	1,165,068		434,989	72.8%
SUMMER SLIDE	269,005	12,918	12,918		256,087	4.8%
ADULT ED	2,231,886	228,888	2,070,691	9,800	151,395	93.2%
GUIDANCE	21,701,463	2,202,770	21,603,020		98,443	99.5%
STUDENT SERVICES	781,139	72,437	780,122	375	642	99.9%
SOCIAL WORKERS SCHOOL	5,381,966	813,979	5,280,205		101,761	98.1%
HOMEBOUND	305,184	53,768	164,761		140,423	54.0%
TEACHING AND LEARNING	19,526,890	949,337	17,954,322	393,906	1,178,662	94.0%
INSTRUCTIONAL PROF GROWTH AND INNOVATION	1,269,529	226,591	1,045,416	22,743	201,370	84.1%
OFFICE OF DIVERSITY EQUITY AND INCLUSION	547,834	43,243	408,176		139,658	74.5%
STUDENT LEADERSHIP	2,106,783	257,709	2,101,424		5,359	99.7%
SCHOOL LEADERSHIP	2,362,051	187,715	2,278,860		83,191	96.5%
STUDENT ACTIVITIES	9,554,124	596,747	9,319,837	1,240	233,047	97.6%
SPECIAL ED SUPPORT	4,701,175	462,283	4,616,884		84,291	98.2%
TECH AND CAREER ED SUPPORT	1,131,718	110,803	1,129,324		2,394	99.8%
GIFTED ED SUPPORT	2,644,454	235,269	2,419,866	2,361	222,227	91.6%
ALTERNATIVE ED SUPPORT	2,839,780	281,383	2,763,979		75,801	97.3%
LIBRARY MEDIA SUPPORT	14,514,403	1,426,573	14,310,965	47,615	155,823	98.9%
OFFICE OF PRINCIPAL-ELEMENTARY	29,982,569	2,737,668	29,791,317	161,194	30,058	99.9%
OFFICE OF PRINCIPAL-MIDDLE	12,505,565	1,249,575	12,430,910	61,939	12,716	99.9%
OFFICE OF PRINCIPAL-HIGH	13,562,980	1,273,053	13,355,597	61,759	145,624	98.9%
OFFICE OF PRINCIPAL-TECH AND CAREER ED	765,889	68,091	737,185		28,704	96.3%
TOTAL INSTRUCTION	635,274,513	59,690,924	622,405,053	2,917,302	9,952,158	98.4%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL OPERATING FUND
JULY 1, 2022 THROUGH JUNE 30, 2023 (UNAUDITED)

A 6

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
PUPIL TRANSPORTATION CATEGORY:						
TRANSPORTATION MANAGEMENT	4,388,986	331,203	3,494,900	2,511	891,575	79.7%
VEHICLE OPERATIONS	34,387,003	2,177,030	30,901,574	3,152,194	333,235	99.0%
VEHICLE OPERATIONS-SPECIAL ED	9,550,119	843,648	8,743,208	704,064	102,847	98.9%
MONITORING SERVICES-SPECIAL ED	3,719,332	277,974	2,842,579		876,753	76.4%
VEHICLE MAINTENANCE	4,352,107	356,818	3,869,642		482,465	88.9%
TOTAL PUPIL TRANSPORTATION	56,397,547	3,986,673	49,851,903	3,858,769	2,686,875	95.2%
OPERATIONS AND MAINTENANCE CATEGORY:						
SCHOOL DIVISION SERVICES	338,255	28,267	337,381		874	99.7%
FACILITIES AND MAINTENANCE SERVICES	62,841,917	7,308,683	55,366,137	5,952,460	1,523,320	97.6%
CUSTODIAL SERVICES SCHOOL	31,228,283	3,117,701	29,442,109	769,299	1,016,875	96.7%
GROUNDS SERVICES	4,929,962		4,929,962			100.0%
VEHICLE SERVICES	4,282,205	91,620	3,479,045	230,315	572,845	86.6%
SECURITY AND EMERGENCY MANAGEMENT	10,871,389	1,268,157	10,859,279		12,110	99.9%
DISTRIBUTION SERVICES	2,165,341	238,083	1,987,776	42,039	135,526	93.7%
TELECOMMUNICATIONS CC	1,202,895	103,301	1,187,811	5,062	10,022	99.2%
TOTAL OPERATIONS AND MAINTENANCE	117,860,247	12,155,813	107,589,501	6,999,175	3,271,571	97.2%
TECHNOLOGY CATEGORY:						
ELEMENTARY CLASSROOM	1,942,967	26,248	1,767,770	153,028	22,169	98.9%
MIDDLE CLASSROOM	383,444	22,655	409,013	69,146	(94,715)	124.7%
HIGH CLASSROOM	699,780	271,049	627,193	101,007	(28,420)	104.1%
SPECIAL ED CLASSROOM	240,463	33,048	258,463	24,478	(42,478)	117.7%
TECH AND CAREER ED CLASSROOM	910,829	24,669	1,045,720	5,030	(139,921)	115.4%
GIFTED CLASSROOM	447,829	16,928	414,863	38,484	(5,518)	101.2%
ALTERNATIVE EDUCATION CLASSROOM	383,259	108,906	371,361		11,898	96.9%
REMEDIAL ED CLASSROOM	18,061		51,937		(33,876)	287.6%
SUMMER SCHOOL CC	10,527				10,527	
ADULT ED	171,688	7,948	126,540	9,032	36,116	79.0%
GUIDANCE	67,625	31,234	71,371	5,215	(8,961)	113.3%
STUDENT SERVICES	1,932				1,932	
SOCIAL WORKERS SCHOOL	44,428	30,444	41,021		3,407	92.3%
HOMEBOUND	43,110	6,151	31,029	8,125	3,956	90.8%
TEACHING AND LEARNING	438,151	195,723	726,073	38,364	(326,286)	174.5%
INSTRUCTIONAL PROF GROWTH AND INNOVATION	31,719	35,355	47,980		(16,261)	151.3%
OFFICE OF DIVERSITY EQUITY AND INCLUSION	9,471	170	7,523		1,948	79.4%
STUDENT LEADERSHIP	24,396	19,010	27,316		(2,920)	112.0%
SCHOOL LEADERSHIP	71,795	17,472	59,348		12,447	82.7%
STUDENT ACTIVITIES	4,999	4,765	15,472		(10,473)	309.5%
SPECIAL ED SUPPORT	110,860	69,745	90,920		19,940	82.0%
TECH AND CAREER ED SUPPORT	14,954	5	16,759		(1,805)	112.1%
GIFTED ED SUPPORT	139,274	6,199	246,049	1,765	(108,540)	177.9%
ALTERNATIVE ED SUPPORT	169,583	27,861	100,242	26,834	42,507	74.9%
LIBRARY MEDIA SUPPORT	549,395	41,201	587,608	1,725	(39,938)	107.3%
OFFICE OF PRINCIPAL-ELEMENTARY	916,944	575,900	847,745	39,456	29,743	96.8%
OFFICE OF PRINCIPAL-MIDDLE	414,708	264,163	407,337	7,260	111	100.0%
OFFICE OF PRINCIPAL-HIGH	392,800	311,347	429,258	583	(37,041)	109.4%
OFFICE OF PRINCIPAL-TECH AND CAREER ED	9,270	8,736	9,116		154	98.3%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL OPERATING FUND
JULY 1, 2022 THROUGH JUNE 30, 2023 (UNAUDITED)

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	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
TECHNOLOGY CATEGORY:						
INSTRUCTIONAL TECHNOLOGY SUPPORT	15,227,539	2,964,528	14,518,904	382,719	325,916	97.9%
BOARD AND GOVT SERVICES	12,238		12,057		181	98.5%
LEGAL SERVICES	183,978		93,644		90,334	50.9%
OFFICE OF SUPERINTENDENT	14,702	2,258	8,091		6,611	55.0%
MEDIA AND COMMUNICATIONS	461,364	16,970	668,472	11,298	(218,406)	147.3%
HUMAN RESOURCES SCHOOL	299,698	78,965	383,654	7,704	(91,660)	130.6%
PROFESSIONAL GROWTH AND INNOVATION	178,574	30,635	172,933	28,580	(22,939)	112.8%
CONSOLIDATED BENEFITS	193,447	50,962	168,169	375	24,903	87.1%
PLANNING INNOVATION AND ACCOUNTABILITY	472,067	6,726	207,541	75,879	188,647	60.0%
BUDGET AND FINANCE	430,281	73,025	263,409	3,520	163,352	62.0%
INTERNAL AUDIT	12,476	2,146	9,287		3,189	74.4%
PURCHASING SERVICES	601,219	24,088	526,366	43,606	31,247	94.8%
OFFICE OF TECHNOLOGY	1,107,000	101,492	1,079,057		27,943	97.5%
HEALTH SERVICES	806				806	
PSYCHOLOGICAL SERVICES	60,351	31,651	54,897	5,543	(89)	100.1%
AUDIOLOGICAL SERVICES	4,180	4,058	4,058		122	97.1%
TRANSPORTATION MANAGEMENT	117,943	35,467	99,936	1,760	16,247	86.2%
VEHICLE OPERATIONS	337,529	20,357	294,279		43,250	87.2%
VEHICLE OPERATIONS-SPECIAL ED	106,381	6,429	92,746		13,635	87.2%
VEHICLE MAINTENANCE	38,961	3,600	32,844		6,117	84.3%
SCHOOL DIVISION SERVICES	5,932	2,030	6,579		(647)	110.9%
FACILITIES AND MAINTENANCE SERVICES	1,859,533	234,245	1,347,468	524,491	(12,426)	100.7%
CUSTODIAL SERVICES SCHOOL	26,333	6,201	12,525	10,038	3,770	85.7%
VEHICLE SERVICES	92,869	5,556	88,618		4,251	95.4%
SECURITY AND EMERGENCY MANAGEMENT	868,162	553,548	855,064		13,098	98.5%
DISTRIBUTION SERVICES	74,697	13,876	62,687	5,030	6,980	90.7%
TELECOMMUNICATIONS CC	10,008				10,008	
TECHNOLOGY MAINTENANCE	18,924,753	1,854,243	17,461,933	489,499	973,321	94.9%
TOTAL TECHNOLOGY	<u>50,387,282</u>	<u>8,279,988</u>	<u>47,360,245</u>	<u>2,119,574</u>	<u>907,463</u>	98.2%
TOTAL SCHOOL OPERATING FUND (EXCLUDING DEBT SERVICE)	<u>903,290,946</u>	<u>88,045,778</u>	<u>866,443,250</u>	<u>15,955,706</u>	<u>20,891,991</u>	97.7%
DEBT SERVICE CATEGORY:	<u>50,133,654</u>	<u>(122,994)</u>	<u>46,171,521</u>		<u>3,962,133</u>	92.1%

Virginia Beach City Public Schools
Interim Financial Statements
School Operating Fund Summary

For the period July 1, 2022 through June 30, 2023 (UNAUDITED)

B 1

Revenues:

	<u>Budget</u>	<u>% of Total</u>	<u>Actual</u>	<u>Actual over (under) Budget</u>	<u>Percent Realized</u>
Source:					
Commonwealth of Virginia	\$334,908,997	36.10%	\$325,809,562	(\$9,099,435)	97.28%
State Sales Tax	91,767,957	9.89%	98,633,260	6,865,303	107.48%
Federal Government	13,500,000	1.45%	18,437,704	4,937,704	136.58%
City of Virginia Beach	484,473,810	52.22%	484,473,810	0	100.00%
Other Sources	3,182,803	0.34%	4,886,555	1,703,752	153.53%
Total Revenues	927,833,567	100.00%	\$932,240,891	\$4,407,324	100.48%
Prior Year Local Contribution (PYLC) *	25,591,033		25,591,033		
Total Revenues and PYLC	<u>\$953,424,600</u>		<u>\$957,831,924</u>		

Expenditures/Encumbrances:

	<u>Budget</u>	<u>% of Total</u>	<u>Actual</u>	<u>Remaining Balance</u>	<u>Percent Obligated</u>
Category:					
Instruction	\$635,274,513	66.63%	\$625,322,355	\$9,952,158	98.43%
Administration, Attendance and Health	43,371,357	4.55%	39,297,434	4,073,923	90.61%
Pupil Transportation	56,397,547	5.92%	53,710,672	2,686,875	95.24%
Operations and Maintenance	117,860,247	12.36%	114,588,676	3,271,571	97.22%
Technology	50,387,282	5.28%	49,479,819	907,463	98.20%
Debt Service	50,133,654	5.26%	46,171,521	3,962,133	92.10%
Total Expenditures/Encumbrances	<u>\$953,424,600</u>	<u>100.00%</u>	<u>\$928,570,477</u>	<u>\$24,854,123</u>	97.39%

**Total Revenues and PYLC over
Expenditures/Encumbrances**

\$29,261,447

Prepaid Items (net)

1,127,386

Total Reversion to the City General Fund**

\$30,388,833

* Fiscal Year 2021-22 encumbrances brought
forward into the FY 2022-23 operating budget

** Includes \$264,684.36 reverted from the School Athletics
Fund and \$219,485.99 reverted from the GRC Charter
School Fund to the School Operating Fund

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL OPERATING FUND
BALANCE SHEET
JULY 1, 2022 THROUGH JUNE 30, 2023

B 2

ASSETS:

LIABILITIES:

CASH	106,968,191	CHECKS PAYABLE	(742)
DUE FROM GENERAL FUND	511,775	ACH PAYABLE	(60)
DUE FROM THE COMMONWEALTH	10,892,564	ACCOUNTS PAYABLE	10,381,821
DUE FROM FEDERAL GOVERNMENT	77,309	ACCOUNTS PAYABLE-SCHOOLS	195,893
PREPAID ITEM	296,773	SALARIES PAYABLE	2,825,974
		SALARIES PAYABLE-OPTIONS	54,004,853
		FICA PAYABLE-OPTIONS	4,116,476
		DUE TO COMMONWEALTH	2,004
		UNEARNED REVENUE	579,081
		TOTAL LIABILITIES	<u>72,105,300</u>
		FUND EQUITY:	
		DESIGNATED FOR REVERSION TO	
		THE CITY GENERAL FUND	30,388,833
		RESERVE FOR ENCUMBRANCES	15,955,706
		RESERVE FOR PREPAID ITEMS	296,773
		TOTAL FUND EQUITY	<u>46,641,312</u>
TOTAL ASSETS	<u>118,746,612</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>118,746,612</u>

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF REVENUES
SCHOOL OPERATING FUND
JULY 1, 2022 THROUGH JUNE 30, 2023 (UNAUDITED)

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	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
COMMONWEALTH VRS RETIREMENT	26,615,056	2,267,590	26,630,576	15,520	100.1%
SOCIAL SECURITY	11,406,452	971,843	11,413,104	6,652	100.1%
GROUP LIFE	790,546	67,352	791,007	461	100.1%
BASIC SCHOOL AID	201,994,078	15,352,524	192,465,613	(9,528,465)	95.3%
REMEDIAL SUMMER SCHOOL	146,415	83,277	259,522	113,107	177.3%
VOCATIONAL EDUCATION	2,183,413	187,968	2,184,687	1,274	100.1%
GIFTED EDUCATION	2,070,478	176,191	2,071,686	1,208	100.1%
SPECIAL EDUCATION	19,311,914	1,647,316	19,323,176	11,262	100.1%
PREVENTION, INTERVENTION AND REMEDIATION	4,856,212	412,309	4,859,044	2,832	100.1%
COMPENSATION SUPPLEMENT	11,853,631	1,140,714	11,861,546	7,915	100.1%
SPECIAL EDUCATION HOMEBOUND	78,046	17,777	57,592	(20,454)	73.8%
SUPPLEMENTAL LOTTERY PER PUPIL ALLOCATION	15,263,862	2,765,494	15,217,138	(46,724)	99.7%
FOSTER CARE	377,067	113,611	170,417	(206,650)	45.2%
SPECIAL ED-REGIONAL TUITION	5,257,273	5,704,041	5,704,041	446,768	108.5%
CAREER AND TECH ED-OCCUPATIONAL	398,204	254,861	254,861	(143,343)	64.0%
SPECIAL ED-FOSTER CARE		164,269	246,403	246,403	
ENGLISH AS A SECOND LANGUAGE	2,134,724	164,604	1,954,796	(179,928)	91.6%
AT-RISK	10,107,666	1,160,010	10,113,438	5,772	100.1%
K-3 PRIMARY CLASS SIZE REDUCTION	5,328,516	974,180	5,357,991	29,475	100.6%
OTHER STATE FUNDS	14,735,444	1,365,433	14,872,924	137,480	100.9%
TOTAL FROM COMMONWEALTH OF VIRGINIA	<u>334,908,997</u>	<u>34,991,364</u>	<u>325,809,562</u>	<u>(9,099,435)</u>	97.3%
STATE SHARE SALES TAX	<u>91,767,957</u>	<u>15,721,807</u>	<u>98,633,260</u>	<u>6,865,303</u>	107.5%
TOTAL FROM STATE SHARE SALES TAX	<u>91,767,957</u>	<u>15,721,807</u>	<u>98,633,260</u>	<u>6,865,303</u>	107.5%
IMPACT AID PUBLIC LAW 874	9,935,191		9,523,667	(411,524)	95.9%
IMPACT AID SPECIAL ED			1,065,112	1,065,112	
IMPACT AID DEPT OF DEFENSE	1,500,000		2,857,287	1,357,287	190.5%
DEPT. OF THE NAVY NJROTC	100,000	77,308	286,713	186,713	286.7%
DEPT OF DEFENSE SPECIAL ED			2,253,058	2,253,058	
MEDICAID REIMB-MEDICAL	1,964,809	934,649	2,181,775	216,966	111.0%
MEDICAID REIMB-TRANSPORTATION		152,775	270,028	270,028	
OTHER FEDERAL REVENUE			64	64	
TOTAL FROM FEDERAL GOVERNMENT	<u>13,500,000</u>	<u>1,164,732</u>	<u>18,437,704</u>	<u>4,937,704</u>	136.6%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF REVENUES
SCHOOL OPERATING FUND
JULY 1, 2022 THROUGH JUNE 30, 2023 (UNAUDITED)

B 4

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
CITY OF VIRGINIA BEACH-LOCAL CONTRIBUTION	483,071,090	40,649,680	483,071,090		100.0%
TRANSFER FROM SCHOOL RESERVE FUND	667,182	56,294	667,182		100.0%
CITY OF VIRGINIA BEACH-CONSOLIDATED BEN	735,538		735,538		100.0%
TOTAL TRANSFERS	484,473,810	40,705,974	484,473,810		100.0%
RENT OF FACILITIES SCHOOLS	450,000	10,842	332,074	(117,926)	73.8%
TUITION CHARGES	20,811			(20,811)	
SERVICE CHARGES			42,478	42,478	
TUITION REGULAR DAY	100,000	10,283	118,397	18,397	118.4%
TUITION GEN ADULT ED	142,839	62,662	62,662	(80,177)	43.9%
TUITION VOCATIONAL ADULT ED	169,750	7,641	7,641	(162,109)	4.5%
TUITION LPN PROGRAM	25,575	10,700	12,000	(13,575)	46.9%
TUITION SUMMER SCHOOL	700,000		609,814	(90,186)	87.1%
TUITION DRIVERS ED	322,125	640	142,425	(179,700)	44.2%
COLLEGE NIGHT FEES			18,835	18,835	
PLANETARIUM FEES		1,906	4,549	4,549	
VENDING OPERATING RECEIPTS		42	500	500	
DONATION			500	500	
STOP ARM ENFORCEMENT	400,000	139,109	1,235,478	835,478	308.9%
SALE OF SALVAGE MATERIALS	12,000	13,971	97,244	85,244	810.4%
REIMB SYSTEM REPAIRS		1,940	16,840	16,840	
LOST AND STOLEN-TECHNOLOGY		5,715	12,942	12,942	
DAMAGED-TECHNOLOGY		62,571	163,320	163,320	
LOST AND DAMAGED-CALCULATORS		293	2,250	2,250	
LOST AND DAMAGED-HEARTRATE MONITORS		98	221	221	
SALE OF CAPITAL ASSETS AND VEHICLES	15,000	100,360	447,860	432,860	2985.7%
SALE OF SCHOOL BUSES		91,563	159,795	159,795	
MISCELLANEOUS REVENUE	224,703	7,644	115,400	(109,303)	51.4%
INDIRECT COST-GRANTS	600,000	126,417	1,283,330	683,330	213.9%
TOTAL FROM OTHER SOURCES	3,182,803	654,397	4,886,555	1,703,752	153.5%
TOTAL SCHOOL OPERATING FUND	927,833,567	93,238,274	932,240,891	4,407,324	100.5%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL ATHLETICS FUND
JULY 1, 2022 THROUGH JUNE 30, 2023 (UNAUDITED)

B 5

ASSETS:		LIABILITIES:	
CASH	162,964	ACCOUNTS PAYABLE	115,112
ACCOUNTS RECEIVABLE	17,920	SALARIES PAYABLE	<u>6,921</u>
		TOTAL LIABILITIES	<u>122,033</u>
		FUND EQUITY:	
		FUND BALANCE	
		RESERVE FOR ENCUMBRANCES	<u>58,851</u>
		TOTAL FUND EQUITY	<u>58,851</u>
TOTAL ASSETS	<u>180,884</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>180,884</u>

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 2022 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	5,000	624	28,446	23,446	568.9%	308.5%
BASKETBALL	120,000		142,503	22,503	118.8%	74.2%
FOOTBALL	250,000		306,104	56,104	122.4%	91.8%
LACROSSE		4,758	43,881	43,881		
GYMNASTICS	4,000		5,067	1,067	126.7%	107.0%
SOCCER	42,000	11,967	64,755	22,755	154.2%	132.7%
WRESTLING	13,000		29,430	16,430	226.4%	116.5%
MIDDLE SCHOOL	65,000	9,580	38,387	(26,613)	59.1%	66.3%
TRANSFER FROM SCHOOL OPERATING	4,974,274	(264,684)	4,709,590	(264,684)	94.7%	100.0%
OTHER INCOME	<u>5,000</u>	<u>52,919</u>	<u>64,500</u>	<u>59,500</u>	1290.0%	742.2%
TOTAL REVENUES	5,478,274	<u>(184,836)</u>	<u>5,432,663</u>	<u>(45,611)</u>	99.2%	95.1%
PYFB-ENCUMBRANCES	<u>685,490</u>					
TOTAL REVENUES AND PYFB	<u>6,163,764</u>					

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2022 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	2,787,930	91,059	3,152,370		(364,440)	113.1%	97.0%
FICA BENEFITS	213,274	4,378	241,232		(27,958)	113.1%	102.7%
PURCHASED SERVICES	1,282,029	(133,897)	1,159,804		122,225	90.5%	82.9%
VA HIGH SCHOOL LEAGUE DUES	51,250	229	24,650		26,600	48.1%	46.5%
ATHLETIC INSURANCE	190,000		185,164		4,836	97.5%	84.3%
MATERIALS AND SUPPLIES	1,307,736	62,786	1,152,028	58,851	96,857	92.6%	108.4%
CAPITAL OUTLAY	<u>331,545</u>		<u>144,054</u>		<u>187,491</u>	43.4%	96.1%
TOTAL	<u>6,163,764</u>	<u>24,555</u>	<u>6,059,302</u>	<u>58,851</u>	<u>45,611</u>	99.3%	95.4%
INCREASE (DECREASE) IN FUND BALANCE			<u>(626,639)</u>				
BUDGETED INCREASE (DECREASE) IN FUND BALANCE	<u>(685,490)</u>						

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL CAFETERIAS FUND
JULY 1, 2022 THROUGH JUNE 30, 2023 (UNAUDITED)

B 6

ASSETS:		LIABILITIES:	
CASH	21,837,240	CHECKS PAYABLE	604,956
CASH WITH CAFETERIAS	10,000	SALARIES PAYABLE	74,724
ACCOUNTS RECEIVABLE	113,180	SALARIES PAYABLE-OPTIONS	1,129,459
DUE FROM COMMONWEALTH	10,852	FICA PAYABLE-OPTIONS	86,469
DUE FROM FEDERAL GOVERNMENT	1,391,728	UNEARNED REVENUE	665,280
FOOD INVENTORY	376,898	TOTAL LIABILITIES	<u>2,560,888</u>
FOOD-USDA INVENTORY	172,861		
SUPPLIES INVENTORY	176,278		
PREPAID ITEM	7,290		
		FUND EQUITY:	
		FUND BALANCE:	
		RESERVE FOR INVENTORIES	726,037
		RESERVE FOR PREPAID ITEMS	7,290
		RESERVE FOR ENCUMBRANCES	1,058,831
		DESIGNATED FOR THE FY24 BUDGET	6,901,953
		UNDESIGNATED	12,841,328
		TOTAL FUND EQUITY	<u>21,535,439</u>
TOTAL ASSETS	<u>24,096,327</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>24,096,327</u>

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 22 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	75,000	30,023	253,620	178,620	338.2%	56.9%
SERVICE CHARGES	11,864,445	931,335	8,569,073	(3,295,372)	72.2%	5.9%
USDA REBATES FROM VENDORS	600,000	120,338	729,079	129,079	121.5%	162.7%
MISCELLANEOUS REVENUE		65,509	65,509	65,509		
TOTAL LOCAL REVENUE	<u>12,539,445</u>	<u>1,147,205</u>	<u>9,617,281</u>	<u>(2,922,164)</u>	76.7%	13.3%
SCHOOL BREAKFAST INITIATIVE	50,000	26,093	43,191	(6,809)	86.4%	116.1%
SCHOOL LUNCH	280,000	23,587	425,352	145,352	151.9%	99.2%
SCHOOL BREAKFAST	220,000	121,069	534,124	314,124	242.8%	136.9%
TOTAL REVENUE FROM COMMONWEALTH	<u>550,000</u>	<u>170,749</u>	<u>1,002,667</u>	<u>452,667</u>	182.3%	115.8%
SCHOOL BREAKFAST PROGRAM	5,790,785	1,123,086	5,764,490	(26,295)	99.5%	160.7%
NATIONAL SCHOOL LUNCH PROGRAM	15,632,916	3,052,021	17,934,755	2,301,839	114.7%	238.0%
USDA COMMODITIES	2,000,000	2,458,904	2,458,904	458,904	122.9%	127.2%
CHILD AND ADULT CARE FOOD PROGRAM	350,000	70,475	376,431	26,431	107.6%	90.9%
USDA SUMMER FEEDING PROGRAM	150,000	12,230	241,127	91,127	160.8%	509.0%
OTHER FEDERAL REVENUE			16,249	16,249		
TOTAL REVENUE FROM FEDERAL GOV'T	<u>23,923,701</u>	<u>6,716,716</u>	<u>26,791,956</u>	<u>2,868,255</u>	112.0%	208.0%
TOTAL REVENUES	<u>37,013,146</u>	<u>8,034,670</u>	<u>37,411,904</u>	<u>398,758</u>	101.1%	135.2%
PRIOR YEAR FUND BALANCE (PYFB)	1,746,509					
PYFB-ENCUMBRANCES	490,765					
TOTAL REVENUES AND PYFB	<u>39,250,420</u>					

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 22 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	13,612,194	1,182,291	11,524,134		2,088,060	84.7%	85.2%
FRINGE BENEFITS	5,559,441	445,146	4,374,538		1,184,903	78.7%	76.9%
PURCHASED SERVICES	578,751	142,323	627,200	457,660	(506,109)	187.4%	69.4%
OTHER CHARGES	50,698	2,686	47,008		3,690	92.7%	30.8%
MATERIALS AND SUPPLIES	18,002,282	4,842,774	18,555,885	7,968	(561,571)	103.1%	113.6%
CAPITAL OUTLAY	1,447,054		737,722	593,203	116,129	92.0%	71.4%
TOTAL	<u>39,250,420</u>	<u>6,615,220</u>	<u>35,866,487</u>	<u>1,058,831</u>	<u>2,325,102</u>	94.1%	96.1%

INCREASE (DECREASE) IN FUND BALANCE 1,545,417

BUDGETED INCREASE (DECREASE)
IN FUND BALANCE (2,237,274)

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL TEXTBOOKS FUND
JULY 1, 2022 THROUGH JUNE 30, 2023 (UNAUDITED)

B 7

ASSETS:		LIABILITIES:	
CASH	5,991,247	TOTAL LIABILITIES	
ACCOUNTS RECEIVABLE	196		
PREPAID ITEMS	573,736		
		FUND EQUITY:	
		FUND BALANCE:	
		RESERVE FOR PREPAID ITEMS	573,736
		RESERVE FOR ENCUMBRANCES	220,777
		DESIGNATED FOR THE FY24 BUDGET	1,572,037
		UNDESIGNATED	4,198,629
		TOTAL FUND EQUITY	6,565,179
TOTAL ASSETS	6,565,179	TOTAL LIABILITIES AND FUND EQUITY	6,565,179

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	2022 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	29,483	8,032	60,311	30,828	204.6%	81.1%
LOST AND DAMAGED	27,000	1,505	6,337	(20,663)	23.5%	107.5%
TOTAL LOCAL REVENUE	56,483	9,537	66,648	10,165	118.0%	95.3%
DEPT OF EDUCATION	4,983,453	424,618	4,986,359	2,906	100.1%	98.4%
TOTAL REVENUE-COMMONWEALTH	4,983,453	424,618	4,986,359	2,906	100.1%	98.4%
TOTAL REVENUES	5,039,936	434,155	5,053,007	13,071	100.3%	98.4%
PRIOR YEAR FUND BALANCE (PYFB)	1,859,296					
PYFB-ENCUMBRANCES	147,750					
TOTAL REVENUES AND PYFB	7,046,982					

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	2022 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	93,997	8,314	99,250		(5,253)	105.6%	95.8%
FRINGE BENEFITS	36,102	3,412	37,281		(1,179)	103.3%	92.5%
MATERIALS AND SUPPLIES	6,916,883	6,713	5,551,990	220,777	1,144,116	83.5%	85.1%
TOTAL	7,046,982	18,439	5,688,521	220,777	1,137,684	83.9%	85.4%

INCREASE (DECREASE) IN FUND BALANCE (635,514)

BUDGETED INCREASE (DECREASE)
IN FUND BALANCE (2,007,046)

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL RISK MANAGEMENT FUND
JULY 1, 2022 THROUGH JUNE 30, 2023 (UNAUDITED)

B 8

ASSETS:		LIABILITIES:	
CASH	19,640,266	ACCOUNTS PAYABLE	287,276
PREPAID ITEM	269,929	SALARIES PAYABLE	1,138
		EST CLAIMS/JUDGMENTS PAYABLE	9,099,286
		TOTAL LIABILITIES	<u>9,387,700</u>
		FUND EQUITY:	
		RETAINED EARNINGS	<u>10,522,495</u>
		TOTAL FUND EQUITY	<u>10,522,495</u>
TOTAL ASSETS	<u>19,910,195</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>19,910,195</u>

REVENUES:	MONTH'S REALIZED	YR-TO-DATE REALIZED
INTEREST ON BANK DEPOSITS	26,986	241,199
RISK MANAGEMENT CHARGES		8,995,919
INSURANCE PROCEEDS	2,125,161	2,679,256
MISCELLANEOUS REVENUE	450	9,640
TRANS FROM GENERAL FUND	500,000	2,000,000
TOTAL REVENUES	<u>2,652,597</u>	<u>13,926,014</u>

EXPENSES:	MONTH'S EXPENSES	YR-TO-DATE EXPENSES	OUTSTANDING ENCUMBRANCES
PERSONNEL SERVICES	35,452	407,990	
FRINGE BENEFITS	12,743	142,391	
OTHER PURCHASED SERVICES	503,822	1,085,649	406,751
FIRE AND PROPERTY INSURANCE		3,222,314	
MOTOR VEHICLE INSURANCE	(940,021)	461,296	
WORKER'S COMPENSATION	390,828	2,078,179	
GENERAL LIABILITY INSURANCE	(307,340)	(109,080)	
MISCELLANEOUS	35,098	337,056	
MATERIALS AND SUPPLIES	1,783	133,509	3,275
TOTAL	<u>(267,635)</u>	<u>7,759,304</u>	<u>410,026</u>

INCREASE (DECREASE) IN RETAINED EARNINGS	<u>6,166,710</u>
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VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL COMMUNICATION TOWERS/TECHNOLOGY FUND
JULY 1, 2022 THROUGH JUNE 30, 2023 (UNAUDITED)

B 9

ASSETS:		LIABILITIES:	
CASH	5,122,825	ACCOUNTS PAYABLE	10,203
		DEPOSITS PAYABLE	75,000
		TOTAL LIABILITIES	<u>85,203</u>
		FUND EQUITY:	
		FUND BALANCE:	
		DESIGNATED FOR THE FY24 BUDGET	284,000
		UNDESIGNATED	<u>4,753,622</u>
		TOTAL FUND EQUITY	<u>5,037,622</u>
TOTAL ASSETS	<u>5,122,825</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>5,122,825</u>

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 2022 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	16,000	7,242	63,480	47,480	396.8%	109.3%
RENT-WIRELESS COMMUNICATION	500,000			(500,000)		
TOWER RENT-BAYSIDE HIGH			27,500	27,500		
TOWER RENT-COX HIGH		(10,204)	178,136	178,136		
TOWER RENT-FIRST COLONIAL HIGH			35,265	35,265		
TOWER RENT-LANDSTOWN HIGH			83,073	83,073		
TOWER RENT-OCEAN LAKES HIGH			69,527	69,527		
TOWER RENT-TALLWOOD HIGH			51,819	51,819		
TOWER RENT-TECH CENTER			123,117	123,117		
TOWER RENT-WOODSTOCK ELEM		1,185	15,935	15,935		
TOTAL REVENUES	<u>516,000</u>	<u>(1,777)</u>	<u>647,852</u>	<u>131,852</u>	125.6%	130.5%
PRIOR YEAR FUND BALANCE (PYFB)	<u>284,000</u>					
TOTAL REVENUES AND PYFB	<u>800,000</u>					

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2022 PERCENT OBLIGATED
EXPENDITURES:							
PURCHASED SERVICES				40,000	(40,000)		
MATERIALS AND SUPPLIES	800,000				800,000		
TOTAL	<u>800,000</u>			<u>40,000</u>	<u>760,000</u>	5.0%	

INCREASE (DECREASE) IN FUND BALANCE 647,852

BUDGETED INCREASE (DECREASE)
IN FUND BALANCE (284,000)

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF REVENUES
SCHOOL GRANTS FUND
JULY 1, 2022 THROUGH JUNE 30, 2023 (UNAUDITED)

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Revenues :

	FY 2023 Estimated	Month's Realized	Yr-To-Date Realized	Unrealized Revenues	Percent Realized
Source:					
Commonwealth of Virginia	25,096,768	813,808	12,991,740	(12,105,028)	51.8%
Federal Government	152,207,040	27,780,966	87,365,262	(64,841,778)	57.4%
Other Sources	741,407	(130,128)	290,159	(451,248)	39.1%
Transfers from School Operating Fund	8,997,953	(5,066,216)	4,235,508	(4,762,445)	47.1%
Total Revenues	187,043,168	23,398,430	104,882,669	(82,160,499)	56.1%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL GRANTS FUND
JULY 1, 2022 THROUGH JUNE 30, 2023 (UNAUDITED)

B 11

	<u>FY 2023</u> <u>APPROPRIATIONS</u>	<u>MONTH'S</u> <u>EXPENDITURES</u>	<u>YR-TO-DATE</u> <u>EXPENDITURES</u>	<u>OUTSTANDING</u> <u>ENCUMBRANCES</u>	<u>REMAINING</u> <u>BALANCE</u>	<u>PERCENT</u> <u>OBLIGATED</u>
2 REVOLUTIONS	17,717				17,717	
ADULT BASIC EDUCATION	363,595	32,565	363,595			100.0%
ALGEBRA READINESS	2,927,336	249,726	991,283	364,135	1,571,918	46.3%
ARP BEFORE & AFTER SCHOOL	424,536	801	130,435	75,000	219,101	48.4%
ARP HOMELESS GRANT II	366,158	111,522	174,757		191,401	47.7%
ARP HOMELESS I	50,000	17,688	34,890		15,110	69.8%
ARP MENTOR TEACHER	39,258		39,258			100.0%
ARP SUMMER LEARNING	234,895				234,895	
ARP UNFINISHED LEARNING	1,747,783	38,837	319,239	46,800	1,381,744	20.9%
ARPA BONUS PAYMENTS	6,472,855		6,472,855			100.0%
ARPA ESSER III	70,717,816	6,160,211	35,943,525	6,886,426	27,887,865	60.6%
ASIA SOCIETY CONFUCIUS CLASSROOMS NETWORK	991				991	
BAYPORT FOUNDATION	250,000			131,307	118,693	52.5%
BUS DRIVER INCENTIVE	27,365		27,365			100.0%
CAREER & TECH ED STATE EQUIP ALLOC	77,278		77,278			100.0%
CAREER SWITCHER PROG MENTOR REIMB	13,400	5,760	11,440		1,960	85.4%
CARES ACT ESSER	1,857,737	(6,430)	1,850,181		7,556	99.6%
CARES ESSER CLEANING SUPPLIES	1,536		1,519		17	98.9%
CARES ESSER FACILITIES AND PPE	325				325	
CARES ESSER INS DELIVERY SUPPORT	4,266		4,258		8	99.8%
CARES ESSER SE UNIVERSAL SCNR	674		674			100.0%
CARES ESSER SPED SRVCS SUPPORT	118,016		116,756		1,260	98.9%
CARES GEER VISION	88,644		88,644			100.0%
CARL PERKINS	1,191,363	104,126	1,104,543	86,532	288	99.9%
CDC VA DEPT OF HEALTH-OEPI	2,569,500	399,538	2,569,500			100.0%
COPS SCHOOL VIOLENCE PREVENTION	518,700		140,467		378,233	27.1%
CORRECTIONS ED & OTHER INSTITUTIONALIZED	1,098		1,098			100.0%
CRRSA ACT ESSER II	2,671,670	195,903	2,621,513	49,694	463	99.9%
CTE SPECIAL STATE EQUIP ALLOC	60,498		60,498			100.0%
DODEA SPANISH IMMERSION	330,227	19,792	247,241	8,875	74,111	77.6%
EARLY READING INTERVENTION	5,825,166	201,025	1,956,256	32	3,868,878	33.6%
ECSE PROV LICENSED TEACHER INCENTIVE	30,000	2,481	23,715		6,285	79.1%
GENERAL ADULT ED	30,993		30,993			100.0%
HAMPTON ROADS COMMUNITY FOUNDATION	47,495		47,495			100.0%
HAMPTON ROADS WORKFORCE COUNCIL - ALC	150,000	15,103	124,403		25,597	82.9%
HAMPTON ROADS WORKFORCE COUNCIL - STEM (OSY)	150,000	9,722	101,554		48,446	67.7%
HVAC CSLFRF	13,016,072	120,600	202,350	2,590,202	10,223,520	21.5%
INDUSTRY CERT EXAMINATIONS	67,632		67,632			100.0%
INDUSTRY CERT EXAMINATIONS STEM-H	25,397		25,397			100.0%
ISAP	65,622	21,738	65,622			100.0%
JAIL EDUCATION PROGRAM	341,926	14,876	166,154		175,772	48.6%
JUVENILE DETENTION HOME	1,834,783	94,775	1,101,654		733,129	60.0%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL GRANTS FUND
JULY 1, 2022 THROUGH JUNE 30, 2023 (UNAUDITED)

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	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
LEARNING LOSS INSTRUCTIONAL SUPPORTS	76,812	8,426	76,812			100.0%
MCKINNEY VENTO	164,668	89,173	156,629		8,039	95.1%
MYCAA-ALC	2,298	2,298	2,298			100.0%
MYCAA-LPN	1,000	1,000	1,000			100.0%
NATIONAL BOARD CERTIFICATION INCENTIVE	352,500	2,500	352,500			100.0%
NEW TEACHER MENTOR	41,731		41,731			100.0%
NJROTC	109,743	109,743	109,743			100.0%
NSLP EQUIPMENT ASSISTANCE	95,111				95,111	
PERKINS CTE SECONDARY RESERVE FUNDS	13,000				13,000	
POSITIVE BEHAVIOR INTERVENTIONS & SUPPORT	47,869	1,961	22,675		25,194	47.4%
POST 9/11 GI BILL	4,720		4,720			100.0%
PRE-K - GRADE 2 ACTIVE LEARNING	30,172	9,613	16,711		13,461	55.4%
PRESCHOOL - IDEA SECTION 619	900,117	38,684	433,515	366	466,236	48.2%
PROJECT GRADUATION	149,787	1,944	67,579		82,208	45.1%
PROJECT HOPE - CITY WIDE SCA	2,454				2,454	
RACE TO GED	65,191		65,191			100.0%
RECRUITMENT & RETENTION SUPPORT	30,000	19,377	29,066		934	96.9%
RECRUITMENT AND RETENTION - ARP	48,500				48,500	
RESERVE FOR CONTINGENCY	3,972,099				3,972,099	
RIPE FOR PUBLIC INSTRUCTION	392,500	287,581	287,581		104,919	73.3%
SCHOOL SECURITY EQUIPMENT	254,699		239,452		15,247	94.0%
SCHOOL SECURITY OFFICER PROGRAM	562,485	34,610	152,956		409,529	27.2%
SCHOOL-BASED HEALTH WORKFORCE	322,969	10,305	257,105	51,547	14,317	95.6%
STARTALK	112,649	14,610	15,440		97,209	13.7%
STEM TEACHER RECRUITMENT & RETENTION INCENTIVE	5,000	5,000	5,000			100.0%
TECHNOLOGY INITIATIVE	7,983,928	3,220,234	5,109,991	43	2,873,894	64.0%
TITLE I PART A	16,489,835	1,490,212	12,924,843	213,019	3,351,973	79.7%
TITLE I PART D SUBPART 1	109,990	1,342	19,103		90,887	17.4%
TITLE I PART D SUBPART 2	486,159	38,752	234,247	1,250	250,662	48.4%
TITLE II PART A	2,807,433	163,057	1,678,498		1,128,935	59.8%
TITLE III PART A LANGUAGE ACQUISITION	394,346	18,272	189,324		205,022	48.0%
TITLE IV PART A	1,896,296	136,508	784,313	3,729	1,108,254	41.6%
TITLE IV PELL	51,155	39,790	51,155			100.0%
TITLE VI-B IDEA SECTION 611	21,383,134	1,511,094	15,749,526		5,633,608	73.7%
TITLE VI-B IDEA SECTION 611 ARP	3,470,796	829,297	1,812,263	805,763	852,770	75.4%
TITLE VI-B IDEA SECTION 619 ARP	253,775	8,098	194,083	17,383	42,309	83.3%
UNITED WAY - SUMMER ENRICHMENT	120,000	16,707	16,707		103,293	13.9%
VA HUMANITIES BENEATH THE SURFACE	4,905				4,905	
VA PRESCHOOL INITIATIVE	8,438,508	650,849	6,459,197		1,979,311	76.5%
VISSTA	648,833				648,833	
WORKPLACE READINESS	15,678		15,678			100.0%
TOTAL SCHOOL GRANTS FUND	187,043,168	16,571,396	104,882,669	11,332,103	70,828,396	62.1%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL BOARD/CITY HEALTH INSURANCE FUND
JULY 1, 2022 THROUGH JUNE 30, 2023 (UNAUDITED)

B 13

ASSETS:		LIABILITIES:	
CASH	88,413,637	AP GENERAL	3,993,363
ACCOUNTS RECEIVABLE	4,519,933	ACCRUED SALARIES	3
		ACCOUNTS PAYABLE-HRA	4
		ACCOUNTS PAYABLE-HSA	(10,481)
		UNEARNED REVENUE	8,465,005
		EST CLAIMS-JUDGMENTS PAYABLE	8,991,000
		TOTAL LIABILITIES	<u>21,438,894</u>
		FUND EQUITY:	
		RETAINED EARNINGS	<u>71,494,676</u>
		TOTAL FUND EQUITY	<u>71,494,676</u>
TOTAL ASSETS	<u>92,933,570</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>92,933,570</u>

REVENUES:	MONTH'S REALIZED	YEAR-TO-DATE REALIZED	
INTEREST ON BANK DEPOSITS	122,109	1,026,323	
EMPLOYEE PREMIUMS-CITY	1,005,521	12,844,982	
EMPLOYER PREMIUMS-CITY	3,987,776	51,230,872	
EMPLOYEE PREMIUMS-SCHOOLS	776,904	13,045,874	
EMPLOYER PREMIUMS-SCHOOLS	6,834,615	76,535,051	
COBRA ADMINISTRATIVE FEE-CITY	353	4,586	
COBRA ADMINISTRATIVE FEE-SCHOOLS	304	3,524	
TOTAL REVENUES	<u>12,727,582</u>	<u>154,691,212</u>	
EXPENSES:	MONTH'S EXPENSES	YEAR-TO-DATE EXPENSES	OUTSTANDING ENCUMBRANCES
SALARIES AND BENEFITS	509,934	5,352,451	
HEALTH CLAIMS AND OTHER EXPENSES-CITY	4,392,341	59,903,112	
HEALTH CLAIMS AND OTHER EXPENSES-SCHOOLS	8,739,549	89,869,151	
TOTAL EXPENSES	<u>13,641,824</u>	<u>155,124,714</u>	
INCREASE (DECREASE) IN RETAINED EARNINGS		<u>(433,502)</u>	

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL VENDING OPERATIONS FUND
JULY 1, 2022 THROUGH JUNE 30, 2023 (UNAUDITED)

B 14

ASSETS:		LIABILITIES:	
CASH	222,245	TOTAL LIABILITIES	
ACCOUNTS RECEIVABLE	40,589		
		FUND EQUITY:	
		FUND BALANCE:	
		DESIGNATED FOR THE FY24 BUDGET	6,000
		UNDESIGNATED	256,834
		TOTAL FUND EQUITY	262,834
TOTAL ASSETS	262,834	TOTAL LIABILITIES AND FUND EQUITY	262,834

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	2022 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS		920	1,545	1,545		
VENDING OPERATIONS RECEIPTS	63,000	40,589	155,672	92,672	247.1%	194.3%
TOTAL REVENUES	63,000	41,509	157,217	94,217	249.6%	197.6%
PRIOR YEAR FUND BALANCE (PYFB)	6,000					
TOTAL REVENUES AND PYFB	69,000					

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	2022 PERCENT OBLIGATED
EXPENDITURES:							
SCHOOL ALLOCATIONS	58,280		64,210		(5,930)	110.2%	101.0%
MATERIALS AND SUPPLIES	10,520		(12)		10,532	-0.1%	-1.7%
PURCHASED SERVICES	200				200		
TOTAL	69,000		64,198		4,802	93.0%	85.0%
INCREASE (DECREASE) IN FUND BALANCE			93,019				
BUDGETED INCREASE (DECREASE) IN FUND BALANCE	(6,000)						

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL INSTRUCTIONAL TECHNOLOGY FUND
JULY 1, 2022 THROUGH JUNE 30, 2023 (UNAUDITED)

B 15

ASSETS:		LIABILITIES:	
CASH	1,551,007	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE:	
		DESIGNATED FOR THE FY24 BUDGET	560,840
		UNDESIGNATED	990,167
		TOTAL FUND EQUITY	1,551,007
TOTAL ASSETS	1,551,007	TOTAL LIABILITIES AND FUND EQUITY	1,551,007

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
REVENUES:					
INTEREST ON BANK DEPOSITS		29,421	264,082	264,082	%
TOTAL REVENUES		29,421	264,082	264,082	
PRIOR YEAR FUND BALANCE (PYFB)	560,840				
PYFB-ENCUMBRANCES	50,856				
TOTAL REVENUES AND PYFB	611,696				

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
EXPENDITURES:						
PURCHASED SERVICES	9,817		9,109		708	92.8%
MATERIALS AND SUPPLIES	588,569		25,943		562,626	4.4%
CAPITAL OUTLAY	13,310		13,310			100.0%
TOTAL	611,696		48,362		563,334	7.9%

INCREASE (DECREASE) IN FUND BALANCE 215,720

BUDGETED INCREASE (DECREASE)
IN FUND BALANCE (611,696)

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL EQUIPMENT REPLACEMENT FUND
JULY 1, 2022 THROUGH JUNE 30, 2023 (UNAUDITED)

B 16

ASSETS:		LIABILITIES:	
CASH	615,499	ACCOUNTS PAYABLE	2,252
		TOTAL LIABILITIES	2,252
		FUND EQUITY:	
		FUND BALANCE:	
		RESERVE FOR ENCUMBRANCES	170,123
		DESIGNATED FOR THE FY24 BUDGET	327,651
		UNDESIGNATED	115,473
		TOTAL FUND EQUITY	613,247
TOTAL ASSETS	615,499	TOTAL LIABILITIES AND FUND EQUITY	615,499

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
REVENUES:					
INTEREST ON BANK DEPOSITS		872	8,438	8,438	%
TOTAL REVENUES		872	8,438	8,438	
PRIOR YEAR FUND BALANCE (PYFB)	372,300				
PYFB-ENCUMBRANCES	28,599				
TOTAL REVENUES AND PYFB	400,899				

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
EXPENDITURES:						
PURCHASED SERVICES	1,213	4,019	51,484	68,544	(118,815)	9895.1%
OTHER CHARGES		88	88		(88)	
MATERIALS AND SUPPLIES	394,224		38,108	23,339	332,777	15.6%
CAPITAL OUTLAY	5,462		5,462	78,240	(78,240)	1532.4%
TOTAL	400,899	4,107	95,142	170,123	135,634	66.2%

INCREASE (DECREASE) IN FUND BALANCE (86,704)

BUDGETED INCREASE (DECREASE)
IN FUND BALANCE (400,899)

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
CAPITAL PROJECTS
JULY 1, 2022 THROUGH JUNE 30, 2023 (UNAUDITED)

B 17

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PROJECT-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
601001-RENOV-REPLACMT-ENERGY MGMT II	13,175,000	974,120	2,070,305	9,991,251	1,501,659	1,682,090	87.23%
601002-TENNIS COURT RENOVATIONS II	1,800,000	22,428	414,687	1,636,075	49,426	114,499	93.64%
601005-JOHN B DEY ES MODERNIZATION	28,040,076	9,868	37,875	27,690,473		349,603	98.75%
601006-THOROUGHGOOD ES REPLACEMENT	32,470,000			32,426,266	25,997	17,737	99.95%
601007-PRINCESS ANNE MS REPLACEMENT	77,238,759	25,073	356,570	76,891,597	45,162	302,000	99.61%
601013-RENOV & REPLACE-REROOFING PHASE II	35,025,639	3,539	3,679	35,025,360	279		100.00%
601015-PRINCESS ANNE HS REPLACEMENT	133,609,497	880,850	1,586,469	1,600,469	5,291,483	126,717,545	5.16%
601016-ENERGY PERFORMANCE CONTRACTS PHASE II	32,500,000	1,442,745	4,855,731	30,552,325	1,868,204	79,471	99.76%
601017-RENOV & REPLACE-GROUND PH III	16,437,887	1,845,249	4,218,302	14,574,160	1,560,117	303,610	98.15%
601018-RENOV & REPLACE-HVAC PH III	39,708,316	1,840,104	9,348,683	29,600,744	2,999,372	7,108,200	82.10%
601019-RENOV & REPLACE-REROOFING PH III	22,150,000	3,349,400	5,727,237	17,656,301	4,069,567	424,132	98.09%
601020-RENOV & REPLACE - VARIOUS PH III	16,125,000	923,404	5,741,936	11,951,356	2,214,785	1,958,859	87.85%
601021-PLAZA ANNEX-LASKIN ROAD ADDITION	13,750,000	6,208	38,952	13,620,008	89,588	40,404	99.71%
601022-ELEMENTARY PLAYGROUND EQUIPMENT REP	2,584,737	19,736	341,585	1,356,268		1,228,469	52.47%
601023-STUDENT DATA MANAGEMENT SYSTEM	12,187,001		42,827	12,183,527		3,474	99.97%
601025-SCHOOL HR-PAYROLL	9,196,000			8,867,573		328,427	96.43%
601026-LYNNHAVEN MIDDLE SCHOOL EXPANSION	13,850,000	1,645,137	9,079,782	11,997,521	1,437,961	414,518	97.01%
601027-RENOV & REPLACE-SAFE SCHOOLS IMPROVEMENTS	600,000		190,246	587,763	11,715	522	99.91%
601028-B F WILLIAMS ES-BAYSIDE 6TH REPLACEMENT	26,547,220	361,315	631,552	647,552	2,002,533	23,897,135	9.98%
601029-BAYSIDE HIGH SCHOOL REPLACEMENT	20,276,775	870,786	1,475,264	1,489,264	4,417,243	14,370,268	29.13%
601030-REPLACEMENT PAYROLL SYSTEM	7,382,407					7,382,407	
601031-SCHOOL BUS & FLEET REPLACEMENT	7,713,000	428,708	2,643,507	2,669,637	4,719,012	324,351	95.79%
601032-PHONE SYSTEM REPLACEMENT	7,266,223	163,788	2,826,314	2,826,314	1,409,216	3,030,693	58.29%
601999-PAYROLL ALLOCATION		(299,966)					
TOTAL CAPITAL PROJECTS	569,633,537	14,512,492	51,631,503	345,841,804	33,713,319	190,078,414	66.63%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
GREEN RUN COLLEGIATE CHARTER SCHOOL
JULY 1, 2022 THROUGH JUNE 30, 2023 (UNAUDITED)

B 18

ASSETS:		LIABILITIES:	
CASH	335,620	ACCOUNTS PAYABLE	13,690
ACCOUNTS RECEIVABLE	741	SALARIES PAYABLE	3,855
PREPAID ITEMS	12,554	SALARIES PAYABLE-OPTIONS	296,134
		FICA PAYABLE-OPTIONS	22,654
		TOTAL LIABILITIES	<u>336,333</u>
		FUND EQUITY:	
		FUND BALANCE:	
		RESERVE FOR PREPAID ITEMS	12,554
		RESERVE FOR ENCUMBRANCES	28
		TOTAL FUND EQUITY	<u>12,582</u>
TOTAL ASSETS	<u>348,915</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>348,915</u>

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	2022 PERCENT REALIZED
REVENUES:						
TRANSFER FROM GENERAL FUND	<u>4,363,929</u>	<u>(219,486)</u>	<u>4,144,443</u>	<u>(219,486)</u>	95.0%	90.2%
TOTAL REVENUES	<u>4,363,929</u>	<u>(219,486)</u>	<u>4,144,443</u>	<u>(219,486)</u>	95.0%	90.2%
PYFB-ENCUMBRANCES	<u>1,421</u>					
	<u>4,365,350</u>					

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	2022 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	2,690,013	256,269	2,607,649		82,364	96.9%	96.5%
FRINGE BENEFITS	926,768	94,589	944,096		(17,328)	101.9%	93.2%
PURCHASED SERVICES	416,422	86,011	388,788		27,634	93.4%	87.3%
OTHER CHARGES	77,339	17,381	84,492		(7,153)	109.2%	58.6%
MATERIALS AND SUPPLIES	<u>254,808</u>	<u>2,430</u>	<u>108,257</u>	<u>28</u>	<u>146,523</u>	<u>42.5%</u>	<u>43.3%</u>
TOTAL	<u>4,365,350</u>	<u>456,680</u>	<u>4,133,282</u>	<u>28</u>	<u>232,040</u>	<u>94.7%</u>	<u>90.3%</u>

INCREASE (DECREASE) IN FUND BALANCE 11,161

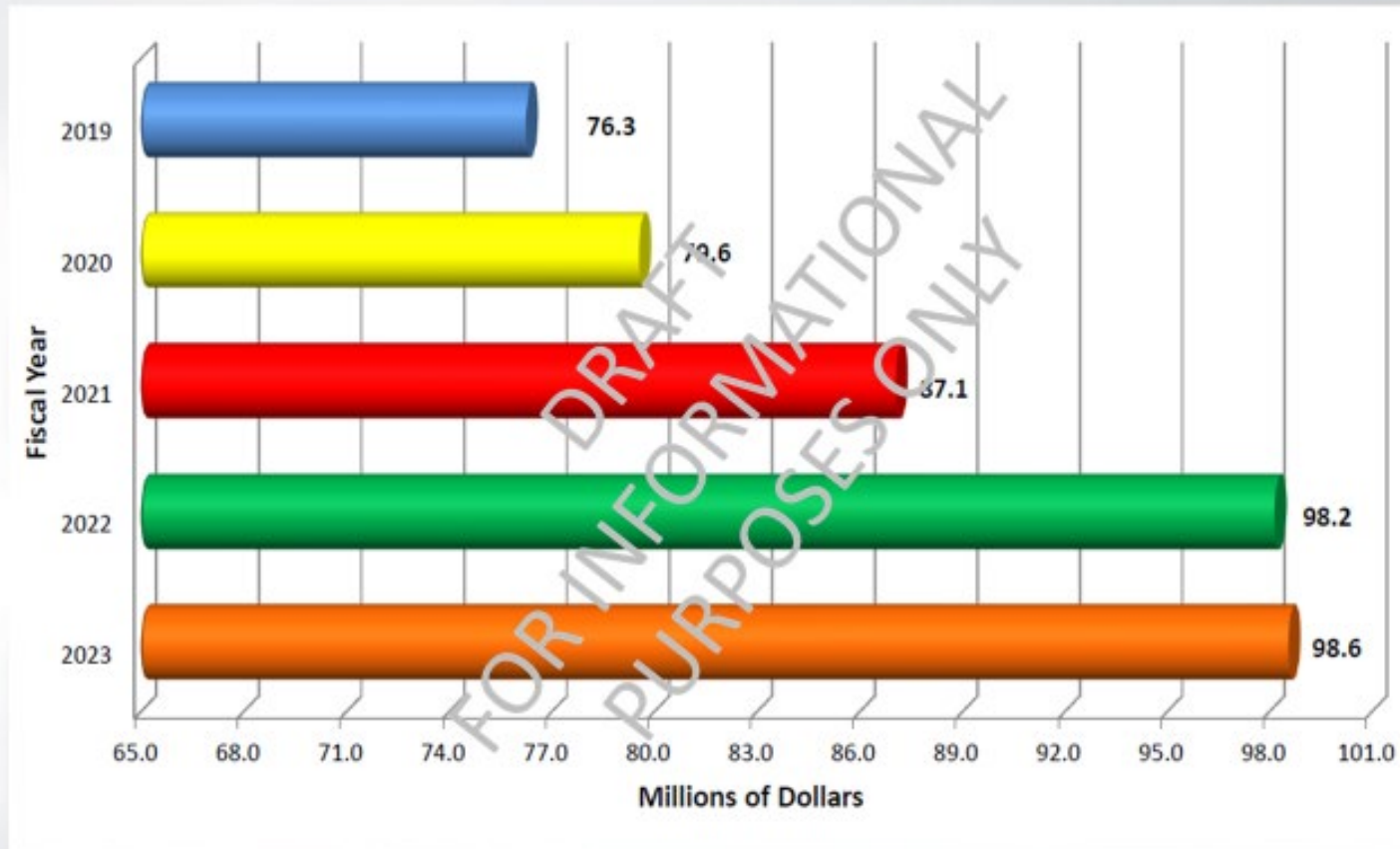
BUDGETED INCREASE (DECREASE)
IN FUND BALANCE (1,421)



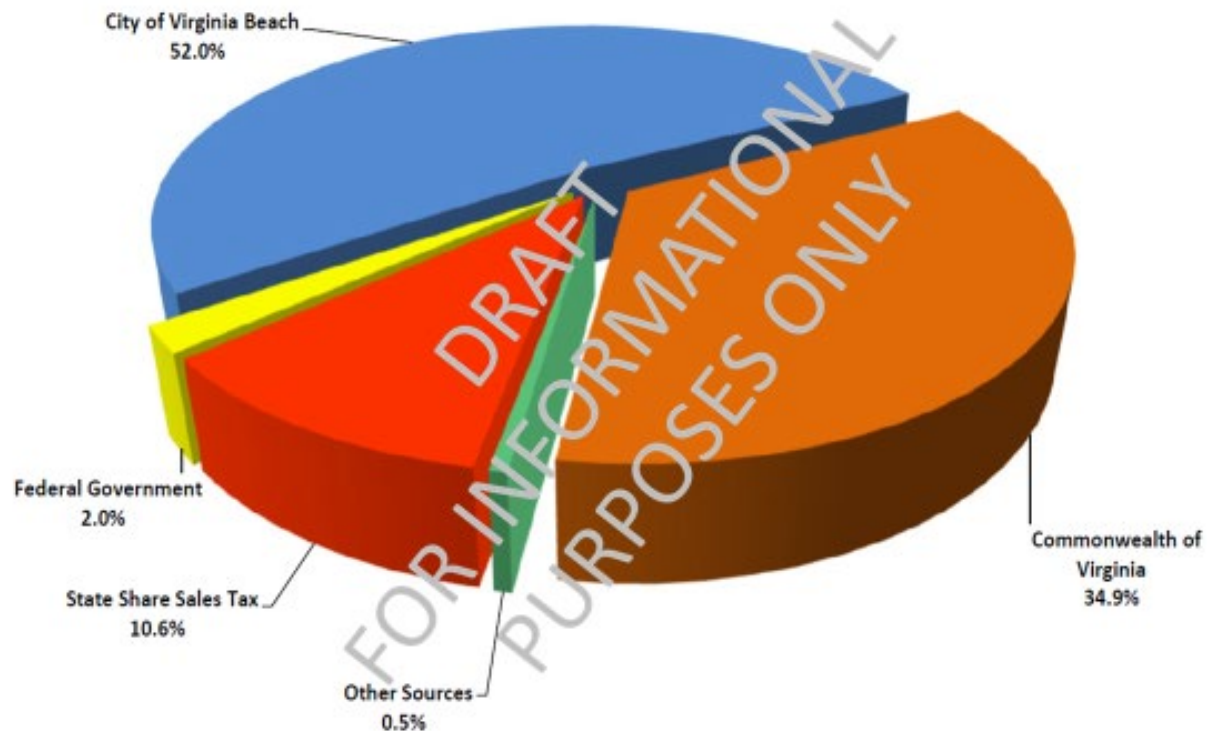
A Presentation to the School Board

By: The Department of Budget and Finance, Office of Business Services
Tuesday, September 26, 2023

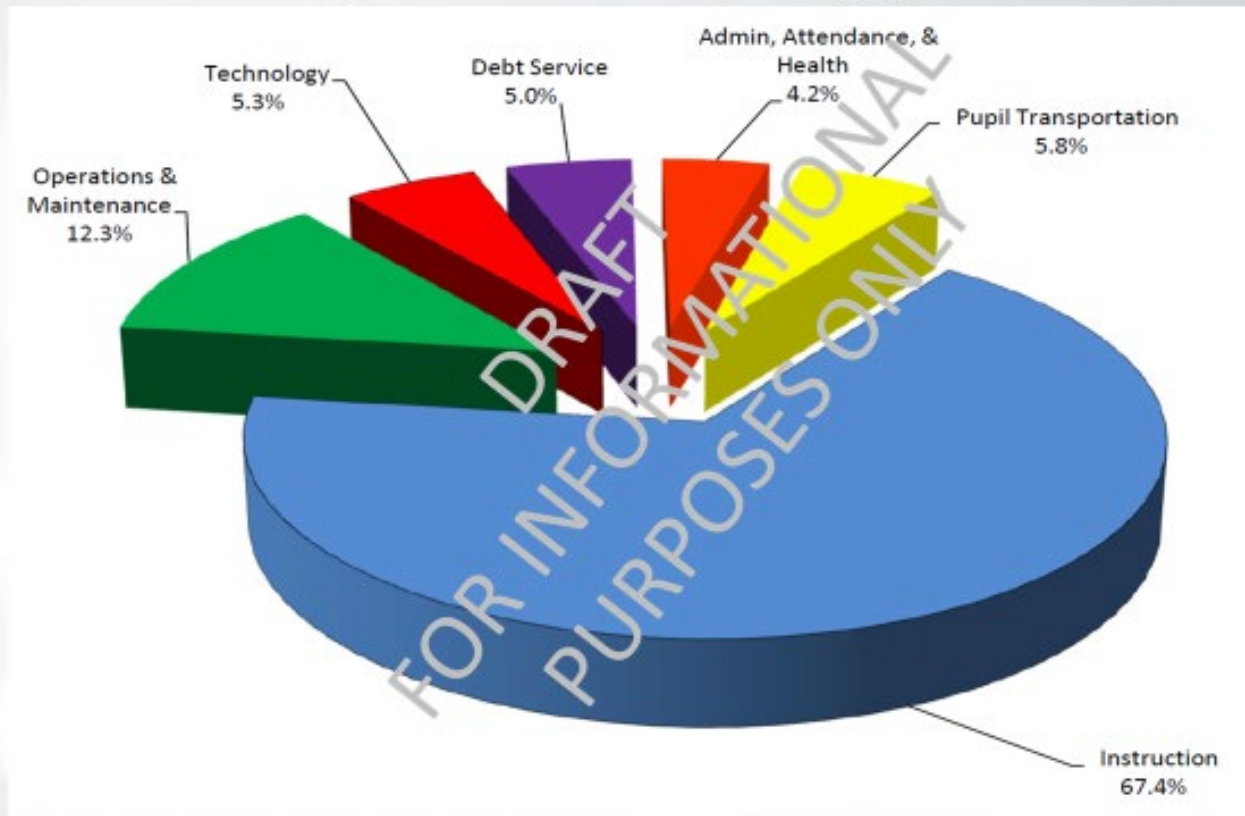
State Sales Tax Revenue through June 30, 2023



Fiscal Year 2023 Revenue Actual by Major Source



Fiscal Year 2023 Actual by Category (Includes Debt Service Category)





VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

INTERIM FINANCIAL STATEMENTS
FISCAL YEAR 2023-2024
JULY 2023

The financial statements include the following:

Please Note: The “A” Schedules, balance sheets (including **B2**), Grants Fund, Health Insurance Fund, and Capital Projects will be included in the Interim Financial Statements for the month of September 2022.

	<u>Page</u>
School Operating Fund:	
Revenues and Expenditures/Encumbrances Summary	B1
Revenues by Account.....	B3
Special Revenue and Proprietary Funds:	
Athletics	B5
Cafeterias.....	B6
Textbooks	B7
Risk Management	B8
Communication Towers/Technology	B9
Vending Operations	B14
Instructional Technology	B15
Equipment Replacement.....	B16
Green Run Collegiate Charter School	B18

The financial statements are reported on a cash basis; however, the financial statements include encumbrances (e.g., purchase orders, construction contracts) and reflect the option-payroll (e.g., 10-month employees starting in September electing to be paid over 12-months (i.e., includes the appropriate amount of the July and August salary payments due)) on a monthly basis (September through June). This salary accrual is reflected in each appropriate salary line item within each cost center and fund for reporting and budgetary control purposes.

The financial statements include FY2023 encumbrances brought forward, however, the current year budget does not reflect the prior year fund balance for encumbrances.

School Operating Fund

The School Operating Fund makes up the general operating fund of the School Board. The general fund is used to account for all of the financial resources (except those accounted for in the below funds) that support the Instruction; Administration, Attendance and Health; Pupil Transportation; Operations and Maintenance; and Technology categories.

School Operating Fund Revenues (pages B1, B3-B4)

Revenues realized this month totaled **\$70.3 million**. Of the amount realized for the month, **\$42.6 million** was realized from the City and **\$26.9 million** was received from the Commonwealth of Virginia for Basic School Aid, Standards of Quality (SOQ) entitlements, and other State revenue.

School Operating Fund Expenditures (page B1)

The percent of the total current fiscal year budget expended and encumbered through this month was **7.78%**.

Athletics Fund (page B5)

The Athletics Fund accounts for the revenues and expenditures associated with the middle and high school athletic programs. The fund has realized **\$5,224,199** (includes **\$5,224,199** from the School Operating Fund) this month or **90.5%** of the estimated revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **5.7%** of the current fiscal year budget.

Cafeterias Fund (page B6)

The Cafeterias Fund accounts for the revenues and expenditures associated with the school cafeteria operations of the School Division. The fund realized **\$97,498** (interest and charges for services) this month or **0.2%** of the estimated revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **4.4%** of the current fiscal year budget. Please note that **\$6,901,953** of the current year budget is funded by the prior year fund balance.

Textbooks Fund (page B7)

The Textbooks Fund accounts for the financing and acquisitions of textbooks used in the School Division. The fund realized **\$439,921** (includes **\$414,351** from the Department of Education) this month or **8.7%** of the estimated revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **47.8%** of the budget for the current fiscal year. Please note that **\$1,572,037** of the current year budget is funded by the prior year fund balance.

Risk Management Fund (page B8)

The Risk Management Fund accounts for and provides insurance and the administration thereof for the School Division. The fund realized **\$9,088,280** in revenue (includes **\$8,995,919** from the School Operating Fund) this month. Expenses for this month totaled **\$4,918,352** (includes **\$4,657,428** in Fire and Property Insurance premiums, **\$49,508** in Motor Vehicle Insurance premiums, **\$56,598** in Worker's Compensation Insurance premiums, and **\$2,557** in General Liability Insurance premiums).

Communication Towers/Technology Fund (page B9)

The Communication Towers/Technology Fund accounts for the rent receipts relating to the communication towers constructed on School Board property. The fund realized **\$162,088** in revenue (includes tower rent of **\$32,796** – Bayside High, **\$64,703** - Cox High, **\$36,499** - First Colonial High, and **\$6,411** - Tech Center) this month or **31.4%** of the estimated revenue for the current fiscal year. Please note that **\$284,000** of the current year budget is funded by the prior year fund balance.

Vending Operations Fund (page B14)

The Vending Operations Fund accounts for the receipts and expenditures relating to the soft drink vending operations in the School Division. The fund realized **\$2,725** in revenue (interest) this month or **2.2%** of the estimated revenue for the current fiscal year. Please note that **\$6,000** of the current year budget is funded by the prior year fund balance.

Instructional Technology Fund (page B15)

The Instructional Technology Fund accounts for the financing and acquisitions of instructional technology to assist in the integration of Technology into the K-12 curriculum. The fund realized **\$76,026** in revenue (interest) this month. Please note that **\$560,840** of the current year budget is funded by the prior year fund balance.

Equipment Replacement Fund (page B16)

The Equipment Replacement Fund accounts for the financial resources provided for an equipment replacement cycle for selected capital equipment for schools and central offices. The fund realized **\$2,567** in revenue (interest) this month. This fund has incurred expenditures and encumbrances of **0.4%** of the budget for the current fiscal year. Please note that **\$372,651** of the current year budget is funded by the prior year fund balance.

Green Run Collegiate Charter School Fund (page B18)

The Green Run Collegiate Charter School Fund accounts for the revenues and expenditures of this public charter school. The School Board is acting in the capacity of a third-party administrator/fiscal agent for all of the public charter school's financial transactions in compliance with School Board Policies and Regulations. The fund realized **\$4,363,929** in revenue this month (from General Fund) or **100.0%** of the estimated revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **2.4%** of the current fiscal year budget.

Virginia Beach City Public Schools
Interim Financial Statements
School Operating Fund Summary
For the period July 1, 2023 through July 31, 2023

B1

Revenues :

	Budget	% of Total	Actual	Unrealized	Percent Realized
Source:					
Commonwealth of Virginia	356,416,372	36.34%	26,872,271	(329,544,101)	7.54%
State Share Sales Tax	95,578,220	9.74%	-	(95,578,220)	0.00%
Federal Government	13,500,000	1.38%	162,562	(13,337,438)	1.20%
City of Virginia Beach	512,019,244	52.21%	42,606,976	(469,412,268)	8.32%
Other Sources	3,232,803	0.33%	690,249	(2,542,554)	21.35%
Total Revenues	980,746,639	100.0%	70,332,058	(910,414,581)	7.17%

Expenditures/Encumbrances:

	Budget	% of Total	Actual	Unencumbered	Percent Obligated
Category:					
Instruction	682,387,414	69.58%	28,225,753	654,161,661	4.14%
Administration, Attendance and Health	45,028,190	4.59%	3,056,382	41,971,808	6.79%
Pupil Transportation	50,857,111	5.18%	8,228,496	42,628,615	16.18%
Operations and Maintenance	111,018,337	11.32%	18,690,146	92,328,191	16.84%
Technology	41,383,976	4.22%	8,851,143	32,532,833	21.39%
Debt Service	50,071,611	5.11%	9,264,173	40,807,438	18.50%
Total Expenditures/Encumbrances	980,746,639	100.00%	76,316,093	904,430,546	7.78%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF REVENUES
SCHOOL OPERATING FUND
JULY 1, 2023 THROUGH JULY 31, 2023

B 3

	FY 2024 ESTIMATED	MONTHS REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
COMMONWEALTH VRS RETIREMENT	26,742,855	2,212,921	2,212,921	(24,529,934)	8.3%
SOCIAL SECURITY	11,455,858	948,395	948,395	(10,507,463)	8.3%
GROUP LIFE	826,324	65,731	65,731	(760,593)	8.0%
BASIC SCHOOL AID	194,581,743	16,118,115	16,118,115	(178,463,628)	8.3%
REMEDIAL SUMMER SCHOOL	259,522			(259,522)	
VOCATIONAL EDUCATION	2,178,491	181,541	181,541	(1,996,950)	8.3%
GIFTED EDUCATION	2,065,810	172,151	172,151	(1,893,659)	8.3%
SPECIAL EDUCATION	19,268,378	1,605,698	1,605,698	(17,662,680)	8.3%
PREVENTION, INTERVENTION AND REMEDIATION	4,845,265	403,772	403,772	(4,441,493)	8.3%
COMPENSATION SUPPLEMENT	32,345,532	2,226,050	2,226,050	(30,119,482)	6.9%
SPECIAL EDUCATION HOMEBOUND	58,168			(58,168)	
SUPPLEMENTAL LOTTERY PER PUPIL ALLOCATION	15,089,374			(15,089,374)	
FOSTER CARE	415,005			(415,005)	
SPECIAL ED-REGIONAL TUITION	5,249,475			(5,249,475)	
CAREER AND TECH ED-OCCUPATIONAL	376,114			(376,114)	
ENGLISH AS A SECOND LANGUAGE	2,236,894	186,408	186,408	(2,050,486)	8.3%
AT-RISK	10,222,748	848,072	848,072	(9,374,676)	8.3%
K-3 PRIMARY CLASS SIZE REDUCTION	5,357,810			(5,357,810)	
OTHER STATE FUNDS	22,841,006	1,903,417	1,903,417	(20,937,589)	8.3%
TOTAL FROM COMMONWEALTH OF VIRGINIA	356,416,372	26,872,271	26,872,271	(329,544,101)	7.5%
STATE SHARE SALES TAX	95,578,220			(95,578,220)	
TOTAL FROM STATE SHARE SALES TAX	95,578,220			(95,578,220)	
IMPACT AID PUBLIC LAW 874	9,935,191			(9,935,191)	
IMPACT AID DEPT OF DEFENSE	1,500,000			(1,500,000)	
DEPT. OF THE NAVY NJROTC	100,000			(100,000)	
MEDICAID REIMB-MEDICAL	1,964,809	148,203	148,203	(1,816,606)	7.5%
MEDICAID REIMB-TRANSPORTATION		14,359	14,359	14,359	
TOTAL FROM FEDERAL GOVERNMENT	13,500,000	162,562	162,562	(13,337,438)	1.2%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF REVENUES
SCHOOL OPERATING FUND
JULY 1, 2023 THROUGH JULY 31, 2023

B 4

	FY 2024 ESTIMATED	MONTHS REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
CITY OF VIRGINIA BEACH-LOCAL CONTRIBUTION	510,950,115	42,579,177	42,579,177	(468,370,938)	8.3%
TRANSFER FROM SCHOOL RESERVE FUND	333,591	27,799	27,799	(305,792)	8.3%
CITY OF VIRGINIA BEACH-CONSOLIDATED BEN	735,538			(735,538)	
TOTAL TRANSFERS	512,019,244	42,606,976	42,606,976	(469,412,268)	8.3%
RENT OF FACILITIES SCHOOLS	450,000	32,512	32,512	(417,488)	7.2%
TUITION CHARGES	20,811			(20,811)	
TUITION REGULAR DAY	100,000			(100,000)	
TUITION GEN ADULTED	142,839			(142,839)	
TUITION VOCATIONAL ADULTED	169,750			(169,750)	
TUITION LPN PROGRAM	25,575			(25,575)	
TUITION SUMMER SCHOOL	700,000	549,339	549,339	(150,661)	78.5%
TUITION DRIVERS ED	322,125	22,296	22,296	(299,829)	6.9%
VENDING OPERATING RECEIPTS		39	39	39	
STOP ARM ENFORCEMENT	450,000	86,063	86,063	(363,937)	19.1%
SALE OF SALVAGE MATERIALS	12,000			(12,000)	
SALE OF CAPITAL ASSETS AND VEHICLES	15,000			(15,000)	
MISCELLANEOUS REVENUE	224,703			(224,703)	
INDIRECT COST-GRANTS	600,000			(600,000)	
TOTAL FROM OTHER SOURCES	3,232,803	690,249	690,249	(2,542,554)	21.4%
TOTAL SCHOOL OPERATING FUND	980,746,639	70,332,058	70,332,058	(910,414,581)	7.2%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL ATHLETICS FUND
JULY 1, 2023 THROUGH JULY 31, 2023

B 5

	<u>FY 2024</u> <u>ESTIMATED</u>	<u>MONTH'S</u> <u>REALIZED</u>	<u>YR-TO-DATE</u> <u>REALIZED</u>	<u>UNREALIZED</u> <u>REVENUES</u>	<u>PERCENT</u> <u>REALIZED</u>	
REVENUES:						
INTEREST ON BANK DEPOSITS	5,000	12,029	12,029	7,029	240.6%	
BASKETBALL	120,000			(120,000)		
FOOTBALL	250,000			(250,000)		
GYMNASTICS	4,000			(4,000)		
LACROSSE	25,000			(25,000)		
SOCCER	42,000			(42,000)		
WRESTLING	13,000			(13,000)		
MIDDLE SCHOOL	65,000			(65,000)		
TRANSFER FROM SCHOOL OPERATING	5,212,170	5,212,170	5,212,170		100.0%	
OTHER INCOME	35,000			(35,000)		
TOTAL REVENUES	<u>5,771,170</u>	<u>5,224,199</u>	<u>5,224,199</u>	<u>(546,971)</u>	90.5%	
	<u>FY 2024</u> <u>APPROPRIATIONS</u>	<u>MONTH'S</u> <u>EXPENDITURES</u>	<u>YR-TO-DATE</u> <u>EXPENDITURES</u>	<u>OUTSTANDING</u> <u>ENCUMBRANCES</u>	<u>REMAINING</u> <u>BALANCE</u>	<u>PERCENT</u> <u>OBLIGATED</u>
EXPENDITURES:						
PERSONNEL SERVICES	2,874,786				2,874,786	
FICA BENEFITS	219,918				219,918	
PURCHASED SERVICES	1,461,425				1,461,425	
VA HIGH SCHOOL LEAGUE DUES	51,250	20,630	20,630		30,620	40.3%
ATHLETIC INSURANCE	200,000	187,881	187,881		12,119	93.9%
MATERIALS AND SUPPLIES	774,800	48,184	48,184	69,835	656,781	15.2%
CAPITAL OUTLAY	188,991				188,991	
TOTAL	<u>5,771,170</u>	<u>256,695</u>	<u>256,695</u>	<u>69,835</u>	<u>5,444,640</u>	5.7%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL CAFETERIAS FUND
JULY 1, 2023 THROUGH JULY 31, 2023

B 6

	FY 2024 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
REVENUES:					
INTEREST ON BANK DEPOSITS	75,000	90,069	90,069	15,069	120.1%
SERVICE CHARGES	13,050,890	4,529	4,529	(13,046,361)	0.1%
USDA REBATES FROM VENDORS	650,000	(2,100)	(2,100)	(652,100)	-0.3%
		5,000	5,000	5,000	
TOTAL LOCAL REVENUE	13,775,890	97,498	97,498	(13,678,392)	0.7%
SCHOOL BREAKFAST INITIATIVE	55,000			(55,000)	
SCHOOL LUNCH	300,000			(300,000)	
SCHOOL BREAKFAST	250,000			(250,000)	
TOTAL REVENUE FROM COMMONWEALTH	605,000			(605,000)	
SCHOOL BREAKFAST PROGRAM	6,382,249			(6,382,249)	
NATIONAL SCHOOL LUNCH PROGRAM	17,230,127			(17,230,127)	
USDA COMMODITIES	2,300,000			(2,300,000)	
CHILD AND ADULT CARE FOOD PROGRAM	350,000			(350,000)	
USDA SUMMER FEEDING PROGRAM	155,000			(155,000)	
TOTAL REVENUE FROM FEDERAL GOV'T	26,417,376			(26,417,376)	
TOTAL REVENUES	40,798,266	97,498	97,498	(40,700,768)	0.2%
PRIOR YEAR FUND BALANCE (PYFB)	6,901,953				
TOTAL REVENUES AND PYFB	47,700,219				

	FY 2024 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
EXPENDITURES:						
PERSONNEL SERVICES	16,521,871	194,693	194,693		16,327,178	1.2%
FRINGE BENEFITS	5,839,297	45,830	45,830		5,793,467	0.8%
PURCHASED SERVICES	813,745	73,650	73,650	455,411	284,684	65.0%
OTHER CHARGES	70,805	8,154	8,154		62,651	11.5%
MATERIALS AND SUPPLIES	19,795,001	242,115	242,115	114,740	19,438,146	1.8%
CAPITAL OUTLAY	4,659,500			985,035	3,674,465	21.1%
TOTAL	47,700,219	564,442	564,442	1,555,186	45,580,591	4.4%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL TEXTBOOKS FUND
JULY 1, 2023 THROUGH JULY 31, 2023

B 7

	FY 2024 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
REVENUES:					
INTEREST ON BANK DEPOSITS	29,483	25,423	25,423	(4,060)	86.2%
LOST AND DAMAGED	27,000	147	147	(26,853)	0.5%
TOTAL LOCAL REVENUE	56,483	25,570	25,570	(30,913)	45.3%
DEPT OF EDUCATION	4,972,218	414,351	414,351	(4,557,867)	8.3%
TOTAL REVENUE-COMMONWEALTH	4,972,218	414,351	414,351	(4,557,867)	8.3%
TOTAL REVENUES	5,028,701	439,921	439,921	(4,588,780)	8.7%
PRIOR YEAR FUND BALANCE (PYFB)	1,572,037				
TOTAL REVENUES AND PYFB	6,600,738				

	FY 2024 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
EXPENDITURES:						
PERSONNEL SERVICES	94,892	8,288	8,288		86,604	8.7%
FRINGE BENEFITS	36,846	2,012	2,012		34,834	5.5%
MATERIALS AND SUPPLIES	6,469,000	293,580	293,580	2,850,183	3,325,237	48.6%
TOTAL	6,600,738	303,880	303,880	2,850,183	3,446,675	47.8%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL RISK MANAGEMENT FUND
JULY 1, 2023 THROUGH JULY 31, 2023

B 8

REVENUES:	MONTH'S REALIZED	YR-TO-DATE REALIZED
INTEREST ON BANK DEPOSITS	89,998	89,998
RISK MANAGEMENT CHARGES	8,995,919	8,995,919
INSURANCE PROCEEDS	2,363	2,363
MISCELLANEOUS REVENUE		
TOTAL REVENUES	<u>9,088,280</u>	<u>9,088,280</u>

EXPENSES:	MONTH'S EXPENSES	YR-TO-DATE EXPENSES	OUTSTANDING ENCUMBRANCES
PERSONNEL SERVICES	34,851	34,851	
FRINGE BENEFITS	9,114	9,114	
OTHER PURCHASED SERVICES	105,000	105,000	406,751
FIRE AND PROPERTY INSURANCE	4,657,428	4,657,428	
MOTOR VEHICLE INSURANCE	49,508	49,508	
WORKER'S COMPENSATION	56,598	56,598	
SURETY BONDS			
GENERAL LIABILITY INSURANCE	2,557	2,557	
MISCELLANEOUS			
MATERIALS AND SUPPLIES	3,296	3,296	1,309
TOTAL	<u>4,918,352</u>	<u>4,918,352</u>	<u>408,060</u>

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL COMMUNICATION TOWERS/TECHNOLOGY FUND
JULY 1, 2023 THROUGH JULY 31, 2023

B 9

	FY 2024 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
REVENUES:					
INTEREST ON BANK DEPOSITS	16,000	21,679	21,679	5,679	135.5%
RENT-WIRELESS COMMUNICATION	500,000			(500,000)	
TOWER RENT-BAYSIDE HIGH		32,796	32,796	32,796	
TOWER RENT-COX HIGH		64,703	64,703	64,703	
TOWER RENT-FIRST COLONIAL HIGH		36,499	36,499	36,499	
TOWER RENT-TECH CENTER		6,411	6,411	6,411	
TOTAL REVENUES	516,000	162,088	162,088	(353,912)	31.4%
PRIOR YEAR FUND BALANCE (PYFB)	284,000				
TOTAL REVENUES AND PYFB	800,000				

	FY 2024 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
EXPENDITURES:						
PURCHASED SERVICES				40,000		
MATERIALS AND SUPPLIES	800,000				800,000	
TOTAL	800,000			40,000	800,000	5.0%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL VENDING OPERATIONS FUND
JULY 1, 2023 THROUGH JULY 31, 2023

REVENUES:	FY 2024 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	
INTEREST ON BANK DEPOSITS		2,725	2,725	2,725		
VENDING OPERATIONS RECEIPTS	124,000			(124,000)		
TOTAL REVENUES	124,000	2,725	2,725	(121,275)	2.2%	
PRIOR YEAR FUND BALANCE (PYFB)	6,000					
TOTAL REVENUES AND PYFB	130,000					
EXPENDITURES:	FY 2024 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
SCHOOL ALLOCATIONS	129,800				129,800	%
PURCHASED SERVICES	200				200	
TOTAL	130,000				130,000	

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL INSTRUCTIONAL TECHNOLOGY FUND
JULY 1, 2023 THROUGH JULY 31, 2023

B 15

	FY 2024 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	
REVENUES:						
INTEREST ON BANK DEPOSITS		76,026	76,026	76,026	%	
TOTAL REVENUES		76,026	76,026	76,026		
PRIOR YEAR FUND BALANCE (PYFB)	560,840					
TOTAL REVENUES AND PYFB	560,840					
	FY 2024 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
EXPENDITURES:						
MATERIALS AND SUPPLIES	560,840				560,840	%
TOTAL	560,840				560,840	

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL EQUIPMENT REPLACEMENT FUND
JULY 1, 2023 THROUGH JULY 31, 2023

B 16

	FY 2024 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	
REVENUES:						
INTEREST ON BANK DEPOSITS		2,567	2,567	2,567	%	
TOTAL REVENUES		2,567	2,567	2,567		
PRIOR YEAR FUND BALANCE (PYFB)	327,651					
TOTAL REVENUES AND PYFB	327,651					
	FY 2024 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
EXPENDITURES:						
PURCHASED SERVICES		1,208	1,208		(1,208)	
MATERIALS AND SUPPLIES	327,651				327,651	
TOTAL	327,651	1,208	1,208		326,443	0.4%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
GREEN RUN COLLEGIATE CHARTER SCHOOL
JULY 1, 2023 THROUGH JULY 31, 2023

B18

	FY 2024 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
REVENUES:					
TRANSFER FROM GENERAL FUND	4,363,929	4,363,929	4,363,929		100.0%
TOTAL REVENUES	4,363,929	4,363,929	4,363,929		100.0%

	FY 2024 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
EXPENDITURES:						
PERSONNEL SERVICES	2,670,860	37,580	37,580		2,633,280	1.4%
FRINGE BENEFITS	911,686	10,045	10,045		901,641	1.1%
PURCHASED SERVICES	436,422	24,020	24,020		412,402	5.5%
OTHER CHARGES	76,574	25,651	25,651		50,923	33.5%
MATERIALS AND SUPPLIES	268,387	264	264	9,118	259,005	3.5%
TOTAL	4,363,929	97,560	97,560	9,118	4,257,251	2.4%



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

INTERIM FINANCIAL STATEMENTS
FISCAL YEAR 2023-2024
AUGUST 2023

The financial statements include the following:

Please Note: The “A” Schedules, balance sheets (including **B2**), Grants Fund, Health Insurance Fund, and Capital Projects will be included in the Interim Financial Statements for the month of September 2022.

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The financial statements are reported on a cash basis; however, the financial statements include encumbrances (e.g., purchase orders, construction contracts) and reflect the option-payroll (e.g., 10-month employees starting in September electing to be paid over 12-months (i.e., includes the appropriate amount of the July and August salary payments due)) on a monthly basis (September through June). This salary accrual is reflected in each appropriate salary line item within each cost center and fund for reporting and budgetary control purposes.

The financial statements include FY2023 encumbrances brought forward and the current year budget reflects the prior year fund balance for encumbrances.

School Operating Fund

The School Operating Fund makes up the general operating fund of the School Board. The general fund is used to account for all of the financial resources (except those accounted for in the below funds) that support the Instruction; Administration, Attendance and Health; Pupil Transportation; Operations and Maintenance; and Technology categories.

School Operating Fund Revenues (pages B1, B3-B4)

Revenues realized this month totaled **\$79.8 million**. Of the amount realized for the month, **\$42.6 million** was realized from the City and **\$26.9 million** was received from the Commonwealth of Virginia for Basic School Aid, Standards of Quality (SOQ) entitlements, and other State revenue. A payment of \$3,385,722 in Impact Aid was received from the Federal Government.

School Operating Fund Expenditures (page B1)

The percent of the total current fiscal year budget expended and encumbered through this month was **11.67%**. Please note that **\$15,955,706** of the current year budget is funded by the prior year fund balance for encumbrances.

Athletics Fund (page B5)

The Athletics Fund accounts for the revenues and expenditures associated with the middle and high school athletic programs. The fund realized **\$9,285** (includes **\$8,990** in interest) this month or **90.7%** of the estimated revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **13.9%** of the current fiscal year budget. Please note that **\$58,851** of the current year budget is funded by the prior year fund balance for encumbrances).

Cafeterias Fund (page B6)

The Cafeterias Fund accounts for the revenues and expenditures associated with the school cafeteria operations of the School Division. The fund realized **\$532,071** (interest, USDA summer program, and charges for services) this month or **1.5%** of the estimated revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **4.9%** of the current fiscal year budget. Please note that **\$7,960,784** of the current year budget is funded by the prior year fund balance (**\$6,901,953**) and prior year fund balance for encumbrances (**\$1,058,831**).

Textbooks Fund (page B7)

The Textbooks Fund accounts for the financing and acquisitions of textbooks used in the School Division. The fund realized **\$432,830** (includes **\$414,352** from the Department of Education) this month or **17.4%** of the estimated revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **59.3%** of the budget for the current fiscal year. Please note that **\$1,792,814** of the current year budget is funded by the prior year fund balance (**\$1,572,037**) and prior year fund balance for encumbrances (**\$220,777**).

Risk Management Fund (page B8)

The Risk Management Fund accounts for and provides insurance and the administration thereof for the School Division. The fund realized **\$78,986** in revenue (includes **\$76,167** in interest) this month. Expenses for this month totaled **\$250,296** (includes **\$2,605** in Fire and Property Insurance premiums and **\$150,860** in Worker's Compensation Insurance premiums).

Communication Towers/Technology Fund (page B9)

The Communication Towers/Technology Fund accounts for the rent receipts relating to the communication towers constructed on School Board property. The fund realized **\$75,694** in revenue (includes tower rent of **\$2,392** - Cox High, **\$53,633** - Tallwood High, and **\$1,185** - Woodstock Elementary) this month or **46.1%** of the estimated revenue for the current fiscal year. Please note that **\$324,000** of the current year budget is funded by the prior year fund balance (**\$284,000**) and prior year fund balance for encumbrances (**\$40,000**).

Vending Operations Fund (page B14)

The Vending Operations Fund accounts for the receipts and expenditures relating to the soft drink vending operations in the School Division. The fund realized **\$3,196** in revenue (interest) this month or **4.8%** of the estimated revenue for the current fiscal year. Please note that **\$6,000** of the current year budget is funded by the prior year fund balance.

Instructional Technology Fund (page B15)

The Instructional Technology Fund accounts for the financing and acquisitions of instructional technology to assist in the integration of Technology into the K-12 curriculum. The fund realized **\$63,802** in revenue (interest) this month. Please note that **\$560,840** of the current year budget is funded by the prior year fund balance.

Equipment Replacement Fund (page B16)

The Equipment Replacement Fund accounts for the financial resources provided for an equipment replacement cycle for selected capital equipment for schools and central offices. The fund realized **\$2,181** in revenue (interest) this month. This fund has incurred expenditures and encumbrances of **49.3%** of the budget for the current fiscal year. Please note that **\$497,774** of the current year budget is funded by the prior year fund balance (**\$327,651**) and prior year fund balance for encumbrances (**\$170,123**).

Green Run Collegiate Charter School Fund (page B18)

The Green Run Collegiate Charter School Fund accounts for the revenues and expenditures of this public charter school. The School Board is acting in the capacity of a third-party administrator/fiscal agent for all of the public charter school's financial transactions in compliance with School Board Policies and Regulations. The fund realized **\$4,363,929** in revenue for the current fiscal year (from School Operating Fund) or **100.0%** of the estimated revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **5.1%** of the current fiscal year budget.

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SUMMARY OF OPERATING BUDGET TRANSFERS NOT EXCEEDING \$250,000
August 1, 2023 through August 31, 2023

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Batch Entry Name	Description		Account From		Account To	Transfer Amount
24-08-01	To cover the Care Solace contract	FROM	Elementary Classroom Technology Supplies	TO	Psychological Services Other Purchased Services	\$ 61,004
24-08-01	To cover the Care Solace contract	FROM	Elementary Classroom Instructional Supplies	TO	Psychological Services Other Purchased Services	\$ 62,500
24-08-01	To cover the Care Solace contract	FROM	Psychological Services Psychologists or Audiologists or Therapists	TO	Psychological Services Other Purchased Services	\$ 103,996
24-08-02	To cover stipends for ESY summer nurse positions	FROM	Health Services Other Purchased Services	TO	Health Services Stipends	\$ 9,000
24-08-03	To cover contract for online classes for Homebound instruction	FROM	Homebound Homebound Teachers	TO	Homebound Software/Online Content	\$ 60,000

Virginia Beach City Public Schools

B1

Interim Financial Statements

School Operating Fund Summary

For the period August 1, 2023 through August 31, 2023

Revenues :

	Budget	% of Total	Actual	Unrealized	Percent Realized
Source:					
Commonwealth of Virginia	356,416,372	36.34%	53,744,541	(302,671,831)	15.08%
State Share Sales Tax	95,578,220	9.74%	6,557,193	(89,021,027)	6.86%
Federal Government	13,500,000	1.38%	3,711,012	(9,788,988)	27.49%
City of Virginia Beach	512,019,244	52.21%	85,213,951	(426,805,293)	16.64%
Other Sources	3,232,803	0.33%	878,480	(2,354,323)	27.17%
Total Revenues	980,746,639	100.0%	150,105,177	(830,641,462)	15.31%
Prior Year Local Contribution*	15,955,706				
	<u>996,702,345</u>				

Expenditures/Encumbrances:

	Budget	% of Total	Actual	Unencumbered	Percent Obligated
Category:					
Instruction	685,182,216	68.75%	42,317,659	642,864,557	6.18%
Administration, Attendance and Health	45,212,580	4.54%	5,490,215	39,722,365	12.14%
Pupil Transportation	54,715,880	5.49%	10,064,758	44,651,122	18.39%
Operations and Maintenance	118,017,512	11.84%	25,520,316	92,497,196	21.62%
Technology	43,502,546	4.36%	12,879,904	30,622,642	29.61%
Debt Service	50,071,611	5.02%	19,999,970	30,071,641	39.94%
Total Expenditures/Encumbrances	996,702,345	100.00%	116,272,822	880,429,523	11.67%

* Fiscal Year 2022-2023 encumbrances brought forward into the current year.

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF REVENUES
SCHOOL OPERATING FUND
AUGUST 1, 2023 THROUGH AUGUST 31, 2023

B 3

	<u>FY 2024 ESTIMATED</u>	<u>MONTH'S REALIZED</u>	<u>YR-TO-DATE REALIZED</u>	<u>UNREALIZED REVENUES</u>	<u>PERCENT REALIZED</u>
COMMONWEALTH VRS RETIREMENT	26,742,855	2,212,921	4,425,842	(22,317,013)	16.5%
SOCIAL SECURITY	11,455,858	948,395	1,896,790	(9,559,068)	16.6%
GROUP LIFE	826,324	65,730	131,461	(694,863)	15.9%
BASIC SCHOOL AID	194,581,743	16,118,115	32,236,230	(162,345,513)	16.6%
REMEDIAL SUMMER SCHOOL	259,522			(259,522)	
VOCATIONAL EDUCATION	2,178,491	181,541	363,082	(1,815,409)	16.7%
GIFTED EDUCATION	2,065,810	172,151	344,302	(1,721,508)	16.7%
SPECIAL EDUCATION	19,268,378	1,605,698	3,211,396	(16,056,982)	16.7%
PREVENTION, INTERVENTION AND REMEDIATION	4,845,265	403,772	807,544	(4,037,721)	16.7%
COMPENSATION SUPPLEMENT	32,345,532	2,226,050	4,452,100	(27,893,432)	13.8%
SPECIAL EDUCATION HOMEBOUND	58,168			(58,168)	
SUPPLEMENTAL LOTTERY PER PUPIL ALLOCATION	15,089,374			(15,089,374)	
FOSTER CARE	415,005			(415,005)	
SPECIAL ED-REGIONAL TUITION	5,249,475			(5,249,475)	
CAREER AND TECH ED-OCCUPATIONAL	376,114			(376,114)	
ENGLISH AS A SECOND LANGUAGE	2,236,894	186,408	372,816	(1,864,078)	16.7%
AT-RISK	10,222,748	848,072	1,696,144	(8,526,604)	16.6%
K-3 PRIMARY CLASS SIZE REDUCTION	5,357,810			(5,357,810)	
OTHER STATE FUNDS	22,841,006	1,903,417	3,806,834	(19,034,172)	16.7%
TOTAL FROM COMMONWEALTH OF VIRGINIA	<u>356,416,372</u>	<u>26,872,270</u>	<u>53,744,541</u>	<u>(302,671,831)</u>	15.1%
STATE SHARE SALES TAX	95,578,220	6,557,193	6,557,193	(89,021,027)	6.9%
TOTAL FROM STATE SHARE SALES TAX	<u>95,578,220</u>	<u>6,557,193</u>	<u>6,557,193</u>	<u>(89,021,027)</u>	6.9%
IMPACT AID PUBLIC LAW 874	9,935,191	3,385,722	3,385,722	(6,549,469)	34.1%
IMPACT AID DEPT OF DEFENSE	1,500,000			(1,500,000)	
DEPT. OF THE NAVY NJROTC	100,000			(100,000)	
MEDICAID REIMB-MEDICAL	1,964,809	162,728	310,931	(1,653,878)	15.8%
MEDICAID REIMB-TRANSPORTATION			14,359	14,359	
TOTAL FROM FEDERAL GOVERNMENT	<u>13,500,000</u>	<u>3,548,450</u>	<u>3,711,012</u>	<u>(9,788,988)</u>	27.5%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF REVENUES
SCHOOL OPERATING FUND
AUGUST 1, 2023 THROUGH AUGUST 31, 2023

B 4

	<u>FY 2024 ESTIMATED</u>	<u>MONTH'S REALIZED</u>	<u>YR-TO-DATE REALIZED</u>	<u>UNREALIZED REVENUES</u>	<u>PERCENT REALIZED</u>
CITY OF VIRGINIA BEACH-LOCAL CONTRIBUTION	510,950,115	42,579,177	85,158,353	(425,791,762)	16.7%
TRANSFER FROM SCHOOL RESERVE FUND	333,591	27,799	55,598	(277,993)	16.7%
CITY OF VIRGINIA BEACH-CONSOLIDATED BEN	735,538			(735,538)	
TOTAL TRANSFERS	<u>512,019,244</u>	<u>42,606,976</u>	<u>85,213,951</u>	<u>(426,805,293)</u>	16.6%
RENT OF FACILITIES SCHOOLS	450,000	13,175	45,687	(404,313)	10.2%
TUITION CHARGES	20,811			(20,811)	
TUITION REGULAR DAY	100,000	4,923	4,923	(95,077)	4.9%
TUITION GEN ADULT ED	142,839			(142,839)	
TUITION VOCATIONAL ADULT ED	169,750	500	500	(169,250)	0.3%
TUITION LPN PROGRAM	25,575			(25,575)	
TUITION SUMMER SCHOOL	700,000	(119)	549,220	(150,780)	78.5%
TUITION DRIVERS ED	322,125	10,920	33,216	(288,909)	10.3%
VENDING OPERATING RECEIPTS			39	39	
STOP ARM ENFORCEMENT	450,000	36,105	122,168	(327,832)	27.1%
SALE OF SALVAGE MATERIALS	12,000	9,149	9,149	(2,851)	76.2%
SALE OF CAPITAL ASSETS AND VEHICLES	15,000	21,055	21,055	6,055	140.4%
REIMB SYSTEM REPAIRS		1,200	1,200	1,200	
DAMAGED- TECHNOLOGY		17,298	17,298	17,298	
MISCELLANEOUS REVENUE	224,703	74	74	(224,629)	0.1%
INDIRECT COST-GRANTS	600,000	73,951	73,951	(526,049)	12.3%
TOTAL FROM OTHER SOURCES	<u>3,232,803</u>	<u>188,231</u>	<u>878,480</u>	<u>(2,354,323)</u>	27.2%
TOTAL SCHOOL OPERATING FUND	<u>980,746,639</u>	<u>79,773,120</u>	<u>150,105,177</u>	<u>(830,641,462)</u>	15.3%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL ATHLETICS FUND
AUGUST 1, 2023 THROUGH AUGUST 31, 2023

B 5

	FY 2024 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	
REVENUES:						
INTEREST ON BANK DEPOSITS	5,000	8,990	21,019	16,019	420.4%	
BASKETBALL	120,000			(120,000)		
FOOTBALL	250,000			(250,000)		
GYMNASTICS	4,000			(4,000)		
LACROSSE	25,000			(25,000)		
SOCCER	42,000			(42,000)		
WRESTLING	13,000			(13,000)		
MIDDLE SCHOOL	65,000			(65,000)		
TRANSFER FROM SCHOOL OPERATING	5,212,170		5,212,170		100.0%	
OTHER INCOME	35,000	295	295	(34,705)	0.8%	
TOTAL REVENUES	5,771,170	9,285	5,233,484	(537,686)	90.7%	
PYFB-ENCUMBRANCES	58,851					
TOTAL REVENUES AND PYFB	5,830,021					
	FY 2024 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
EXPENDITURES:						
PERSONNEL SERVICES	2,874,786	160,734	160,734		2,714,052	5.6%
FICA BENEFITS	219,918	12,296	12,296		207,622	5.6%
PURCHASED SERVICES	1,461,425	140,809	140,809		1,320,616	9.6%
VA HIGH SCHOOL LEAGUE DUES	51,250	125	20,755		30,495	40.5%
ATHLETIC INSURANCE	200,000		187,881		12,119	93.9%
OTHER CHARGES		974	974		(974)	
MATERIALS AND SUPPLIES	833,651	172,678	220,862	64,510	548,279	34.2%
CAPITAL OUTLAY	188,991				188,991	
TOTAL	5,830,021	487,616	744,311	64,510	5,021,200	13.9%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL CAFETERIAS FUND
AUGUST 1, 2023 THROUGH AUGUST 31, 2023

B 6

	FY 2024 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
REVENUES:					
INTEREST ON BANK DEPOSITS	75,000	75,228	165,297	90,297	220.4%
SERVICE CHARGES	13,050,890	210,266	214,795	(12,836,095)	1.6%
USDA REBATES FROM VENDORS	650,000	28,310	26,210	(623,790)	4.0%
			5,000	5,000	
TOTAL LOCAL REVENUE	13,775,890	313,804	411,302	(13,364,588)	3.0%
SCHOOL BREAKFAST INITIATIVE	55,000			(55,000)	
SCHOOL LUNCH	300,000			(300,000)	
SCHOOL BREAKFAST	250,000			(250,000)	
TOTAL REVENUE FROM COMMONWEALTH	605,000			(605,000)	
SCHOOL BREAKFAST PROGRAM	6,382,249			(6,382,249)	
NATIONAL SCHOOL LUNCH PROGRAM	17,230,127			(17,230,127)	
USDA COMMODITIES	2,300,000			(2,300,000)	
CHILD AND ADULT CARE FOOD PROGRAM	350,000			(350,000)	
USDA SUMMER FEEDING PROGRAM	155,000	218,267	218,267	63,267	140.8%
TOTAL REVENUE FROM FEDERAL GOV'T	26,417,376	218,267	218,267	(26,199,109)	0.8%
TOTAL REVENUES	40,798,266	532,071	629,569	(40,168,697)	1.5%
PRIOR YEAR FUND BALANCE (PYFB)	6,901,953				
PYFB-ENCUMBRANCES	1,058,831				
TOTAL REVENUES AND PYFB	48,759,050				

	FY 2024 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
EXPENDITURES:						
PERSONNEL SERVICES	16,521,871	209,032	403,725		16,118,146	2.4%
FRINGE BENEFITS	5,839,297	47,378	93,208		5,746,089	1.6%
PURCHASED SERVICES	1,271,405	333,769	407,419	155,664	708,322	44.3%
OTHER CHARGES	70,805	8,745	16,899		53,906	23.9%
MATERIALS AND SUPPLIES	19,802,969	(133,390)	108,725	120,269	19,573,975	1.2%
CAPITAL OUTLAY	5,252,703	44,260	44,260	1,037,910	4,170,533	20.6%
TOTAL	48,759,050	509,794	1,074,236	1,313,843	46,370,971	4.9%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL TEXTBOOKS FUND
AUGUST 1, 2023 THROUGH AUGUST 31, 2023

B 7

	FY 2024 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	
REVENUES:						
INTEREST ON BANK DEPOSITS	29,483	18,478	43,901	14,418	148.9%	
LOST AND DAMAGED	27,000		147	(26,853)	0.5%	
TOTAL LOCAL REVENUE	56,483	18,478	44,048	(12,435)	78.0%	
DEPT OF EDUCATION	4,972,218	414,352	828,703	(4,143,515)	16.7%	
TOTAL REVENUE-COMMONWEALTH	4,972,218	414,352	828,703	(4,143,515)	16.7%	
TOTAL REVENUES	5,028,701	432,830	872,751	(4,155,950)	17.4%	
PRIOR YEAR FUND BALANCE (PYFB)	1,572,037					
PYFB-ENCUMBRANCES	220,777					
TOTAL REVENUES AND PYFB	6,821,515					
	FY 2024 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
EXPENDITURES:						
PERSONNEL SERVICES	94,892	8,288	16,576		78,316	17.5%
FRINGE BENEFITS	36,846	2,012	4,024		32,822	10.9%
MATERIALS AND SUPPLIES	6,689,777	2,416,626	2,710,206	1,314,209	2,665,362	60.2%
TOTAL	6,821,515	2,426,926	2,730,806	1,314,209	2,776,500	59.3%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL RISK MANAGEMENT FUND
AUGUST 1, 2023 THROUGH AUGUST 31, 2023

B 8

	MONTH'S REALIZED	YR-TO-DATE REALIZED	
REVENUES:			
INTEREST ON BANK DEPOSITS	76,167	166,165	
RISK MANAGEMENT CHARGES		8,995,919	
INSURANCE PROCEEDS	2,819	5,182	
MISCELLANEOUS REVENUE			
TOTAL REVENUES	<u>78,986</u>	<u>9,167,266</u>	
	MONTH'S EXPENSES	YR-TO-DATE EXPENSES	OUTSTANDING ENCUMBRANCES
EXPENSES:			
PERSONNEL SERVICES	36,641	71,492	
FRINGE BENEFITS	9,281	18,395	
OTHER PURCHASED SERVICES	21,851	126,851	389,186
FIRE AND PROPERTY INSURANCE	2,605	4,660,033	
MOTOR VEHICLE INSURANCE	32	49,540	
WORKER'S COMPENSATION	150,860	207,458	
SURETY BONDS			
GENERAL LIABILITY INSURANCE		2,557	
MISCELLANEOUS	27,201	27,201	
MATERIALS AND SUPPLIES	1,825	5,121	170
TOTAL	<u>250,296</u>	<u>5,168,648</u>	<u>389,356</u>

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL COMMUNICATION TOWERS/TECHNOLOGY FUND
AUGUST 1, 2023 THROUGH AUGUST 31, 2023

B 9

	FY 2024 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
REVENUES:					
INTEREST ON BANK DEPOSITS	16,000	18,484	40,163	24,163	251.0%
RENT-WIRELESS COMMUNICATION	500,000			(500,000)	
TOWER RENT-BAYSIDE HIGH			32,796	32,796	
TOWER RENT-COX HIGH		2,392	67,095	67,095	
TOWER RENT-FIRST COLONIAL HIGH			36,499	36,499	
TOWER RENT-TALLWOOD HIGH		53,633	53,633	53,633	
TOWER RENT-TECH CENTER			6,411	6,411	
TOWER RENT-WOODSTOCK ELEM		1,185	1,185	1,185	
TOTAL REVENUES	516,000	75,694	237,782	(278,218)	46.1%
PRIOR YEAR FUND BALANCE (PYFB)	284,000				
PYFB-ENCUMBRANCES	40,000				
TOTAL REVENUES AND PYFB	840,000				

	FY 2024 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
EXPENDITURES:						
PURCHASED SERVICES	40,000	40,000	40,000			100.0%
MATERIALS AND SUPPLIES	800,000				800,000	
TOTAL	840,000	40,000	40,000		800,000	4.8%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL VENDING OPERATIONS FUND
AUGUST 1, 2023 THROUGH AUGUST 31, 2023

B 14

REVENUES:	<u>FY 2024 ESTIMATED</u>	<u>MONTH'S REALIZED</u>	<u>YR-TO-DATE REALIZED</u>	<u>UNREALIZED REVENUES</u>	<u>PERCENT REALIZED</u>
INTEREST ON BANK DEPOSITS		3,196	5,921	5,921	
VENDING OPERATIONS RECEIPTS	124,000			(124,000)	
TOTAL REVENUES	124,000	3,196	5,921	(118,079)	4.8%
PRIOR YEAR FUND BALANCE (PYFB)	6,000				
TOTAL REVENUES AND PYFB	130,000				

EXPENDITURES:	<u>FY 2024 APPROPRIATIONS</u>	<u>MONTH'S EXPENDITURES</u>	<u>YR-TO-DATE EXPENDITURES</u>	<u>OUTSTANDING ENCUMBRANCES</u>	<u>REMAINING BALANCE</u>	<u>PERCENT OBLIGATED</u>
SCHOOL ALLOCATIONS	129,800				129,800	%
PURCHASED SERVICES	200				200	
TOTAL	130,000				130,000	

VIRGINIA BEACH CITY PUBLIC SCHOOLS
 SCHOOL INSTRUCTIONAL TECHNOLOGY FUND
 AUGUST 1, 2023 THROUGH AUGUST 31, 2023

B 15

	FY 2024 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	
REVENUES:						
INTEREST ON BANK DEPOSITS		63,802	139,828	139,828	%	
TOTAL REVENUES		63,802	139,828	139,828		
PRIOR YEAR FUND BALANCE (PYFB)	560,840					
TOTAL REVENUES AND PYFB	560,840					
	FY 2024 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
EXPENDITURES:						
MATERIALS AND SUPPLIES	560,840				560,840	%
TOTAL	560,840				560,840	

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL EQUIPMENT REPLACEMENT FUND
AUGUST 1, 2023 THROUGH AUGUST 31, 2023

B 16

	FY 2024 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
REVENUES:					
INTEREST ON BANK DEPOSITS		2,181	4,748	4,748	%
TOTAL REVENUES		2,181	4,748	4,748	
PRIOR YEAR FUND BALANCE (PYFB)	327,651				
PYFB-ENCUMBRANCES	170,123				
TOTAL REVENUES AND PYFB	497,774				

	FY 2024 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
EXPENDITURES:						
PURCHASED SERVICES	68,544	1,183	2,391	67,929	(1,776)	102.6%
MATERIALS AND SUPPLIES	350,990	17,373	17,373	79,689	253,928	27.7%
CAPITAL OUTLAY	78,240			78,240		100.0%
TOTAL	497,774	18,556	19,764	225,858	252,152	49.3%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
GREEN RUN COLLEGIATE CHARTER SCHOOL
AUGUST 1, 2023 THROUGH AUGUST 31, 2023

B18

	FY 2024 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
REVENUES:					
TRANSFER FROM GENERAL FUND	4,363,929	4,363,929	4,363,929		100.0%
TOTAL REVENUES	4,363,929	4,363,929	4,363,929		100.0%
PYFB-ENCUMBRANCES	28				
	4,363,957				

	FY 2024 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
EXPENDITURES:						
PERSONNEL SERVICES	2,670,860	61,944	99,524		2,571,336	3.7%
FRINGE BENEFITS	911,686	14,368	24,413		887,273	2.7%
PURCHASED SERVICES	436,422	4,636	28,656		407,766	6.6%
OTHER CHARGES	76,574	11,403	37,054		39,520	48.4%
MATERIALS AND SUPPLIES	268,415	20,130	20,394	13,338	234,683	12.6%
TOTAL	4,363,957	112,481	210,041	13,338	4,140,578	5.1%



Subject: WHRO Educational Services Update **Item Number:** 12C

Section: Information **Date:** September 26, 2023

Senior Staff: N/A

Prepared by: Bert Schmidt, WHRO President and Chief Executive Officer; and
Elmer Seward, WHRO Vice President of Education

Presenter(s): Bert Schmidt, WHRO President and Chief Executive Officer; and
Elmer Seward, WHRO Vice President of Education

Recommendation:

That the School Board receive an update on WHRO services and programs.

Background Summary:

N/A

Source:

WHRO

Budget Impact:

N/A



Subject: Standards of Learning Student Performance, A Closer Look – 2022-2023 Item Number: 12D

Section: Information **Date:** September 26, 2023

Senior Staff: Eugene F. Soltner., Ed.D., Chief of Staff

Prepared by: Tracy A. LaGatta, Director of Student Assessment
Lisa A. Banicky, Ph.D., Executive Director
Office of Planning, Innovation, and Accountability

Danielle E. Colucci, Chief Academic Officer
Department of Teaching and Learning

Matthew D. Delaney, Chief Schools Officer
Department of School Leadership

Presenter(s): Tracy A. LaGatta, Director of Student Assessment
Office of Planning, Innovation, and Accountability

Danielle E. Colucci, Chief Academic Officer
Department of Teaching and Learning

Matthew Delaney, Chief Schools Officer
Department of School Leadership

Recommendation:

That the School Board receive information related to the 2022-2023 Standards of Learning (SOL) Student Performance, *A Closer Look*.

Background Summary:

The Virginia Department of Education has released annual [SOL pass rates](#). The SOL pass rates are based on test scores earned on [Virginia SOL tests](#) taken by students in grades 3 through 12. These pass rates are posted as a part of [Virginia's School Quality Profiles](#). The Office of Student Assessment will review these pass rates, compare the rates for our division to the state and other comparable and local school divisions. The Department of Teaching and Learning will share information related to how they are supporting schools in response to these data.

Source:

The Virginia Department of Education Website.

Budget Impact:

None



2022-2023 Standards of Learning (SOL) Student Performance

A Closer Look

Office of Planning, Innovation and Accountability
Department of School Leadership
Department of Teaching and Learning

Tuesday, September 26, 2023

2022-2023

Virginia's Annual SOL Pass Rates

- VDOE Annual SOL Pass Rate Data
- Compare VBCPS Data to State Data and Other Divisions
- Support for Areas of Focus



SOL PASS RATES BY TEST

Division Pass Rates Summary

MATHEMATICS SOL TEST

Math	18 -19 Pass Rate	21-22 Pass Rate	22-23 Pass Rate	Change from 21-22
Grade 3	89	75	76	1
Grade 4	90	74	75	1
Grade 5	89	77	75	-2
Grade 6	79	66	69	3
Grade 7	66	45	50	5
Grade 8	88	72	73	1
EOC Algebra I	94	90	93	3
+3 EOC Geometry	87	89	90	1
+1 EOC Algebra II	95	93	96	3
Overall Mathematics	88	76	77	1



Division Pass Rates Summary

READING AND WRITING SOL TESTS



Reading	18-19 Pass Rate	21-22 Pass Rate	22-23 Pass Rate	Change from 21-22
Grade 3	79	76	75	-1
Grade 4	85	81	81	0
Grade 5	88	82	80	-2
Grade 6	84	80	81	1
Grade 7	85	82	81	-1
Grade 8	83	81	81	0
Grade 11 (EOC)	91	91	90	-1
Overall Reading	85	82	82	0

Writing	18-19 Pass Rate	21-22 Pass Rate	22-23 Pass Rate	Change from 21-22
Grade 8	75	66	64	-2
Grade 11 (EOC)	86	82	82	0
Overall Writing	81	74	73	-1

Division Pass Rates Summary

SCIENCE SOL TEST

Science	18-19 Pass Rate	21-22 Pass Rate	22-23 Pass Rate	Change from 21-22
Grade 5	83	69	70	1
Grade 8	84	70	73	3
+6 EOC Earth Science	88	92	94	2
EOC Biology	87	76	81	5
EOC Chemistry*	77	57	51	-6
Overall Science	85	75	77	2



****Chemistry - 188 test takers divisionwide in 22-23 compared to 568 in 18-19***

Division Pass Rates Summary

HISTORY SOL TEST



History	18-19 Pass Rate	21-22 Pass Rate	22-23 Pass Rate	Change from 21-22
VA Studies (Gr 5)	85	73	73	0
Civics & Economics (Gr 8)	88	81	82	1
EOC World Geography	93	80	78	-2
EOC World History I	78	67	73	6
EOC World History II*	80	46	31	-15
EOC VA & US History*	71	63	51	-12
Overall History	83	74	73	-1

****WH II - 660 test takers divisionwide in 22-23 compared to 3889 in 18-19
VA&US – 957 test takers divisionwide in 22-23 compared to 5268 in 18-19***



SOL PASS RATES BY REPORTING GROUP

Reporting Group Summary

MATHEMATICS

Reporting Groups	18-19 Pass Rate	21-22 Pass Rate	22-23 Pass Rate	Change from 21-22
All Students	88	76	77	1
Asian	96	90	91	1
Black	77	59	60	1
Hispanic	86	72	73	1
Multiracial	89	78	79	1
White	92	84	85	1
Female	89	77	78	1
Male	86	76	77	1
Economically Disadvantaged	81	65	66	1
English Learners	74	55	56	1
Students with Disabilities	59	43	44	1



Reporting Group Summary

READING

Reporting Groups	18-19 Pass Rate	21-22 Pass Rate	22-23 Pass Rate	Change from 21-22
All Students	85	82	82	0
Asian	92	90	89	-1
Black	73	68	67	-1
Hispanic	82	79	78	-1
Multiracial	87	84	83	-1
White	91	89	88	-1
Female	88	84	84	0
Male	82	80	79	-1
Economically Disadvantaged	77	73	72	-1
English Learners	46	47	46	-1
Students with Disabilities	51	48	48	0





SOL PASS RATE COMPARISONS: VBCPS AND STATE

Pass Rate Comparisons Grades 3-8

BETWEEN VBCPS AND
THE COMMONWEALTH OF
VIRGINIA

Level	Test Name	18-19	21-22	22-23
3	Reading	8	6	9
4	Reading	10	9	8
5	Reading	10	10	9
6	Reading	7	10	10
7	Reading	6	10	11
8	Reading	7	9	10
8	Writing	5	9	9
3	Mathematics	7	8	7
4	Mathematics	7	8	5
5	Mathematics	8	13	8
6	Mathematics	1	9	8
7	Mathematics	(-12)	(-10)	-9
8	Mathematics	11	15	13
5	Science	4	8	4
8	Science	6	9	11
5	VA Studies	4	7	4
8	Civics	6	11	9

Pass Rate Comparisons End-of-Course (EOC)

BETWEEN VBCPS AND
THE COMMONWEALTH OF
VIRGINIA

Level	Test Name	18-19	21-22	22-23
EOC	Reading	5	6	5
EOC	Writing	5	8	6
EOC	Algebra I	8	9	11
EOC	Geometry	4	9	12
EOC	Algebra II	4	7	10
EOC	Earth Science	7	20	27
EOC	Biology	4	6	9
EOC	Chemistry	(-11)	(-7)	14
EOC	Geography	13	14	11
EOC	World History I	(-2)	1	7
EOC	World History II	(-1)	(-2)	1
EOC	VA & US History	3	25	13



SOL PASS RATE COMPARISONS: VBCPS AND SELECT DIVISIONS

Overall Standards of Learning Pass Rates by Subject

Hampton Roads Cities

	Reading	Writing	Math	Science	History
Virginia State	73	65	69	67	65
Chesapeake	78	72	77	74	74
Hampton	70	62	72	67	65
Newport News	59	53	56	53	45
Norfolk	61	49	50	55	50
Portsmouth	60	45	53	52	54
Suffolk	72	65	69	63	60
Virginia Beach	82	73	77	77	73

Overall Standards of Learning Pass Rates by Subject

Other Comparable School Divisions

	Reading	Writing	Math	Science	History
Virginia State	73	65	69	67	65
Chesterfield County	71	63	65	65	64
Fairfax County	78	57	75	72	62
Henrico County	69	65	65	68	56
Loudoun County	80	81	76	74	80
Prince William County	75	71	71	66	70
Stafford County	71	51	65	65	64
Virginia Beach	82	73	77	77	73
Williamsburg - James City County	77	70	75	72	70

SOL Pass Rate Comparisons with Other Divisions: Performance by Student Group

An examination of pass rates by subject and student group revealed:

- Economically disadvantaged students in VBCPS had higher pass rates in all subject areas relative to local and comparable divisions
- Hispanic students and English Language Learners in VBCPS had higher pass rates in all subject areas relative to comparable divisions
- Fewer instances where Black students and students with disabilities in VBPCS outperformed peers from local or comparable divisions



SOL SUMMARY

Annual Pass Rate Summary

Accomplishments

- Some pass rates continue to show improvement
- Math pass rates are improving by more percentage points than Reading pass rates
- The most recent Geometry, Algebra II and Earth Science scores are above pre-pandemic pass rates
- VBCPS outperformed the state in most tests (28 out of 29)
- VBCPS outperformed comparable school divisions in reading, math and science
- VBCPS outperformed local school divisions in reading, writing and science.

Annual Pass Rate Summary

Areas of Focus

- Mathematics
 - Grades 3 – 8, special emphasis on grade 7
- Reading
 - Grades 3 – 8, special emphasis on grade 3
- Science (exception of Earth Science)
- History
 - Virginia Studies (Grade 5)
 - World Geography
 - World History I
 - World History II
- Students with Disabilities, English Learners and Black Students



Differentiated School Support Process

Department of School Leadership
& Department of Teaching and Learning

DTAL-DOSL From Division to School Level



Strategic Action Agenda

School Concept Map

Plan for
Continuous
Improvement

Observation
Feedback

DTAL-DOSL From Division to School Level



- **Advancing Educational Equity**

- Reviewing multiple sources of school level data to identify and address trends

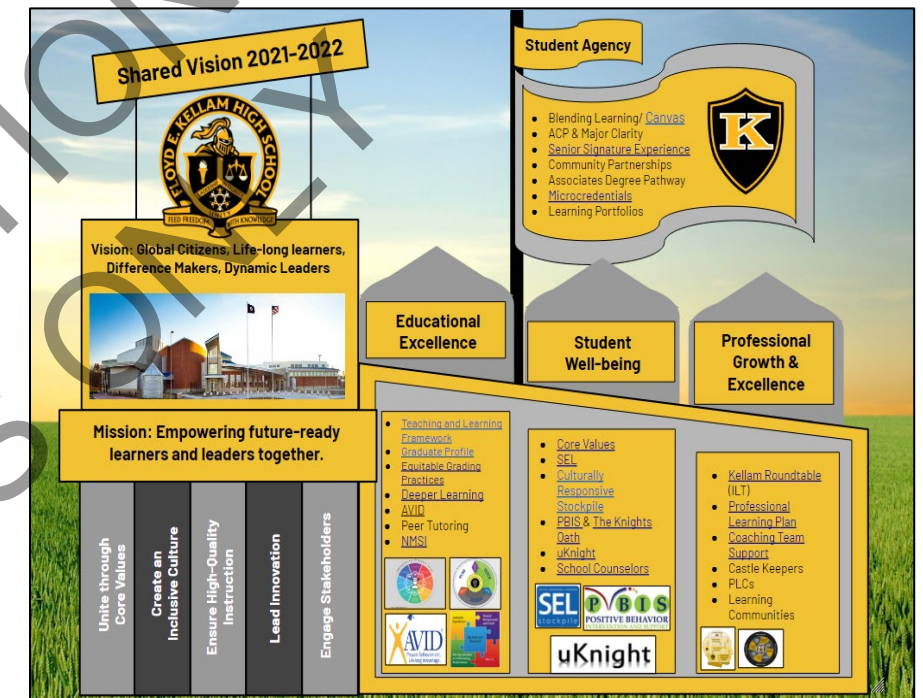
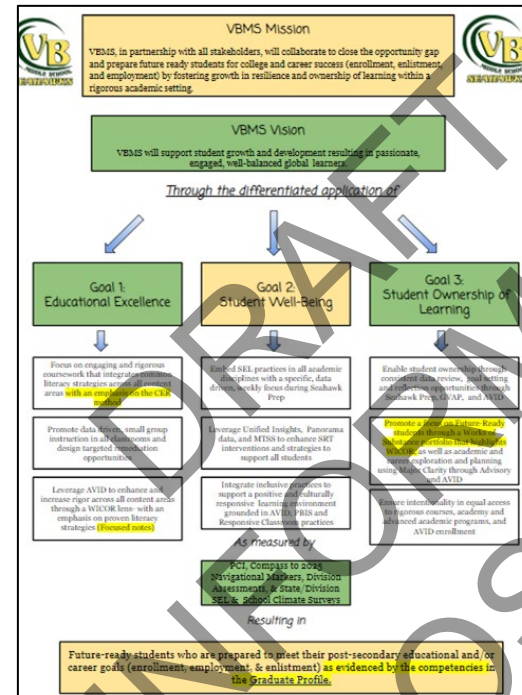
- **Integrated Systems of Support**

- Strengthening Tier I Instruction in all content areas with an emphasis on evidence based literacy and numeracy practices
- Continuing to embed SEL practices into the daily life of schools and to use SEL data to inform decision making

- **Future Ready**

- Increasing access to and success in advanced level coursework for all students
- Continuing to engage students in deeper learning experiences

DTAL-DOSL From Division to School Level



Concept Mapping: In what do you and your staff believe and how will you align this work to *Compass to 2025* and the strategic action initiatives?

DTAL-DOSL From Division to School Level

2023-24 VBCPS Plan for Continuous Improvement (PCI) Middle School	
School:	Date of Plan/Update:
School Year(s): 2023-2024	
<u>Compass to 2025: Student-Centered For Student Success</u>	
<ol style="list-style-type: none">1. Educational Excellence (<i>literacy, core knowledge, and transferable life skills</i>)2. Student Well-Being (<i>physical, mental health of all students, resilient learners who are personally and socially responsible</i>)3. Student Ownership of Learning (<i>student agency</i>)4. An Exemplary, Diversified Workforce (<i>fosters a climate that values and invests in a high-quality, diversified workforce</i>)5. Mutually Supportive Partnerships (<i>family, school, the division, businesses, military, faith-based, civic and city agencies that support student well-being</i>)6. Organizational Effectiveness & Efficiency (<i>division resources, operations, and processes to support the division's strategic goals</i>)	
<u>School Mission & Vision</u>	
What outcomes (SMART Goals) do we want for our students? (Specific, Measurable, Attainable, Results-based, and Time-bound)	
Literacy Goal: (meet or exceed accreditation standard)	
Numeracy Goal: (meet or exceed accreditation standard)	
Science Goal: (meet or exceed accreditation standard)	
SEL/Future Ready Goal:	

Plan for Continuous Improvement (PCI)

- Goal
- Data justification
- Action steps
- Monitoring

DTAL-DOSL From Division to School Level

Observations:

Students began with a warm up activity and an open note quiz on angles and angle relationships. Different 3D shapes were shown to students. Students were given a sheet with formulas on which to take additional notes while he taught. Used videos to introduce surface area for rectangular prisms and cones. [REDACTED] demonstrated examples on the board using desmos to make the calculations. After 45 minutes of lecture 4 problems were given to the students to practice. Students were reminded that they need to first write the formula then to identify variables to solve the problems.

Feedback:

Behavior management is evident in your classroom and routines are in place. When students arrived they came right in and began warm up and they used e-hall pass consistently when they needed to use the restroom. A well managed classroom is conducive to learning and allows students to feel safe in a classroom.

You did a great job of introducing the lesson. You clearly stated the learning target and reviewed the information learned the day before. Explicitly sharing learning targets and making connections to previously learned material prepares them to access their schema and create stronger neural pathways.

What are additional ways might you have created opportunities for students to be active learners during your lecture? You showed them a slide and gave them a worksheet of of geometric nets and had held up plastic 3D shapes while you taught how to calculate area and volume. Giving students opportunities in addition to notetaking such as using manipulatives at their desks or unfolding their own geometric nets are some suggestions that could allow students to be more fully engaged as active learners.

Your routines were impressive and instructional time is preserved with minimal distractions in your classroom. Your instruction is also aligned with the pacing guide and curriculum and you explicitly share learning targets with your students. It is important to consider ways for students to remain actively engaged throughout the lesson. Research says that it is best to give students 2 minutes of think/work time for every 10 minutes of lecture (10/2 theory). Using AVID strategies and incorporating WICOR in your class could help achieve active learning.

Observation & Feedback

- Empower, validate and grow teachers
- Aligned to the strategic action agenda, concept map, PCI
- Engaging in instructionally focused interactions with teachers
- Build a productive climate that has a positive impact on school and student outcomes

Strategic School Support Process



DTAL-DOSL Differentiated Support

- School support process (SSP) meetings
- Collaboration and data analysis meeting sub funds
- DTAL-DOSL learning walks
- Remediation and extension instructional resources
- Differentiated professional learning
- Monthly school leadership professional learning (PL)
- Monthly instructional coach and specialist PL

DTAL-DOSL Targeted Support

- Summer strategic planning meetings with content specialists and coordinators
- Increased DTAL and DOSL learning walks
- Increased frequency of SSP meetings and 1:1 check-ins
- Regular DTAL data meeting support
- Targeted resources (e.g., Title I, Title II, ESSR, OPEC, Start Strong/Finish Strong funds)
- Early career principal professional learning and coaching
- Differentiated professional learning with a focus in areas of need



QUESTIONS



2022-2023 Standards of Learning (SOL) Student Performance

A Closer Look

Office of Planning, Innovation and Accountability
Department of School Leadership
Department of Teaching and Learning

Tuesday, September 26, 2023



Subject: Additional Class Allowance: Consideration for Increase **Item Number:** 12E

Section: Information **Date:** September 26, 2023

Senior Staff: Cheryl R. Woodhouse, Chief Human Resources Officer

Prepared by: Judith Wood, Coordinator Classification and Compensation

Presenter(s): Cheryl R. Woodhouse, Chief Human Resources Officer

Recommendation:

The School Board consider increasing the Additional Class Allowance for instructional staff.

Background Summary:

The additional class allowance serves as compensation for current teachers when they accept an additional class. Normally, the teacher sacrifices their planning periods to teach the class. As a result, this allows the division to accommodate students' requests for courses where we lack available teachers.

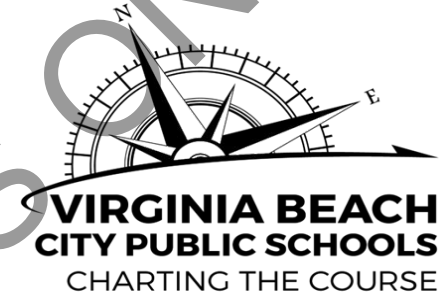
Source:

Budget Impact:

\$274,746 – with money coming directly from vacant teaching positions.



Additional Class Allowance



Presented by the
Department of Human Resources
September 26, 2023



Additional Class Allowance: What, How, and Why

What?

The additional class allowance provides compensation for teachers at the secondary level who volunteer to teach an additional class.

How?

Teachers who take on another class give up their planning bell.

Why?

To honor the course request of students when a contracted teacher is not available.



Additional Class Allowance: Types of Courses

- World Languages
- Health and PE
- Chorus / Band / Strings
- Other Electives
- Core Classes – English, Math, Science and History
- Used as a basis to determine the cost of a stipend for:
 - Teachers with over 150 students; and
 - Teachers who instruct Online Digital Courses



Additional Class Allowance: Impact to Teacher's Income

	Nine Week Course	Semester Course	Year-long Course
Proposed Amount	2,125	4,250	8,500
Current Amount	1,400	2,800	5,600
Difference	725	1,450	2,900



QUESTIONS



Subject: Policy Review Committee Recommendations **Item Number:** 12F1-4

Section: Information **Date:** September 26, 2023

Senior Staff: Donald E Robertson, Ph.D., Chief of Staff

Prepared by: Jessica Owens, PRC Chair; Kamala Lannetti, School Board Attorney

Presenter(s): Kamala Lannetti, School Board Attorney

Recommendation:

That the School Board approve Policy Review Committee (PRC) recommendations regarding amendments or reviews of certain Bylaws and Policies from its September 14, 2023 meeting.

Background Summary:

1. **Bylaw 1-14 Compensation and Expenses** – the PRC recommends updating language to make it align with changes recently made in other Bylaws and Policies and adding the ability to receive a data allowance in the amount of \$100 per month.
2. **Bylaw 1-36 Open Meetings** – the PRC recommends changes to clarify when the School Board may meet by electronic communications and the requirements for School Board Members to participate in meetings remotely due to a medical condition or personal matter.
3. **Policy 3-71 Public-Private Education Facilities and Infrastructure Act Projects** – the PRC recommends updating the name of the legal representative from the Office of the City Attorney to the School Board Attorney.
4. **Policy 4-43 Payment to the Estate of Deceased Employees: Earned/Accrued Leave** – the PRC recommends adding language to clarify that the payout of any and all remaining leave to an employee's estate will be at the full hourly equivalent, at per diem.

Source:

Code of Virginia, 1950, as amended, § 22.1-253.12:7 School Board Policies.
Policy Review Committee Meeting of September 14, 2023

SCHOOL BOARD BYLAWS

Compensation and Expenses

A. Compensation

A Member of the School Board shall be compensated at a rate not to exceed the maximum salary as provided in accordance with the Code of Virginia. The Chair~~man~~ may, in the discretion of the School Board, be compensated with such additional salary allowed by the Code of Virginia.

B. Expenses

Members of the School Board shall be reimbursed for private transportation for attending meetings of the School Board and in conducting other official business of the School Board at the same rate authorized for School Division employees.

All reasonable expenses for School Board Members, including travel, food and lodging, shall be paid by the School Board when such Members are acting in their official capacities as School Board Members or representing the School Board at meetings, conferences and conventions. School Board Members may not exceed the personal allocation for specific meetings, conferences, and conventions determined by the School Board without prior School Board approval.

Members of the School Board may elect to receive: 1) a Communication Allowance at the same rate authorized for Chief Officers; and/or 2) a data allowance at the rate of \$100 per month. The School Board may employ ~~a~~-support staff persons~~s~~ to assist School Board Members to fulfill the duties of their offices.

Editor's Note

On November 20, 2007, the School Board adopted a Resolution to annually compensate School Board Members \$12,000 and the Chairman \$14,000.

Legal Reference

Code of Virginia §22.1-32, as amended. Salary of members.

Adopted by School Board: July 21, 1992

Amended by School Board: August 17, 1999

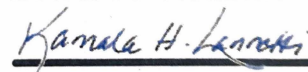
Amended by School Board: February 20, 2001

Amended by School Board: December 2, 2008

Amended by School Board: August 2, 2016

Amended by School Board: December 11, 2018

APPROVED AS TO
LEGAL SUFFICIENCY



SCHOOL BOARD BYLAWS

Open Meetings and Closed Meetings

A. Open Meetings

Meetings of the School Board shall be open to the public except those meetings when the School Board adjourns to a closed meeting as allowed by the Virginia Freedom of Information Act. When health, safety or emergency conditions exist that are not conducive to accommodating in person observation of School Board meetings, the Chair and the Superintendent or designees are authorized determine other means by which the public may observe the meeting.

B. Closed Meetings

1. Authority/Attendees

The Code of Virginia permits closed meetings to discuss specific topics in private. Closed meetings must be convened by affirmative vote in open session of the majority of the School Board Members in attendance at the meeting. No vote may be taken in Closed Meetings. School Board Members may poll each other regarding the intent of the School Board to act but no action that requires a vote of the School Board may take place in closed session unless otherwise authorized by law. In open session immediately following any closed meeting, the School Board Members must certify by an affirmative vote that no matter was discussed in closed meeting that was not encompassed in the topics authorized in the motion to convene in closed meeting. Any School Board Member who believes that there was a departure from the requirements for closed session set forth in Virginia Code § 2.2-3712, as amended, shall so state prior to the vote, indicating the substance of the departure that, in the School Board Member's judgment, has taken place. The statement shall be recorded in the minutes of the School Board.

Closed meetings are attended by School Board Members. The School Board may invite persons to attend closed meetings to provide necessary information.

2. Minutes

The School Board Clerk or designee shall attend closed meetings (unless expressly excused) for the purpose of taking brief minutes. These minutes which shall be part of the School Board's official minutes shall include:

- a. Date, time and place of meeting.
- b. Record of all persons in attendance.
- c. Motion for Closed Meetings.
- d. Certification of Closed Meetings; and

- e. Any action taken.

Closed meetings shall not be recorded with the exception of student discipline hearings, employee discipline or license revocation hearings or other matters authorized by law.

3. Confidentiality of Closed Meeting items

School Board Members who access or discuss information or materials in preparation for or during closed meetings will maintain all such information in a confidential manner. School Board Members will not record or copy such confidential information. Unauthorized persons may not be provided access to confidential information. Personal notes taken while preparing for or attending closed meeting should be destroyed as soon as the closed session matters are concluded or should be turned over to the School Board Clerk or School Board Legal Counsel to maintain in a confidential manner and in accordance with applicable record keeping requirements. Failure to protect the confidentiality of closed session material or information may constitute sufficient reason to restrict that School Board Member from participating in future closed sessions or serving on School Board Committees that handle confidential items.

C. Electronic communication meetings during declared states of emergency.

The School Board may meet by electronic communication means without a quorum of the School Board physically assembled at one location when the Governor or the City of Virginia Beach has declared a state of emergency and the following conditions are met:

1. the catastrophic nature of the declared state of emergency makes it impracticable or unsafe to assemble a quorum in a single location; ~~and.~~
2. the purpose of the meeting is to address the continuity of operations of the School Board and School Division or the discharge of the School Board's lawful purposes, duties, and responsibilities; ~~;~~
3. under other conditions allowed by the Governor or the Virginia General Assembly and adopted by the School Board; ~~;~~
4. The School Board must give public notice using the best available method given the nature of the emergency, which notice shall be given contemporaneously with the notice provided to School Board Members; ~~;~~
5. Agenda packets and all nonexempt materials should be available electronically or at all locations where public access will be provided and at the same time as the meeting; ~~;~~
6. Arrangements must be made for the public to ~~access~~ observe the meeting through electronic means. When the School Board determines, or the Chair or designee determine (when there is insufficient time for the School Board to act) that in person observation is unreasonable or unsafe under the circumstances, the Superintendent or designee will arrange for electronic or, telephonic access for the public if reasonably possible or the meeting will be recorded and made available to review when such means are not available. Provide the public with the opportunity to comment at those meetings when public comment is customarily received. ~~;~~

7. The meeting minutes must state the nature of the emergency, the fact that the meeting was held by electronic communication means, and the type of electronic communication means by which the meeting was held.
8. Votes taken during any such meeting shall be recorded by the name in the roll-call fashion and included in the minutes.
9. School Board Committees may follow the same procedures for electronic meetings.
10. The Clerk of the School Board or designee will make a written report of such meeting as required by the Virginia Freedom of Information Act.

D. Remote location participation in meetings

School Board Members may participate in School Board Meetings or School Board Committee Meetings through electronic communication means from a remote location that is not open to the public under conditions set forth in this Bylaw.

1. Temporary or permanent disability or other medical condition that prevents physical attendance.
 - a. On or before the day of a meeting, a School Board Member must notify the School Board Chair for School Board Meetings or the School Board Committee Chair for Committee Meetings that the School Board Member is unable to attend the meeting due to: i) a temporary or permanent disability or other medical condition that prevents the School Board Member's physical attendance; or ii) a medical condition of a member of the School Board Member's family requires the School Board Member to provide care that prevents the School Board Member's physical attendance.
 - b. The Chair or designee will note during the meeting that the School Board Member is remotely participating due to a temporary or permanent disability or other medical condition that prevents the School Board Member's physical attendance. The general location from which the School Board Member participates will be included in the meeting minutes, but the exact nature of the disability or medical condition does not need to be announced publicly or be included in the meeting minutes.
 - c. A School Board Member's ability to remotely participate due to a temporary or permanent disability or other medical condition of the School Board Member or a family member will not be limited in number as long as such remote participation: i) does not create an unreasonable hardship for the School Board or the Committee to administer; ii) does not unreasonably interfere with the School Board's or the Committee's ability to conduct its business; and/or iii) the School Board Member can clearly be heard and/or seen through the method of remote participation throughout each meeting. Before limiting continued remote participation pursuant to this subsection, the School Board or the Committee members must vote to discontinue the remote participation.

2. Personal matter prevents physical attendance.

- a. On or before the day of a meeting, a School Board Member must notify the School Board Chair for School Board Meetings or the School Board Committee Chair for Committee meetings that the School Board Member is unable to attend the meeting due to a personal matter and must identify with specificity the nature of the personal matter.
- b. The Chair will note during the meeting the specific nature of the personal matter and the remote location from which the School Board Member is participating.

c. During a ~~calendar year~~fiscal year (~~January 1 – December 31~~June 30) ~~and to align with Committee assignments,~~ a School Board Member will be limited to remote participation for personal reasons to two meeting times for School Board Meetings and two ~~meetings times~~ each for every School Board Committee that the School Board Member is assigned to serve on or twenty five percent (25%) of meetings held per that calendar year rounded up to the next whole number, whichever is greater.

d. Once a School Board Member has participated remotely two times or twenty five percent of the meetings for that calendar year under this subsection, the Chair or designee will inform a School Board Member that no further remote participation will be allowed during the calendar year for personal reasons.

~~e.e.~~ Committee Members should be consulted prior to rescheduling a meeting so that Committee Members have the opportunity to participate and do not have to use limited remote participation opportunities.

3. A School Board Members' remote location participation shall be counted separately for School Board Meetings and each School Board Committee meeting when considering limitations on use of remote location participation.

4. In any meeting at which one or more School Board Members participates from a remote location: 1) a quorum of the School Board or the School Board Committee must physically assemble at the primary or central meeting location; and 2) the Chair or designee must make arrangements for the voice of the remote participant(s) to be heard by all persons at the primary or central meeting location. No more than two School Board Members can be in the same remote location during a meeting unless that remote location is open to the public to physically access it.

~~4.5. The Chair or designee~~ The Chair or designee will determine the appropriate method, if reasonably available, for the School Board Member to remotely participate in a meeting.

~~5.6.~~ School Board Members may not participate from a remote location in any closed session meeting.

7. Conditions regarding remote location participation may be suspended or modified in accordance with applicable School Board action or resolution, Governor's action, or Virginia General Assembly action.

6-8. The electronic communications mean used for a meeting will allow the public to hear all members of the public body participating in all virtual public meetings. A phone number or other live contact information is provided to alert the public if the audio or video transmission of the meeting fails, such contact number is monitored during the meeting, and the School Board or School Board Committee takes a recess until public access is restored if transmission fails for the public.

Legal Reference

Code of Virginia § 2.2-3700, *et seq.*, as amended. Virginia Freedom of Information Act.

Code of Virginia § 2.2-3708.2, as amended. Meetings held through electronic communications means during declared states of emergency.

Code of Virginia §2.2-3708.3, as amended. Meetings held through electronic communications means; situations other than states of emergency.

Code of Virginia § 2.2-3712, as amended. Closed meeting procedures; certification of proceedings.

Related Links

School Board [Bylaw 1-28](#).

Adopted by School Board: July 21, 1992

Amended by School Board: September 5, 1995

Amended by School Board: August 17, 1999

Amended by School Board: February 20, 2001

Amended by School Board: May 14, 2002

Amended by School Board: December 2, 2008

Amended by School Board: September 1, 2015

Amended by School Board: August 2, 2016

Amended by School Board: August 25, 2020

Amended by School Board: January 12, 2021

Amended by School Board: February 23, 2021

Amended by School Board: September 28, 2021

Amended by School Board: December 13, 2022

Amended by School Board: 2023

APPROVED AS TO
LEGAL SUFFICIENCY


Kamela H. Lannetti

BUSINESS AND NONINSTRUCTIONAL OPERATIONS

Public-Private Education Facilities and Infrastructure Act Projects

I. Background and scope

The Public-Private Education Facilities and Infrastructure Act of 2002, Virginia Code § 56-575.1, *et. seq.* (the "PPEA") as amended, grants a public entity the authority to create public-private partnerships for the development of a wide range of projects for public use if the public entity determines that there is a need for a project and that private involvement may provide the project to the public in a timely or cost-effective fashion. The definition of "public entity" in the PPEA includes, *inter alia*, any political subdivision of the Commonwealth including the Virginia Beach City Public Schools ("VBCPS") through its School Board.

The PPEA is a method of project delivery, and as such, it should be viewed in the context of other methods by which the School Board procures items that are defined as "qualifying project" by the PPEA. For reference, a complete list of the PPEA Guidelines and/or supporting documents can be found at the links below. The PPEA incorporates certain requirements from the Virginia Public Procurement Act (the "VPPA"), and for items not incorporated or referenced, the PPEA is exempted from the requirements of the VPPA.

In order for a project to come under the PPEA, it must meet the definition of a "qualifying project." The PPEA contains a broad definition of qualifying project that includes any education facility.

A. Responsible public entity

Either the School Board or the City of Virginia Beach ("City") can be the "responsible public entity" for a project in the City, depending upon the nature of the project. The PPEA defines "responsible public entity" as "a public entity that has the power to develop or operate the applicable qualifying project." Typically, the School Board will be the "responsible public entity" under the PPEA for any project involving only the public schools, and the City will be the "affected local jurisdiction" under the PPEA. However, the special relationship, both financial and otherwise, that exists between the School Board and the City makes close coordination and cooperation between the School Board and City desirable for proposals tendered to the School Board under the PPEA. Also, proposals may be made that are for a "mixed" project (for example, projects including both schools and public parks), where, for certain components, the School Board may be the responsible public entity, and for certain components, the City may be the responsible public entity.

The Superintendent and all officers and employees of the School Board shall follow the PPEA and this Policy in any PPEA procurement in which they are involved. The Superintendent may delegate duties under this Policy to members of staff or other designees. The Superintendent may designate a working group to review and evaluate any proposal submitted pursuant to these guidelines.

The Superintendent shall require as a condition of accepting any proposal for consideration that its proposer agree to be bound by all the terms and conditions of these Guidelines.

II. Project Delivery

The PPEA allows receipt of unsolicited proposals for a qualifying project. The PPEA also allows solicited proposals. For purposes of outlining project delivery steps, a process initiated by an unsolicited proposal will have an additional step at the beginning. Accordingly, the below listed steps shall apply for any PPEA project.

A. Unsolicited Proposal an Initiating Step

The PPEA permits the School Board to receive and evaluate unsolicited proposals from private entities to acquire, design, construct, improve, renovate, expand, equip, maintain, or operate a qualifying project. The School Board's general policy is to reserve acceptance of unsolicited proposals for cases of truly innovative ideas, because, in other cases, traditional procurement process are generally viewed as more likely to achieve full and open competition from the bidding community.

To be considered, one original and eleven (11) copies of any unsolicited proposal must be submitted to Executive Director, Facilities Services, 1568 Corporate Landing Parkway, Suite 200, Virginia Beach, VA 23454. While the School Board reserves the right to charge a review fee as permitted by the PPEA, fees are not required at this time. The unsolicited proposal shall take the form of a conceptual proposal and in a format consistent with the guidelines and supporting documentation.

The Superintendent, after consultation with the School Board, may accept an unsolicited proposal. If the Superintendent determines not to accept the proposal, the Superintendent will return the proposal, together with accompanying documentation, to the proposer. For an unsolicited proposal that purports to develop specific cost savings, the Superintendent shall specify the basis for the rejection in writing.

If the Superintendent accepts the proposal, the Superintendent shall proceed to post the proposal and publish the notice requesting competing proposals. Prior to posting, the Superintendent and the School Board Attorney or designee ~~Office of the City Attorney~~ (or other retained legal counsel) shall review any request to protect information in the proposal that the proposer sought to withhold from posting. The posting shall occur within ten (10) business days of the decision to accept the unsolicited proposal. The posting shall include a contact person to receive public input on the concept. Additionally, at least one copy of the unsolicited proposal will be made available for public inspection.

B. Solicitation of Conceptual Proposals or Notice of Acceptance of Unsolicited Proposal

The School Board may solicit proposals for any qualifying project by means of a Solicited PPEA, which usually is initiated by a Request for Proposals (the "RFP"). Alternatively, if the Superintendent has accepted an unsolicited proposal, the Superintendent will publish a notice requesting competing proposals.

The notice or the RFP shall:

- Identify the qualifying project specifically or conceptually;
- Provide a deadline for the submission of competing proposals, which shall be at least 45 days from the notice or solicitation;

- Identify whether the proposals will be reviewed using procedures for competitive sealed bidding or competitive negotiation for nonprofessional services;
- Provide any other conditions for the submission of competing proposals;
- Provide additional information regarding the project, as needed, and to whom questions regarding the notice or solicitation may be directed.

The notice or RFP shall be posted on the VBCPS website and in a manner consistent with the posting of other VBCPS procurement solicitations. The costs of completion of such proposal shall be the sole responsibility of the proposer(s).

Contemporaneous with the notice or solicitation, the Superintendent shall document in writing the decision to proceed with either competitive sealed bidding or competitive negotiation as described by the VPPA. The use of competitive negotiation requires a determination, in writing, that doing so is likely to be advantageous to the Public Schools and the public based upon either: i) the probable scope, complexity or priority of the project; ii) the risk sharing including guaranteed cost or completion guarantees, added value or debt or equity investments proposed by the private entity; or iii) an increase in funding, dedicated revenue source or other economic benefit from the project would not otherwise be available.

C. Conceptual Proposal Stage

Only proposals complying with the requirements of the PPEA and this Policy and supporting Guidelines and documents that contain sufficient information for a meaningful evaluation and that are provided in an appropriate format, as described below, will be considered by the Superintendent for further review at the conceptual stage. At least one copy of each of the proposals shall be made available for public inspection. A scan of the nonproprietary portions of the conceptual proposals will be posted on the VBCPS website within ten (10) business days of initiation of review. The posting shall include a contact person to receive public input on the concept.

After reviewing an unsolicited proposal and any competing proposals submitted, the Superintendent may determine:

- not to proceed further with any proposal,
- to proceed to the detailed phase of review one or more of the proposers, or
- to request modifications or amendments to any proposals.

However, the Superintendent may not proceed to the detailed phase with only one proposer unless it has determined in writing that only one proposer is qualified or that the only proposer to be considered is clearly more highly qualified than any other proposer.

D. Detailed Proposal Stage

The decision to proceed to the detailed phase shall include sending a request for detailed proposals to the chosen proposers. The costs of completion of such proposal shall be the sole responsibility of the proposer(s).

If expressly approved by the School Board, the Superintendent may include a proposal payment in a fixed amount as an enticement for proposers to submit a detailed proposal. Such proposal payment would be paid to unsuccessful proposers that submit a detailed proposal, and the payment is conditioned upon VBCPS retaining the right to use technical solutions, design concepts, and any other proprietary information contained in the unsuccessful detailed proposal.

Unless otherwise provided in this request, the required components of a detailed proposal will be provided in the Guidelines and supporting documents. The complexity of the request will vary substantially depending on the nature of the project and whether the project includes financing, long-term operations, acquisition of real property, or other complicated components. The decision as to whether to use the financing plan contained in any proposal (whether solicited or unsolicited) is at the School Board's sole discretion.

If the project is principally the design and construction of a facility, the Superintendent may include the form contract utilized in other VBCPS projects.

Only detailed proposals complying with the request for detailed proposals will be considered by the Superintendent. The request for detailed proposals shall provide the method of evaluation, including specifying the factors that will be used in evaluating the proposals and whether numerical scoring will be used in evaluating the proposals.

E. Agreement Negotiation Stage

If the review of the detailed proposals provides a preferred proposer, the Superintendent may begin negotiation of a comprehensive agreement. However, if there are work items required before a determination of the preferred proposer, the Superintendent may negotiate an Interim Agreement. The work items in an Interim Agreement include: project planning and development; design and engineering; environmental analysis and mitigation; survey; ascertainment of financing through financial and revenue analysis; establishment of a process and timing of the negotiation of a comprehensive agreement. Because of the required approvals and its tendency to limit competition, the use of an Interim Agreement is disfavored.

The PPEA legislation includes items provided for in a comprehensive agreement in §56-575.9. This list is reproduced in the Guidelines.

Once an interim or comprehensive agreement's material terms have been identified and agreed to in principal between VBCPS and the private entity, the Superintendent shall brief the School Board and provide a recommendation. Using this briefing, the posted conceptual proposals, and any other relevant materials, the School Board shall schedule a public hearing to receive input regarding the proposed project. This public hearing must be at least thirty (30) days prior to any vote to execute either an interim or comprehensive agreement.

After an interim or comprehensive agreement has been negotiated in substantially completed form, a copy of the agreement shall be posted on the VBCPS website. This posting of the agreement should occur at least thirty (30) days prior to any vote to execute the agreement. The posting shall include a contact person for submission of public input. The public input shall be gathered and transmitted to the School Board prior to the requested action to approval an interim or comprehensive agreement.

F. Required Approvals

After the briefing of the School Board regarding the material terms of an interim or comprehensive agreement, the Superintendent shall request that the City Council take action to approve the proposed interim or comprehensive agreement.

Upon receipt of the City Council approval, the Superintendent shall request the School Board authorize the execution of the interim or comprehensive agreement. The scheduling of this action shall be after the required public hearing and any posting requirements have been completed. An example of the form of an authorizing resolution is provided in the Guidelines and supporting documentation.

As required by Virginia Code § 56-575.9 (F), as amended, when the School Board enters into an agreement pursuant to the PPEA, a copy should be submitted to the Auditor of Public Accounts within thirty (30) days.

III. Additional Considerations

A. Protests

A protest of any PPEA decision may be initiated after the School Board authorizes the execution of a comprehensive agreement. Prior to such authorization, there is no award from which a protest may be made. The timelines for such protest shall follow the VPPA.

B. Governing Provisions

In the event of any conflict between these provisions and the PPEA, the terms of the PPEA shall control.

C. Participation of Small and Minority-Owned Business

The School Board's policy is to facilitate participation of small businesses and businesses owned by women and minorities in its procurement transactions, including procurement transactions under the PPEA. Private entities making proposals to the School Board pursuant to the PPEA should ensure that reasonable efforts are made to facilitate participation of small businesses and businesses owned by women and minorities as part of their proposals.

D. Use of Public Funds

Virginia constitutional and statutory requirements as they apply to appropriation and expenditure of public funds apply to any interim agreement or comprehensive agreement entered into under the PPEA. Accordingly, the processes and procedural requirements associated with the expenditure or obligation of public funds shall be incorporated into planning for any PPEA project or projects.

E. The Virginia Freedom of Information Act.

However, to the extent that access to any procurement record or other document or information is compelled or protected as required by law, then VBCPS shall comply with such order.

- Any confidential and proprietary information provided to a responsible public entity by a private entity pursuant to the PPEA shall be subject to disclosure under the Virginia Freedom of Information Act ("FOIA") except as provided by § 56-575.4(G) of the PPEA.

- To prevent the release of any confidential and proprietary information that otherwise could be held in confidence pursuant to the PPEA, the private entity submitting the information must: a) invoke the exclusion from FOIA when the data or materials are submitted to VBCPS or before such submission; b) identify the data and materials for which protection from disclosure is sought; and c) state why the exclusion from disclosure is necessary. A private entity may request and receive a determination from the School Board Attorney or designee or other retained legal counsel~~Office of the City Attorney ("City Attorney") ("School Board Attorney")~~ as to the anticipated scope of protection prior to submitting the proposal in accordance with Virginia Code § 2.2-3705.6(11), as amended. If a private entity fails to designate trade secrets, financial records, or other confidential or proprietary information for protection from disclosure, such information, records or documents may be subject to disclosure under FOIA.
- Upon receipt of a request from a private entity that designated portions of a proposal be protected from disclosure as confidential and proprietary, the School Board City Attorney will determine whether such protection is appropriate under applicable law and, if appropriate, the scope of such appropriate protection, and shall communicate its determination to the private entity. If the determination regarding protection or the scope thereof differs from the private entity's request, then VBCPS will afford the private entity a reasonably opportunity to clarify and justify its request. Upon a final determination by the School Board City Attorney to provide less protection than requested by the private entity, the private entity will be given an opportunity to withdraw its proposal. A proposal so withdrawn will be treated in the same manner as a proposal not accepted.
- VBCPS may withhold from disclosure memoranda, staff evaluations, or other records prepared by VBCPS, its staff, outside advisors, or consultants exclusively for the evaluation and negotiation of proposals where (i) if such records were made public prior to or after the execution of an interim or a comprehensive agreement, the financial interest or bargaining position of VBCPS would be adversely affected, and (ii) the basis for the determination is documented in writing by VBCPS. Cost estimates relating to a proposed procurement transaction prepared by or for VBCPS shall not be open to public inspection.
- VBCPS may not withhold from public access:
 - a. procurement records other than those subject to the written determination of the VBCPS;
 - b. information concerning the terms and conditions of any interim or comprehensive agreement, service contract, lease, partnership, or any agreement of any kind entered into by the VBCPS and the private entity;

- c. information concerning the terms and conditions of any financing arrangement that involves the use of any public funds; or
- d. information concerning the performance of any private entity developing or operating a qualifying transportation facility or a qualifying project.

F. Timelines for Selecting Proposals and Negotiating Agreements and Accelerated Timelines for Priority Qualifying Facilities.

Normal expected timelines for selecting proposals and negotiating an interim agreement or comprehensive agreement are set out in the Guidelines and supporting documents. There is a separate timeline for unsolicited proposals that takes into account the additional time required by that process.

For projects deemed a priority by the School Board, the portion of timelines related to selection, review, and documentation may be accelerated. The School Board should generally adhere to these timelines in PPEA procurements, but the School Board may deviate from them when it is in its interests to do so.

Editor's Note

Please see the PPEA Guidelines and Supporting Documents

Legal Reference

Virginia Code § 56-575.1, et. seq., as amended. The Public-Private Education Facilities and Infrastructure Act of 2002.

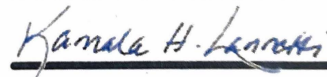
Related Links

[PPEA Guidelines and Supporting Documents](#)

Adopted by School Board: September 6, 2017

[Amended by School Board: 2023](#)

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PERSONNEL

Payment to the Estate of Deceased Employees: Earned/Accrued Leave

The School Board shall pay to the estate of a deceased employee the full hourly equivalent, at per diem, of all earned and accrued sick, annual, and/or personal reasons~~sick/annual~~ leave. All front-loaded leave ~~will~~ould be evaluated and pro-rated based on length of employment.

Adopted by School Board: October 21, 1969

Amended by School Board: October 15, 1974

Amended by School Board: August 21, 1990

Amended by School Board: July 16, 1991

Amended by School Board: July 13, 1993 (Effective August 14, 1993)

Amended by School Board: January 23, 2018

Amended by School Board: June 13, 2022

Amended by School Board: April 4, 2023

Amended by School Board:

APPROVED AS TO
LEGAL SUFFICIENCY

Kamala H. Lennetti



Subject: 2023 Model Policies Updates **Item Number:** 12G

Section: Information **Date:** September 26, 2023

Senior Staff: Eugene F. Soltner, Ed.D., Chief of Staff

Prepared by: Kamala H. Lannetti, School Board Attorney; Eugene F. Soltner, Ed.D., Chief of Staff

Presenter(s): Eugene F. Soltner, Ed.D., Chief of Staff

Recommendation:

That the School Board review existing policies and regulations updates and determine how the School Board intends to proceed with complying with the Virginia Department of Education's 2023 Model Policies on Ensuring Privacy, Dignity, and Respect for All Students and Parents in Virginia Public Schools.

Background Summary:

On July 19, 2023, the Virginia Department of Education (VDOE)'s Model Policies on Ensuring Privacy, Dignity, and Respect of All Students and Parents in Virginia's Public Schools became effective. These Model Policies retracted VDOE's previous Model Policies. Code of Virginia § 22.1-23.3, requires that school boards adopt policies that are consistent or more comprehensive than the Model Policies required under §22.1-23.3.

The Policy Review Committee has recommended amendments to certain policies to be consistent with the 2023 Model Policies. The School Administration and the School Board Attorney have proposed amendments to or adoptions of regulations and policies to be consistent with the 2023 Model Policies. The School Board did not have a majority vote on August 22, 2023 to adopt VDOE's proposed model policy. Accordingly, the School Board Attorney and the Acting Superintendent, in consultation with the School Board Chair and Vice Chair, that the School Board review each section of the 2023 Model Policies to determine whether current School Board policies or regulations are consistent or whether amendments or adoptions are necessary to clarify the School Board's intent regarding compliance with the 2023 Model Policies.

The School Board will review and take action on the recommendations and decisions from the September 25, 2023 Special Meeting regarding recommendations on policy and regulation amendments related to complying with the 2023 Model Policies

Source:

Code of Virginia §22.1-23.3, as amended.

Budget Impact:

N/A



Subject: Local Plan for the Education of the Gifted Update **Item Number:** 12H

Section: Information **Date:** September 26, 2023

Senior Staff: Danielle E. Colucci, Chief Academic Officer

Prepared by: Lorena L. Kelly, Ph.D., Executive Director of Elementary Teaching and Learning
Crystal Lewis-Wilkerson, Ed. D., Director K-12 & Gifted Program

Presenter(s): Danielle E. Colucci, Chief Academic Officer

Recommendation:

That the school board will receive an update on the amendment of the Local Plan for the Education of the Gifted.

Background Summary:

Each year, VBCPS reviews the Local Plan for the Education of the Gifted and provides the School Board with any updates. This year, the Department of Teaching and Learning will submit an amended plan as part of the update.

Source:

N/A

Budget Impact:

N/A



Gifted Update

School Board Meeting

Department of Teaching and Learning
Office of K-12 and Gifted Programs

Sept. 26, 2023

Aug. 8, 2023, School Board Presentation

- Reviewed the gifted identification and Old Donation School (ODS) selection processes
- Reviewed an amendment to the Local Plan for the Education of the Gifted

VBCPS Local Plan for the Education of the Gifted

All students who are determined to be eligible for gifted services for General Intellectual Aptitude (GIA) in grades 2-12 immediately qualify for services in their neighborhood school resource program. **The Gifted Resource Teacher (GRT), in collaboration with the classroom teacher, must differentiate the regular education program to meet the needs of each gifted student in the neighborhood school and ensure there is a match between a student's capabilities and the gifted services delivered.**



Amendment – Local Plan for the Education of the Gifted

The Gifted Community Advisory Committee (GCAC) met on September 18, 2023, to provide feedback on the revised amendment.

The School Board was provided with the revised amendment on September 21, 2023.

Amendment Pages 70 and 72

Current: All first and fifth grade students are screened with the Naglieri Nonverbal Ability Test (NNAT, 3rd edition) 2016, described by the publisher as a language-free, culture-fair test on nonverbal reasoning. The NNAT3 includes four types of questions, including pattern completion, reasoning by analogy, serial reasoning, and spatial visualization. First and fifth grade students scoring 90% or higher on the screening test are recommended for additional testing.

Amendment Pages 70 and 72 (Continued)

Revised: All first-grade students are screened with the Naglieri Nonverbal Ability Test, 3rd edition 2016 (NNAT3), described by the publisher as a language-free, culture-fair test of nonverbal reasoning. The NNAT3 includes four types of questions, including pattern completion, reasoning by analogy, serial reasoning, and spatial visualization. First-grade students are also screened with the Cognitive Abilities Test (CogAT), a multiple-choice assessment that measures reasoning skills with various types of verbal, nonverbal, and quantitative questions.

If a first-grade student scores in the 90th percentile or higher on any of the screening tests, the Office of Gifted Testing will encourage parents to complete the gifted identification application for the student. If a first-grade student does not score in the 90th percentile or higher, the parent/guardian may still complete an online application. The online application is located at giftedapplication.vbcps.com. All information is reviewed by the Virginia Beach City Public Schools Gifted Identification Committee to determine identification for gifted services.

All fifth-grade students are screened with the NNAT3. If a student scores in the 90th percentile or higher on the screening test, the Office of Gifted Testing will encourage parents to complete the gifted identification application. If a parent completes the application, the student will also take the CogAT.

Amendment Pages 79

Current: The profile is assembled by the gifted assessment specialists who facilitate the testing and collect the ~~parent information and permission to evaluate form~~, teacher information form, achievement data, and aptitude data. Documents used to create this profile include the following:

- ~~Teacher information form of behavioral characteristics of the gifted, including a written narrative.~~
- ~~Teacher information form(s) based on the need for a modified/differentiated program.~~
- ~~Parent recommendation form of behavioral characteristics of the gifted, including a written narrative.~~
- ~~Academic achievement indicated by grades, classroom performance, individual products, and/or course selection.~~
- ~~Current scores on verbal and nonverbal academic ability tests administered by the school division personnel.~~
- ~~Scores on one or more accepted academic achievement tests.~~

Amendment Page 79 (Continued)

Revised: The profile is assembled by the gifted testing specialists who facilitate the testing and collect the teacher information form, achievement data, and aptitude data. Documents used to create this profile include the following:

- **Student Achievement (as indicated on the most current report card)**
- **Standardized Test Scores**
- **Teacher Information**
- **GRT Information**
- **Performance Based Task (Grade 1 Only)**
- **Student Responses to Interview Questions (Grades 5-12)**

Amendment Page 80

Current: ODS is a grade 2-8 school that houses a full-time GIA program. ~~Students who wish to be considered for placement must complete an application to be considered and must be identified for gifted services by VBCPS prior to applying for ODS. The selection committees for ODS then review each profile and rate the students for their potential for exceptional performance. The top candidates are invited to attend the school. Ultimately, the acceptance of placement at ODS is determined by the parents/guardians.~~

Amendment Page 80 (Continued)

Revised: ODS is a grade 2-8 school that houses a General Intellectual Aptitude (GIA) program and offers a program for dance, grades 3-8, and art, grades 3-5. Each grade level at ODS has limited seating; therefore, enrollment at ODS is offered to applicants who are chosen through a review and ranking process that includes procedures for choosing applicants for enrollment from similarly ranked applicants. Applicants submit an application that is ranked using multicriteria by the ODS selection committee. Ranking of applicants is done to determine the applicants' demonstrated potential to be successful in the rigorous and unique educational program at ODS. No single criterion determines an applicant's ranking, and there is no guarantee a specific ranking will result in enrollment at ODS.

Amendment Page 82

Current: A rating scale of 5-1, with 5 being the highest recommendation is used.

Listed below are the descriptions for each numerical rating:

~~5=consistently strong in all the application components; a definite yes~~

~~4=strong in most of the application components; a likely yes~~

~~3=shows strength in some application components, but not consistently strong; possible, but not likely yes~~

~~2=few consistent areas of strength; a likely no~~

~~1=not recommended~~

Amendment Page 82 (Continued)

Revised: A rating scale of 4-1, with 4 being the highest recommendation is used.

Listed below are the descriptions of each numerical ranking:

- 4-consistently strong in all the application components
- 3-strong in most of the application components
- 2-shows strength in some application components, but not consistently
- 1-few consistent areas of strength

The committee uses a numerical rating scale to complete a holistic evaluation of the applicants and rank them by their rating score. No single criterion determines an applicant's ranking, and there is no guarantee a specific ranking will result in enrollment at ODS. A minimum of three readers rate each application independently. The committee members stop periodically to check the reliability of the ratings; if readers are more than one number apart in the ranking, the application receives further independent review by additional readers and group discussion as needed. When the number of students receiving the highest ranking exceeds the number of open seats, all students with the highest ranking will be placed in an applicant pool from which a random draw will occur.

Amendment Page 112

Additional Statements for the Amendment:

When the plan is silent, the school administration has authorization to make reasonable interpretations with notice to the school board.



Gifted Update

Questions

School Board Meeting

Sept. 26, 2023



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

Department of Teaching and Learning

Proposed Changes to the Local Plan for the Education of the Gifted 2020-2025

Page 28, Activity 3.1

Current: Integrate the Collaborative for Academic, Social and Emotional Learning (CASEL) framework to infuse social emotional learning (SEL) competencies into curriculum for gifted learners with an emphasis on developing empathy, social awareness, self-awareness, responsible decision-making, self-management, and relationship skills.

Revised: Integrate social emotional learning (SEL) competencies into curriculum for gifted learners with an emphasis on developing empathy, social awareness, self-awareness, responsible decision-making, self-management, and relationship skills.

Page 34, Activity 8.2

Current: Develop metacognitive skills that foster independent and self-directed learning (Goal 3-Gifted Benchmark) by incorporating the CASEL framework competencies with gifted benchmarks to strengthen curriculum and instruction for gifted learners.

Revised: Develop metacognitive skills that foster independent and self-directed learning (Goal 3-Gifted Benchmark) by incorporating SEL with gifted benchmarks to strengthen curriculum and instruction for gifted learners.

Page 48, Activity 9.3

Current: Develop a transition plan utilizing CASEL strategies and resources for GRTs to implement with gifted students.

Revised: Develop a transition plan utilizing SEL strategies and resources for gifted resource teachers (GRTs) to implement with gifted students.

Pages 70, first paragraph and 71*, last paragraph:

**Page 71 shifted to page 72 in the Local Plan when edits were made.*

Current: Currently, all first and fifth-grade students are screened with the Naglieri Nonverbal Ability Test (NNAT, 3rd edition) 2016, described by the publisher as a language-free, culture-fair test on nonverbal reasoning. The NNAT3 includes four types of questions, including pattern completion, reasoning by analogy, serial reasoning, and spatial visualization. First and fifth-grade students scoring 90% or higher on the screening test are recommended for additional testing.

Revised: All first-grade students are screened with the Naglieri Nonverbal Ability Test, 3rd edition, 2016 (NNAT3), described by the publisher as a language-free, culture-fair test of nonverbal reasoning. The NNAT3 includes four types of questions, including pattern completion, reasoning by analogy, serial reasoning, and spatial visualization. First-grade students are also screened with the Cognitive Abilities Test (CogAT), a multiple-choice assessment that measures reasoning skills with various types of verbal, nonverbal, and

quantitative questions.

If a first-grade student scores in the 90th percentile or higher on any of the screening tests, the Office of Gifted Testing will encourage parents to complete the gifted identification application for the student. If a first-grade student does not score in the 90th percentile or higher, the parent/guardian may still complete an online application. The online application is located at giftedapplication.vbcps.com. All information is reviewed by the Virginia Beach City Public Schools Gifted Identification Committee to determine identification for gifted services.

All fifth-grade students are screened with the NNAT3. If a student scores in the 90th percentile or higher on the screening test, the Office of Gifted Testing will encourage parents to complete the gifted identification application. If a parent completes the application, the student will also take the CogAT.

Page 72, Third paragraph

Current: The Gifted assessment specialists complete the testing, review the cumulative file, and compile the data for review by the Gifted Identification and Placement Committee. The Gifted Identification and Placement Committee meets to review all first-grade candidates in the spring of the school year.

Revised: Central office staff and building level educators trained in administration of gifted assessment administer testing. Gifted Assessment Specialists review students' cumulative files and compile the data for review by the Gifted Identification and Placement Committee. The Gifted Identification and Placement Committee meets to review all first-grade candidates in the spring of the school year.

Page 73, General Intellectual Aptitude Multiple Criteria Listing, Number 4

**Page 73 shifted to page 74.*

Current: Individual interview

Revised: Individual interview (Grades 5-12)

Page 77, General Intellectual Aptitude Table, Column "Administered/Completed by"

**Page 77 shifted to page 78.*

Current Rows 1 and 2: Gifted Assessment Specialists

Revised: Central Office Staff and Building Level Educators trained in the administration of gifted assessment

Page 78, bulleted points

**Page 78 shifted to page 79.*

Current: The profile is assembled by the gifted assessment specialists who facilitate the testing and collect the parent information and permission to evaluate the form, teacher information form, achievement data, and aptitude data. Documents used to create this profile include the following:

- ~~Teacher information form of behavioral characteristics of the gifted, including a written narrative.~~
- ~~Teacher information form(s) based on the need for a modified/differentiated~~

program.

- ~~Parent recommendation form of behavioral characteristics of the gifted, including a written narrative.~~
- ~~Academic achievement indicated by grades, classroom performance, individual products, and/or course selection.~~
- ~~Current scores on verbal and nonverbal academic ability tests administered by the school division personnel.~~
- ~~Scores on one or more accepted academic achievement tests.~~

Revised: The profile is assembled by the gifted testing specialists who facilitate the testing and collect the teacher information form, achievement data, and aptitude data.

Documents used to create this profile include the following:

- **Student Achievement (as indicated on the most current report card)**
- **Standardized Test Scores**
- **Teacher Information**
- **GRT Information**
- **Performance Based Task (Grade 1 Only)**
- **Student Responses to Interview Questions (Grades 5-12)**

Page 79, First paragraph

**Page 79 shifted to page 80.*

Current: ODS is a grade 2-8 school that houses a full-time GIA program. Students who wish to be considered for placement must complete an application to be considered and must be identified for gifted services by VBCPS prior to applying for ODS. The selection committees for ODS then review each profile and rate the students for their potential for exceptional performance. The top candidates are invited to attend the school. Ultimately, the acceptance of placement at ODS is determined by the parents/guardians.

Revised: ODS is a grade 2-8 school that houses a **General Intellectual Aptitude (GIA) program and offers a program for dance, grades 3-8, and art, grades 3-5. Each grade level at ODS has limited seating; therefore, enrollment at ODS is offered to applicants who are chosen through a review and ranking process that includes procedures for choosing applicants for enrollment from similarly ranked applicants. Applicants submit an application that is ranked using multicriteria by the ODS selection committee. Ranking of applicants is done to determine the applicants' demonstrated potential to be successful in the rigorous and unique educational program at ODS. No single criterion determines an applicant's ranking, and there is no guarantee a specific ranking will result in enrollment at ODS.**

Page 79, Determination of Services, GIA

**Page 79 shifted to page 81.*

Current: The chairperson of the Gifted Identification and Placement Committee is responsible for notifying the parents/guardians of each student of the decision of the Committee. This notification takes place within fourteen instructional days from the date the decision is made.

Services and related placement may include the following:

- Placement in the neighborhood school gifted program.
- Eligibility for **placement** in the full-time gifted program at ODS

Revised: The chairperson of the Gifted Identification and Placement Committee is responsible for notifying the parents/guardians of each student of the decision of the Committee. Notifications take place within fourteen instructional days from the date the decision is made.

Services and related placement may include the following:

- Placement in the neighborhood school gifted program.
- Eligibility for **enrollment** in the full-time gifted program at ODS

Page 80, Second and third paragraphs

**Page 80 shifted to page 81.*

Current: ~~Students may apply to ODS to receive gifted services for GIA. All applicants must meet the criteria for identification for gifted services. The top candidates of those who apply are invited to attend. Teachers at ODS must develop and implement differentiated curriculum and instruction to meet the needs of each student and ensure there is a match between a student's capabilities and the services delivered.~~

Selection for ODS

~~The goal of the selection process used at ODS is to select the top candidates from those who apply. The overarching question for selection is, "For whom is this program the best fit?" The selection committee uses the following three questions as consideration when examining ODS applications:~~

- ~~• Is there evidence throughout the application that this student needs more than what is provided through the resource cluster program at his/her home school?~~
- ~~• Is there evidence that shows this student has the potential to be successful in the ODS setting?~~
- ~~• Is there evidence that the student is either achieving at high levels OR is displaying gifted characteristics and behaviors as identified by the parent, teachers, and/or GRT?~~

Revised: ODS is a grade 2-8 school that houses a General Intellectual Aptitude (GIA) program. Students who wish to be considered for enrollment must be identified for gifted services by VBCPS and complete an application to be considered to receive GIA services at ODS. Teachers at ODS must develop and implement differentiated curriculum and instruction to meet the needs of each student and ensure there is a match between a student's capabilities and the services delivered.

Page 81

**Page 81 shifted to page 82.*

Current:

- Student Achievement (as indicated on the most current report card)
- Standardized Test Scores
- ~~Parent Information~~
- Teacher Information

- GRT Information
- Student Responses to Interview Questions

Revised:

- Student Achievement (as indicated on the most current report card)
- Standardized Test Scores
- Teacher Information
- GRT Information
- **Performance Based Task (Grade 1 Only)**
- Student Responses to Interview Questions (**Grades 5-12**)

Current: A rating scale of 5-1, with 5 being the highest recommendation is used.

Listed below are the descriptions for each numerical rating:

- 5=consistently strong in all the application components; ~~a definite yes~~
- 4=strong in most of the application components; ~~a likely yes~~
- 3=shows strength in some application components, but not consistently strong; ~~possible, but not likely yes~~
- 2=few consistent areas of strength; ~~a likely no~~
- 1=not recommended

Revised: A rating scale of 4-1, with 4 being the highest recommendation is used. Listed below are the descriptions of each numerical ranking:

- 4**=consistently strong in all the application components
- 3**=strong in most of the application components
- 2**=shows strength in some application components, but not consistently
- 1**=few consistent areas of strength

The committee uses a numerical rating scale to complete a holistic evaluation of the applicants and rank them by their rating score. No single criterion determines an applicant's ranking, and there is no guarantee a specific ranking will result in enrollment at ODS. A minimum of three readers rate each application independently. The committee members stop periodically to check the reliability of the ratings; if readers are more than one number apart in the ranking, the application receives further independent review by additional readers and group discussion as needed. When the number of students receiving the highest ranking exceeds the number of open seats, all students with the highest ranking will be placed in an applicant pool from which a random draw will occur.

Page 99, Fifth Paragraph

**Page 99 shifted to page 101.*

Current: Students may apply to ODS for gifted services for GIA. All applicants to ODS must meet the criteria for identification for gifted services prior to being considered. The top candidates of those who apply are invited to attend. ODS teachers must develop and implement differentiated curriculum and instruction to meet the needs of each student and ensure there is a match between a student's capabilities and the services delivered.

Revised: ODS is a grade 2-8 school that houses a General Intellectual Aptitude (GIA) program. Students who wish to be considered for enrollment must be identified for gifted services by VBCPS and complete an application to be considered to receive GIA services at ODS. ODS teachers must develop and implement differentiated curriculum and instruction to meet the needs of each student and ensure there is a match between a

student's capabilities and the services delivered.

Page 107, Seventh paragraph

**Page 107 shifted to page 109.*

Current: ~~...In alignment with the CASEL Core SEL competencies, VBCPS focuses its SEL efforts on the areas of self-awareness, self-management, responsible decision-making, relationship skills, and social awareness.~~

Revised: VBCPS focuses its SEL efforts on the areas of self-awareness, self-management, responsible decision-making, relationship skills, and social awareness.

Page 110

**Page 110 shifted to page 112.*

Current: "...In the spring of 2014, the gifted assessment specialists, in collaboration with the Department of Teaching and Learning..."

Revised- Remove final paragraph on this page (information obsolete/ outdated)

ADD to page 112

**Page 110 shifted to page 112.*

When the plan is silent, the school administration has authorization to make reasonable interpretations with notice to the school board.

Page 114, Attachments and Page 184 CASEL Attachment J

**Page 114 shifted to page 116.*

Current page 116: J. CASEL Framework p. 184

Current page 184: CASEL Framework, Attachment J

Revised: Remove letter J from the attachment list on page 116 and shift all remaining attachments up. Remove the CASEL Framework attachment on page 184.



Subject: Bylaw 1-28: Governance Committee Matters – Draft Letter to Citizen **Item Number:** 121

Section: Information **Date:** September 26, 2023

Senior Staff: N/A

Prepared by: Kamala Lannetti, School Board Attorney

Presenter(s): Governance Committee

Recommendation:

That the School Board approve a recommended letter and course of action regarding a citizen's complaint about comments made after he concluded his public comments to the School Board on June 12, 2023.

Background Summary

Citizen Jarome Bell complained to the School Board that after his online public comments made during the School Board Meeting on June 12, 2023, inappropriate comments about him were heard on the recording of the Meeting. The Governance Committee listened to the recording of the June 2023 Meeting and deliberated on how to handle the complaint. The Governance Committee Members are recommending that the School Board respond in writing to Mr. Bell and that the School Board take actions to prevent future such comments being made during public comment sections.

At the September 12, 2023 School Board Meeting, School Board Members agreed that a letter should be sent to the Citizen by the School Board and that certain School Board Members will create a draft letter and forward it to the School Board for consideration prior to the September 26, 2023 School Board Meeting.

Source:

School Board Bylaw 1-28, Committees, Organizations and Boards.

Budget Impact:

N/A



Subject: Data Communications Allowance for School Board Members **Item Number:** 12J

Section: Information **Date:** September 26, 2023

Senior Staff: N/A

Prepared by: Regina M. Toneatto, School Board Clerk

Presenter(s): Trenace B. Riggs, School Board Chair

Recommendation:

That the School Board review the request to add \$100.00 a month allowance to offset cost for data communications costs on personal devices to conduct the business of the School Board. The allowance would begin in October 2023 upon the amendment date for Bylaw 1-14.

Background Summary:

A School Board Member suggested that the School Board consider adding a \$100 monthly data communications allowance for School Board Members to offset the cost that School Board Members have in maintaining their personal data communications necessary for performing their School Board duties. School Division Senior Staff Members receive an monthly data allowance. At the request of the School Board, the Policy Review Committee reviewed Bylaw 1-14 and is recommending an amendment to the Bylaw authorizing the allowance. The amendment to Bylaw 1-14 is on the Information Agenda for September 26, 2023.

Note: the data allowance is not mandatory. Any School Board member who would like to receive the data allowance, should notify the School Board Clerk via email.

Source:

N/A

Budget Impact:

The cost is approximately \$10,800.00.



Subject: Recommended Appointments for Vacancies in CAC – Special Education Advisory Committee **Item Number:** 12K

Section: Information **Date:** September 26, 2023

Senior Staff: N/A

Prepared by: Regina Toneatto, School Board Clerk

Presenter(s): Roni Myers-Daub, Ed.D., Executive Director, Office of Programs for Exceptional Children

Recommendation:

That the School Board approve appointments to Citizens' Advisory Committees – Special Education Advisory Committee due to current vacancies for a three-year term beginning October 11, 2023 and ending June 30, 2026.

Recommendations are listed as part of the Information agenda to fill voting member vacancies as follows:

SPECIAL EDUCATION ADVISORY COMMITTEE:

Agency, Teacher, Community Representatives	
Kellie Vanella Jessica Crawford Megan Davis	<u>Alternates:</u> Jodi Duncan Dana Love

The recommendations will be presented for Action at the October 10, 2023 School Board Meeting.

Background Summary:

The members of the Citizens' Advisory Committee - Special Education Advisory Committee (SEAC) were approved at the June 27, 2023 School Board meeting. Three (3) members of the SEAC resigned: Leslie Gulak, teacher representative resigned from VBCPS over the summer, Kimberly Bensie and Amanda Stancil resigned (in writing) prior to the first meeting in August based on other commitments.

Source:

School Board Policy 7-21 Citizens' Advisory Committees
Division Regulation 7-21.1 Citizens' Advisory Committees

Budget Impact:

N/A



Subject: Resolution: Filipino American History Month **Item Number:** 14A1

Section: Consent **Date:** September 26, 2023

Senior Staff: Ty M. Harris, Director, Office for Diversity, Equity and Inclusion

Prepared by: Ty M. Harris, Director, Office for Diversity, Equity and Inclusion

Presenter(s): Ty M. Harris, Director, Office for Diversity, Equity and Inclusion

Recommendation:

That the School Board approve a resolution recognizing Filipino American History Month.

Background Summary:

Resolution 780 and Senate Resolution 298, respectively, officially recognizing the month of October as Filipino American History Month.

To honor Filipino Americans, Fred Cordova and his wife Dorothy founded the Filipino American National Historical society in 1982 to document and promote Filipino American history through its archives, conferences, books, programs, films and art. In 1991 the Filipino American National History Society (FANHS) introduced October as Filipino American History Month. Today there are more than 30 chapters in the United States.

The society found it fitting that the month of October be chosen for the celebration. Oct. 18, 1587, is the date of the first recorded presence of Filipinos in the Continental United States. According to historical documents, people referred to as “Luzones Indios” came ashore from a Spanish galleon at what is now Morro Bay, Calif.

The recognition of diversity promotes unity in our school division as well as supports the School Board’s strategic plan and core values. In our desire to encourage unity in the Virginia Beach City Public Schools, we hereby observe October 2022 as Filipino American History Month with appropriate programs and activities.

Source:

Public Law 10-343; About Filipino American History website
<http://fanhs-national.org/filam/>

Budget Impact:

N/A

RESOLUTION
Filipino American History Month
October 2023

WHEREAS, one of our nation’s greatest strengths is its vast diversity, which enables Americans to see the world from many viewpoints; and

WHEREAS, Filipino Americans are the second largest Asian American group in the nation and the City of Virginia Beach has the highest percentage of Filipino Americans in Virginia; and

WHEREAS, through the study of their contributions, all students may find role models whose participation, commitment and achievement embodies the American spirit and ideals; and

WHEREAS, the School Board of the City of Virginia Beach recognizes the importance of multicultural diversity education within our school division; and

WHEREAS, in 2009, the U.S. Congress recognized October as Filipino American History Month in the United States;

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach officially recognizes the month of October 2023 as Filipino American History Month, whose theme is “1898: Recognizing 125 Years of Philippine-American History”; and be it

FURTHER RESOLVED: That the School Board of the City of Virginia Beach encourages all citizens to support and participate in various school activities during Filipino American History Month; and be it

FINALLY RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 26th day of September 2023

SEAL

Trenace B. Riggs, School Board Chair

Donald E. Robertson Jr., Superintendent

Attest:

Regina M. Toneatto, Clerk of the Board



Subject: Resolution: LGBTQIA+ Month **Item Number:** 14A2

Section: Consent **Date:** September 26, 2023

Senior Staff: Ty M. Harris, Director, Office for Diversity, Equity and Inclusion

Prepared by: Ty M. Harris, Director, Office for Diversity, Equity and Inclusion

Presenter(s): Ty M. Harris, Director, Office for Diversity, Equity and Inclusion

Recommendation:

That the School Board approve a resolution recognizing LGBTQIA+ Month.

Background Summary:

It is critical that educators and leaders treat the diversity of students as assets that add value to learning by affirming the qualities that make students unique. Safe and welcoming schools and classrooms that uphold student dignity are a necessary condition for an equitable education. Every Virginia student, regardless of their gender identity, gender expression, or sexual orientation, has a right to learn free from discrimination and harassment. Virginia Beach City Public Schools is committed to working to ensure our schools are welcoming, affirming, and safe for all students.

Source:

Virginia Beach City Public Schools' [Educational Equity 5-4](#)

Virginia Beach City Public Schools' [Non-discrimination and non-harassment of students 5-7](#)

Budget Impact:

N/A

RESOLUTION
LGBTQIA Month
October 2023

WHEREAS, the School Board requires that all students and staff have a safe and supportive learning and work environment free from discrimination and harassment; and

WHEREAS, the School Board recognizes that LGBTQIA students, staff and their families are important members of the Virginia Beach City Public Schools community and values their inclusion and contributions; and

WHEREAS, the School Board acknowledges that LGBTQIA students and staff are subject to many challenges that contribute to higher rates of isolation, depression, bullying, discrimination and harassment, and suicidal ideations or attempts; and

WHEREAS, the School Board has adopted policies and the School Division has implemented regulations and practices to prohibit bullying, discrimination and harassment based on sex, gender identity, gender expression and sexual orientation; and

WHEREAS, the School Board supports the needs and rights of LGBTQIA students, staff and their families to ensure that their learning and work experiences in Virginia Beach City Public Schools are free from bullying, harassment and discrimination.

NOW THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach officially recognizes the month of October 2023, as LGBTQIA month; and be it

FURTHER RESOLVED: That the School Board of the City of Virginia Beach will comply with state and federal laws and regulations regarding anti-bullying, non-discrimination and non-harassment of LGBTQIA persons; and be it

FINALLY RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 26th day of September 2023

SEAL

Trenace B. Riggs, School Board Chair

Donald E. Robertson Jr., Acting Superintendent

Attest:

Regina M. Toneatto, Clerk of the Board



Subject: Resolution: Dyslexia Awareness Month **Item Number:** 14A3

Section: Consent **Date:** September 26, 2023

Senior Staff: Danielle E. Colucci, Chief Academic Officer, Department of Teaching and Learning

Prepared by: Roni S. Myers, Ed.D., Executive Director of Programs for Exceptional Children

Presenter(s): Roni S. Myers, Ed.D., Executive Director of Programs for Exceptional Children

Recommendation:

That the School Board approve a resolution recognizing October as Dyslexia Awareness Month.

Background Summary:

Virginia Beach City Public Schools (VBCPS) values the importance of addressing the needs of students with dyslexia, a language-based learning disability that causes difficulties with reading, writing, spelling and word pronunciation. In an effort to promote awareness that dyslexia is a learning disability, VBCPS has designated the month of October as Dyslexia Awareness Month.

Virginia's regulations define dyslexia as distinguished from other learning disabilities due to its weakness occurring at the phonological level. Dyslexia is a specific learning disability that is neurobiological in origin. It is characterized by difficulties with accurate and/or fluent word recognition and by poor spelling and decoding abilities. These difficulties typically result from a deficit in the phonological component of language that is often unexpected in relation to other cognitive abilities and the provision of effective classroom instruction. Secondary consequences may include problems in reading comprehension and reduced reading experience that can impede growth of vocabulary and background knowledge. 8VAC 20-81-10.

Source:

Virginia Department of Education

Budget Impact:

N/A.

RESOLUTION
Dyslexia Awareness Month
October 2023

WHEREAS, dyslexia is a language-based learning disability that causes difficulties with reading, writing, spelling, and word pronunciation; and

WHEREAS, the onset and severity of dyslexia varies for each individual; and

WHEREAS, it takes individuals with dyslexia longer to process phonemic information, thus affecting academic growth, achievement, and self-esteem; and

WHEREAS, it is important to provide effective teaching approaches and educational intervention strategies for individuals with dyslexia; and

WHEREAS, Dyslexia Awareness Month is an opportunity to acknowledge educators utilizing effective teaching strategies, and to celebrate the many achievements of adolescents, students and adults with dyslexia; and

WHEREAS, the School Board of the City of Virginia Beach is committed to a continued focus on educating students, parents, and school staff about effective teaching strategies to address the needs of students with learning disabilities;

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach designates the month of October to be Dyslexia Awareness Month; and be it

FURTHER RESOLVED: That strategies and interventions to address the needs of students with learning disabilities be ongoing in Virginia Beach City Public Schools; and be it

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 26th day of September, 2023

S E A L

Trenace B. Riggs, School Board Chair

Donald E. Robertson Jr., Acting Superintendent

Attest:

Regina Toneatto, Clerk of the Board



Subject: Resolution: Bullying Prevention Month, October 2023 **Item Number:** 14A4

Section: Consent Agenda **Date:** September 26, 2023

Senior Staff: Danielle E. Colucci, Chief Academic Officer, Department of Teaching and Learning

Prepared by: Robert B. Jamison, Executive Director, Office of Student Support Services

Presenter(s): Robert B. Jamison, Executive Director, Office of Student Support Services

Recommendation:

That the School Board of the City of Virginia Beach proclaim October 2023 as Bullying Prevention Month.

Background Summary:

In an effort to promote awareness of school bullying, the Virginia School Board Association (VSBA) Board of Directors has designated the month of October as VSBA Bullying Prevention Month.

The consequences of bullying are far reaching, ranging from lower attendance and student achievement to increased incidents of violence and juvenile crime. Children who are bullied are more likely to become violent adults, while victims of bullying often suffer from anxiety, low self-esteem, and depression, well into adulthood. Clearly, understanding—and taking seriously—the dynamics of bullying behavior among school-aged children is essential to building safe and effective schools. School Board members, superintendents, school counselors, teachers, and parents can play a critical role in creating a climate where bullying is not tolerated. It has been proven when adults and children stand together, bullying ends.

Source:

Virginia School Board Association

Budget Impact:

N/A

RESOLUTION
Bullying Prevention Month
October 2023

WHEREAS, school bullying has become an increasingly significant problem in the United States and Virginia; and

WHEREAS, over twenty percent of the youth in the United States are estimated to be involved in bullying each year, either as a bully or as a victim; and

WHEREAS, students who experience bullying are at increased risk for depression, anxiety, sleep difficulties, lower academic achievement, and dropping out of school; and

WHEREAS, bullying can take many forms, including verbal, physical, and most recently in cyberspace, and can happen in many places on and off school grounds; and

WHEREAS, it is important for Virginia Beach parents, students, school counselors, teachers, and school administrators to be aware of bullying, and to encourage discussion of the problem as a school community; and

WHEREAS, the School Board of the City of Virginia Beach has developed a policy on anti-bullying to encourage positive behaviors and to eliminate bullying behaviors; and

WHEREAS, Virginia Beach City Public Schools, through sustained and dedicated efforts, has implemented programs for all employees and students that recognizes a deep commitment at all levels to raise awareness of bullying and its prevention;

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach recognizes the month of October 2023, as Bullying Prevention Month in the Virginia Beach City Public Schools, and be it

FURTHER RESOLVED: That the issue of bullying and its prevention be discussed in Virginia Beach City Public Schools classrooms during this time, and be it

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 26th day of September, 2023

S E A L

Trenace B. Riggs, School Board Chair

Attest:

Donald E. Robertson Jr., Acting Superintendent

Regina M. Toneatto, Clerk of the Board



Subject: Resolution: Disability History and Awareness Month Item Number: 14A5

Section: Consent Date: September 26, 2023

Senior Staff: Danielle E. Colucci, Chief Academic Officer, Department of Teaching and Learning

Prepared by: Roni S. Myers, Ed., Executive Director of Programs for Exceptional Children

Presenter(s): Roni S. Myers, Ed., Executive Director of Programs for Exceptional Children

Recommendation:

That the School Board approve a resolution recognizing October as Disability History and Awareness Month.

Background Summary:

The Virginia General Assembly Proclamation in October 2009 recognized October as Disability History and Awareness Month. October was declared to be the month in which efforts were to be made to increase awareness and respect for persons with disabilities and to inform the public concerning their many contributions to society and emphasize the abilities and rights of persons with disabilities rather than their exceptionalities. In Virginia Beach City Public Schools, school administrators have been informed of activities to consider as part of morning announcements, classroom activities, and other projects to develop an awareness of this proclamation for October.

Source:

The Virginia General Assembly Proclamation in 2009 for October Senate Joint Resolution 321

Budget Impact:

N/A

RESOLUTION
Disability History and Awareness Month
October 2023

WHEREAS, Americans with Disability Act of 1990 was founded on four principles: inclusion, full participation, economic self-sufficiency and equality of opportunity for all people with disabilities; and

WHEREAS, the Virginia General Assembly has designated the month of October as Disability History and Awareness Month to increase public awareness and respect for persons with disabilities; to inform the public concerning their many contributions to society; and to emphasize the abilities and rights of persons with disabilities rather than their exceptionalities; and

WHEREAS, public schools, institutions of higher education, the business community, civic organizations and other interested entities are encouraged to promote Disability History and Awareness Month in the Commonwealth of Virginia; and

WHEREAS, the Virginia Department of Education's 2022-2023 Virginia State Quality Profile reported the Virginia public school divisions served 174,315 students with disabilities under the Individuals with Disabilities Education Act and the Virginia Beach City Public Schools 2022-2023 Quality Profile reported the division served 8,464 students with disabilities under the Individuals with Disabilities Education Act; and

WHEREAS, Virginia Beach City Public Schools believes in having the highest expectations for students with disabilities and believes that students with disabilities make significant academic and social progress when educated, as appropriate, in general education environments; and

WHEREAS, it is necessary to increase public awareness, knowledge, and understanding of disabilities, the rights of persons with disabilities, and to foster a culture of mutual respect and equal opportunities for all in our schools, businesses, and communities;

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach officially recognizes the month of October 2023 as Disability History and Awareness Month; and be it

FURTHER RESOLVED: That the School Board of the City of Virginia Beach encourages all citizens to support and participate in the various school activities during Disability History and Awareness Month; and be it

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 26th day of September, 2023

Trenace B. Riggs, School Board Chair

S E A L

Donald E. Robertson Jr., Acting Superintendent

Attest:

Regina M. Toneatto, Clerk of the Board



Subject: Resolution: National Indigenous Peoples' Day **Item Number:** 14A6

Section: Consent **Date:** September 26, 2023

Senior Staff: Ty M. Harris, Director, Office for Diversity, Equity and Inclusion

Prepared by: Ty M. Harris, Director, Office for Diversity, Equity and Inclusion

Presenter(s): Ty M. Harris, Director, Office for Diversity, Equity and Inclusion

Recommendation:

That the School Board approve a resolution recognizing Indigenous Peoples' Month.

Background Summary:

Indigenous Peoples' Day was first proposed in 1977 by a delegation of Native Nations to the United Nations sponsored International Conference on the Discrimination Against Indigenous Populations in the Americas.

October 2020 marked the first time the Commonwealth of Virginia recognized Indigenous Peoples' Day. Indigenous Peoples' Day celebrates the resilience of our tribal communities and promotes reconciliation, healing, and continued friendship with Virginia's Indian tribes. Currently, the Commonwealth of Virginia is home to 11 state-recognized Indian tribes.

Source:

[National Native American Heritage Month](#)

Budget Impact:

N/A

RESOLUTION
Indigenous Peoples' Day
October 2023

WHEREAS, the School Board recognizes that Native Americans have lived and thrived in North America from time immemorial; and

WHEREAS, the School Board recognizes that Indigenous people contribute to the academic, economic, and cultural success and well-being of the City of Virginia Beach and Commonwealth each and every day; and

WHEREAS, the School Board values the many contributions made to our community by Indigenous people; and the deep cultural contributions that have substantially shaped the character of the City of Virginia Beach; and

WHEREAS, Indigenous people in America have often suffered persecution and removal from their homelands at the hands of governing bodies and through the colonization and settlement of America; and

WHEREAS, the School Board supports the resilience of Indigenous people to thrive and prosper to the present day; and

WHEREAS, the School Board promotes the closing of the equity gaps for Indigenous people through policies and practices that promote the culture, history and their many contributions in society;

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach officially recognize the second Monday in October 2023, as Indigenous Peoples' Day, and be it

FURTHER RESOLVED: that all schools and our community are encouraged to support and celebrate the resilience of our tribal communities on Indigenous Peoples' Day, and be it

FINALLY RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 26th day of September 2023

SEAL

Trenace B. Riggs, School Board Chair

Donald E. Robertson Jr., Acting Superintendent

Attest:

Regina M. Toneatto, Clerk of the Board



Subject: Budget Calendar/Revenue Sharing Formula Review **Item Number:** 14B

Section: Consent **Date:** September 12, 2023

Senior Staff: Crystal M. Pate, Chief Financial Officer

Prepared by: Crystal M. Pate, Chief Financial Officer

Presenter(s): Crystal M. Pate, Chief Financial Officer

Recommendation:

It is recommended that the School Board review and approve the attached Budget Calendar for the FY 2024/25 Operating Budget and the 2024/25 – 2029/30 Capital Improvement Program.

Background Summary:

The Budget Calendar contains specific dates/time frames for the key components and activities of the budget development process. It is an important guide for management and the School Board regarding the schedule of events that results in an approved budget.

Source:

School Board Policy 3-6
Code of Virginia §22.1-93

Budget Impact:

Funds are budgeted in the various funds and budget unit codes for FY 2024/25.

Budget Calendar

FY 2024/25 School Operating Budget and FY 2024/25 FY 2029/30 Capital Improvement Program

2023

September	The Budget Calendar is developed
Sept. 12	The Budget Calendar is presented to the School Board for information
Sept. 26	The Budget Calendar is presented to the School Board for action
October - December	Budget requests are submitted by senior staff and budget managers to the Office of Budget Development.
Nov. 21	A Five-Year Forecast is presented to the School Board and the City Council
Dec. 12	A public hearing is held to solicit stakeholder input for consideration in the development of the Superintendent's Estimate of Needs document (<i>no document available at this time</i>)
December (3 rd week)	State revenue estimates are released by the Virginia Department of Education

2024

January 2 - 17	Budget requests are reviewed, refined, and summarized by the Office of Budget Development
January	The recommended School Operating Budget and the Capital Improvement Program budget are presented to the Superintendent and the Planning and Performance Monitoring Committee.
Feb. 6	The Superintendent's Estimate of Needs and the Capital Improvement Program are presented to the School Board
Feb. 13	School Board Budget Workshop #1 is held - Time TBD
Feb. 13	A public hearing is held to solicit stakeholder input and offer the community an opportunity to be involved in the budget development process
Feb. 20	School Board Budget Workshop #2 is held - Time TBD
February 27	School Board Budget Workshop #3 - Time TBD
Mar. 5	The School Board Proposed Operating budget and Capital Improvement Program budget are adopted by the School Board
Apr. – TBD by the City	The School Board Proposed Operating budget and the Capital Improvement Program budget are presented to the City Council (Sec. 15.1-163)
No Later Than May 15	The School Board Operating budget and the Capital Improvement Program budget are approved by the City Council (Sec. 22.1-93; 22.1-94; 22.1-115)



Subject: Recommendation of General Contract: Kempsville HS Roof Top Unit Replacements **Item Number:** 14C

Section: Consent **Date:** September 26, 2023

Senior Staff: Jack Freeman, Chief Operations Officer, Department of School Division Services

Prepared by: Melisa A. Ingram, Executive Director, Facilities Services

Presenter(s): Melisa A. Ingram, Executive Director, Facilities Services

Recommendation:

That the School Board approve a motion authorizing the Superintendent to execute a contract with Comfort Systems of Virginia, Inc. for the Kempsville High School Roof Top Unit replacements in the amount of \$3,949,000.

Background Summary:

Project Architect:	Woolpert Inc.
Contractor:	Comfort Systems of Virginia, Inc.
Contract Amount:	\$3,949,000
Construction Budget:	\$3,500,000
Number of Responsive Bidders:	3
Average Bid Amount:	\$4,113,333
High Bid:	\$4,305,000

Source:

School Board Policy 3-90

Budget Impact:

CIP 1-018 Renovations and Replacements – HVAC – Phase III



Subject: Religious Exemptions

Item Number: 14D

Section: Consent Agenda

Date: September 26, 2023

Senior Staff: Matthew D. Delaney, Chief of Staff

Preparedby: Richard Sidone, Student Conduct/Services Acting Coordinator

Presenter(s): Leeane Turnbull, Director, Office of Student Leadership

Recommendation:

That the School Board approve Religious Exemption Case Nos. RE-23-01, RE-23-02, RE-23-03, RE-23-04, RE-23-05, RE-23-06, RE-23-07 and RE-23-08.

Background Summary:

Administration finds documentation meets the threshold requirements stipulated in Virginia Code.

Virginia Code §22.1-254.B.1 states the following:

“B. A school board shall excuse from attendance at school:

1. Any pupil who, together with his parents, by reason of bona fide religious training or belief is conscientiously opposed to attendance at school. For purposes of this subdivision, “bona fide religious training or belief” does not include essentially political, sociological or philosophical views or a merely personal moral code”

Virginia Code § 22.1-254.D.1 states the following:

“D. A school board may excuse from attendance at school:

1. On recommendation of the principal and the division superintendent and with the written consent of the parent or guardian, any pupil who the school board determines, in accordance with regulations of the Board of Education, cannot benefit from education at such school”

Source:

Virginia Code §22.1-254.B.1 and §22.1-254.D.1
School Board Policy 5-12, Legal Withdrawal

Budget Impact:

None



Subject: Personnel Report **Item Number:** 15A

Section: Action **Date:** September 26, 2023

Senior Staff: Mrs. Cheryl R. Woodhouse, Chief Human Resources Officer

Prepared by: Cheryl R. Woodhouse

Presenter(s): Donald E. Robertson Jr., Ph.D., Acting Superintendent

Recommendation:

That the Superintendent recommends the approval of the appointments and the acceptance of the resignations, retirements and other employment actions as listed on the September 26, 2023, personnel report.

Background Summary:

List of appointments, resignations, and retirements for all personnel.

Source:

School Board Policy #4-11, Appointment

Budget Impact:

Appropriate funding and allocations

Personnel Report
Virginia Beach City Public Schools
September 26, 2023
2023-2024

Scale	Class	Location	Effective	Employee Name	Position/Reason	College	Previous Employer
Assigned to Unified Salary Scale	Appointments - Elementary School	Appointments - Elementary School	9/13/2023	Nancy Shuford	School Office Associate II	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Bayside	9/14/2023	Tammy R Blow-Jordan	Custodian II Head Night	Not Applicable	VBPCS
Assigned to Unified Salary Scale	Appointments - Elementary School	Birdneck	9/13/2023	Arthur G Silbert	Custodian I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Christopher Farms	9/11/2023	Karen L McFarland	Cafeteria Assistant, 4.0 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Christopher Farms	9/13/2023	Frederic Bell	Custodian I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Fairfield	9/18/2023	Nicholas R Minton	Custodian I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Hemlock	9/5/2023	Kathryn Goodman	Kindergarten Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Indian Lakes	9/5/2023	Judy E Sullivan	Special Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	King's Grant	9/5/2023	Serene S Sheridan	Physical Education Assistant, 500	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	King's Grant	9/13/2023	Donna L Duncan	Cafeteria Assistant, 5.0 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	King's Grant	9/13/2023	Jonel Rodina	School Nurse	Nebraska Methodist College, NE	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Landstown	9/13/2023	Taylor Humm	Kindergarten Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Linkhorn Park	9/5/2023	Kelly Kowalewski	Kindergarten Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	New Castle	9/11/2023	Charlene A Fisher	Clinic Assistant, 500	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	New Castle	9/13/2023	Monorah Shaw	Custodian I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Pembroke Meadows	9/11/2023	Angela R Johnston	Physical Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Providence	9/6/2023	Ellen Apotheker	Special Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Red Mill	9/13/2023	Lacey M Stauffer	Cafeteria Assistant, 5.0 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Rosemont Forest	9/8/2023	Jake P Albert	Kindergarten Assistant	Old Dominion University, VA	VBPCS
Assigned to Unified Salary Scale	Appointments - Elementary School	Thalia	9/11/2023	Austin Black	Technology Support Technician	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Thoroughgood	8/30/2023	Victoria E Johnson	School Office Associate II	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Thoroughgood	8/30/2023	Tamika T Willie	General Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Middle School	Bayside Sixth Grade Campus	9/5/2023	Marc Gonzalez	School Security Officer	Not Applicable	VBPCS
Assigned to Unified Salary Scale	Appointments - Middle School	Brandon	9/5/2023	David S Ford	Security Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Middle School	Corporate Landing	9/6/2023	Sonya Seebre	Special Education Assistant	Not Applicable	VBPCS
Assigned to Unified Salary Scale	Appointments - Middle School	Corporate Landing	9/13/2023	Anita Blackwell	Custodian I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Middle School	Independence	9/13/2023	Gandace Johnson	Cafeteria Assistant, 5.0 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Middle School	Kempville	9/11/2023	Nicole A Washington	Cafeteria Assistant, 5.5 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Middle School	Landstown	9/6/2023	Kelly Mayone	Security Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Middle School	Landstown	9/13/2023	Francis J Cunningham	Security Assistant	Not Applicable	VBPCS
Assigned to Unified Salary Scale	Appointments - Middle School	Larkspur	9/8/2023	Jonathan B Pollard	Special Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Middle School	Virginia Beach	9/11/2023	Lakeshia D Woodhouse	Cafeteria Assistant, 5.0 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - High School	Bayside	9/6/2023	Michael J Reardon	School Security Officer	Not Applicable	Norfolk Police Department, VA
Assigned to Unified Salary Scale	Appointments - High School	Cox	8/21/2023	Justin H Brown	Security Assistant	Not Applicable	U.S. Navy
Assigned to Unified Salary Scale	Appointments - High School	Cox	9/11/2023	Leoncio Estrella Jr	Custodian I	Not Applicable	VBPCS
Assigned to Unified Salary Scale	Appointments - High School	First Colonial	9/5/2023	Marie Goodall	Special Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - High School	First Colonial	9/5/2023	Kiana Hassell	Special Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - High School	Kellam	9/8/2023	William E Dean	School Security Officer, 400	Not Applicable	Virginia Beach Police Department, VA
Assigned to Unified Salary Scale	Appointments - High School	Kellam	9/13/2023	Nicholas Aviles	Drivers Education Instructor	Not Applicable	Virginia Beach Driving School, LLC, VA
Assigned to Unified Salary Scale	Appointments - High School	Kellam	9/18/2023	Ryann M Allen	Special Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - High School	Kellam	9/22/2023	Amanda D Collins	School Office Associate II	Not Applicable	VBPCS
Assigned to Unified Salary Scale	Appointments - High School	Kempville	9/13/2023	Shannell C Elliott	Security Assistant	Not Applicable	VBPCS
Assigned to Unified Salary Scale	Appointments - High School	Lynnhaven (An Achievable Dream Academy)	9/6/2023	Brian D Miller	School Security Officer	Not Applicable	Virginia Beach Sheriff's Office, VA
Assigned to Unified Salary Scale	Appointments - High School	Renaissance Academy	9/5/2023	Tammy Jones	Security Assistant	Not Applicable	VBPCS
Assigned to Unified Salary Scale	Appointments - High School	Renaissance Academy	9/13/2023	Zavia Bloomfield	Special Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - High School	Salem	9/5/2023	Kristina A Briggs	Clinic Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - High School	Salem	9/18/2023	Tatyana Taylor	Custodian I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - High School	Tallwood	9/6/2023	Wesley D Smith	Security Assistant	Not Applicable	VBPCS
Assigned to Unified Salary Scale	Appointments - High School	Tallwood	9/13/2023	Latavia N Cherry	Special Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - High School	Tallwood	9/18/2023	Brittany Barnes	Special Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Food Services	9/14/2023	Janie L Delemette	Cafeteria Manager in Training	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Maintenance Services	9/14/2023	James R Hersey	Sustainability Officer	Old Dominion University, VA	VBPCS
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Programs for Exceptional Children	9/4/2023	Jill D Kormanis	Occupational Therapy Asst	Tidewater Community College, VA	VBPCS
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Programs for Exceptional Children	9/6/2023	Margaret Tomko	Audiologist	Ohio University, OH	Riverside Health System, VA
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Student Support Services	8/21/2023	Aialynia A Abdelkader	Positive Behavioral Interventions and Supports Coach	Ottawa University, KS	VBPCS
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Student Support Services	9/6/2023	Carolyn D Barnes	Behavior Intervention Specialist	Old Dominion University, VA	VBPCS
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	9/7/2023	Caitlin H Buchanan	Positive Behavioral Interventions and Supports Specialist	Alabama State University, OK	VBPCS
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	9/13/2023	Terrynnn T Bacon	Bus Driver, 7.0 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	9/13/2023	Christina Dominguez	Bus Driver, 6.5 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	9/13/2023	Alayna D Hawkins	Bus Driver, 6.5 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	9/13/2023	Kara C Haywood	Office Associate II	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	9/13/2023	Terry L Yarbrough	Bus Assistant, 6.5 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Alantona	9/15/2023	Susan B Patrick	Kindergarten Assistant (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	New Castle	6/30/2023	Bridget Dowd	Special Education Assistant (family)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	New Castle	9/5/2023	Amy R Lindsey	Clinic Assistant, 500 (family)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Newtown	9/22/2023	Mark Beard	Technology Support Technician (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Providence	9/5/2023	Arthur J Dickens	Special Education Assistant (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Rosemont Forest	6/30/2023	Vanessa Haymon	Kindergarten Assistant (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Thalia	9/18/2023	Eaina Bosmans	Special Education Assistant (family)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Brandon	9/11/2023	Annie E Callaway	School Improvement Specialist (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Brandon	9/12/2023	Christopher M Damato	Custodian I (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Corporate Landing	9/18/2023	Conwell Jones	Custodian IV Head Day (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Plaza	9/29/2023	Susan A Bishop	Clinic Assistant (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Princess Anne	9/15/2023	Christopher F Cuenca	Custodian I (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Bayside	6/30/2023	Tabitha Davis	Cafeteria Assistant, 5.0 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Bayside	9/15/2023	Annette M Manley	Special Education Assistant (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Green Run	9/15/2023	Tiffany M Littleles	Library/Media Assistant (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Landstown	9/15/2023	Laura L Pawlak	Cafeteria Assistant, 6.0 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Landstown	11/3/2023	Rachel S White	Coordinator Technology Academy (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Salem	9/22/2023	Jamie Caruthers	Distance Learning Assistant (continuing education)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Maintenance Services	9/22/2023	Biersan G Curiel	HVAC Specialist (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	6/30/2023	Kathryn Ware	Bus Driver - Special Ed, 6.5 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	8/31/2023	Minah Duran	Bus Driver, 6.5 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	9/5/2023	Viktoria J McPherson	Bus Driver, 6.5 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	9/8/2023	May M Domingo	Bus Assistant (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	9/8/2023	Ronda M Hamilton	Bus Driver, 6.5 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	9/12/2023	Christopher D Duda	Bus Driver, 6.5 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	9/18/2023	Larry G Hunt	Bus Driver - Special Ed, 6.5 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	9/18/2023	Diane L Barnes	Bus Assistant, 6.5 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Point O'View	9/29/2023	Nichelle L Young	Library/Media Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Thalia	8/31/2023	Bridgett E Seute	Technology Support Technician	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Miscellaneous	Office of Transportation and Fleet Management Services	8/31/2023	Cecil M Doughtie Jr	Bus Driver, 6.5 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Other Employment Actions - Miscellaneous	Department of Communications & Community Engagement	9/1/2023	Julie B Braley	Coordinator Public Relations III (employee changed resignation date from 9/15/2023 to 9/18/2023)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Arrowhead	9/5/2023	Gabriela Wolf	Third Grade Teacher	Liberty University, VA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Birdneck	9/8/2023	Shyanne M Harvey	Special Education Teacher	Old Dominion University, VA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Kingston	9/8/2023	Alexis T Pace	Second Grade Teacher	Longwood University, VA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Newtown	9/6/2023	Jane E Trahan	Music/Vocal Teacher	Old Dominion University, VA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Princess Anne	9/5/2023	Kathryn Servant	Music/Vocal Teacher, 200	Mount Saint Vincent University, NS	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Salem	9/8/2023	Maria C Hill	First Grade Teacher	Columbia Southern University, AL	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Seatack	9/13/2023	Delaney R Pietrantoni	Second Grade Teacher	Longwood University, VA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Middle School	Corporate Landing	9/13/2023	Meghana C Sharma	Special Education Teacher	University of San Diego, CA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Middle School	Landstown	9/6/2023	Joshua C Tikenmeyer	Seventh Grade Teacher	Arizona State University, AZ	Not Applicable
Assigned to Instructional Salary Scale	Appointments - High School	Renaissance Academy	9/5/2023	Izun Malekghasemi	Music/Instrumental Teacher, 400	University of Mary Washington, VA	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Alantona	9/15/2023	Patricia M Kloepping	Kindergarten Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Cooke	9/15/2023	Katherine S Dobbs	Kindergarten Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Larkspur	9/7/2023	Madelyn E Aguilon	Sixth Grade Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Landtown School	9/15/2023	Thomas Payne	Fifth Grade Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Plaza	10/20/2023	Maxine B Weiss	Eighth Grade Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Administrative	Appointments - Miscellaneous	Department of Teaching and Learning	TBD	Tina Mazzacane	Coordinator Mathematics	George Washington University, DC	Virginia Department of Education



Subject: Additional Class Allowance **Item Number:** 15B

Section: Action **Date:** September 26, 2023

Senior Staff: Cheryl R. Woodhouse, Chief Human Resources Officer

Prepared by: Judith Wood, Coordinator, Classification and Compensation

Presenter(s): Cheryl R. Woodhouse, Chief Human Resources Officer

Recommendation:

The School Board approved increasing the Additional Class Allowance for instructional staff from \$5,600 to \$8,500. It is worth noting that the allowance hasn't been increased in 20 years.

Background Summary:

The additional class allowance is used to compensate our current teachers who take on another class. Typically, the teacher gives up their planning bell to provide this additional service. Hence, this enables the division to honor the request of students who select courses for which we do not have a teacher available.

Source:

Budget Impact:

\$274,476 – with money coming directly from vacant teaching positions.



Subject: Data Communications Allowance for School Board Members **Item Number:** 15C

Section: Action **Date:** September 26, 2023

Senior Staff: N/A

Prepared by: Regina M. Toneatto, School Board Clerk

Presenter(s): Trenace B. Riggs, School Board Chair

Recommendation:

That the School Board approve the request to add \$100.00 a month allowance to offset cost for data communications costs on personal devices to conduct the business of the School Board. The allowance would begin in October 2023 upon the amendment date for Bylaw 1-14.

Background Summary:

A School Board Member suggested that the School Board consider adding a \$100 monthly data communications allowance for School Board Members to offset the cost that School Board Members have in maintaining their personal data communications necessary for performing their School Board duties. School Division Senior Staff Members receive an monthly data allowance. At the request of the School Board, the Policy Review Committee reviewed Bylaw 1-14 and is recommending an amendment to the Bylaw authorizing the allowance. The amendment to Bylaw 1-14 is on the Information Agenda for September 26, 2023.

Note: the data allowance is not mandatory. Any School Board member who would like to receive the data allowance, should notify the School Board Clerk via email.

Source:

N/A

Budget Impact:

The cost is approximately \$10,800.00.



Subject: 2023 Model Policies Updates **Item Number:** 15D

Section: Action **Date:** September 26, 2023

Senior Staff: Eugene F. Soltner, Ed.D., Chief of Staff

Prepared by: Kamala H. Lannetti, School Board Attorney; Eugene F. Soltner, Ed.D., Chief of Staff

Presenter(s): Eugene F. Soltner, Ed.D., Chief of Staff

Recommendation:

That the School Board approve existing policies and regulations updates and determine how the School Board intends to proceed with complying with the Virginia Department of Education's 2023 Model Policies on Ensuring Privacy, Dignity, and Respect for All Students and Parents in Virginia Public Schools.

Background Summary:

On July 19, 2023, the Virginia Department of Education (VDOE)'s Model Policies on Ensuring Privacy, Dignity, and Respect of All Students and Parents in Virginia's Public Schools became effective. These Model Policies retracted VDOE's previous Model Policies. Code of Virginia § 22.1-23.3, requires that school boards adopt policies that are consistent or more comprehensive than the Model Policies required under §22.1-23.3.

The Policy Review Committee has recommended amendments to certain policies to be consistent with the 2023 Model Policies. The School Administration and the School Board Attorney have proposed amendments to or adoptions of regulations and policies to be consistent with the 2023 Model Policies. The School Board did not have a majority vote on August 22, 2023 to adopt VDOE's proposed model policy. Accordingly, the School Board Attorney and the Acting Superintendent, in consultation with the School Board Chair and Vice Chair, that the School Board review each section of the 2023 Model Policies to determine whether current School Board policies or regulations are consistent or whether amendments or adoptions are necessary to clarify the School Board's intent regarding compliance with the 2023 Model Policies.

The School Board will review and take action on the recommendations and decisions from the September 25, 2023 Special Meeting regarding recommendations on policy and regulation amendments related to complying with the 2023 Model Policies

Source:

Code of Virginia §22.1-23.3, as amended.

Budget Impact:

N/A



Subject: Bylaw 1-28: Governance Committee Matters – Draft Letter to Citizen **Item Number:** 15E

Section: Action **Date:** September 26, 2023

Senior Staff: N/A

Prepared by: Kamala Lannetti, School Board Attorney

Presenter(s): Governance Committee

Recommendation:

That the School Board approve a recommended letter and course of action regarding a citizen's complaint about comments made after he concluded his public comments to the School Board on June 12, 2023.

Background Summary

Citizen Jarome Bell complained to the School Board that after his online public comments made during the School Board Meeting on June 12, 2023, inappropriate comments about him were heard on the recording of the Meeting. The Governance Committee listened to the recording of the June 2023 Meeting and deliberated on how to handle the complaint. The Governance Committee Members are recommending that the School Board respond in writing to Mr. Bell and that the School Board take actions to prevent future such comments being made during public comment sections.

At the September 12, 2023 School Board Meeting, School Board Members agreed that a letter should be sent to the Citizen by the School Board and that certain School Board Members will create a draft letter and forward it to the School Board for consideration prior to the September 26, 2023 School Board Meeting.

Source:

School Board Bylaw 1-28, Committees, Organizations and Boards.

Budget Impact:

N/A



Subject: Closed Session Item Number: 17

Section: Closed Session Date: September 26, 2023

Senior Staff: _____

Prepared by: Kamala H. Lannetti, School Board Attorney

Presenter(s): Kamala H. Lannetti, School Board Attorney

Recommendation:

That the School Board recess into Closed Session in accordance with the exceptions to open meetings law set forth in Code of Virginia §2.2-3711, Part A, Paragraph 1, 7, and 8 as amended, to deliberate on the following matters:

1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals.

7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

Namely to discuss:

- A. Status of employee matters: teacher revocation; employee ADA complaint; status of hiring certain administrators
- B. Status of pending litigation or administrative cases.
- C. Consultation with legal counsel regarding probable litigation and pending litigation matters.

Background Summary:

N/A

Source:

Code of Virginia §2.2-3711, as amended

Budget Impact:

N/A

Decorum and Order-School Board Meetings 1-48

School Board of the City of Virginia Beach
Bylaw 1-48

SCHOOL BOARD BYLAWS

Decorum and Order-School Board Meetings

A. Purpose of decorum and order during meetings

The School Board determines that decorum and order are necessary during School Board Meetings. The purposes for maintaining decorum and order are:

1. to ensure that the affairs of the School Board and School Board Committees may be conducted in an open, safe and orderly manner during meetings;
2. that all persons signed up to address the School Board during public comment sections of meetings have the opportunity to do so in an orderly and respectful manner and without being interrupted;
3. that persons in attendance may observe and hear the proceedings of the School Board without distraction and interruption;
4. that students and other young audience members who attend or watch such meetings are not subject to inappropriate language or conduct;
5. that School Board Members and School Division employees or other agents can transact the business of the School Board and the School Division with minimal disruption.

B. Limitations on addressing the School Board

Persons addressing the School Board during public comment sections of the meeting shall:

1. Limit their comments to matters relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division.
2. Refrain from obscenity, vulgarity, profanity, and comments or actions with the intent to incite violence or other breach of peace.
3. Comply with the time limits and other rules for public comment set forth in the agenda or Bylaws.
4. During special meetings or public hearings, the School Board may set different rules or time limits for public comments.

C. Other expressive activities during meetings

1. Public comments during meetings limited to matters relevant to public education and the business of the School Board

At regular School Board Meetings, the School Board accepts public comment during designated sections of the Meeting Agenda. The public comment sections of School Board Meetings are limited public forums for the sole purpose of accepting comments from members of the public relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division. The

School Board does not accept other forms of public comment during Meetings or at those times immediately preceding or following a Meeting.

2. Expressive activities during meetings

To maintain decorum and order and conduct the business of the School Board and the School Division during meetings, expressive activities by members of the public in meetings will be limited or prohibited. On any day that a meeting is scheduled to take place, the School Board prohibits certain expressive activity, including but not limited to the following, expressive activities:

- Petitioning, demonstrating, picketing, pamphlet distribution, conducting polls, or solicitation in the Building where the Meeting is taking place
- Displaying or using signs, posters or other items brought into the meeting room that block the view of persons in or observing the meeting or create a safety concern. Possession of such items while in the meeting location will not be prohibited.
- Use of noise making devices
- Use of excessive cheering, booing, clapping, or similar activity that disrupts the meeting, as determined by the Chair or designee.
- Calling out or making comments when not called to address the School Board
- Intimidation, harassment or threats to persons in the meeting or who are entering or departing the meeting or the location of the meeting
- Instigating or attempting to instigate confrontations or other conduct for the purpose of disrupting the meeting
- Other conduct that violates decorum and order as determined by the Chair or designee

3. School Administration Building or other locations for meetings are not open public forums for public expression

The School Administration Building (or another building or location where a meeting is scheduled to take place) its grounds and reserved parking spaces are not open for expressive activities unless a facility use request or application has been approved by the Superintendent or designees. The Superintendent or designees are authorized to designate areas of the School Administration Building (or other building or location for a meeting), the grounds and parking lots that may be considered for facility use request or application. The Superintendent or designee are authorized to develop and implement regulations and/or procedures related to such facility use requests or applications.

D. Other methods of communicating with the School Board

The School Board encourages citizens and other interested parties to communicate with the School Board regarding matters related to public education. Due to the limited time scheduled to conduct business and the need to follow approved agenda items, School Board meetings may not be conducive for all forms of communication to the School Board. Persons seeking to communicate with the School Board may contact School Board Members through other methods of communication, including SchoolBoard@VBCPSBoard.com or email individual School Board Members in addition to those provided at School Board meetings.

This Bylaw does not preclude persons addressing the School Board from delivering the School Board or its Clerk written materials including reports, statements, exhibits, letters, or signed petitions prior to or after a Meeting. While public speakers are addressing the School Board, they may not approach the School Board to hand out

items but will instead be directed to leave items with the Clerk or designee for the School Board to consider after the Meeting.

This Bylaw does not preclude persons called to address the School Board during public comment sections from using a chart, graph or other item during their public comments so long as that item does not interfere with the School Board and other persons observing the Meeting from hearing or seeing the speaker and the item does not create a safety issue or otherwise violate the decorum and order rules. Furthermore, nothing herein shall be interpreted to prohibit members of the public from communicating with the School Board or the School Administration on matters relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division at times other than meetings.

- E.** The Chair with the assistance of the Superintendent or their designees shall preserve decorum and order in the room where the Meeting is taking place and shall decide all questions of decorum and order during the Meeting. School Board Members may vote to overrule the Chair's or designee's decision at the time that the Chair or designee makes the decision. The Chair or designee is authorized to work with the Superintendent, designees, law enforcement and authorized agents to maintain order and decorum prior to the start of, during and immediately after any Meeting.
- F.** The School Administration, law enforcement and authorized agents will have responsibility for maintaining decorum and order outside of the Meeting room and outside of a building where a meeting will be or is taking place.
- G.** No person attending a meeting of the School Board, in any capacity, shall use, or allow to sound, any device in a manner that disrupts the conduct of business within the room in which the School Board or a Committee thereof is meeting. Notice of this restriction shall be posted outside of School Board Meeting Room and on the agenda for any School Board meeting.
- H.** At the request of the Chair or Superintendent or their designees, a city police officer or other law enforcement officer shall act as sergeant-at-arms at all School Board meetings.