



A California Public School and Nonprofit 501 (c) (3) Corporation

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Board of Trustees' Meeting Agenda

Tuesday, February 7, 2023

3:30pm

1.0 Call to Order/Roll Call

2.0 Approval of Agenda

Action

Recommended Action:

That the Board approve the agenda for the Regular Board Meeting of February 7, 2023, as presented.

3.0 Pledge of Allegiance

4.0 Public Comment

Members of the public will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be for six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board Meeting.

5.0 Introductions

6.0 Action/Discussion Items

Personnel

6.1 [Resolution #7 - 2022-2023](#) **Action**

Information/Summary

Resolution to appoint Kira Fox as Interim Director of Business and Operations in accordance with Government Code Section 21221(h)

Responsible Party

Executive Director Erin Gorence will discuss Resolution #7 - 2022-2023

Recommended Action:

That the Board approve Resolution #7, as presented.

6.2 [Director of Business and Operations Salary Schedule](#) **Action**

Information/Summary

Update to the salary schedule to include the hourly rate calculations

Responsible Party

HR and Business Services Coordinator Lori Bentley will discuss the change to the salary schedule

Recommended Action:

That the Board approves the Director of Business and Operations Salary Schedule, as presented.

7.0 Board/Staff Discussion

8.0 Adjournment/Next Meeting

The next regularly scheduled meeting of the Board of Trustees will be held Tuesday, February 20, 2023.

**RESOLUTION OF THE BOARD OF TRUSTEES OF PACIFIC VIEW
CHARTER SCHOOL
APPOINTING KIRA J. FOX AS AN INTERIM DIRECTOR OF BUSINESS AND
OPERATIONS**

Government Code Section 21221(h)

Resolution Number: 7

FEBRUARY 7, 2023

WHEREAS, Government (Gov.) Code section 21221(h) of the Public Employees' Retirement Law permits the governing body to appoint a CalPERS retiree to a vacant position requiring specialized skills during recruitment for a permanent appointment, and provides that such appointment will not subject the retired person to reinstatement from retirement or loss of benefits so long as it is a single appointment that does not exceed 960 hours in a fiscal year; and

WHEREAS, the Pacific View Charter School Board of Trustees desires to appoint Kira J. Fox as an interim appointment retired annuitant to the vacant position of Director Business and Operations for the Pacific View Charter School under Gov. Code section 21221(h), effective February 9, 2023; and

WHEREAS, the Board of Trustees of Pacific View Charter School and Kira J. Fox certify that Kira J. Fox has not and will not receive a Golden Handshake or any other retirement-related incentive; and

WHEREAS, an appointment under Gov. Code section 21221(h) requires the retiree is appointed into the interim appointment during recruitment for a permanent appointment; and

WHEREAS, the governing body has authorized the search for a permanent appointment on January 25, 2023; and

WHEREAS, this Gov. Code section 21221(h) appointment shall only be made once and therefore will end on upon filling of vacant position and

WHEREAS, the entire employment agreement between Kira J. Fox and the Pacific View Charter School has been reviewed by this body and is attached herein; and

WHEREAS, the compensation paid to retirees cannot be less than the minimum nor exceed the maximum monthly base salary paid to other employees performing comparable duties; and

WHEREAS, the maximum base salary for this position is \$203,122 and the hourly equivalent is \$102.00; the minimum base salary for this position is \$118,186 and the hourly equivalent is \$60.00; and

WHEREAS, the hourly rate paid to Kira J. Fox will be \$102.00; and

WHEREAS, Kira J. Fox has not and will not receive any other benefit, incentive, compensation in lieu of benefit or other form of compensation in addition to this hourly pay rate; and

THEREFORE, BE IT RESOLVED THAT the Board of Trustees hereby certifies the nature of the employment of Kira J. Fox as described herein and detailed in the attached employment agreement / contract / appointment document and that this appointment is necessary to fill the critically needed position of Director of Business and Operations for the Pacific View Charter School by February 9, 2023 because of the resignation of the current Director of Business and Operations effective February 8, 2023

PASSED AND ADOPTED by the Governing Board on February 7, 2023

- AYES:
- NOES:
- ABSENT:

STATE OF CALIFORNIA

COUNTY OF SAN DIEGO

I, Erin L. Gorence, Clerk/Secretary of the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by the Board of Trustees at said Board Meeting held on said date.

02/xx/2023

Erin L. Gorence Clerk/Secretary of the Governing Board

DRAFT

**PACIFIC VIEW CHARTER SCHOOL
2022-23 LEADERSHIP SALARY SCHEDULE
EFFECTIVE 07/01/2022**

DRAFT

Work Year: 248 days

STEP	Director of Curriculum & Instruction Certificated 248 days	Director of Student Services Certificated 248 days	Director of Business & Operations Classified 248 days	Monthly Rate	Hourly Rate
1	\$ 118,186	\$ 118,186	\$ 118,186	\$ 9,849	\$ 60
2	\$ 122,913	\$ 122,913	\$ 122,913	\$ 10,243	\$ 62
3	\$ 127,830	\$ 127,830	\$ 127,830	\$ 10,652	\$ 64
4	\$ 132,943	\$ 132,943	\$ 132,943	\$ 11,079	\$ 67
5	\$ 138,261	\$ 138,261	\$ 138,261	\$ 11,522	\$ 70
6	\$ 143,791	\$ 143,791	\$ 143,791	\$ 11,983	\$ 72
7	\$ 149,543	\$ 149,543	\$ 149,543	\$ 12,462	\$ 75
8	\$ 157,020	\$ 157,020	\$ 157,020	\$ 13,085	\$ 79
9	\$ 160,161	\$ 160,161	\$ 160,161	\$ 13,347	\$ 81
10	\$ 163,364	\$ 163,364	\$ 163,364	\$ 13,614	\$ 82
11	\$ 166,631	\$ 166,631	\$ 166,631	\$ 13,886	\$ 84
12	\$ 169,964	\$ 169,964	\$ 169,964	\$ 14,164	\$ 86
13	\$ 173,363	\$ 173,363	\$ 173,363	\$ 14,447	\$ 87
14	\$ 176,830	\$ 176,830	\$ 176,830	\$ 14,736	\$ 89
15	\$ 180,367	\$ 180,367	\$ 180,367	\$ 15,031	\$ 91
16	\$ 183,974	\$ 183,974	\$ 183,974	\$ 15,331	\$ 93
17	\$ 187,654	\$ 187,654	\$ 187,654	\$ 15,638	\$ 95
18	\$ 191,407	\$ 191,407	\$ 191,407	\$ 15,951	\$ 96
19	\$ 195,235	\$ 195,235	\$ 195,235	\$ 16,270	\$ 98
20	\$ 199,140	\$ 199,140	\$ 199,140	\$ 16,595	\$ 100
21	\$ 203,122	\$ 203,122	\$ 203,122	\$ 16,927	\$ 102

The Board may elect, in its sole discretion, to approve a bonus for all PVCS employees based upon the financial stability of the school, as well as, overall employee performance as it relates to the success and growth of PVCS as a whole.

Stipends for Advanced Degrees/ Additional Work Assignments

Masters Degree	\$ 2,000.00
Doctorate Degree	\$ 3,500.00
Interim Site Supervisor	\$ 5,000.00
WASC Facilitator	\$ 5,000.00
Construction Project	\$ 5,000.00

Board Approved:

Amended:

6/18/2019
8/20/2019
11/19/2019
5/19/2020
9/10/2020
2/16/2021

5/18/2021
3/15/2022
2/xx/2023

12 month pay positions