

# Pacific View Charter School

A California Public School and Nonprofit 501 (c) (3) Corporation

3670 Ocean Ranch Blvd., Oceanside, California 92056

Phone # (760) 757-0161

## AGENDA

Board of Trustees' Meeting – Tuesday, March 18, 2014

5:00pm

- 1.0 Call to Order/Roll Call
- 2.0 Approval of Agenda **Action**
- 3.0 Pledge of Allegiance
- 4.0 Public Comment
- 5.0 Introductions
- 6.0 Executive Director's Report **Information**
- 7.0 Treasurer's Report Ending February 28, 2014 **Information**

### 8.0 Consent Calendar

These agenda items are considered routine and will be approved in one action without discussion. If a Board Trustee requests that an item be removed from the consent calendar or a citizen wishes to speak to an item, the item will be considered under Action Items.

- 8.1 Minutes from Board Meeting of February 18, 2014 **Action**

### 9.0 Action/Discussion Items

- 9.1 School Calendar 2014/2015 School Year **Action**
- 9.2 2013/2014 Independent Auditor Selection Certification **Action**
- 9.3 Board Trustee Application- Nancy Miller **Action**

### 10.0 Closed Session

- 10.1 Conference with Labor Negotiators (Gov. Code 54957.6)  
Executive Director: Gina Campbell  
Negotiator: Sandra Benson **Action**
- 10.2 Conference with Legal Counsel- Existing Litigation  
(Gov. Code 54956.9(a))  
Name of Case: SDSC 37-2012-00056965 **Action**

### 11.0 Report Out To Public Action Taken In Closed Session

**12.0**     **Board/Staff Discussion**

**13.0**     **Adjournment**

**7.0**

PACIFIC VIEW CHARTER SCHOOL

BOARD OF TRUSTEES' MEETING  
March 18, 2014

2013/14 TREASURER'S REPORT  
FOR PERIOD ENDING February 28, 2014

# PACIFIC VIEW CHARTER SCHOOL

## Treasurer's Report

March 18, 2014 Board Meeting

2013/14 - Charter Schools Enterprise Fund 62-00 & Capital Outlay Fund 62-01

Statement of Activities for the Period Ending February 28, 2014

Revenues			2013/14	2013/14	#	Year-to-Date	Remaining	%
<u>Object</u>	<u>Resource</u>	<u>Description</u>	<u>Adopted</u>	<u>Revised</u>		<u>7/1-2/28/14</u>	<u>Budget</u>	<u>Budget</u>
			<u>Budget</u>	<u>Budget</u>		<u>Transactions</u>	<u>Budget</u>	<u>Remaining</u>
8012	1400	Education Protection Act	0	349,878		257,347	92,531	26%
8011	0000	General Purpose Entitlement	2,133,400	1,989,233		1,193,026	796,207	40%
8096	0000	Transfer to Charter School Revenue Limit	957,383	957,383		739,363	218,020	23%
8550	0000	Mandated Cost Reimbursement	0	17,485		17,484	0	0%
8560	1100	Lottery	58,144	60,052		15,386	44,666	74%
8560	6300	Restricted Lottery	14,067	16,574		2,506	14,068	85%
8590	0000	Categorical Block Grant/Other State Funding	291,677	1,540		0	1,540	100%
8590	7405	Common Core Standards		89,200		89,629	-429	0%
8660	0000	Interest	1,810	2,810		2,199	611	22%
8699	0000	All Other Local Revenue	8,000	8,000		237	7,763	97%
8919	0000	Other Authorized Interfund Transfers	0	0		0	0	0%
<b>Grand Total All Revenues:</b>			<b><u>3,464,481</u></b>	<b><u>3,492,155</u></b>		<b><u>2,317,177</u></b>	<b><u>1,174,977</u></b>	<b><u>34%</u></b>

## Expenditures

<u>Object</u>	<u>Certificated Personnel Salaries</u>						
1100	Teacher	1,329,037	1,297,438	897,909	399,529	31%	
1300	Supervisors and Administrators	174,661	192,169	133,948	58,221	30%	
1900	Other Certificated	0	0	0	0	0%	
<b>Total Certificated Personnel Salaries:</b>		<b><u>1,503,698</u></b>	<b><u>1,489,607</u></b>	<b><u>1,031,857</u></b>	<b><u>457,750</u></b>	<b><u>31%</u></b>	

# PACIFIC VIEW CHARTER SCHOOL

## Treasurer's Report March 18, 2014 Board Meeting

### 2013/14 - Charter Schools Enterprise Fund 62-00 & Capital Outlay Fund 62-01 Statement of Activities for the Period Ending February 28, 2014

<u>Description</u>	2013/14 Adopted Budget	2013/14 Revised Budget	Year-to-Date 7/1-2/28/14 Transactions	Remaining Budget	% Budget Remaining
<b>Object</b>					
<b><u>Classified Personnel Salaries</u></b>					
2100	29,656	12,876	3,370	9,506	74%
2300	121,908	131,051	90,415	40,636	31%
2400	53,584	74,902	41,496	33,406	45%
2900	58,537	62,927	43,414	19,513	31%
<b>Total Classified Personnel Salaries:</b>	<b>263,685</b>	<b>281,756</b>	<b>178,695</b>	<b>103,061</b>	<b>37%</b>
<b>Total Employee Benefits:</b>	<b>434,862</b>	<b>443,585</b>	<b>274,515</b>	<b>169,070</b>	<b>38%</b>
<b><u>Books and Supplies</u></b>					
4100	3,650	3,525	1,070	2,455	70%
4200	0	0	0	0	0%
4300	69,901	169,990	82,829	87,161	51%
4400	0	0	0	0	0%
<b>Total Books and Supplies:</b>	<b>73,551</b>	<b>173,515</b>	<b>83,899</b>	<b>89,616</b>	<b>52%</b>
<b><u>Services and Other Operating Expenditures</u></b>					
5200	24,256	34,256	17,436	16,820	49%
5300	7,443	7,443	6,423	1,020	14%
5500	24,000	24,000	13,062	10,938	46%
5600	0	0	0	0	0%
5800	1,118,218	998,307	348,570	649,737	65%
<b>Professional Consulting Services &amp; Operating Expenses</b>					

# PACIFIC VIEW CHARTER SCHOOL

## Treasurer's Report

March 18, 2014 Board Meeting

2013/14 - Charter Schools Enterprise Fund 62-00 & Capital Outlay Fund 62-01  
Statement of Activities for the Period Ending February 28, 2014

<u>Description</u>	2013/14 Adopted Budget	2013/14 Revised Budget	Year-to-Date 7/1-2/28/14 Transactions	Remaining Budget	% Budget Remaining
<b>Object</b>	<b><u>Services &amp; Other Operating Expenses (con't)</u></b>				
5900	4,500	4,875	3,677	1,198	25%
	<b>1,178,417</b>	<b>1,068,881</b>	<b>389,168</b>	<b>679,713</b>	<b>64%</b>
6XXX	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
7XXX	<b><u>Other Outgo and Transfers Out</u></b>				
	<b>3,454,213</b>	<b>3,457,344</b>	<b>1,958,134</b>	<b>1,499,210</b>	<b>43%</b>
	<b>2,047,455</b>	<b>2,047,455</b>			
	<b>10,268</b>	<b>34,811</b>			
	<b>2,057,723</b>	<b>2,082,266</b>			
9711 000	200	200			
9770 000	103,626	103,720			
9780 009	50,000	50,000			
9780 008	14,416	14,848			
9780 007	150,000	150,000			
9780 000	1,569,212	1,541,786			
9780 012	160,237	217,571			
9780 013	10,032	4,141			

8.1



# Pacific View Charter School

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3670 Ocean Ranch Blvd., Oceanside, California 92056

Phone # (760) 757-0161

Board of Trustees' Meeting – Tuesday, February 18, 2014  
Board Minutes

**1.0 Call to Order/Roll Call**- President Gleisberg called the meeting to order at 5:00pm with Board Trustee Renfroe present.

**2.0 Approval of Agenda** – Moved by President Gleisberg and seconded by Trustee Renfroe to approve agenda with Closed Session beginning at 5:00pm.

AYES: Gleisberg, Renfroe

NOES: None

ABSTAIN: None

**3.0 Closed Session**

Board convened to Closed Session at 5:00pm

**4.0 Report Out To Public Action Taken In Closed Session**

The Board reconvened into Open Session at 5:36

The Board approved both students to attend Pacific View Charter

**5.0 Pledge of Allegiance**- Trustee Renfroe led the Pledge of Allegiance

**6.0 Public Comment** - None

**7.0 Introductions** - Lori Bentley, Business Services; Kathi Cohen, Lead High School Teacher High School; Don Thiele, Curriculum Coordinator; Gayl Johnson, Achievement Coordinator; Sandy Benson, Business Consultant, Kathy Meck, Lead K-8 Teacher & John Sturm, Technology Technician.

**8.0 Executive Director's Report**

- ✚ Conversations with Palomar Counseling Services have been taking place. We hope to have services begin next week starting with 6hrs per week.
- ✚ MiraCosta College will be coming to present to the student information regarding their LVN, CAN program
- ✚ Job Corps is coming to our facility to present on Thursday
- ✚ Kira is attending CBO training in Sacramento
- ✚ Staff is continuing to attend Professional Development workshops

- ✚ At this time our enrollment is declining. We have 389 students enrolled, 82 in K-8 and 307 in High School.
- ✚ This year we have 108 seniors that working toward graduation. This is the largest class so far.
- ✚ The Board was shown the video that has been put on our website showcasing our program

## **9.0 Consent Calendar**

These agenda items are considered routine and will be approved in one action without discussion. If a Board Trustee requests that an item be removed from the consent calendar or a citizen wishes to speak to an item, the item will be considered under Action Items

### **9.1 Minutes from Board Meeting of January 21, 2014**

Moved by President Gleisberg and seconded by Trustee Renfroe to approve the minutes as presented.

AYES: Gleisberg, Renfroe

NOES: None

ABSTAIN: None

## **10.0 Action/Discussion Items**

**10.1** Moved by President Gleisberg and seconded by Trustee Renfroe to approve the Second Interim Report as presented

AYES: Gleisberg, Renfroe

NOES: None

ABSTAIN: None

## **11.0 Personnel**

**11.1** Moved by President Gleisberg and seconded by Trustee Renfroe to approve the Human Resources & Business Specialist Job Description as presented.

AYES: Gleisberg, Renfroe

NOES: None

ABSTAIN: None

**11.2** Moved by President Gleisberg and seconded by Trustee Renfroe to approve the Director of Central Office & Finance Job Description as presented.

AYES: Gleisberg, Renfroe  
NOES: None  
ABSTAIN: None

**11.3** Moved by President Gleisberg and seconded by Trustee Renfroe to approve the Director of Curriculum Job Description as presented

AYES: Gleisberg, Renfroe  
NOES: None  
ABSTAIN: None

**11.4** Moved by President Gleisberg and seconded by Trustee Renfroe to approve the Director of Student Services Job Description as presented.

AYES: Gleisberg, Renfroe  
NOES: None  
ABSTAIN: None

**11.5** Moved by President Gleisberg and seconded by Trustee Renfroe to approve the Executive Leadership Salary Schedule as presented.

AYES: Gleisberg, Renfroe  
NOES: None  
ABSTAIN: None

**11.6** Moved by President Gleisberg and seconded by Trustee Renfroe to approve the Confidential Classified Salary Schedule as presented.

AYES: Gleisberg, Renfroe  
NOES: None  
ABSTAIN: None

**11.7** Moved by President Gleisberg and seconded by Trustee Renfroe to approve the Certificated Salary Schedules K-8 & 9-12 as presented.

AYES: Gleisberg, Renfroe  
NOES: None  
ABSTAIN: None

**11.8** Moved by President Gleisberg and seconded by Trustee Renfroe to approve the Organizational Chart as presented.

AYES: Gleisberg, Renfro

NOES: None

ABSTAIN: None

### **12.0 Board/ Staff Discussion**

- ✚ President Gleisberg thanked the audience for their patience with the open meeting beginning at 5:30pm
- ✚ President Gleisberg shared some information from a Time Magazine article and said he would bring it in for the Executive Director to read

**13.0 Adjournment** President Gleisberg adjourned the meeting at 6:15 pm

# 9.1

PACIFIC VIEW CHARTER SCHOOL							
2014-2015 SCHOOL CALENDAR-DRAFT							
	M	T	W	TH	F	HS TRACK 1	TRACK 2/K-8
<b>July</b>		1	2	3	<u>4</u>	<b>7.1 Track 1 Begins</b>	
	7	8	9	10	11		
	14	15	16	17	18		
	21	22	23	24	25		
	28	29	30	31		22 Days	
<b>August</b>					1		
	4	5	6	7	8		
	11	12	13	14	15		
	<u>18</u>	19	20	21	22		Track 2 Begins 8.18
	25	26	27	28	29	21 Days (43 Cum)	10 Days
<b>September</b>	<u>1</u>	2	3	4	5	<b>9.1 Labor Day</b>	
	8	9	10	11	12		
	15	16	17	18	19		
	22	23	24	25	29		
	29	30				21 Days (64 Cum)	(31 Cum)
<b>October</b>			1	2	3		
	6	7	8	9	10		
	13	14	15	16	17		
	20	21	22	23	24		
	27	28	29	30	31	23 Days (87 Cum)	(54 Cum)
<b>November</b>	3	4	5	6	7		
	10	<u>11</u>	12	13	14	11.11 Veterans	
	17	18	19	20	21		
	<u>24</u>	<u>25</u>	<u>26</u>	<u>27</u>	<u>28</u>	<b>11.24-28 Thanksgiving</b>	<b>(68 Cum)</b>
						14 Days (101 Cum)	
<b>December</b>	1	2	3	4	5		
	8	9	10	11	12		
	15	16	17	18	19	15 Days (116 Cum)	<b>(83 Cum)</b>
	<u>22</u>	<u>23</u>	<u>24</u>	<u>25</u>	<u>26</u>	<b>Winter Recess</b>	
	<u>29</u>	<u>30</u>	<u>31</u>				
<b>January</b>				<u>1</u>	<u>2</u>	Winter Recess	

	5	6	7	8	9		
	12	13	14	15	16		
	<b>19</b>	20	21	22	23	<b>MLK Day 1.19</b>	
	26	27	28	29	30	19 Days (135 Cum)	<b>(102 Cum)</b>
<b>February</b>	2	3	4	5	6		
	9	10	11	12	13		
	<b>16</b>	17	18	19	20	President's Day 1.16	
	23	24	25	26	27	<b>19 Days (154 Cum)</b>	<b>(121 Cum)</b>
	-						
<b>March</b>	2	3	4	5	6		
	9	10	11	12	13		
	16	17	18	19	20		
	23	24	25	26	27	<b>Track 1 ends 3.30</b>	
	30	31				21 Days (175 Cum)	<b>22 Days (143Cum)</b>
<b>April</b>	-		1	2	3	<b>Intersession begins 3.31</b>	
	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>		Spring Break 4.6-4.10
	13	14	15	16	17		
	20	21	22	23	24		
	27	28	29	30			<b>17 Days (160 Cum)</b>
<b>May</b>					1		
	4	5	6	7	8		
	11	12	13	14	15	<b>Intersession ends 5.15</b>	
	18	19	20	21	22		<b>Track 2 ends 5.22</b>
	25	26	27	28	29		<b>15 Days (175 Cum)</b>
<b>June</b>	1	2	3	4	5		
	8	9	10	11	12		
	15	16	17	18	19		
	22	23	24	25	26		
	29	30					

# 9.2





### INDEPENDENT AUDITOR SELECTION CERTIFICATION

This serves as notice that pursuant to Education Code Section 41020/84040, the Board of Trustees of the Pacific View Charter School District awarded a contract for the annual audit of the books and accounts of the district for fiscal year 2013/2014 at its regularly scheduled meeting held on March 19, 2013

The contract was awarded to:

Audit Firm: Hosaka, Rotherham & Company  
Address: 1011 Camino Del Rio South, Suite 410  
City, State, Zip San Diego, California 92108  
Phone: 619-543-9702 Fax: 619-546-0116  
Account Representative: James A. Rotherham, CPA

Fiscal Year 2013/2014 Audit Fee: \$6,879.00

If a multiple-year contract, state the fiscal years covered: 2012/2015

<u>Gina Campbell</u>	<u>760-757-0161x103</u>
Authorized Person for this Action	Contact Phone Number
<u>Executive Director</u>	<u>Mar 18, 2014</u>
Title	Date

- A copy of the executed contract is attached.
- A copy of the executed contract will be forwarded once it is finalized.
- A copy of our multi-year contract has been previously forwarded and no amendments have been made.

**SUBMISSION DEADLINE - MARCH 15th**

# 9.3



# PACIFIC VIEW CHARTER SCHOOL A California Public School

## BOARD MEMBER PROFILE

Name: **NANCY MILLER**  
Home address: 2326 Snead Drive \*\*\*\*\*Please use this address!  
Oceanside, Ca. 92056  
Home Phone: 760-757-6428  
Office Address: Oceanside High School  
1 Pirate Cove  
Oceanside, Ca. 92054  
Office Phone: 760-901-8203, X8385  
E-mail: [nmiller132@hotmail.com](mailto:nmiller132@hotmail.com)

### **How familiar are you with our organization? Do you have any relationships with current board members or employees?**

\*As a teacher in the Oceanside Unified School District, I am aware that for some students, PVC is a most viable, tuition-free alternative to our standard Comprehensive high schools. I have researched PVC and know of some students who have been successful there. That is the extent of my familiarity.

I have known the Gleisbergs for approximately 20 years. Mary Gleisberg is the Principal who brought me to OUSD as a School Base Resource Teacher. Mary is a friend and mentor to me to this day. I am currently a teacher at Oceanside High School. I am the Social Studies Department Chair and teach regular and AP courses.

### **What would you hope to help us accomplish as a member of the board?**

\*The manifestation of the mission to facilitate PVC graduates who have the 'skills to be life-long, reflective learners who are effective global communicators and who are able to be objective, rational decision makers."

### **How do you view the role of a board member?**

\*I believe the role of a board is the strategic task of setting the organization's goals, direction, limitations and accountability frameworks that ensure students receive a quality educational program. I believe board members should not only possess the relevant skills needed to monitor the progress and achievements of the organization in relation to its objectives and mission, but also have at least one member who is representative of the particular community/population group being served. As an educator, I believe I bring knowledge of current trends, strategies and common core standards.

### **Discuss your approach to governance and commitment?**

\* Much the same as my approach to Instruction...FACILITATOR , not sage on the stage or director! I am results focused: vision outcomes, cost result, consumer/client result. As dept. chair, I have clear items on the agenda as to the direction we must go, but I am willing to consider and modify or incorporate input from members. I honor and appreciate the right of members to question, disagree, and challenge. I also believe members need to respect others' viewpoints, whether they subscribe to them or not. I am passionate about any task I take on and hope my enthusiasm will be contagious. I am able to compromise and will support whatever decision is made....fully, not passive-aggressively.

## **Discuss the importance of meeting attendance?**

\*Absolutely important and should be a priority for board, committee, council, whatever....members! It is not only important to attend physically, but to bring research or info on whatever agenda items are to be discussed at the meeting...so attend MENTALLY as well !

## **Specific skills or experience I could share as a potential board member:**

\*40+ years teaching (inner-city Philadelphia, Court school-Ann Arbor, Mich., Compton, Oceanside)  
20+ years as a mentor, BTSA support provider,  
Master Teacher for Student Teachers from CSUSM  
AP teacher (20 years) and AP Psych reader(11 years)  
Member of School Site Council  
Wrote course outlines for every subject offered in social studies  
Attended the Model Schools Conference in Washington, D.C. July 2013  
Member of the OHS WASC leadership team 2012-13 – Focus Group Leader for INSTRUCTION

## **Educational Philosophy**

\*I believe that each student is a unique individual who needs a secure, caring, and stimulating atmosphere in which to grow and mature emotionally, intellectually, physically, and socially. It is my desire as an educator to help students meet their fullest potential in these areas by providing an environment that is safe, encourages and supports risk-taking, and invites a sharing of ideas. There are three elements that I believe are conducive to establishing such an environment, (1) the teacher acting as a guide, (2) allowing the child's natural curiosity to direct his/her learning, and (3) promoting respect for all things and all people.

*{Obviously, I whole-heartedly support the Mission & Vision statements of Pacific View Charter HS.}*

For students to construct knowledge, they need the opportunity to discover for themselves and practice skills in authentic situations. Providing students access to hands-on activities and allowing adequate time and space to use materials that reinforce the lesson being studied creates an opportunity for individual discovery and construction of knowledge to occur.

Equally important to self-discovery is having the opportunity to study things that are meaningful and relevant to one's life and interests. Developing a curriculum around student interests fosters intrinsic motivation and stimulates the **passion** to learn. One way to take learning in a direction relevant to student interest is to invite student dialogue about the lessons and units of study. Given the opportunity for input, students generate ideas and set goals that make for much richer activities than I could have created or imagined myself. When students have ownership in the curriculum, they are motivated to work hard and master the skills necessary to reach their goals.

*{Another fit for PVC....students CHOOSE to come, their parents have a partnership role, and their individual styles of learning are considered. All things not necessarily components of a Comprehensive HS.}*

It is my hope that students will not only develop a love of learning but will arm themselves with the tools of critical thinking, ....that will allow them to be successful in any venue!

**Boards on which I serve or have served:**

<u>Organization</u>	<u>Type of Involvement</u>
Phi Delta Kappa	Vice-President, Secretary
District BTSA Advisory Board	Member
School Site Council	Member

**Community and Professional Organizations:**

<u>Organization</u>	<u>Type of Involvement</u>
APA	Member
TOPPS	Member
Delta Kappa Gama	Member / Chair of Scholarship Co.
CASET	Member – Economics Teachers
Teacher of the Year, Selection Committee	Member

**Three References:**

1. Chris Hurst, Principal, Oceanside High School; 760-901-8201
2. Duane Coleman, Associate Superintendent Educational Services, OUSD; 760-966-4003
3. Kasia Obrzut, Program Coordinator, Oceanside Unified School District; 760-966-7813

**Committees of Interest:**

New Program Development? {Not sure what the focus is here or the need}  
Public Relations....perhaps